



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, May 15, 2023

6:30 PM

Village Hall

Regular Meeting will start at 6:30 p.m., in Council Chambers (Room 201). The Village Board is expected to adjourn immediately into Executive Session and reconvene the Regular Meeting at 7:00 p.m. in Council Chambers.

The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Request to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name first, and please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of a Village Board meeting for persons to make public comments about an issue or concern which is not on the meeting agenda. It is not intended to be a dialogue with the Board. Send a request to state your comments by 5:00 p.m. the day of the Village Board meeting to publiccomment@oak-park.us or make a request at the meeting with the Village Clerk. You may also call the Village Clerk's office by 5:00 p.m. prior to the meeting at 708-358-5670 and you will be given instructions on how to participate during the meeting. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per comment. If comment requests exceed 30 minutes, public comment will resume after the items listed under the agenda are complete.

Instructions for Agenda Public Comment

Public comments are allowed for an agenda item. Persons are asked to email a request to speak during the meeting to publiccomment@oak-park.us no later than 5:00 p.m. prior to the start of the meeting or make a request at the meeting with the Village Clerk. You may also call the Village Clerk's Office by 5:00 p.m. prior to the meeting at 708-358-5670 and you will be given instructions on how to participate during the meeting. Agenda public comment will be limited to three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, a maximum of five persons can speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Executive Session to Discuss Litigation

IV. Adjourn Executive Session

V. Reconvene to Regular Meeting in Council Chambers and Call to Order

VI. Roll Call

VII. Agenda Approval

VIII. Minutes

- A. [ID 23-243](#) **Motion to Approve Minutes from Special Meeting of March 13, 2023, Regular Meeting of March 20, 2023, Special Meeting of April 24, 2023 and Special Meeting of May 1, 2023 of the Village Board.**

Overview: This is a motion to approve the official minutes of meetings of the Village Board.

IX. Non-Agenda Public Comment

X. Proclamation

- B. [MOT 23-41](#) **A Motion to Approve a Proclamation to Declare May as Monarch Butterfly Month**

Overview: The Month of May is declared as Monarch Butterfly Month in support of the Village's participation in the Mayors' Monarch Pledge initiative, a tri-national partnership between Mexico, the U.S., and Canada to engage communities in monarch butterfly and pollinator conservation.

- C. [MOT 23-50](#) **A Motion to Approve a Proclamation for Proclaiming May 2023 as National Bike Month.**

Overview: This is a motion to approve Village President Scaman proclaiming May 2023 as National Bike Month.

XI. Village Manager Reports

- D. [ID 23-221](#) **Chicago Metropolitan Agency for Planning presentation of 2023 Regional Excellence Award for Climate Ready Oak Park**

Overview: CMAP presents this award to the Village of Oak Park in recognition of the Climate Ready Oak Park plan, winner of the Regional Excellence Award for Resilience. CMAP Executive Director Erin Aleman will present the award, along with brief remarks about the state of region.

E. [ID 23-228](#) Update on Status of the Pete's Fresh Market On Madison Street**Overview:**

On January 17, 2023, the Village Board approved the Fifth Amendment to the Redevelopment Agreement to extend the completion date of the Pete's Fresh Market to June 30, 2024. At the Board meeting, the Village Board asked for updates every quarter. This is the first of the updates.

XII. Village Board Committees & Trustee Liaison Commission Reports

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XIII. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

F. [ID 23-249](#) Board & Commission Vacancy Report for May 15, 2023.**XIV. Citizen Commission Appointments, Reappointments and Chair Appointments**

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

**G. [ID 23-246](#) Motion to Consent to the Village President's Appointment of:
Community Relations Commission - Juanta Griffin, Appoint as Member
Environment & Energy Commission - Tejas Shah, Appoint as Member
Transportation Commission - Jack Eskin, Appoint as Member
Zoning Board of Appeals - Peter Weismantle, Appoint as Member****XV. Consent Agenda****H. [MOT 23-18](#) A Motion to Approve the Bills in the Amount of \$9,208,014.13 from February 18, 2023, through April 13, 2023.****Overview:**

Attached is the regular list of bills paid through the Village's accounts payable system for the period beginning February 18, 2023, through April 13, 2023. Also attached are the February and March 2023 payroll summary reports.

I. [MOT 23-25](#) A Motion to Approve the March 2023 Monthly Treasurer's Report for All Funds**Overview:**

The unaudited March 31, 2023 report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 summarizing the Village's cash and investment balances.

- J.** [ORD 23-24](#) **Concur with the Historic Preservation Commission and Adopt an Ordinance Amending Chapter 7 (“Buildings”), Article 9 (“Historic Preservation”), Section 7-9-8 (“Designation of Historic Landmarks and Interior Historic Landmarks”) of the Oak Park Village Code to Designate the Exterior of the Buildings Located at 1201 Fair Oaks Avenue as an Historic Landmark**

Overview: The Historic Preservation Commission received a completed application from the property owners to designate the property at 1201 Fair Oaks Ave as an Oak Park Landmark. The Commission held a public hearing and approved the nomination as an Oak Park Historic Landmark as mandated in the Historic Preservation Ordinance.

- K.** [RES 23-147](#) **A Resolution Authorizing the Submission of an Illinois Law Enforcement Training and Standards Board (ILETSB) Fiscal Year 2023 Law Enforcement Camera Grant for Reimbursement of the Purchase of Body Worn Cameras**

Overview: This resolution authorizes staff to apply for the ILETSB grant which provides reimbursement for body-worn cameras for law enforcement officers.

- L.** [MOT 23-34](#) **A Motion to Approve the Unaudited Year-to-Date Quarterly Financial Report as of March 31, 2023**

Overview: On a quarterly basis, the Finance Department prepares and provides a quarterly financial update for village management and elected officials which assesses year-to-date revenues and expenditures. All the numbers and information presented in the quarterly update are unaudited and subject to change.

- M.** [MOT 23-35](#) **A Motion to Approve the April 2023 Monthly Treasurer’s Report for All Funds**

Overview: The unaudited April 30, 2023, report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 summarizing the Village’s cash and investment balances.

- N.** [RES 23-152](#) **A Resolution Approving a Parking Lot License Agreement with Pete’s Fresh Market Oak Park Corporation and Authorizing Its Execution**

Overview: The Village has historically leased Lot #112 to Pete’s Fresh Market Oak Park Corporation for the sole purpose of employee parking for the grocery store located at 259 Lake Street. This license agreement would continue that same arrangement for a five (5) year term, ending at 11:59 p.m. on December 31, 2027.

- O. [RES 23-165](#) **A Resolution Approving an Independent Contractor Agreement with H&H Electric Co. for Street Lighting System Rehabilitation Project for 2023 in an Amount Not to Exceed \$60,000.00 and Authorizing Its Execution**

Overview:

Two Street Light Control cabinets were proposed for replacement in 2022 based on age and condition. Bids for the work came in significantly over budget. Additional funds were allocated in 2023 to complete the project. Staff recommends approving an Independent Contractor Agreement with H&H Electric Co. to complete the project.

- P. [RES 23-160](#) **A Resolution Approving a Local Public Agency Engineering Services Agreement with Sam Schwartz Engineering, D.P.C. for a Vision Zero Plan in an Amount Not to Exceed \$176,620 and Authorizing its Execution**

Overview:

The Engineering Division requested qualifications and ultimately proposals for professional engineering services for creating a Vision Zero plan. The Village received six statements of qualifications and interviewed two firms. Sam Schwartz Engineering was selected as the most qualified firm for this work. Pending approval of this agreement by the State, the Vision Zero plan will include robust community engagement and will be reviewed by the Transportation Commission. It is estimated to take approximately one year to create the Vision Zero plan. The Village has \$150,000 budgeted for the work to create a Vision Zero plan and received a State grant which will reimburse up to \$120,000 of these costs. The costs for creating a Vision Zero plan exceed the FY23 Budgeted amount by \$26,620. The proposed FY24 Budget will include the additional \$26,620 needed for this work.

Q. [RES 23-163](#) Resolutions Awarding Multi-Family Housing Incentives Grants and Authorizing the Execution of Marketing Services Agreements

1. MSA 2301-G with \$8,047.33 grant
2. MSA 2302-G with \$10,000 grant
3. MSA 2303-G with \$10,000 grant
4. MSA 2304-G with \$9,366.67 grant
5. MSA 2306-G with \$2,240 grant
6. MSA 2308-G with \$6,630.67 grant
7. MSA 2309-G with \$3,392.24 grant
8. MSA 2310-G with \$10,000 grant
9. MSA 2312-G with \$10,000 grant
10. MSA 2313-G with \$10,000 grant
11. MSA 2314-G with \$10,000 grant
12. MSA 2315-G with \$9,533.33 grant
13. MSA 2316-G with \$10,000 grant
14. MSA 2317-G with \$10,000 grant
15. MSA 2318-G with \$10,000 grant
16. MSA 2319-G with \$10,000 grant

Overview:

These resolutions would approve funding for sixteen (16) Multi-Family Incentives Grants and authorize the execution of 3-year marketing services agreements to support each one.

R. [RES 23-164](#) A Resolution Approving a Grant Agreement between the State of Illinois, Department of Commerce and Economic Opportunity, and the Village of Oak Park for the Resurfacing of Various Streets and Madison Street Streetscape Projects in an Amount Not to Exceed \$3,000,000 and Authorizing its Execution

Overview:

In 2021 the State of Illinois approved three million dollars in Department of Commerce and Economic Opportunity (DCEO) funds for the Village of Oak Park for costs associated with street resurfacing infrastructure improvements. As approved in the Fiscal Year 22 and Fiscal Year 23 Budgets, the Village will utilize these State funds for the 22-2 Resurfacing of Various Streets project and the Madison Street Streetscape project. This Grant Agreement defines the terms of the grant and allows for the Village to move forward with bidding on the Madison Street project.

S. [RES 23-167](#) A Resolution Approving a Marketing Services Agreement and Authorizing its Execution as Reviewed by the Housing Programs Advisory Committee (MSA 2307)

Overview:

This resolution would authorize the execution of one (1) one-year Marketing Services Agreement, which would allow the building owner to receive affirmative marketing services from the Oak Park Regional Housing Center.

- T. [RES 23-168](#) A Resolution Authorizing A Single-Family Housing Rehabilitation Loan (SFR-098)**
- Overview:** The purpose of the Single-Family Housing Rehabilitation (SFR) Loan Program is to address and correct deteriorated and blighted homes throughout the village. The eligible homeowners are requesting a deferred loan of \$23,350.00 from the Village.
- U. [RES 23-170](#) A Resolution Authorizing the Purchase of One 2023 Ford F250 Pickup Truck with Plow from Currie Motors of Frankfort, Illinois in an Amount Not to Exceed \$57,577.00 and Waiving the Village’s Bid Process for the Purchase**
- Overview:** The Fiscal Year 2023 Water and Sewer Fund includes the replacement of one (1) 2008 Chevrolet Pickup truck with a plow which is to be replaced with one (1) 2023 Ford F250 Pickup truck with a plow. A vehicle order was placed with Currie Motors of Frankfort, Illinois, in late 2022 during the order window for 2023 vehicles. There is a very limited production of Fleet type vehicles and previous orders have been canceled or just not built. Staff has received notice from the dealer that they are confident the 2023 Ford Pickup Truck will be built, upfitted, and made available for purchase by the Village of Oak Park. Staff are requesting authority to purchase the vehicle when it becomes available.
- V. [RES 23-171](#) A Resolution Authorizing the Purchase of One 2022 Ford F250 Pickup Truck with Plow from Rizza Ford of Orland Park, Illinois in an Amount Not to Exceed \$58,927.26 and Waiving the Village’s Bid Process for the Purchase**
- Overview:** The Fiscal Year 2023 Water and Sewer Fund includes the replacement of one (1) 2013 Ford Transit Connect, which is to be replaced with one (1) 2022 Ford F250 Pickup truck with plow. The Rizza unit is one of the few 2022/2023 Ford Pickup W Plows to become available that has comparable specifications to the Village’s requirements.
- On May 01, 2023, the Village Manager authorized the purchase of this vehicle pursuant to Section 2-6-10 of the Oak Park Village Code which allows for purchases “without formal advertising with the approval of the Village Manager, when it is in the best interest of the Village and when it is impractical to convene a meeting of the Board of Trustees.”
- W. [RES 23-183](#) A Resolution Adopting an Amendment to the Village’s Diversity, Equity, and Inclusion Statement Previously Adopted by the Village Board on May 1, 2023 to Add “Antisemitism” to the Statement**
- Overview:** The amendment to the Diversity, Equity, and Inclusion Statement will add “antisemitism” to the Statement ensure explicit language is expressed reflecting Oak Park’s commitment to eradicating all forms of hate.

- X. [ORD 23-28](#) **Concur with the Zoning Board of Appeals' Recommendation and Adopt an Ordinance Granting a Special Use Permit to Operate a Day Care Center at 845-847 Madison Street**

Overview:

The Applicant, Mel Garland, on behalf of Think Big Academy, submitted a special use application to operate a daycare center in a building at Madison Street and Carpenter Avenue where a daycare center space and automotive use space currently exists.

- Y. [ORD 23-32](#) **An Ordinance Amending the Fiscal Year 2023 Annual Budget**

Overview:

In order to not delay construction, all \$618,564 of Community Development Block Grant (CDBG) funds are proposed to be removed from the 23-2 Resurfacing of Various Streets project which is bidding this spring, and the previously awarded 22-8 Forest and Ontario Traffic Calming and Landscaping Improvement project due to timelines associated with federally required environmental reviews being required by HUD. There are available CIP funds to offset these CDBG funds from saving in the CIP Fleet fund for a fire engine that cannot be purchased this year due to long lead times. This Budget Amendment is being requested in order to transfer the \$619,000 of Capital Improvement (CIP) Funds for the purchase of the fire engine to the CIP resurfacing account to offset the loss in CDBG funds for these projects. An ordinance is hereby presented to modify selected appropriations in the FY23 Adopted Budget.

- Z. [ORD 23-38](#) **An Ordinance Amending Chapter 15 ("Motor Vehicles and Traffic"), Article 1 ("In General") and Article 10 (Towing, Immobilization and Impoundment of Motor Vehicles of Motor Vehicles Containing Unlawful Firearms") of the Oak Park Village Code to Designate Certain Streets in the Village as Tow Zones as Discussed by the Village Board at the May 8, 2023 Board Meeting**

Overview:

The proposed Ordinance establishes tow zones in the Village at the 1150-1200 blocks of South Cuyler, Highland, and Harvey Avenues from 10:00 p.m. to 2:30 a.m., seven days a week. The ordinance would allow residential-only parking during these times, including guests of residents through the Village's parking permit system. The Ordinance is in response to long-standing resident complaints regarding the unruly late-night behavior of patrons of Mike's Place Sports Bar and Grill, located at 6319 Roosevelt Road, Berwyn, Illinois.

XVI. Regular Agenda

AA. [ORD 23-30](#) Concur with the Zoning Board of Appeals' Recommendation and Adopt an Ordinance Granting a Special Use Permit to Operate a Live Performance Venue at 1128-1134 Lake Street

Overview:

The Applicant, Christopher Bell, on behalf of Comedy Plex, LLC, submitted a special use application to operate a live performance venue in the lower level of the building located on Lake Street abutting the private street for 1140 Lake Street condominiums.

AB. [ORD 23-34](#) An Ordinance Amending Chapter 3 ("Alcoholic Liquor Dealers"), Article 4 ("Term and Classification"), Section 3-4-2 ("Classification and Number of Liquor Licenses and Fees") and Article 8 ("List of Licenses For Each License Class"), Section 3-8-1 ("Number of Licenses Permitted to be Issued Per License Class") and Section 3-8-2 ("Licenses by Name and Address Per License") of the Oak Park Village Code for the Issuance of a Entertainment Club Class D-9 Liquor License to Comedy Plex, LLC, DBA Comedy Plex

Overview:

The proposed Ordinance amends certain provisions of the Village Code regarding the Entertainment Club Class D-9 Liquor License and grants a Class D-9 license to Comedy Plex, LLC, DBA Comedy Plex.

AC. [ORD 23-8](#) Concur with the Environment and Energy Commission and Adopt An Ordinance Amending Chapter 20 ("Public Health") of the Oak Park Village Code to Add a New Article 8 ("Single-Use Plastic Foodware and Polystyrene Food Packaging")

Overview:

The Single-Use Plastic Ordinance will require most food establishments to provide single-use plastic foodware items only upon customer request or at a self-service station for any delivery or takeout order. The Single-Use Plastic Ordinance will also prohibit food establishments from using polystyrene foam food packaging products by 2024.

In 2022, Village staff initiated the Oak Park Green Business technical assistance program, in partnership with the Illinois Green Business Program and Smart Energy Design Assistance Center. This program will continue to support local small businesses in transitioning away from single-use plastic and reducing energy and water use, in order to achieve cost savings and reduce negative environmental impact.

AD. [ORD 23-33](#) An Ordinance to Amend the Fiscal Year 2023 Budget to Procure External Support Grant Development Services

Overview:

Pursuant to the February 6, 2023, OPCAN presentation and Village Board discussion on funding of the Climate Ready Oak Park Plan (ID 23-01), this Ordinance amends the Fiscal Year 2023 budget to add \$100,000 to procure external support to the VMO budget for grant development services.

- AE.** [MOT 23-47](#) **A Motion for the Village Board to Participate in a Cultural Competency Training Series Facilitated by the Village’s Chief Diversity, Equity and Inclusion Officer**
- Overview:** Per a request from Trustee Robinson and seconded by Trustee Parakkat, the motion seeks to add a cultural competency training series.
- AF.** [RES 23-154](#) **A Resolution Authorizing the Submission of a United States Department of Transportation Charging and Fueling Infrastructure Discretionary Grant Application to Strategically Deploy Electric Vehicle Charging Infrastructure in the Village of Oak Park.**
- Overview:** This Resolution authorizes Village Staff to submit an application to the U.S. Department of Transportation’s Charging and Fueling Infrastructure (CFI) Discretionary Grant Program. If awarded, funds would be allocated towards the strategic deployment of publicly-accessible electric vehicle charging stations in Village-owned parking lots and within the right-of-way.
- AG.** [ORD 23-29](#) **An Ordinance Granting an Extension of Time to Complete Construction of the Planned Development at 715-717 South Boulevard (Residences of South Boulevard) to November 30, 2023**
- Overview:** 717 South Boulevard, LLC is requesting approval of an extension of its planned development ordinance deadline to allow additional time to finish construction of the multi-unit residential condominium building constructed at 715-717 South Boulevard. This is the sixth request to extend the development’s timeline.
- AH.** [RES 23-177](#) **A Resolution Approving an Intergovernmental Agreement between the Park District of Oak Park and the Village of Oak Park for the Installation of a Naloxone Box on Park District Property and Authorizing its Execution**
- Overview:** The Village of Oak Park is addressing the issue of opioid overdose in our community through a project that provides free Naloxone - a medication that will block an opioid overdose - education and training on how to provide aid in the event of an opioid overdose, and resources for those who wish to seek care or recovery services.
- The Naloxone and resources will be distributed through seven boxes throughout the community, and this agreement with the Park District of Oak Park will allow the placement of one of the boxes in Maple Park.

- AI.** [RES 23-176](#) **A Resolution Approving an Intergovernmental Agreement between the Oak Park Public Library and the Village Of Oak Park for the Installation of a Naloxone Box On Oak Park Public Library Property and Authorizing its Execution**

Overview:

The Village of Oak Park is addressing the issue of opioid overdose in our community through a project that provides free Naloxone - a medication that will block an opioid overdose - education and training on how to provide aid in the event of an opioid overdose, and resources for those who wish to seek care or recovery services.

The Naloxone and resources will be distributed in seven boxes throughout the community, and this agreement with the Oak Park Public Library will allow the placement of one of the boxes in the lobby of the main library branch.

XVII. Regular Agenda for Items Pursuant to Village Code Chapter 3 Alcoholic Liquor Dealers or Related

- AJ.** [ORD 23-35](#) **An Ordinance Amending Chapter 3 (“Alcoholic Liquor Dealers”), Article 8 (“List of Licenses For Each License Class”), Section 3-8-1 (“Number of Licenses Permitted to be Issued Per License Class”) and Section 3-8-2 (“Licenses by Name and Address Per License”) of the Oak Park Village Code for the Issuance of a Catering Class A-4 Liquor License to Kettlestrings Kitchen & Tap, Inc., DBA Betty’s Pizza & Pasta**

Overview:

The proposed Ordinance grants a Catering Class A-4 liquor license to Kettlestrings Kitchen & Tap, Inc., DBA Betty’s Pizza & Pasta.

XVIII. Call to Board and Clerk

XIX. Adjourn