



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, October 5, 2020

6:30 PM

Village Hall

A Regular Meeting is being conducted remotely with live audio available and optional video. The meeting will be streamed live and archived online for on-demand viewing at www.oak-park.us/boardtv as well as cablecast on VOP-TV, which is available to Comcast subscribers on channel 6 and ATT Uverse subscribers on channel 99. Remote Meetings of the Oak Park Village Board of Trustees is authorized pursuant to Section 7 (e) of the Open Meetings Act. The Village President has determined that an in-person meeting is not practical or prudent due to the COVID-19 outbreak during the Governor's disaster proclamation. It is also not feasible to have a person present at the Board's regular meeting location due to public safety concerns related to the COVID-19 outbreak.

The President and Board of Trustees welcome your statement into the public record of a meeting. Public statements of up to three minutes will be read into the record during Non-Agenda public comment or Agenda public comment, as an individual designates. Statements will be provided to the Village Board in their entirety as a single document. Please follow the instructions for submitting a statement provided below. You may also communicate with the Village Board at 708.358.5784 or email board@oak-park.us. Questions regarding public comment can be direct to 708-358.5672 or email clerk@oak-park.us.

Instructions for Non-Agenda Public Comment

Non-Agenda public comment is a time set aside at the beginning of each Village Board meeting for public statements about an issue or concern that is not on that meeting's agenda. Individuals are asked to email statements to publiccomment@oak-park.us, to be received no later than 30 minutes prior to the start of the meeting. If email is not an option, you can drop comments off in the Oak Park Payment Drop Box across from the entrance to Village Hall, 123 Madison Street, to be received no later than 5 PM the day of the Village Board meeting. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per statement. If comment requests exceed 30 minutes, public comment will resume after the items listed under the agenda are complete.

Instructions for Agenda Public Comment

Public statements for an agenda item of up to three minutes will be read into the record. Individuals are asked to email statements to publiccomment@oak-park.us, to be received no later than 30 minutes prior to the start of the meeting. If email is not an option, you can drop comments off in the Oak Park Payment Drop Box across from the entrance to Village Hall, 123 Madison Street, to be received no later than 5 PM the day of the Village Board meeting. The Village Board permits a maximum of three statements for each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with () on the agenda.*

I. Call to Order

II. Roll Call

III. Agenda Approval

IV. Minutes

- A. [MOT 20-063](#) **Motion to Approve Minutes from Regular Remote Meeting of September 21, 2020 and Special Remote Meeting of September 29, 2020 of the Village Board.**

Overview: This is a motion to approve the official minutes of meetings of the Village Board.

V. Non-Agenda Public Comment

VI. Proclamation

- B. [ID 20-272](#) **Motion to Adopt a Proclamation for Domestic Violence Awareness Month, October 2020**

Overview: This is a motion to approve Village President Abu-Taleb proclaiming Domestic Violence Awareness Month, October 2020

VII. Village Manager Reports

- C. [ID 20-265](#) **Review of the Revised Village Board Meeting Calendars for October thru December 2020.**

Overview: Attached are preliminary calendars for the remainder of the year, which includes the meeting schedule adopted by the Village Board in December 2019 for this year, notation for dates when FY21 budget meetings will be held and a listing of pending matters requested by Trustees which are not yet scheduled.

- R. [ID 20-267](#) **Presentation by Housing Forward on Interim Housing**

Overview: Housing Forward will make a presentation a new model in Interim Housing for serving the homeless in Oak Park.

VIII. Village Board Committees

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

IX. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- D. [ID 20-266](#) **Board & Commission Vacancy Report for October 5, 2020.**

X. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

- E. [ID 20-271](#) **Motion to Consent to the Village President's Appointment of:**
Plan Commission - Iris Simms, Appoint as Chair
Plan Commission - Jon Hale, Appoint as Member
Plan Commission - Paul Beckwith, Appoint as Member
Citizen Police Oversight Committee - Khari Reed, Appoint as Member

XI. Consent Agenda

- F. [ORD 20-086](#) **Concur with the Zoning Board of Appeals' Recommendation and Adopt an Ordinance Granting a Special Use Permit to Operate an Educational Facility-Vocational Use Located at 103 North Oak Park Avenue**
- Overview:** The Zoning Board of Appeals held a public hearing on an application seeking a special use permit pursuant to Section 8.3 (Table 8-1: Use Matrix) of the Oak Park Zoning Ordinance, to authorize a driving school located in the DT- 2 Hemingway Sub-district Zoning District.
- G. [ORD 20-087](#) **Concur with the Zoning Board of Appeals' Recommendation and Adopt an Ordinance Granting a Special Use Permit to Operate a Day Care Center Located at 306-312 Madison Street**
- Overview:** The Zoning Board of Appeals held a public hearing on an application submitted by Mary Lubinus seeking a special use permit pursuant to Section 8.3 (Table 8-1: Use Matrix) of the Oak Park Zoning Ordinance, to authorize a day care center with and after school program located in the MS Madison Street Zoning District.

- H. [RES 20-210](#) **Resolutions Approving the Program Year (PY) 2020 Community Development Block Grant (CDBG) Agreements with Subrecipients and Authorizing their Execution**
- Overview:** There are eighteen Community Development Block Grant (CDBG) Resolutions and Agreements recommended which represent the allocation of funding for all the Board-approved projects for Program Year 2020. It is necessary to enter into the Program Year 2020 Subrecipient agreements with the agencies (Subrecipients) so that they can expend their CDBG grant funds. The Agreements clearly outline the terms and conditions of their grants with the Village and HUD.
- I. [RES 20-212](#) **A Resolution Approving and Adopting an Amendment to Section IV (“Compensation”) of the Village of Oak Park Personnel Manual to Add November 3, 2020 (Election Day) as an Employee Holiday**
- Overview:** Senate Bill 1863 was signed into law by Governor Pritzker on June 16, 2020 as Public Act 101-642. One of the provisions included in SB1863 is the designation of November 3, 2020 (election day) as a state holiday.
- J. [RES 20-213](#) **A Resolution Authorizing the Execution of a Settlement Agreement in Workers’ Compensation Case Number 2019 WC 36836**
- Overview:** It is requested that the Village Board authorize the execution of a settlement agreement in Workers’ Compensation Case Number 2019 WC 36836.
- K. [MOT 20-053](#) **A Motion to Approve the Bills in the Amount of \$2,572,924.70 from August 26, 2020 through September 23, 2020**
- Overview:** Attached is the regular list of bills paid through the Village’s accounts payable (AP) system for the period beginning August 26, 2020 through September 23, 2020. In addition, attached is the payroll summary for August 2020.
- L. [MOT 20-054](#) **A Motion to Approve the August 2020 Monthly Treasurer’s Report for All Funds**
- Overview:** The unaudited August 31, 2020 report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 summarizing the Village’s cash and investment balances.

- M. [MOT 20-060](#) A Motion to Accept Staff’s Recommendation Regarding Allocating an Additional Award of \$279,647 in Community Development Block Grant-Coronavirus (CDBG-CV) Funding by Adding \$250,000 to the Small Business Assistance Loan Program and \$29,647 to the Village’s Administrative Expenses and Accept the Amendments to the Program Guidelines Per Staff’s Recommendation and Direct Staff Prepare the Necessary Documents**

Overview:

In May 2020, the Village received \$980,107 in total Federal CDBG-CV funds. The Village recently received notification of an additional award of \$279,647. Staff recommends that \$250,000 be added to the Small Business Assistance Loan Program and \$29,647 be set aside to cover the Village’s administrative expenses.

XII. Regular Agenda

- N. [RES 20-218](#) A Resolution Setting Halloween “Trick or Treat” Hours from 1:00 p.m. to 5:30 p.m. on Saturday October 31, 2020**

Overview:

The resolution sets “trick or treat” hours in the Village from 1:00 p.m. to 5:30 p.m. on Halloween, which is on Saturday, October 31, 2020.

- O. [ORD 20-085](#) Deny the Appeal and Concur with the Historic Preservation Commission and Adopt An Ordinance Denying a Certificate of Appropriateness for the Demolition of a Contributing Residential Structure and Garage within the Ridgeland-Oak Park Historic District located at 203 S. Marion Street**

Overview:

This is the applicant’s appeal of the decision of the Historic Preservation Commission’s denial of a Certificate of Appropriateness to Focus Acquisition Company LLC, applicant for 203 S. Marion St., as they found that demolition of the structure at 203 S. Marion St. (commonly known as the Dreschler, Brown and Williams Funeral Home) does not comply with the Historic Preservation Ordinance. Staff does not agree with the Historic Preservation Commission’s decision. Per the Historic Preservation Ordinance, upon the denial of a Certificate of Appropriateness by the Historic Preservation Commission, an applicant may stop the process, appeal the decision to the Village Board within 15 days, or request a Certificate of Economic Hardship (7-9-13H).

P. [ORD 20-069](#) An Ordinance Amending the Fiscal Year 2020 Annual Budget

Overview:

An ordinance is hereby presented to appropriate funds for FY20. On a continuous basis, staff evaluates all expenditures and certain adjustments must be made based on various circumstances. On a quarterly basis, these adjustments (amendments) are recommended to the Village Board for approval.

For the Q3, 2020, the attached amendments for Board consideration includes reclassifications between or among accounts (new money is not requested), as well as a few new money requests. The details for each requested amendment are presented herein and summarized by Fund below.

Q. [ID 20-248](#) An Overview presentation of the Recommended Five Year Capital Improvement Plan (CIP) 2021-2025:

1. CIP Process (5-year capital plan)
2. Main Capital Fund
3. Building Improvement Fund
4. Fleet Fund
5. Equipment Replacement Fund
6. Sustainability Fund (Capital Items Only)
7. Water and Sewer Fund (Capital Items Only)
8. Parking Fund (Capital Items Only)
9. CDBG Fund (Capital Items Only)

Overview:

As part of the budget process the Village Board is provided a five year recommended Capital Improvement Plan (CIP). This first year is presented for inclusion in the FY21 budget and future years and provided to identify future capital needs in the Village. No action is requested at this time the recommended CIP.

XIII. Call to Board and Clerk

XIV. Adjourn