

MEMORANDUM

DATE: May 31, 2022

TO: Rasheda Jackson

FROM: Michele Weinzetl

SUBJECT: Update – June 6, 2022 Village Board Meeting

The following provides an update regarding project activity from April 1, 2022, through June 5, 2022.

Project Activities During Reporting Period
Details
Emergent Issues Memo: BerryDunn provided the Village with a list of time-sensitive items to work on as the project continues. The memo is in draft form.
Data Analysis: BerryDunn has conducted significant analysis of various qualitative and quantitative data. Much of this data has been translated into tables/figures, and observed themes. This information has and will continue to be used to inform recommendations and findings.
Alternative call for service (CFS) Memo: BerryDunn completed the internal and external processes for development of the Essential CFS Evaluation and is working on development of the draft of this report.
Preliminary Recommendations: BerryDunn is in an ongoing process of outlining findings and recommendations for the project. This is a collaborative effort with the BerryDunn team, and the Village project team, including the OPPD.
External CFS and Fair and Impartial Policing (FIP) Research: BerryDunn is engaged in conducting additional research on alternatives to CFS and FIP, and this information will be provided in the final report Essential CFS Evaluation report.

Upcoming Project Activities
Details
Develop Tables and Figures: BerryDunn's work on developing tables and figures from the data provided is ongoing and will continue for the next few weeks.
Draft Final Report: BerryDunn is in a continuing process of developing the final report, including all supplemental information.
Internal Review of Final Report: Once a draft of the report is ready (after BerryDunn's quality assurance and subject matter expert review processes), BerryDunn will submit the draft to the Village

for review. Following that review, BerryDunn will provide additional information (as requested) or make corrections, if any, to the draft.

Community Review of Final Report: After the final report is completed, BerryDunn will provide this to the community for direct feedback on its contents. The themed feedback will be appended to the report (in keeping with our ongoing practice, BerryDunn will not share individual responses).

Project Schedule: The original delivery date for the Final Report was expected to be at the end of July, with a final presentation to the Village in mid-August. BerryDunn is projecting a 4-6 week delay across the timeline of the report and the associated deliverables, and project completion is expected in mid- to late-September.