



Office of Adjudication

FY26 Operating Budget

Gia Willis, Adjudication Administrator

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Mission Statement



The Office of Adjudication's mission is to ensure that fair and just hearings are conducted while supporting operational efficiency, community trust, and equitable access to justice.

Executive Overview



The Office of Administrative Adjudication is a Division within the Village Manager's Office.

- What we do

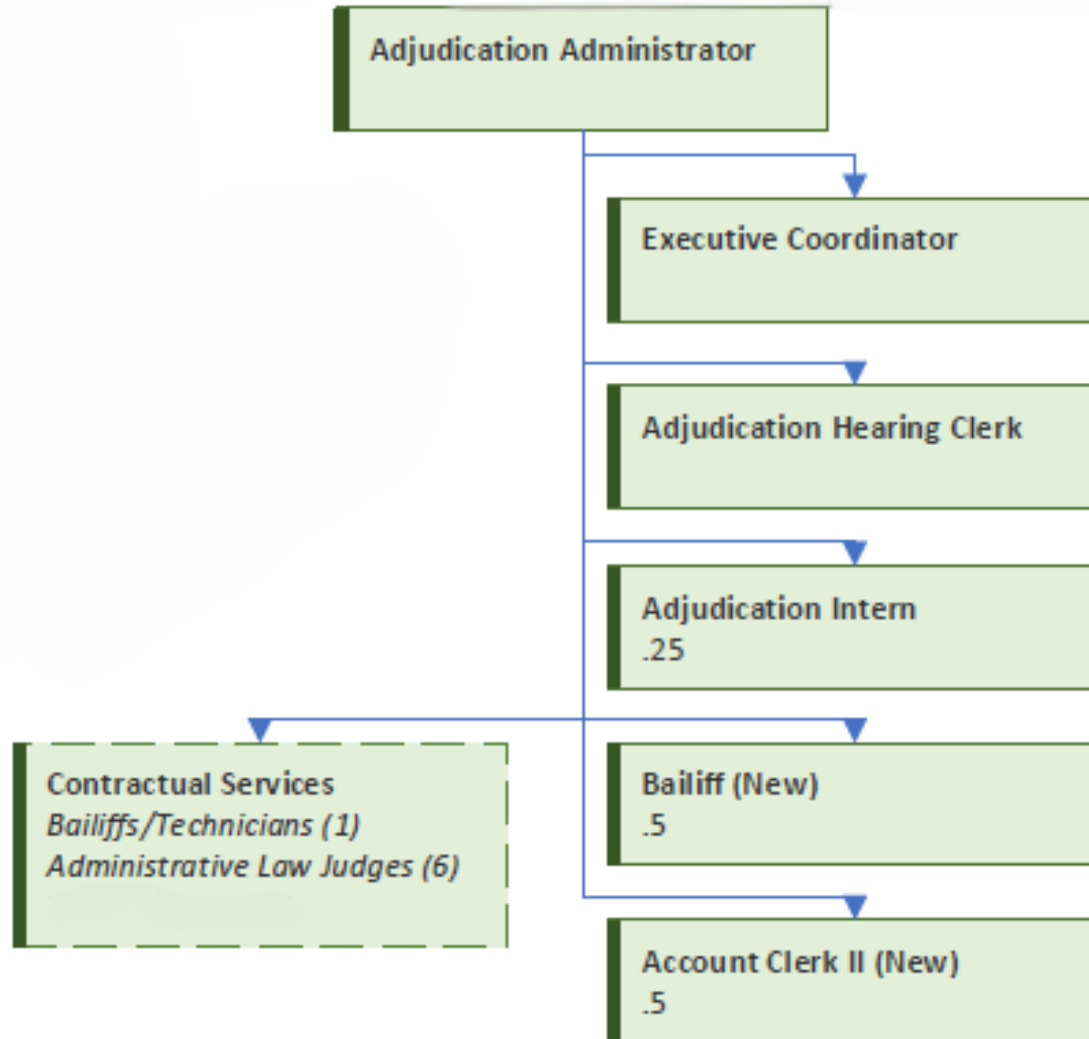
The Office of Administrative Adjudication conducts fair, timely, and accessible administrative hearings for the Village of Oak Park. Cases involve alleged violations of Village ordinances. Matters fall into two primary categories:

- Parking Citations
- Code Compliance Violations (property maintenance, noise, litter, leaf blower, business licensing, etc.)

Youth & diversion

We also manage the Village's juvenile adjudication process, non-punitive outcomes (restorative agreements, community service, referrals to youth services, and compliance coaching).

Organizational Chart



Fiscal Year 2026 Priorities



1. Transition the use of OpsMan parking (enforcement software) by shifting all adjudication functions to updated systems, including the Passport portal (New version of OpsMan).
2. Integrate IDROP (State Parking Citation Collections) and Passport platforms to streamline parking citation collections and improve efficiency in fine recovery.
3. Reduce the use of paper by strengthening digital recordkeeping and implementing improved document management practices.
4. Sunset the use of Access (Local Ordinance citation platform) and transition functions to CityView (Local Ordinance citation platform) to enhance efficiency and modernize adjudication operations.
5. Develop and implement a Mediation Program to facilitate resident conflict resolution and promote community trust (Partnership with Township)
6. Establish and implement a Comprehensive Youth Defense Program to ensure fair representation and guidance for youth and their families.
7. Evaluate and optimize the existing Immobilization Program to improve effectiveness, ensure fairness, and streamline operations.
8. Expand Youth-Focused Partnerships by increasing collaboration with non-traditional partners for youth adjudication initiatives, including partnerships with organizations such as BUILD from the Austin area.

Fiscal Year 2026 Recommendations



FY 25 Adopted Budget: \$654,547

FY 26 Requested Budget: \$751,953

Notable line items:

- **Reallocation of funds for PTE Account Clerk and Court Bailiff**

FY25 Position	Dept.	FY25 Position (Proposed)	FTE Impact	Est. Budget Impact
Intern (.25)	VMO (Adjudication)	Account Clerk II (.50)	.25	\$20,100.00
Bailiff (Contracted)	VMO (Adjudication)	Bailiff (.50)	.50	\$31,020.00

Fiscal Year 2026 at a glance



Description	FY25 Approved	FY26 Requested	Variance
Salaries	\$227,873	\$305,193	\$77,320
Benefits	\$ 67,927	\$ 88,208	\$20,281
Operational Expenses	\$ 308,747	\$ 308,552	- \$195
Non – Compliance Fines	\$50,000	\$50,000	\$0
Total Budget	\$654, 547	\$751,953	\$97,406



Questions?

Thank you for your time and consideration