



# Village of Oak Park

123 Madison Street  
Oak Park, Illinois 60302  
www.oak-park.us

## Meeting Agenda President and Board of Trustees

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Monday, October 16, 2017

7:30 PM

Village Hall

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### Regular Meeting at 7:30 p.m., in Council Chambers

#### Instructions for Non-Agenda Public Comment

#### Instructions for Agenda Public Comment

#### I. Call to Order

#### II. Roll Call

#### III. Agenda Approval

#### IV. Minutes

A. [MOT 17-240](#) **Motion to Approve Minutes from October 2, 2017 Regular Meeting Minutes of the Village Board.**

Overview: This is a motion to approve the official minutes of meetings of the Village Board.

#### V. Non-Agenda Public Comment

#### VI. Proclamations

[ID 17-662](#) **Motion to Approve Proclamation for A Day of Remembrance in Honor of Barbara Furlong**

Overview: This is a motion to approve Village President Abu-Taleb proclaiming October 16, 2017 as a Day of Remembrance for Barbara Furlong.

#### VII. Village Manager Reports

B. [ID 17-656](#) **Receipt of the 2017 Illinois Project for Local Assessment of Needs (IPLAN) Five Year Community Health Plan as recommended by the Board of Health and Director of Public Health and scheduling its discussion for November 6, 2017.**

Overview: On September 26, 2017, the Board of Health recommended approval of the 2017 Illinois Project for Local Assessment of Needs (IPLAN) Five Year Community Health Plan. The Village Board will be asked to review and approve the IPLAN as part of it

Regular Village Board meeting on November 6, 2017, and direct its submission to the Illinois Department of Public Health.

- C. [ID 17-661](#) **Receipt of the Traffic Calming Toolbox as Recommended by the Transportation Commission and Scheduling its Discussion for November 6, 2017.**

**Overview:**

As established in the Transportation Commission's approved work plan, a document has been developed and recommends the list of acceptable options to address traffic problems on residential streets in the Village, i.e. the Traffic Calming Toolbox which is proposed to be a component of a Neighborhood Traffic Management Program (NTMP). Such a program provides a process for identifying and addressing problems related to speeding, vehicle crashes, excessive vehicle volumes, and pedestrian/bicycle safety on residential streets in the Village.

## VIII. Village Board Committees

## IX. Citizen Commission Vacancies

## X. Citizen Commission Appointments, Reappointments and Chair Appointments

## XI. Second Reading

- D. [ORD 17-274](#) **Second Reading and Adoption of An Ordinance Amending Chapter 8 ("Business Licensing") of the Oak Park Village Code to add a new Article 38 ("Massage Establishments and Massage Services")**

**Overview:**

First reading of this ordinance was held on October 2, 2017. Article 38 ("Massage Establishments") of Chapter 8 ("Business Licensing") establishes new licensing and operations requirements for all entities providing massage services within the Village of Oak Park.

## XII. Consent Agenda

- E. [RES 17-675](#) **A Resolution Setting Halloween "Trick or Treat" Hours from 3:00 P.M. To 7:00 P.M. on Tuesday, October 31, 2017**

- F. [ORD 17-272](#) **Concur with the Zoning Board of Appeal's Recommendation and Adopt an Ordinance Granting a Special Use Permit to Operate a Private School with an Accessory Day Care Center at 6936-6950 Roosevelt Road.**

**Overview:**

Upon the Village Board's authority, the Zoning Board of Appeals held a public hearing on an application submitted by Alcuin Montessori School seeking a special use permit pursuant to Section 3.9.8 (E) (Table 1: Permitted Building Types by District) of the Zoning Ordinance of the Village of Oak Park, which sections requires a special use permit for schools (a Civic Building and development type) located in the Roosevelt Road Form-Based Zoning Overlay District, to construct and operate a private Montessori school with an

accessory nursery or day care center at the premises commonly known as 6936-6950 Roosevelt Road, Oak Park, Illinois.

- H. [ORD 17-275](#) **An Ordinance Declaring Surplus Revenue in the Village of Oak Park Downtown Tax Increment Finance District Special Tax Allocation Fund for the 2016 Tax Year and Authorizing the Payment of that Surplus Revenue to the Cook County Treasurer for Distribution to Affected Tax Districts on a Pro-Rata Basis**

**Overview:**

Pursuant to the amended 2011 Settlement Agreement as amended, a surplus distribution of \$5,049,102.88 is required for Quarter 3, tax year 2016 from the Downtown TIF collections. Please see attached worksheet for the detailed calculations.

- I. [RES 17-659](#) **A Resolution Approving an Independent Contractor Agreement with Path Construction Company, Inc. for Lombard Avenue Bridge Expansion Joint Repairs in an Amount not to Exceed \$28,850.00 and Authorizing its Execution.**

**Overview:**

The Lombard Avenue Bridge requires expansion joint replacement on the north side of the bridge that crosses I-290. The expansion joint is located where the bridge deck meets the roadway. This expansion joint has failed and is need of replacement.

- J. [RES 17-661](#) **A Resolution Approving a Professional Services Agreement with Ciorba Group Inc. for a Pump Station Energy Study in an Amount not to Exceed \$27,804.00 and Authorizing its Execution**

**Overview:**

The Department of Public Works solicited a Request for Proposals in June, 2017 for a Water Pumping Station Energy Study. The goal of the study is to determine if the existing facilities operate with optimized energy consumption, review the existing operating components in the stations to determine their remaining useful life as well as if they meet current technology and to review future demand as it relates to the existing operating equipment.

- K. [RES 17-662](#) **A Resolution Approving an Amendment to the Independent Contractor Agreement with Oak Brook Mechanical Services, Inc. for Emergency HVAC Repairs in Amount for a New Not to Exceed Amount of \$35,000.00 and Authorizing its Execution**

**Overview:**

Oak Brook Mechanical, Inc. (OMS) is a contractor that provides Heating, Ventilation, and Air Conditioning (HVAC) services. In early 2017, the Village entered into an agreement with OMS to provide these services to all Village buildings. Staff is requesting to amend the agreement to allow for additional repair work needed at the Public Works Center, as well as other unforeseen repairs needed at other Village owned buildings throughout the remainder of 2017.

- L. [RES 17-663](#) **A Resolution Authorizing the Execution of a Marketing Services Agreement (MSA 1736)**

**Overview:** This Resolution would authorize the execution of a one-year Marketing Services Agreement, which would allow the building owner to receive affirmative marketing services from the Oak Park Regional Housing Center.

- O. [RES 17-666](#) **A Resolution Approving an Intergovernmental Agreement for Assessment of Fair Housing with the Chicago Metropolitan Agency for Planning and Intergovernmental Memorandum of Understanding for a Regional Assessment of Fair Housing and Authorizing their Execution**

**Overview:** The U.S. Department of Housing and Urban Development (HUD) requires Federal Grant entitlements such as Oak Park to produce an Assessment of Fair Housing (AFH), which replaces the Analysis of Impediments to Fair Housing Choice. HUD encourages local entities to collaborate on a regional AFH, and collaboration offers potential benefits to Oak Park such as more efficiently and effectively meeting federal fair housing requirements, and realizing a cost-savings.

The Village seeks to enter into a regional fair housing AFH contract with the Chicago Metropolitan Agency for Planning (CMAP), the official regional planning organization, with Cook County government being the lead agency for this collaboration.

- P. [RES 17-667](#) **A Resolution Approving a Professional Services Agreement with Patrick Engineering Inc., for Land Surveying Services for Project No. 17-08, Local Street Improvement Projects, in an Amount not to exceed \$29,745 and Authorizing its Execution**

**Overview:** The Engineering Division requested proposals for topographic surveying for the 2018 capital improvement program. The Village received seventeen proposals for this work. Staff is seeking authorization from the lowest most responsive bidder.

- R. [RES 17-669](#) **A Resolution Approving an Independent Contractor Agreement with G.A. Paving Construction, Inc. for Snow Plowing and Salting of Village Leased/Owned Parking Lots and Back-up Snow Removal for Public Streets for the 2017/18 Snow Season in an Amount Not to Exceed \$196,880 and Authorizing its Execution**

**Overview:** Snow plowing for village owned or leased parking lots is done by a contractor. This Resolution authorizes that work, and in addition, provides for back-up snow removal services for the Public Works Department staff if needed. G.A. Paving Construction, Inc. was the lowest most responsive bidder.

- S. [RES 17-671](#) **A Resolution Approving a Professional Services Agreement with Speer Financial, Inc. as the Village's Municipal Bond Advisor for Bond Issuances and Other Related Services and Authorizing its Execution**

**Overview:** The Village has utilized the services of Speer Financial, Inc. as its municipal advisor for bond issuances for approximately twenty years, going back to 1996. This firm has extensive knowledge of the financial history of the Village.

- T. [RES 17-674](#) **A Resolution Authorizing the Execution of a Settlement Agreement in**

**Workers' Compensation Case Number 2016 WC 15644****Overview:**

It is requested that the Village Board approve the execution of a settlement agreement in Cook County Case Number 2016 WC 15644 and authorize its execution.

**XIII. Regular Agenda**

- U. [MOT 17-236](#) A Motion to Concur with the Transportation Commission's Recommendation to Install a STOP Sign on Forest Avenue for Northbound Traffic at Greenfield Street and Direct Staff to Prepare the Necessary Ordinance and to Install a Temporary Bump-Out on Greenfield Street at Forest Avenue**

**Overview:**

The Village of Oak Park received a petition to install all-way STOP signs at the intersection of Forest Avenue and Greenfield Street. The Village conducted crash analysis and traffic studies for the intersection. The Transportation Commission voted four to one to recommend installing a northbound STOP sign on Forest Avenue at Greenfield Street at its June 12, 2017 meeting. Staff is not in agreement with the recommendation to install a STOP sign. The Commission also recommended, in addition to the STOP sign, the installation of temporary, bike friendly bump-outs on Greenfield Street at Forest Avenue, test for several months and bring back to the Commission for review and discussion. Staff is in agreement with the temporary bump-out recommendation.

- G. [ORD 17-273](#) Concur with the Zoning Board of Appeal's Recommendation and Adopt an Ordinance Granting a Special Use Permit to operate a Day-Care Center at 6441 North Avenue.**

**Overview:**

Chetranda Grey, on behalf of Oak Park Fundamental Learning Center, is seeking a special use permit to operate a duly licensed day care center with a before/after school program within the NA North Avenue District at the premises commonly known as 6441 North Avenue.

- V. [MOT 17-237](#) A Motion to Refer an Appeal of the Revocation of the Business License of Austin Pantry Located at 1 Chicago Avenue to a Special or Existing Hearing Board for Review and Setting a Date Certain for the Hearing**

**Overview:**

After a hearing held on September 14, 2017, the Village Manager issued an Order revoking Austin Pantry's business license on September 18, 2017. Austin Pantry has appealed the revocation and pursuant to Section 8-1-15 of the Village Code, the Village Board is to refer such an appeal "to a special or existing hearing board for review."

- M. [RES 17-603](#) A Resolution Approving a Professional Services Agreement with The Lakota Group, Inc., for Phase 2 Landscape Design and Planning Services for the Lake Street Streetscape and Infrastructure Improvement Project in an Amount not to Exceed \$131,370 and Authorizing its Execution**

**Overview:**

The Engineering Division requested proposals to complete the Phase 2

landscape architecture and design of the Lake Street Streetscape and Infrastructure Improvement project. The work involves preparing the final plans for the lighting, irrigation, hardscape materials, trees and landscaping portions of the Lake Street improvements for recommendation to the Village Board at a future date prior to finalization.

**N. [RES 17-665](#) A Resolution Approving a Purchase Price Agreement with Zones, Inc. for the Acquisition of Computer Workstations and Monitors in an Amount not to Exceed \$44,380.68 and Authorizing its Execution**

**Overview:**

The Information Technology Department is seeking authorization to purchase 26 computer workstations and monitors to replace equipment. These units are primarily slated for Engineering, Adjudication, and the Police PEO departments. This action item is part of the scheduled equipment replacement program for FY 17.

**Q. [RES 17-677](#) A Resolution Approving Amendments to Appendix VII (“Appointee Pay Plan Schedule”) of the Personnel Manual for the Village of Oak Park**

**Overview:**

The ranges in this appendix are modified to reflect internal compression issues for police and fire leadership positions; move the Deputy Chief Financial Officer position up to the next pay band in order to remain competitive in the recruitment process; and add the positions created in the merger of Parking and Development Customer Services to the pay plan.

**W. [MOT 17-241](#) A Motion to Approve the Five Year Capital Improvement Plan (2018-2022) as Reviewed by the Finance Committee of the Village Board on September 11th, September 12th, and September 19th and at a Special Meeting of the Village Board on September 25th**

**Overview:**

This is the Recommended Five Year CIP. At the request of the Board, a memo is attached which identifies projects that can be deferred, totaling \$1 million. Staff continues to recommend inclusion of the projects in 2018.

#### **XIV. Call to Board and Clerk**

#### **XV. Adjourn**