



Agenda Item Summary

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Submitted By

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Reviewed By

AMZ

Agenda Item Title

A Resolution Approving the Renewal of the Independent Contractor Agreement with Allied Garage Door, Inc. for an Amount Not to Exceed \$35,000.00 in Fiscal Year 2022 and Authorizing its Execution

Overview

This agreement is for maintaining and repairing overhead doors at the Public Works Center, Water Pumping Stations, Fire Stations, Village Hall, and Parking Garages. The first year of the agreement with Allied Garage Door expired on December 31, 2021. The agreement allows for a one-year renewal.

Recommendation

Approve the Resolution.

Fiscal Impact

The Fiscal Year 2022 General Fund, Building Maintenance Property Repair Accounts # 1001-43790- 713 (\$20,000.00) and 714 (\$7,500.00)-540674 contain sufficient funds for overhead door repairs.

The 2022 Parking Fund Property Repair Accounts # 5060-43770-783 (\$1,000.00), 784 (\$2,500.00) and 788 (\$3,000.00)-540674 also contain sufficient funds for overhead door repairs.

The 2022 Water & Sewer Fund Property Repair Account # 5040-43730-776-540674 (\$1,000) also contains sufficient funds for overhead door repairs.

Background

In December of 2020, the Public Works Building Maintenance Division received bids from overhead garage door companies to provide emergency repairs and maintenance services at Village owned buildings on an as-needed basis. Allied Garage Door, Inc. submitted the most favorable labor rates and the Village entered into an Independent Contractor Agreement with Allied Garage Door on February 9, 2021. The agreement allows a one-year renewal.

Historically, the Village has spent between \$25,000.00 and \$35,000.00 annually for this service.

Allied has performed very well in 2021 and in previous years and has been very responsive to call-outs. Staff recommends the Village renew the Independent Contractor Agreement with Allied Garage Door for 2022.

Repair and maintenance services would be done on an as-needed basis at the Public Works Center, Village Hall, all three Fire Stations, all three Water Pumping Stations, and all Village-owned Parking Garages.

If approved, the Renewal of the Independent Contractor Agreement with Allied Garage Door would not exceed \$35,000.00 in Fiscal Year 2022.

Alternatives

The Village Board could delay action to gain additional information.

Previous Board Action

The Village Board approved a 2nd Amendment to the Independent Contractor Agreement with Allied Garage Door on October 18, 2021.

Citizen Advisory Commission Action

N/A.

Anticipated Future Actions/Commitments

It is anticipated that staff would bring this item to the Village Board for approval annually if necessary.

Intergovernmental Cooperation Opportunities

None at this time.