



# Village of Oak Park

123 Madison Street  
Oak Park, Illinois 60302  
[www.oak-park.us](http://www.oak-park.us)

## Meeting Agenda President and Board of Trustees

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Tuesday, April 30, 2024

6:00 PM

Village Hall

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### A Special Meeting will start at 6:00 p.m., in Council Chambers (Room 201)

*The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are discussed. If you wish to provide public comment, complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers and present it to the Village Clerk at the Board table. When recognized, approach the podium and state your name first. If you wish to provide comment by virtual means, contact the Village Clerk's Office prior to 5:00 p.m. on the day of the meeting by calling 708-358-5670 or by email to [publiccomment@oak-park.us](mailto:publiccomment@oak-park.us). Your camera must remain on while speaking. Please limit your remarks to three minutes.*

### Instructions for Non-Agenda Public Comment

*Non-agenda public comment is a time set aside at the beginning of a meeting for individuals to speak about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the Board. Non-agenda public comment is limited to 30 minutes with a limit of three minutes per person. If non-agenda public comment exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete. See instructions above on how to provide public comment.*

### Instructions for Agenda Public Comment

*Comments are three minutes per person per agenda item with a maximum of three agenda items on which an individual may speak. In addition, the Village Board permits a maximum of five persons to speak on each side of any one topic which is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (\*). See instructions above on how to provide public comment.*

### I. Call to Order

### II. Roll Call

### III. Agenda Approval

### IV. Non-Agenda Public Comment

### V. Proclamation

A. [MOT 24-158](#) **A Motion to Approve a Proclamation Honoring Arab-American Heritage Month in April 2024**

Overview:

This is a motion to approve a proclamation by Village President Scaman recognizing April 2024 as Arab-American Heritage Month.

B. [MOT 24-159](#) **A Motion to Approve a Proclamation Recognizing May 2024 as Building Safety Month**

Overview:

This is a motion to approve a proclamation by Village President Scaman recognizing May 2024 as Building Safety Month.

## VI. Village Manager Reports

## VII. Consent Agenda

C. [RES 24-163](#) **A Resolution Approving the Renewal of the Towing Services Agreement Between the Village of Oak Park and O'Hare Truck Service, Inc., D/B/A O'Hare Towing Services for a One Year Period, Authorizing its Execution and Waiving the Village's Bid Process for the Renewal**

Overview:

The Village's current Towing Services Agreement with O'Hare Towing Services expires June 7, 2024. The agreement is for an additional one-year term from June 8, 2024 to June 7, 2025.

D. [RES 24-178](#) **A Resolution Approving the Purchase of Three 2024 Chevrolet Blazer EVs with Police Package from Currie Motors of Frankfort, Illinois in an Amount Not to Exceed \$188,811.00 and Waiving the Village's Bid Process for the Purchase**

Overview:

The Fiscal Year 2024 Fleet Replacement Fund includes the replacement of five (5) unmarked Police vehicles. Three (3) of the vehicles are planned for replacement with three 2024 Chevrolet Blazer all-electric EVs with Police Package.

Most manufacturers have canceled or curtailed 2024 Police vehicle production and availability. A place in line was made available to the Village of Oak Park by Currie Motors after the vehicle manufacturer opened the order window.

- E. [RES 24-179](#) **A Resolution Approving the Rebuilding of One Single Axle Dump Truck Through the Purchase and Installation of Equipment from Lindco Equipment Sales, a Division of Viking-Cives, Through the Sourcewell Joint Purchasing Program in an Amount Not to Exceed \$148,936.00 and Waiving the Village's Bid Process for the Purchase**

**Overview:**

The Fiscal Year 2024 Water and Sewer Vehicle Replacement Fund budget includes the rebuilding of one (1) single axle dump truck, which consists of the replacement of the current dump body, plow, plow mount, anti-ice system, and replacement of associated electronics and hydraulics. The equipment will be purchased from and installed by Lindco Equipment Sales, a Division of Viking-Cives. This purchase will be made through the Sourcewell Joint Purchasing Program, an opportunity for governments to leverage and pool resources for better pricing.

- F. [RES 24-181](#) **A Resolution Authorizing the Purchase of One 2024 Ford F550 Super Duty Service Truck from Lindco Equipment Sales, a division of Viking-Cives, through the Sourcewell Joint Purchasing Program in an Amount Not to Exceed \$96,497.00 and Waiving the Village's Bid Process for the Purchase**

**Overview:**

The Fiscal Year 2024 Water and Sewer Vehicle Replacement Fund includes the replacement of one (1) 2013 Ford Super Duty Service truck to be replaced with one (1) 2024 Ford F550 Super Duty Service truck. This purchase will be made through the Sourcewell Joint Purchasing Program, an opportunity for governments to leverage and pool resources for better pricing.

- G. [RES 24-182](#) **A Resolution Approving a Contract with Strada Construction Company for Project 24-16, Sidewalk Improvements, in an Amount Not to Exceed \$504,262 and Authorizing its Execution**

**Overview:**

Competitive bids opened on April 18, 2024, for Project 24-16, Sidewalk Improvements. Four contractors picked up proposal documents and one bid was received. The low-compliant bid was submitted by Strada Construction Company in an amount of \$292,851. The low bid is under the engineer's estimate and budgeted amount. Staff recommends awarding the contract at the available budget amount of \$504,262 to utilize CDBG Funds that must be expended. The work includes sidewalk replacement generally along north-south streets in the south half of the Village.

**Recommendation**

- H. [RES 24-193](#) **A Resolution Approving an Amendment to an Employee Leasing Agreement with MGT of America Consulting, LLC for an Interim Chief Financial Officer to Change the Not to Exceed Amount from \$100,000 to \$150,000 and to Extend the Term from April 30, 2024, to August 2, 2024 and Authorizing its Execution**
- Overview: The Village currently uses a temporary services agency to employ the Village's Interim Chief Financial Officer position. While originally intended to be short-term in nature and approved under the Village Manager's spending authority, staff have identified a need for the Interim Chief Financial Officer employee to remain with the Village through August 2, 2024 until the completion of the Village's audit and a permanent Chief Financial Officer can be hired and onboarded.
- I. [MOT 24-115](#) **A Motion to Approve the December 2023 Monthly Treasurer's Report for All Funds**
- Overview: The unaudited December 30, 2023, report is hereby presented pursuant to 65 ILCS 5/3.1-35-45, summarizing the Village's cash and investment balances.
- J. [MOT 24-133](#) **A Motion to Approve the Unaudited Year-to-Date Quarterly Financial Report as of June 30, 2023**
- Overview: On a quarterly basis, the Finance Department prepares and provides a quarterly financial update for village management and elected officials which assesses year-to-date revenues and expenditures. All the numbers and information presented in the quarterly update are unaudited and subject to change.
- K. [MOT 24-134](#) **A Motion to Approve the Unaudited Year-to-Date Quarterly Financial Report as of September 30, 2023**
- Overview**
- Overview: On a quarterly basis, the Finance Department prepares and provides a quarterly financial update for village management and elected officials which assesses year-to-date revenues and expenditures. All the numbers and information presented in the quarterly update are unaudited and subject to change.
- L. [ORD 24-113](#) **An Ordinance Authorizing the Donation of Surplus Property Owned by the Village of Oak Park**
- Overview: The Police Department has training and live taser cartridges that can be disposed of as surplus because they are no longer useful to the Village.

## VIII. Regular Agenda for Items Pursuant to Village Code Chapter 3 Alcohol Liquor

- M. [ORD 24-120](#) An Ordinance Amending Chapter 3 (“Alcoholic Liquor Dealers”), Article 1 (“General Provisions”), Section 3-1-1 (“Definitions”), Article 4 (“Term and Classification”), Section 3-4-2 (“Classification and Number of Liquor Licenses and Fees”) and Article 8 (“List of Licenses for Each License Class”), Section 3-8-1 (“Number of Licenses Permitted to be Issued Per License Class”) and Section 3-8-2 (“Licenses by Name and Address Per License”) of the Oak Park Village Code for the Issuance of a Coffee House and Teashop Class D-10-2 Liquor License to Atticus Edison, LLC, DBA Val’s Halla Records

Overview:

The proposed Ordinance grants a Coffee House and Teashop Class D-10-2 liquor license to Atticus Edison, LLC, DBA as Val’s Halla Records.

- N. [ORD 24-121](#) An Ordinance Amending Chapter 3 (“Alcoholic Liquor Dealers”), Article 4 (“Term and Classification”), Section 3-4-2 (“Classification and Number of Liquor Licenses and Fees”), and Article 8 (“List of Licenses for Each License Class”), Section 3-8-1 (“Number of Licenses Permitted to be Issued Per License Class”) and Section 3-8-2 (“Licenses by Name and Address Per License”) of the Oak Park Village Code for the Issuance of a Restaurant Class B-6 Liquor License to VFJ Enterprises II Inc., DBA Chicago’s Home of Chicken & Waffles

Overview:

The proposed Ordinance grants a Restaurant Class B-6 liquor license to VFJ Enterprises II Inc., DBA Chicago’s Home of Chicken & Waffles.

## IX. Regular Agenda

- O. [RES 24-192](#) Resolutions Approving Temporary License Agreements with Six (6) Oak Park Businesses to Allow the Use of On-Street Parking Spaces for Outdoor Dining Through October 31, 2024 and Authorizing Their Execution

Overview:

The Village Board has previously approved the ability of Oak Park businesses to use on-street parking spaces for outdoor dining. The 2024 season runs from May 6th through October 31st. The Village Board established the fees for this type of utilization in 2023, and of the Oak Park businesses that can utilize on-street spaces for outside dining, six (6) have submitted applications and signed Temporary License Agreements that, if approved, will allow the Village to install cement barricades in May to allow for the start of outdoor on-street dining.

- P. [ORD 24-114](#) **Concur with the Plan Commission and Adopt an Ordinance Amending Article 2 (“Definitions & Rules of Measurement”), Section 2.3 (“Definitions”), Article 8 (“Uses”), Section 8.3 (“Use Restrictions”) and Table 8.1 (“Use Matrix”) of the Oak Park Zoning Ordinance to Establish Principal Parking Lots as a Special Use in the DT Zoning District**

**Overview:**

The Petitioner seeks a text amendment to the Zoning Ordinance to create a principal parking lot provision that would allow the property owner to better monitor activity within the private parking lot. This would also include a fee structure for general public users who do not patronize the Shops of Downtown businesses and wish to park in their private parking lot. This will eliminate the need for towing vehicles. This proposed use would also require a special use permit. This agenda item is a companion to the special use application associated with agenda item ORD 24-115.

- Q. [ORD 24-115](#) **Concur with the Plan Commission and Adopt an Ordinance Granting a Special Use Permit for a Principal Parking Lot in the DT-1 Downtown Central Sub-District of the DT Downtown Zoning District Located at 401-435 North Harlem Avenue, 1128-1165 Westgate Street and 1137-1147 Lake Street**

**Overview:**

The Applicant seeks a special use permit to operate a principal parking lot that would allow the property owner to better monitor activity within the private parking lot. This would also include a fee structure for general public users who do not patronize the Shops of Downtown businesses and wish to park in their private parking lot. This will eliminate the need for towing vehicles. This agenda item is a companion to the Zoning Ordinance text amendment application associated with agenda item ORD 24-114.

- R. [ORD 24-118](#) **An Ordinance Amending Chapter 20 (“Public Health”), Article 7 (“Garbage, Weeds and Littering”) Section 20-7-1 (“Definitions”) and Section 20-7-2 (“Storage and Collection of Garbage, Refuse, Yard Waste and Recyclable Materials for Residential Buildings Containing Five Units or Less; Storage and Collection of Yard Waste for All Buildings”) of the Oak Park Village Code Regarding the Village of Oak Park’s Annual Fall Leaf Collection**

**Overview:**

Staff proposes amending the Village Code as required to transition the Village from the current fall leaf program to a bagging program by revising multiple sections of Chapter 20 (“Public Health”), Article 7 (“Garbage, Weeds, and Littering”).

S.     [RES 24-180](#)     **A Resolution Approving an Amendment to the Independent Contractor Agreement with Lakeshore Recycling Systems, LLC to Change the Fall Leaf Collection Program Option and Authorizing its Execution**

Overview:

This amendment to the contract with the Village's residential hauler Lakeshore Recycling Systems (LRS) reflects the Board directed change to the alternative Fall Leaf Collection Program. The bagging program model is aligned with the Board goals related to Community Health & Safety, Sustainability & Resilience, and Community Affordability. Staff is actively working with community organizations, citizen advisory commissions, business partners and Village staff to ensure these priorities are incorporated throughout the new program design and transition.

T.     [ID 24-246](#)     **A Presentation and Discussion of Alternative Response to Calls for Service**

Overview:

The proposed model for Alternative Response to Calls for Service was developed to address the evolving needs of our community and is designed to serve as a **flexible two-year pilot program** that strategically enhances and expands the Village's current service levels related to 911 and VOP initiated calls for service. This model is one outcome from community calls for a reimagining of public safety, the State of Illinois's passage of the Community Emergency Services and Support Act (CESSA), the BerryDunn Community Safety Study, the Village Manager's Alternative Response Task Force for Mental Health Crisis and a review of Board's goals and priorities.

**X. Call to Board and Clerk**

**XI. Adjourn**