

SUBRECIPIENT GRANT AGREEMENT

THIS SUBRECIPIENT GRANT AGREEMENT ("Agreement") is entered into as of the day of 21 July, 2020 between the VILLAGE OF OAK PARK, Illinois (hereinafter the "Village") and OAK PARK AND RIVER FOREST INFANT WELFARE SOCIETY, an Illinois not-for-profit Corporation (hereinafter the "Subrecipient").

RECITALS

WHEREAS, the Village has applied for Community Development Block Grant-Corona Virus ("CDBG-CV") funds from the United States Department of Housing and Urban Development ("HUD") as provided by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) (hereinafter "the Act"); and

WHEREAS, Subrecipient has applied to the Village for CDBG-CV funds for the 2019 Program Year; and

WHEREAS, the Village has considered and approved the application of Subrecipient and hereby agrees to distribute to Subrecipient a portion of the total CDBG-CV funds allotted to the Village by HUD, with the portion distributed to Subrecipient being in the amount provided in this Agreement and upon the conditions set forth herein; and

WHEREAS, the Village and Subrecipient, acting through their respective Boards are each authorized to enter into this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth, the parties agree as follows:

1. **INCORPORATION OF RECITALS.** The foregoing recitals are incorporated into this Agreement as though fully set forth herein.

2. **SCOPE OF SERVICES.**

A. Subrecipient's project schedule and project budget (collectively referred to as "the Project") are set forth in the Subrecipient's Program Year 2019 CDBG-CV Proposal attached hereto and incorporated herein by reference as Exhibit A (hereinafter the "Subrecipient's Proposal").

B. The Project will proceed in accordance with the terms of this Agreement, the Subrecipient's Proposal and all laws and regulations referenced in this Agreement. Any changes(s) in the Project must be approved by the Village prior to the Subrecipient incurring any Project costs or implementing any substantial Project modifications. Such approval shall only be effective if authorized by a written amendment to this Agreement.

C. The funds to be provided by the Village to Subrecipient pursuant to this Agreement shall be used for Personal Protective Equipment to continue providing dental care to young low-income patients. A total of 3,200 persons (550 Oak Park persons) will benefit.

3. ALLOCATION OF FUNDS.

A. The Village shall distribute to Subrecipient as Subrecipient's portion of the total grant received by the Village from HUD a maximum of six thousand dollars (\$6,000) (hereinafter the "Grant Funds") to be paid in accordance with the terms of this Agreement. The Subrecipient acknowledges and agrees that only those budget line items and percentages that appear in its Program Year 2019 Project Budget will be considered for reimbursement through the Grant Funds.

B. The Grant Funds shall not be used for ineligible or unallowable costs, including costs incurred prior to the effective date of this Agreement as defined herein. In the event the Village does not receive the Grant Funds from HUD, the Village shall not provide the Grant Funds, or any other funds, to Subrecipient.

4. PAYMENT.

A. The Village shall make all Grant Funds payments on a reimbursement basis. To request a payment of Grant Funds, the Subrecipient must submit a request for payment to the Village in the form of an invoice, together with such supporting documentation as the Village deems necessary in its discretion to support the invoice. The Village shall only reimburse the Subrecipient for approved expenditures to the maximum of the allocated Grant Funds for the Project.

B. The Village may refuse to reimburse the Subrecipient if the Subrecipient is not in compliance with any applicable law, rule or regulation or this Agreement. In such case, the Village shall assist the Subrecipient to bring the Project into compliance.

C. The Subrecipient shall submit invoices to the Village for reimbursement at least quarterly for the Program Year, as defined below. Final project invoices must be submitted to the Village no later than July 31, 2022. Any invoices submitted after July 31, 2022 shall not be paid by the Village.

5. PROGRAM YEAR.

A. The Subrecipient shall perform the Project beginning on the date that Subrecipient receives the notice to proceed and ending on June 30, 2022 (hereinafter referred to as the "Program Year").

B. The Project shall be completed no later than June 30, 2022. Project costs shall not be incurred after the Program Year.

C. If the Subrecipient is delayed in the completion of the Project by any cause legitimately beyond its control, it shall immediately, upon receipt and knowledge of such delay, give written notice to the Village and request an extension of time for completion of the Project. The Subrecipient shall request an extension from the Village in writing at least thirty (30) days before the end of the Program Year. The Village shall either grant or deny the request for an extension in its discretion and shall provide notice to the Subrecipient of its grant or denial of the request.

D. The Subrecipient shall return any funds not expended by the end of the Project to the Village. All funds obligated or committed by the Subrecipient to contractors, suppliers, etc. during the Program Year must be expended by the end of the Program Year unless an extension has been given to the Subrecipient. The Subrecipient shall have 30 days after the close of the Program Year to request reimbursement for costs incurred for the Project, unless an extension has been granted pursuant to this Agreement.

6. COMPLIANCE WITH LAWS AND REGULATIONS.

A. The Subrecipient shall comply with the applicable provisions of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) (hereinafter referred to as the "Act") and all applicable rules and regulations promulgated under the Act by the Department of Housing and Urban Development (HUD), including, but not limited to the Housing and Community Development Act of 1974, 42 U.S.C. § 5301 *et seq.*; 24 CFR Part 570; and all other applicable federal, state, county and local government laws, ordinances or regulations which may in any manner affect the performance of this Agreement, including but not limited to those set forth herein, and those identified in the document titled "Assurances," attached hereto and incorporated herein by reference as Exhibit B.

B. The Subrecipient shall comply with the applicable administrative requirements set forth in the Code of Federal Regulations at 2 CFR 200.

C. The Subrecipient shall comply with the following in its performance of the Project:

1. Not discriminate against any worker, employee, or applicant, or any member of the public because of race, religion, disability, creed, color, sex, age, sexual orientation, status as a disabled veteran or Vietnam era veteran, or national origin, nor otherwise commit an unfair employment practice;

2. Take action to ensure that applicants are employed without regard to race, religion, handicap, creed, color, sex, age, sexual orientation, status as a

disabled veteran or Vietnam era veteran, or national origin, with such action including, but not limited to the following: employment, upgrading, demotion or transfer, termination, rates of pay, other forms of compensation, selection for training, including apprenticeship; and

3. The Village's Reaffirmation of Equal Employment Opportunity Policy ("EEO"), attached hereto and incorporated herein by reference as Exhibit C.

D. Subrecipient agrees not to violate any state or federal laws, rules or regulations regarding a direct or indirect illegal interest on the part of any employee or elected officials of the Subrecipient in the Project or payments made pursuant to this Agreement.

E. Subrecipient agrees that, to the best of its knowledge, neither the Project nor the funds provided therefore, nor the personnel employed in the administration of the program shall be in any way or to any extent engaged in the conduct of political activities in contravention of Chapter 15 of Title 5 of the United States Code, otherwise known as the "Hatch Act."

F. Subrecipient shall be accountable to the Village for compliance with this Agreement in the same manner as the Village is accountable to the United States government for compliance with HUD guidelines.

G. The Village, as a condition to Subrecipient's receipt of Grant Funds, requires Subrecipient, when applicable, to assist in the completion of an environmental review as needed for the Project.

H. Subrecipient shall permit the authorized representatives of the Village, HUD, and the Comptroller General of the United States to inspect and audit all data and reports of Subrecipient relating to its performance of this Agreement.

I. Subrecipient agrees and authorizes the Village to conduct on-site reviews, examine personnel and employment records and to conduct other procedures or practices to assure compliance with these provisions. The Subrecipient agrees to post notices, in conspicuous places available to employees and applicants for employment, setting forth the provisions of this non-discrimination clause.

J. The Village will provide technical assistance as needed to assist the Subrecipient in complying with the Act and the rules and regulations promulgated for implementation of the Act.

7. REPORTING AND RECORD KEEPING.

A. Subrecipient's Maintenance of Required Records.

Subrecipient shall maintain records to show actual time devoted and costs incurred in connection with the Project. Upon fifteen (15) days' notice from the Village, originals or certified copies of all time sheets, billings, and other documentation used in the preparation of said Progress Reports required pursuant to Section 7(C) below shall be made available for inspection, copying, or auditing by the Village at any time, during normal business hours.

B. Subrecipient's documents and records pursuant to this Agreement shall be maintained and made available during the Project Period and for three (3) years after completion of the Project. The Subrecipient shall give notice to the Village of any documents or records to be disposed of or destroyed and the intended date after said period, which shall be at least 90 days after the effective date of such notice of disposal or destruction. The Village shall have 90 days after receipt of any such notice to give notice to the Consultant not to dispose of or destroy said documents and records and to require Consultant to deliver same to the Village. The Subrecipient shall maintain for a minimum of three (3) years after the completion of this Agreement, or for three (3) years after the termination of this Agreement, whichever comes later, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of Grant Funds passing in conjunction with the Agreement. The Agreement and all books, records and supporting documents related to the Agreement shall be available for review and audit by the Village and the federal funding entity, if applicable, and the Subrecipient agrees to cooperate fully with any audit conducted by the Village and to provide full access to all materials. Failure to maintain the books, records and supporting documents required by this subsection shall establish a presumption in favor of the Village for recovery of any Grant Funds paid by the Village under the Agreement for which adequate books, records and supporting documentation are not available to support their purported disbursement. The Subrecipient shall make the documents and records available for the Village's review, inspection and audit during the entire term of this Agreement and three (3) years after completion of the Project as set forth herein and shall fully cooperate in responding to any information request pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.* by providing any and all responsive documents to the Village.

C. Quarterly Progress Reports & Final Report. Subrecipient shall prepare and submit a quarterly Progress Report to the Village reporting on the status of the Project. Project progress is to be implemented based on the Project timeline set forth in the Proposal, attached hereto and incorporated herein as Attachment A. The information provided in the Progress Reports shall be forwarded to the United States Department of Housing and Urban Development and shall be made available to the Village's Community Development Citizen Advisory Committee in order to determine the success or failure of the Project.

All Progress Reports, unless otherwise specifically noted, shall be due by the 15th day of

the month following the end of each quarter and shall contain data obtained during the preceding three months. The Subrecipient shall be required to submit a final report at the end of the Project in lieu of the last Progress Report.

Each quarterly Progress Report and the Final Report shall include information regarding activity compliance pursuant to the national objective criteria set forth in 24 C.F.R. Section 208 (2) and 570 and in Section 2 - Scope of Services. See the attached formats Exhibits D & E. The Village may request additional reports from the Subrecipient as necessary to comply with any applicable federal law requirements.

D. Subrecipient will keep and maintain such records and provide the report and documentation to the Village as the Village deems necessary to further its monitoring obligations.

8. MONITORING AND PERFORMANCE DEFICIENCIES.

A. Village Project Monitoring. The Village will monitor the Subrecipient's planning and implementation of the Project on a periodic basis to determine Subrecipient's compliance with all laws, rules and regulations and to determine whether Subrecipient is adequately performing and operating the Project in accordance with the approved Project guidelines. Subrecipient acknowledges the necessity for such monitoring and agrees to cooperate with the Village in this effort by providing all requested records and information and allowing such on-site visits as the Village determines is necessary to accomplish its monitoring function.

B. Performance Deficiency Procedures. The Village may take such actions as are necessary to prevent the continuation of a performance deficiency, to mitigate, to the extent possible, the adverse effects or consequences of the deficiency, and to prevent a recurrence of the deficiency. The following steps outline the general procedure the Village will use when it becomes aware of a performance deficiency. The Village is not bound to follow these steps. Depending on the seriousness of the deficiency, the Village may take any steps it deems necessary to address the deficiency, including immediate termination of the Project and any other remedies available by law.

1. When an issue involving a performance deficiency arises, including performance reporting requirements, the Village will first attempt to resolve the issue by informal discussions with the Subrecipient. The Village will attempt to provide Technical Assistance, to the maximum extent practicable, to help the Subrecipient successfully resolve the performance issue.
2. If discussion does not result in correction of the deficiency, the Village will schedule a monitoring visit to review the performance area that must be improved. The Village will provide the Subrecipient with a written report that

outlines the results of the monitoring. Generally this report will include a course of corrective action and a time frame in which to implement corrective actions.

3. If, despite the above efforts, the Subrecipient fails to undertake the course of corrective action by the stated deadline, the Village will notify the Subrecipient in writing that its Project is being suspended. CDBG funds may not be expended for any Project that has been suspended.
4. The Village's written suspension notice will include a specified, written course of corrective action and a timeline for achieving the changes. Generally, corrective action plans will require a 15 to 60 day period of resolution (depending upon the performance issue).
5. The Village may lift a suspension when the performance issue has been resolved to the satisfaction of the Village. The Village will release a suspension by written release signed by the Village Manager or her designee.

C. Unresolved Performance Deficiencies. Subrecipient's failure, in whole or in part, to meet the course of corrective action to have a suspension lifted, shall constitute cause for termination pursuant to the procedures set forth in Section 9 below.

9. TERMINATION.

This Agreement may be terminated as follows:

A. By Fulfillment. This Agreement will be considered terminated upon fulfillment of its terms and conditions.

B. By Mutual Consent. The Agreement may be terminated or suspended, in whole or in part, at any time, if both parties consent to such termination or suspension. The conditions of the suspension or termination shall be documented in a written amendment to the Agreement.

C. Lack of Funding. The Village reserves the right to terminate this Agreement, in whole or in part, in the event expected or actual funding from the Federal government or other sources is withdrawn, reduced or eliminated.

D. For Cause. The Village may terminate this Agreement for cause at any time. Cause shall include, but not be limited to:

1. Improper or illegal use of funds;
2. Subrecipient's suspension of the Project; or

3. Failure to carry out the Project in a timely manner.

E. Termination for Illegality. This Agreement shall be subject to automatic termination due to the Subrecipient's improper or illegal use of the Grant Funds. Notice of termination for illegality shall be provided by the Village to Subrecipient pursuant to Section 18 below.

10. REVERSION OF ASSETS.

A. At the termination of this Agreement, Subrecipient shall transfer to the Village any CDBG-CV funds on hand, and any accounts receivable attributable to the use of CDBG-CV funds.

B. If Subrecipient intends to dispose of any real property acquired and/or improved with CDBG-CV funds, Subrecipient must report, in writing, to the Village, such intent to dispose of said property 30 days prior to the negotiation and/or agreement to dispose of said property.

C. For a period of 5 years after the Project Year, Subrecipient will provide the Village with an annual report inventorying all real property acquired or improved with CDBG-CV funds and certifying its use in accordance with the CDBG National Objectives.

11. REMEDIES.

A. In the event of any violation or breach of this Agreement by Subrecipient, misuse or misapplication of funds derived from the Agreement by Subrecipient, or any violation of any laws, rules or regulations, directly or indirectly, by Subrecipient and/or any of its agents or representatives, the Village shall have the following remedies:

1. The Subrecipient may be required to repay the Grant Funds to the Village;
2. To the fullest extent permitted by law, the Subrecipient will indemnify and hold the Village harmless from any requirement to repay the Grant Funds to HUD previously received by the Subrecipient for the Project or penalties and expenses, including attorneys' fees and other costs of defense, resulting from any action or omission by the Subrecipient; and
3. The Village may bring suit in any court of competent jurisdiction for repayment of Grant Funds, damages and its attorney's fees and costs, or to seek any other lawful remedy to enforce the terms of this Agreement, as a result of any action or omission by the Subrecipient.

12. INDEPENDENT CONTRACTOR. Subrecipient is and shall remain for all purposes an independent contractor and shall be solely responsible for any salaries, wages, benefits, fees or

13. NO ASSIGNMENT. Subrecipient shall not assign this Agreement or any part thereof and Subrecipient shall not transfer or assign any Grant Funds or claims due or to become due hereunder, without the written approval of the Village having first been obtained.

14. AMENDMENTS AND MODIFICATIONS.

A. The nature and the scope of services specified in this Agreement may only be modified by written amendment to this Agreement approved by both parties.

B. No such amendment or modification shall be effective unless reduced to writing and duly authorized and signed by the authorized representative of the Village and the authorized representative of the Subrecipient.

15. SAVINGS CLAUSE. If any provision of this Agreement, or the application of such provision, shall be rendered or declared invalid by a court of competent jurisdiction, or by reason of its requiring any steps, actions or results, the remaining parts or portions of this Agreement shall remain in full force and effect.

16. ENTIRE AGREEMENT.

A. This Agreement sets forth all the covenants, conditions and promises between the parties.

B. There are no covenants, promises, agreements, conditions or understandings between the parties, either oral or written, other than those contained in this Agreement.

17. GOVERNING LAW, VENUE AND SEVERABILITY.

A. This Agreement shall be governed by the laws of the State of Illinois both as to interpretation and performance. Venue for any action brought pursuant to this Agreement shall be in the Circuit Court of Cook County, Illinois.

B. If any provision of this Agreement, or the application of such provision, shall be rendered or declared invalid by a court of competent jurisdiction, or by reason of its requiring any steps, actions or results, the remaining parts or portions of this Agreement shall remain in full force and effect.

18. NOTICES.

A. All notices or invoices required to be given under the terms of this Agreement shall be given by United States mail or personal service addressed to the parties as follows:

For the Village:

Grants Supervisor
Village of Oak Park
123 Madison Street
Oak Park, Illinois 60302

For Subrecipient:

Executive Director
Oak Park & River Forest Infant Welfare Society
320 Lake Street
Oak Park, Illinois 60302

B. Either of the parties may designate in writing from time to time substitute addresses or persons in connection with required notices.

19. EFFECTIVE DATE. The effective date of this Agreement as reflected above shall be the date that the Village Manager for the Village of Oak Park and Oak Park & River Forest Infant Welfare Society execute this Agreement.

20. COUNTERPARTS; FACSIMILE OR PDF SIGNATURES. This Agreement may be executed in counterparts, each of which shall be considered an original and together shall be one and the same Agreement. A facsimile or pdf copy of this Agreement and any signature(s) thereon will be considered for all purposes as an original.

21. CAPTIONS AND SECTION HEADINGS. Captions and section headings are for convenience only and are not a part of this Agreement and shall not be used in construing it.

22. NON-WAIVER OF RIGHTS. No failure of any Party to exercise any power given to it hereunder or to insist upon strict compliance by any other Party with its obligations hereunder, and no custom or practice of the Parties at variance with the terms hereof, shall constitute a waiver of that Party's right to demand exact compliance with the terms hereof.

23. ATTORNEY'S OPINION. If requested, the Subrecipient shall provide an opinion by its attorney in a form reasonably satisfactory to the Village Attorney that all steps necessary to adopt this Agreement, in a manner binding upon the Subrecipient have been taken by the Subrecipient.

24. BINDING AUTHORITY. The individuals executing this Agreement on behalf of the Parties represent that they have the legal power, right, and actual authority to bind their respective Party to the terms and conditions of this Agreement.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK -
SIGNATURE PAGE FOLLOWS]**

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their duly authorized representatives on the dates set forth below.

VILLAGE OF OAK PARK



Name: Cara Pavlicek
Title: Village Manager

Date: 7/21, 2020

OAK PARK AND RIVER FOREST INFANT WELFARE SOCIETY



Name:
Title: Executive Director

Date: 7/27, 2020

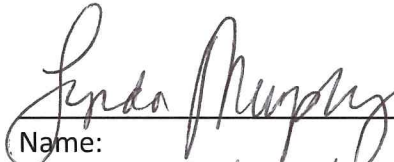
ATTEST:



Name: Vicki Scaman
Title: Village Clerk

Date: 7/21, 2020

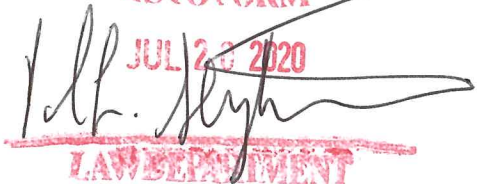
ATTEST:



Name:
Title: Grants Director

Date: 7/27, 2020

REVIEWED AND APPROVED
ASTO FORM



JUL 23 2020
LAW DEPARTMENT

EXHIBIT A
SUBRECIPIENT'S PROPOSAL



This application is for special program year (PY) 2019 Community Development Block Grant (CDBG) Public Services projects, with funding made available through the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). Each proposed project should prevent, prepare for, and respond to COVID-19 and to facilitate assistance to eligible persons economically impacted by COVID-19. The new funds are classified as **CDBG-CV**. Every proposed project must meet the CDBG National Objective of primarily serving low and moderate income persons, and must also be an eligible CDBG project.

Please read the Application Instructions in their entirety. The applications are being made available May 27, 2020 and are due 5 p.m., June 10, 2020. No late submittals will be accepted. Please direct questions to Mark Dwyer at mdwyer@oak-park.us.

CDBG-CV Application, PY 2019

Applicant Information

Project Contact and Basic Information	
Project Name	<u>PPE Costs for IWS Children's Clinic Dental Program</u>
Project Address	<u>320 Lake Street, Oak Park, IL 60302</u>
Project Manager/Primary Contact	<u>Lynda Murphy</u>
Primary Contact Phone Number	<u>(708) 848-0528 x 232 or (708) 738-8157 (cell)</u>
Primary Contact Email Address	<u>lmurphy@oprfiws.org</u>
Agency DUNS Number	<u>11-237-9904</u>

Project Overview

Project Summary	
Total CDBG-CV dollars requested	\$11,000
Total Project Budget	\$65,107
Total Low/Mod Income persons served	3200 patient visits
Brief project description and purpose (200 characters or less with spaces):	Safety procedures for dentistry have changed to mitigate the spread of the Covid-19 virus. The IWS Children's Clinic requests funding for PPE to continue providing dental care to low-income patients.
Population served (select by placing an X)	
<input type="checkbox"/> Abused Children	<input type="checkbox"/> Persons experiencing homelessness
<input type="checkbox"/> Severely disabled adults	<input type="checkbox"/> Victims of domestic violence
<input type="checkbox"/> Persons living with HIV/AIDS	<input type="checkbox"/> Illiterate adults
<input checked="" type="checkbox"/> 51% or more Low/Moderate Income Persons	<input type="checkbox"/> Elderly persons
Type of Application	
<input checked="" type="checkbox"/> Public Services	

I. Background and Need

Provide some background and state what unmet community need(s) the project addresses.

Good oral health is an essential component to one's overall health and well-being. However, dental disease is still the most prevalent chronic childhood illness, and untreated cavities are highly prevalent among the children living in Illinois. And, not surprisingly, tooth decay is an epidemic even worse for children from families struggling with poverty. In fact, Illinois children living in poverty are five times more likely to have fair or poor oral health compared to other children.

Childhood dental disease is largely preventable. However, despite the immense need, there is a critical shortage of affordable dental care for low-income children in the Chicago area. Illinois' All Kids Medicaid program reimburses for dental care at a rate well below the actual cost of care, discouraging private providers from taking public-paying patients. As a result, only one in three practitioners in Cook County accepts Medicaid patients. And few low-income families can afford the cost of dental care out-of-pocket. And now, due to the Covid-19 pandemic, we forecast the need for affordable dental care to further increase. With the economic fallout from the pandemic, more children and their families are going to be turning to Medicaid as their insurance provider.

At the IWS Children's Clinic, we fill this need in our community. As a non-profit, we raise funds from a strong community of supporters to help cover the expenses that are not covered by the meager Medicaid reimbursement. However, due to the Covid-19 pandemic, the cost of each visit is drastically increasing due to the need for the necessary Personal Protective Equipment (PPE). The increased use of PPE during dental visits is necessary because dental procedures generate a lot of aerosol which can transmit the COVID-19 virus very easily. However, despite the need to invest in more safety measures, our Medicaid reimbursement levels will remain the same.

Approach

Explain how the project will meet the need described above in Section I.

The IWS Children's Clinic addresses the epidemic of cavities and the barriers to dental care for Chicago-area publicly-insured and uninsured children by offering free and low-cost preventive and restorative dental care regardless of ability to pay. The Clinic offers a rare respite from the interminable search for affordable pediatric dental care for low-income Oak Park families.

By making clinic modifications and securing the appropriate PPE for our staff, we can continue to provide our services and fill an important need for our community.

Describe the specific target population(s).

The program targets low-income Oak Park children from 6 months of age through the 18th year. As a pediatric health clinic, our only exclusion is that we do not provide care for adults. Almost all of our Oak Park dental patients are from low-income families and the majority of children are enrolled in All Kids Medicaid or Medicaid Managed Care. The rest pay for services on a modest sliding fee scale, but care is always provided regardless of ability to pay. Our primary service area is near west suburban Cook County and the west side of the City of Chicago but 17% of our dental patients reside in Oak Park. In terms of race and ethnicity, about 50% of our Oak Park dental patients are African American, 30% are Caucasian, and 15% are Hispanic.

The Clinic's cultural competency is evidenced in several ways. The Clinic has 30 years of experience providing culturally sensitive dental care in Oak Park. Our dentists are seasoned practitioners who are accustomed to a multi-cultural patient caseload. Because we are located at the intersection of several large minority communities, we have always had a very diverse dental patient census. Our dental staff includes dentists and assistants from a variety of cultural and ethnic backgrounds, reflecting the diversity of our patient population. Further, as more than half of all of our dental patients from all communities are native Spanish speakers, all of our front-line staff – our dental assistants and receptionists, one dental hygienist and one of our three pediatric dentists -- are bilingual in English and Spanish. In addition, we offer a language line service that enables our patients to connect to a translator via the phone.

Finally, all of our forms and written materials are available in both English and Spanish and are written with the appropriate literacy levels.

Provide a clear and concise description of the strategies and activities used to achieve the proposed project purpose. Describe the entire project from beginning to end.

After a complete closure from March through late May, we re-opened the IWS Children's Clinic dental practice, with guidance from the American Dental Association (ADA) on May 26, 2020. We are grateful to our dental team as the new normal is intense and requires costly and time intensive practices to mitigate virus transmission.

- We installed plastic barriers at the front desk and in the dental hallways to separate the dental operatories from the rest of the clinic. This helps prevent aerosols generated during dental procedures from reaching other areas of the clinic.
- HEPA (High Efficiency Particulate Air) units have been installed in each dental operatory to trap harmful particles in the air.
- Physical distancing requirements mean that we can only use 4 of our 6 dental chairs.
- We must stagger patients on our schedule and allow more time for appointments so that we can completely sterilize operatories between visits.
- An additional dental assistant has been added to the daily staff schedule to assist with the increased demand for cleaning, sterilizing equipment, laundry and PPE management.
- Temperatures of all staff, patients and guardians are taken upon entry of the clinic.
- We are investing in the necessary PPE for providers: N95 masks, face shields, gowns, shoe covers, hair covers, chair barriers, keyboard and mouse barriers, hose sleeves, CaviWipes and tray covers. In addition, for patients needing nitrous to complete treatment, we need disposable nitrous noses and sterilization pouches for nitrous tubing.
- Providers must change gowns and PPE for every patient, or whenever they leave the room.
- Administrative spaces are being used as PPE staging areas and lunch/break rooms to allow for social distancing.

With these safety measures in place, we can continue to provide dental care to our patients. However, the hard truth is that due to these measures, we will only be able to see around 50% of the dental patients we were able to treat before COVID-19.

OVERVIEW OF DENTAL CLINIC

The IWS dental clinic is one of the few resources for affordable pediatric dental care in the Chicago area. The Clinic provides full preventive and restorative care, including oral exams, cleanings, fluoride treatments, sealants, extractions, cavity repair, and space maintainers in a 6-chair office. The Clinic is a "dental home," which means that our patients come to the Clinic for all of their oral health needs, their regular semi-annual preventive visits as well as their restorative care. To lay the foundation for better outcomes for our patients, oral health education is an integral part of the care provided in the dental clinic. Clinic patients are strongly encouraged to follow accepted protocols for good oral hygiene: to see a dentist twice a year for an oral exam and a cleaning starting at age 1. In addition, since we also provide medical services, our dental clinic has the benefit of an onsite pediatrician or nurse practitioner and social worker in the event that medical and/or behavioral problems are discovered. The Clinic is a major referral source for area dentists who are unable or unwilling to provide care for Medicaid patients. The primary reasons why patients leave the dental clinic are that they have obtained private health insurance, moved out of the area or aged out of our services.

Because we have three pediatric dentists on staff, dentists who have had an additional two years of training in pediatric behavioral management skills not taught to general dentists, the Clinic is able to provide care for patients with special health care needs. In addition, starting in 2016, residents from the pediatric dentistry program at University of Illinois at Chicago College of Dentistry are now in rotation at the Clinic once a week in one-month rotations during the school year, further increasing our capacity to serve children with special health care needs. Our capacity to provide care to this underserved population is noteworthy as there is a critical shortage of pediatric dentists who accept Medicaid.

II. Outcomes

Project Beneficiaries for the Entire Grant Period

All Persons

- 3200** Total of all persons Benefiting (without regard to income or residency)
- a) **2880** Number of all Very Low, Low and Mod-Income persons to be served
- b) **90%** Percentage of LMI benefit ($a \div \text{total persons} \times 100$)
- c) **550** Number of all **Oak Park** persons benefiting
- d) **495** Number of Very Low, Low and Moderate-Income **Oak Park** persons to be served

III. Budget Narrative

Complete and attach the budget form. Below, describe each CDBG project cost in detail (e.g. specific position FTE, dollar amount per hour or salary, type of supplies). Show the percentage of each category or FTE charged to this budget for CDBG costs.

Due to Covid-19 and the additional PPE/procedures required, we think we will average 50% capacity for upcoming year. In a typical year, we have about 6,400 visits per year. This year, we think that will be around 3,200 dental visits. Each of the 3,200 visits will require PPE. In order to provide the safest environment, we had to spend money on one-time modifications of the clinic space, reserve money for the continual process of securing and purchasing PPE, and adjusting staffing to help maintain this new "normal."

SUPPLY COSTS

- Clinic Modification Cost (barriers, HEPA units, Clearview Nitrous System): \$6,814
- Annual PPE costs (priced out per patient): \$29,043
- TOTAL: **\$35,857**

STAFFING COSTS

- Additional dental assistant staffing cost per year: **\$29,250**

These combined create a project budget of **\$65,107**. As Oak Park residents make up 17% of our patient roster, we are requesting \$11,000 in CDBG funds, just under 17% of the cost of the program. Specifically, we are requesting \$5,000 in personnel costs, .17 FTE for a dental assistant; and \$6,000 in supplies, 17% of the total expenses.

IV. Timeline

Provide a detailed timeline.

As we are a well-established dental clinic that has been in operation for many years, our timeline is a continuous process. Every month, receptionists will schedule dental patient appointments. Dentists, dental hygienists, dental assistants and dental students will provide preventative and restorative dental care to area children. The Oral Health Director will monitor and supervise the dental team including staff scheduling. In addition, the Oral Health Director will oversee dental expenditures and order supplies and equipment. The Billing Supervisor bills Medicaid and collects service data.

V. Virtual Signature

Virtual Signature of Authorized Official (Type Name)

Peggy LaFleur

Title of Authorized Official

Executive Director

Date of Application Submission

6/10/2020

By typing the name and title above, the Authorized Official of Applicant Organization hereby affirms that the information in this application is accurate, acknowledges that he or she read the PY 2019 CDBG-CV Proposal Instructions, and agrees to the PY 2019 CDBG-CV Proposal terms and conditions stated by the Village of Oak Park.

ADDITIONAL APPLICATION DOCUMENTATION REQUIRED

To submit via email with completed CDBG-CV Proposal

Intake Sheet (For direct benefit and limited clientele beneficiaries; please ensure that it asks for household income for all persons 18 and over based on family size and uses that most recent HUD income limits.)

Report on methodology and calculation used for determining the projected number and Oak Park residence of low/moderate income project beneficiaries. Explain how you figured out your beneficiary numbers.

Current year agency budget

Latest certified audit (Unless the latest audit was submitted with prior PY 2020 CDBG application. **If submitted previously, please state so.**)

- *Audit was submitted with PY2020 CDBG application.*

Articles of Incorporation/By-Laws (Unless submitted with prior PY 2020 CDBG application and no changes since. **If submitted previously, please state so.**)

- *Articles of Incorporations and By-Laws were submitted with PY2020 CDBG application.*

Statement of Compliance with Americans with Disabilities Act (ADA) Explain how your agency complies with the ADA in your building (or buildings).

Resumes of CDBG-CV Project Principals Up to date and inclusive.

Current and Dated List of Board Members and Officers

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PY 2019 CDBG-CV PROPOSED PROJECT BUDGET. Project budget must include the entire project funding even if CDBG-CV is only funding a portion of the activity. You must limit your amount/percentage of Oak Park CDBG funds requested to match or be less than the proportional amount of Oak Parkers to Non-Oak Parkers served.

	1	2	3		4	5	6	7	8
Project Expenses	Total Project Costs	CDBG Request Amount	CDBG % of Total Cost		Other Revenue - List Source	Other Revenue - List Source	Other Revenue -List Source	Total Other Revenues	Other Revenues % of Costs
Please ensure that percentages, subtotals & totals are listed.				Funding Source:	Private Donors				
<u>Personnel Costs</u>									
Salaries	\$29,250	\$5,000	17%		\$24,250	\$0	\$0	\$24,250	83%
Benefits	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
Taxes	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
Other (Identify)	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
Other (Identify)	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
Subtotal: Personnel Costs	\$29,250	\$5,000	17%		\$24,250	\$0	\$0	\$24,250	83%
<u>Operating Costs:</u>									
Rent/Lease	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
Utilities	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
Telephone	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
Postage	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
Supplies	\$35,857	\$6,000	17%		\$29,857	\$0	\$0	\$29,857	83%
Mileage	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
Other (Identify)	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
Other (Identify)	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
Subtotal: Operations	\$35,857	\$6,000	17%		\$29,857	\$0	\$0	\$29,857	83%
<u>Professional/Services</u>									
Consultant	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
Engineering	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
Subtotal: Professional Services	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
TOTAL (all categories)	\$65,107	\$11,000	17%		\$54,107	\$0	\$0	\$54,107	83%



CDBG-CV Application, PY 2019 - Revisions

These sections will incorporate your revisions based on your final award.

Agency Name	Oak Park River Forest Infant Welfare Society
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VI. Revised Outcomes (if applicable)

Project Beneficiaries for the Entire Grant Period

All Persons

3200 Total of all persons Benefiting (without regard to income or residency)

- a) **2880** Number of all Very Low, Low and Mod-Income persons to be served
- b) **90%** Percentage of LMI benefit ($a \div \text{total persons} \times 100$)
- c) **550** Number of all **Oak Park** persons benefiting
- d) **495** Number of Very Low, Low and Moderate-Income **Oak Park** persons to be served

VII. Revised Budget Narrative

Complete and attach the revised budget form. Below, describe each CDBG project cost **in detail** (e.g. specific position FTE, dollar amount per hour or salary, type of supplies). Show the percentage of each category or FTE charged to this budget for CDBG costs.

Due to Covid-19 and the additional PPE/procedures required, we think we will average 50% capacity for upcoming year. In a typical year, we have about 6,400 visits per year. This year, we think that will be around 3,200 dental visits. Each of the 3,200 visits will require PPE. In order to provide the safest environment, we had to spend money on one-time non-structural modifications of the clinic space, and budget new money for the continual process of securing and purchasing PPE to help maintain this new "normal."

SUPPLY COSTS

- Clinic Non-Structural Modification Cost (barriers, HEPA units, Clearview Nitrous System): \$6,814
- Annual PPE costs (priced out per patient): \$29,043
- TOTAL: **\$35,857**

As Oak Park residents make up 17% of our patient roster, we are requesting \$6,000 in CDBG funds to cover the supply costs of the program, just under 17% (16.73%) of the supply cost total.

PY 2019 CDBG-CV REVISED PROJECT BUDGET. Project budget must include the entire project funding even if CDBG-CV is only funding a portion of the activity. You must limit your amount/percentage of Oak Park CDBG funds requested to match or be less than the proportional amount of Oak Parkers to Non-Oak Parkers served.

	1	2	3		4	5	6	7	8
Project Expenses	Total Project Costs	CDBG Request Amount	CDBG % of Total Cost		Other Revenue - List Source	Other Revenue - List Source	Other Revenue -List Source	Total Other Revenues	Other Revenues % of Costs
Please ensure that percentages, subtotals & totals are listed.				Funding Source:	Private Donors				
<u>Personnel Costs</u>									
Salaries	\$29,250	\$0	0%		\$29,250	\$0	\$0	\$29,250	100%
Benefits	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
Taxes	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
Other (Identify)	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
Other (Identify)	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
Subtotal: Personnel Costs	\$29,250	\$0	0%		\$29,250	\$0	\$0	\$29,250	100%
<u>Operating Costs:</u>									
Rent/Lease	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
Utilities	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
Telephone	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
Postage	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
Supplies	\$35,857	\$6,000	17%		\$29,857	\$0	\$0	\$29,857	83%
Mileage	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
Other (Identify)	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
Other (Identify)	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
Subtotal: Operations	\$35,857	\$6,000	17%		\$29,857	\$0	\$0	\$29,857	83%
<u>Professional/Services</u>									
Consultant	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
Engineering	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
Subtotal: Professional Services	\$0	\$0	0%		\$0	\$0	\$0	\$0	0%
TOTAL (all categories)	\$65,107	\$6,000	9%		\$59,107	\$0	\$0	\$59,107	91%

EXHIBIT B - ASSURANCES

Subrecipient hereby certifies that it will comply with the regulations, policies, guidelines and requirements with respect to the acceptance and use of Grant Funds in accordance with the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) ("the Act"), and the Housing and Community Development Act of 1974 as amended, and will receive Grant Funds for the purpose of carrying out eligible community development activities under the Act, and under regulations published by the U.S. Department of Housing and Urban Development at 24 CFR Part 570. There should be no duplication of benefits from other Federal funding sources for the exact same cost for this project. Also, Subrecipient certifies with respect to its receipt of Grant Funds that:

1. Its governing body has duly adopted or passed as an official act, a resolution, motion or similar action authorizing the person identified as the official representative of Subrecipient to execute the agreement, all understandings and assurances contained therein, and directing the authorization of the person identified as the official representative of Subrecipient to act in connection with the execution of the agreement and to provide such additional information as may be required.
2. Subrecipient shall conduct and administer the Project for which it receives Grant Funds in compliance with:
 - a. Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and implementing regulations issued at 24 CFR Section 1 (24 CFR 570.601(a)(1);
 - b. Title VIII of the Civil Rights Act of 1968 (P.L. 90-284), as amended; and that the Subrecipient will administer all programs and activities related to housing and community development in a manner to affirmatively further fair housing (24 CFR 570.601(a)(2))
 - c. Executive Order 11063, as amended by Executive Order 12259 (3 CFR, 1959-1963 Comp., p. 652; 3 CFR, 1980 Comp., p. 307) (Equal Opportunity in Housing), and implementing regulations in 24 CFR part 107. [24 CFR 570.601(b)].
 - d. Section 109 of the Housing and Community Development Act, prohibiting discrimination based on of race, color, national origin, religion, or sex, and the discrimination prohibited by Section 504 of the Rehabilitation Act of 1973 (P.L. 93-112), and the Age Discrimination Act of 1975 (P.L. 94-135), as amended and implementing regulations when published. (24 CFR 570.602);
 - e. The employment and contracting rules set forth in (a) Executive Order 11246, as amended by Executive Orders 11375, 11478, 12086, and 12107 (3 CFR 1964-1965 Comp. p. 339; 3 CFR, 1966-1970 Comp., p. 684; 3 CFR, 1966-1970., p. 803; 3 CFR, 1978 Comp., p. 230; 3 CFR, 1978 Comp., p. 264 (Equal Employment Opportunity), and Executive Order 13279 (Equal Protection of the Laws for Faith-Based and Community Organizations), 67 FR 77141, 3 CFR, 2002 Comp., p. 258;

and the implementing regulations at 41 CFR chapter 60; and

- f. The employment and contracting rules set forth in Section 3 of the Housing and Urban Development Act of 1968, as amended and implementing regulations at 24 CFR part 135; 24 CFR 570.607.
- g. The Uniform Administrative Requirements and Cost Principles set forth in 2 CFR 200.
- h. The conflict of interest prohibitions set forth in 24 CFR 570.611.
- i. The eligibility of certain resident aliens requirements in 24 CFR 570.613.
- j. The Architectural Barriers Act and Americans with Disabilities Act requirements set forth in 24 CFR 570.614.
- k. The Uniform Administrative Requirements in 2 CFR 200.
- l. Executive Order 11063, Equal Opportunity in Housing, as amended by Executive Orders 11375 and 12086, and implementing regulations at 41 CFR Section 60.

3. All procurement actions and subcontracts shall be in accordance with applicable local, State and Federal law relating to contracting by public agencies. For procurement actions requiring a written contract, Subrecipient may, upon the Village's specific written approval of the contract instrument, enter into any subcontract or procurement action authorized as necessary for the successful completion of this Agreement. Subrecipient will remain fully obligated under the provisions of this Agreement notwithstanding its designation of any third party to undertake all or any of the Project. Subrecipient may not award or permit an award of a contract to a party that is debarred, suspended or ineligible to participate in a Federal program.

Subrecipient will submit to the Village, the names of contractors, prior to signing contracts, to ensure compliance with 24 CFR Part 24, "Debarment and Suspension."

- 4. It has adopted and is enforcing:
 - a. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction; against any individuals engaged in non-violent civil rights demonstrations; and
 - b. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.
- 5. To the best of its knowledge and belief no Federal appropriated funds have been paid or

will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of Subrecipient, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

EXHIBIT C
VILLAGE OF OAK PARK REAFFIRMATION OF EQUAL EMPLOYMENT OPPORTUNITY POLICY
(EEO)

APPENDIX V

REAFFIRMATION STATEMENT

MARCH 31, 1987


**REAFFIRMATION OF
EQUAL EMPLOYMENT OPPORTUNITY POLICY (EEO)
VILLAGE OF OAK PARK**

It is the policy of the Village of Oak Park to afford equal opportunity in employment to all individuals, regardless of race, color, religion, age, sex, national origin, sexual orientation, disability, or status as a disabled veteran or Vietnam era veteran. The Village is committed to this policy because of legal requirements set forth in the Civil Rights Act of 1964 and the Equal Employment Opportunity Act of 1972, and because such principles are fundamental to Oak Park's existence as a racially and culturally diverse community. Equal Employment Opportunity within the Village government is essential if Oak Park is to effectively pursue community-wide goals of racial diversity and increased economic opportunity. EEO is, therefore, a legal, social, moral and economic necessity for the Village of Oak Park.

Chapter 13, Article III of the Code of the Village of Oak Park expressly prohibits discrimination in hiring, terms and conditions of employment, and promotions. Appeal procedures set forth in the Village Personnel Manual provide a mechanism for reporting any such practice to the Village Manager, who is empowered to hold hearings and issue decisions on such matters in behalf of the Village.

Policy statements alone are not sufficient, however, to address longstanding social barriers which have resulted in under-utilization of the skills and abilities of certain groups within our society. The Village of Oak Park, therefore, embraces a policy of affirmative recruitment, whereby specific efforts are made to attract and retain qualified female, minority, and disabled employees in the Village work force.

Responsibility for administering the Village of Oak Park's Equal Employment Opportunity/Affirmative Recruitment Plan lies with the Village Manager, who is assisted by the Human Resources Director in implementing policies which ensure Equal Employment Opportunity within the Village work force. Ultimately, however, the Village's EEO/Affirmative recruitment efforts will succeed only with the cooperation of all Village employees. Each of us is responsible for creating a work environment which encourages full participation by women, minorities and the disabled. Each of us is responsible for forging a Village work force that reflects the diversity of our community and utilizes the best talent available for serving the residents of Oak Park.



Carl Swenson
Village Manager

Village of Oak Park
Personnel Manual

Adopted 3/31/87

APPENDIX D: QUARTERLY REPORT FORM

Village of Oak Park CDBG-CV Quarterly Report, Program Year 2019

Report Unduplicated Beneficiaries

Subrecipient: _____

Project Name: _____

Prepared By: _____

Quarter: _____

I. Narrative - Describe CDBG-CV Quarter Outcomes in detail: _____

II. Unduplicated Project Beneficiaries, Income Section

_____ # **Total Beneficiary Persons**, regardless of income.

_____ # Moderate Income Beneficiaries, 51-80% of median income.

_____ # Low Income Beneficiaries, 31-50% of median income.

_____ # Very Low Income Beneficiaries, 0-30% of median income.

_____ # **TOTAL** Very Low/Low/Moderate Income Beneficiaries (0-80% of median income).

_____ # **TOTAL** OAK PARK RESIDENT Beneficiaries.

_____ # **TOTAL** OAK PARK Very Low/Low/Moderate Income Beneficiaries (0-80% of median income).

III. Beneficiaries Report

RACE AND HISPANIC ORIGIN

Persons (Universe: total unduplicated beneficiary persons, regardless of income)

Note that Hispanic (or Latino) is not classified as a race by the federal government.

<i>RACE</i>	<i># ALL (Including Hispanic)</i>	<i># HISPANIC (Of This Race)</i>
White		
Black/African American		
Asian		
American Indian or Alaska Native		
Native Hawaiian or Other Pacific Islander		
American Indian or Alaska Native AND White		
Asian AND White		
Black/African American AND White		
American Indian /Alaska Native AND Black/African Amer		
Other Multi-Racial		
GRAND TOTAL CLIENTS		

APPENDIX E: FINAL REPORT FORM

Village of Oak Park CDBG-CV Final Report, Program Year 2019

Please complete for entire program year.

Report Unduplicated Beneficiaries

Subrecipient: _____

Project Name: _____

Prepared By: _____

Job Title: _____

I. Narrative - Describe PY 2019 CDBG-CV Outcomes in detail: _____

II. Unduplicated Project Beneficiaries, Income Section

_____ # **Total Beneficiary Persons**, regardless of income.

_____ # Moderate Income Beneficiaries, 51-80% of median income.

_____ # Low Income Beneficiaries, 31-50% of median income.

_____ # Very Low Income Beneficiaries, 0-30% of median income.

_____ # **TOTAL** Very Low/Low/Moderate Income Beneficiaries (0-80% of median income).

_____ # **TOTAL** OAK PARK RESIDENT Beneficiaries.

_____ # **TOTAL** OAK PARK Very Low/Low/Moderate Income Beneficiaries (0-80% of median income).

III. Beneficiaries Report

RACE AND HISPANIC ORIGIN

Persons (Universe: total unduplicated beneficiary persons, regardless of income)

Note that Hispanic (or Latino) is not classified as a race by the federal government.

<i>RACE</i>	<i># ALL (Including Hispanic)</i>	<i># HISPANIC (Of This Race)</i>
White		
Black/African American		
Asian		
American Indian or Alaska Native		
Native Hawaiian or Other Pacific Islander		
American Indian or Alaska Native AND White		
Asian AND White		
Black/African American AND White		
American Indian /Alaska Native AND Black/African Amer		
Other Multi-Racial		
GRAND TOTAL CLIENTS		

↓ **OVER**

Village of Oak Park CDBG-CV Final Report, Program Year 2019

IV. Did Beneficiary Number Change From Number Proposed in Original Application?

_____ _____
yes no

If yes, why?

V. Funds Expended on CDBG Activity:

a. Total CDBG Project Funds Expended: \$_____

b. Other Funds Expended and their Source

Other Federal: \$ _____ (Of *Other Federal*, that which is HUD: \$ _____)

State \$ _____

Local Govt: \$ _____

Private: \$ _____

Other (specify source) _____ : \$ _____

Other funds Subtotal _____ : \$ _____

c. TOTAL of All Funds Expended: \$_____

VI. Please Sign and Date the Form

Signature of Authorized Official

Typed or Printed Name

Date
