



## Agenda Item Summary

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**File #:** RES 22-13, **Version:** 1

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**Submitted By**

Steven Drazner, CFO

**Reviewed By**

AMZ

**Agenda Item Title**

**A Resolution Approving Expenditures For Annual Support Services with Bellefeuil, Szur & Associates in an Amount Not to Exceed \$55,000 for Fiscal Year 2022 Pursuant to the Software License and Services Agreement Dated July 20, 2016**

**Overview**

Pursuant to the Software and License Services Agreement between the Village and BS&A, the Village must pay an annual amount which covers normal software maintenance and annual license fees. BS&A software includes General Ledger, Accounts Payable, Accounts Receivable, Fixed Assets, Payroll, Purchasing, etc.

**Staff Recommendation**

Approve the Resolution

**Fiscal Impact**

This expense has been appropriated in Finance operating budget 1001.41300.101.550663

**Background**

The Village utilizes BS&A for all accounting functions as noted above. As is typical among software vendors, an annual license, maintenance, and service fee is assessed and is budgeted by staff each year in the amount specified under the software license and services agreement, as long as the Village continues to utilize the software.

**Alternatives**

N/A

**Previous Board Action**

On July 18, 2016 the Village Board approved a Software License and Services Agreement with Bellefeuil, Szur & Associates, Inc. for an Enterprise Resource Planning System following the evaluation of proposals pursuant to an enterprise resource planning system RFP process which began in October 2015.

**Citizen Advisory Commission Action**

N/A.

**Anticipated Future Actions/Commitments**

This is an annual action.

**Intergovernmental Cooperation Opportunities**

N/A.