



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Tuesday, June 18, 2024

7:15 PM

Village Hall

Regular Meeting at 7:15 p.m., in Council Chambers Room 201

The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are discussed. If you wish to provide public comment, complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers and present it to the Village Clerk at the Board table. When recognized, approach the podium and state your name first. If you wish to provide comment by virtual means, contact the Village Clerk's Office prior to 5:00 p.m. on the day of the meeting by calling 708-358-5670 or by email to publiccomment@oak-park.us. Your camera must remain on while speaking. Please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of a meeting for individuals to speak about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the Board. Non-agenda public comment is limited to 30 minutes with a limit of three minutes per person. If non-agenda public comment exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete. See instructions above on how to provide public comment.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items on which an individual may speak. In addition, the Village Board permits a maximum of five persons to speak on each side of any one topic which is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (). See instructions above on how to provide public comment.*

I. Call to Order

II. Roll Call

III. Agenda Approval

IV. Minutes

V. Non-Agenda Public Comment

VI. Proclamation

- A. [MOT 24-187](#) A Motion to Approve a Proclamation in Memoriam of Harriette Gillem Robinet

Overview:

This is a motion to approve Village President Scaman’s recognition of Harriette Robinet on June 18, 2024.

VII. Village Manager Reports

- B. [ID 24-293](#) **A Report Regarding Community High-Speed Internet Access for Multifamily Residential Households**

Overview:

Information Technology (IT) staff provided updated information to the Civic Information System Commission (CISC) related to their Assessment of Community Broadband Access report. The information is also relevant to the Board goals on exploring economical internet connectivity options for multifamily residential households such as the Affordable Connectivity Program (ACP) and provide community outreach and data on affordable options.

VIII. Village Board Committees

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

IX. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk’s Office.

- C. [ID 24-337](#) **Board & Commission Vacancy Report for June 18, 2024**

X. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

XI. Consent Agenda

- D. [RES 24-217](#) **A Resolution Approving Program Year (PY) 2024 Funding Recommendations and Releasing the Draft PY 2024 Action Plan for Public Comment**

Overview:

As part of the five-year Program Year (PY) Consolidated Plan for Housing and Community Development, or “Con Plan,” the Village has prepared the draft PY 2024 Action Plan. The Con Plan guides decisions for allocating Community Development Block Grant funds, including proposed CDBG activities that the Community Development Citizen Advisory Commission (“CDCAC”) recommends the Board approves.

- E. [RES 24-232](#) **A Resolution Approving an Amendment to the Professional Services Agreement with Walker Consultants, Inc. to Increase the Not-To-Exceed Amount from \$163,700.00 to \$171,700.00 to Provide for a Limited Slab Post-Tensioned Evaluation of the Village's Avenue Parking Garage and Authorizing its Execution**

Overview:

In April 2023, the Village Board authorized a Professional Services Agreement with Walker Consultants to prepare construction documents for bidding and engineering services during the repairs intended to address (2022) immediate, 2023, and 2024 repair recommendations as outlined in the condition assessment report of these facilities. The proposed amendment to the Agreement provides for the completion of a limited slab post-tensioned evaluation of the Avenue Parking Garage, for an additional amount of \$8,000.00.

- F. [RES 24-233](#) **A Resolution Approving a Second Amendment to the Independent Contractor Agreement with J. Gill & Co. for Maintenance Repairs of the Village's Holley Court, The Avenue, and Oak Park River Forest High School Parking Structures to Increase the Not-To-Exceed Amount from \$1,649,025.00 to \$1,671,175.00 and Authorizing Its Execution**

Overview:

In September 2023, the Village Board authorized an Independent Contractor Agreement with J. Gill & Co. for the 2023 and 2024 completion of maintenance repairs at the Village's Holley Court, The Avenue, and Oak Park & River Forest High School parking garages. The proposed second amendment to the Agreement provides for the contractor to complete a post-tension investigation of the Avenue Parking Garage in conjunction with the Village's consultant Walker Consultants in an additional amount of \$14,250.00. Furthermore, the change order provides for additional work at the Holley Court Parking Garage in an additional amount of \$7,900.00. The total not to exceed contract amount is proposed to increase by \$22,150.00.

- G. [RES 24-234](#) **A Resolution Approving an Independent Contractor Agreement with Oak Brook Mechanical Services, Inc. to Install New Mechanical Equipment and Building Envelope Improvements at the North Fire Station in an Amount Not to Exceed \$172,462.50 and Authorizing its Execution**

Overview:

The existing boiler system at the North Fire Station is over 75 years old and needs replacement. This item was identified for replacement in the Fiscal Year 2022 Capital Improvement Budget. Staff solicited bids for this work and the low responsive proposer was Oak Brook Mechanical Services, Inc.

Recommendation

- H. [RES 24-235](#) **A Resolution Authorizing the Purchase of One 2024 John Deere C317G Compact Loader from West Side Tractor Sales of Lisle, Illinois, through the Sourcewell Joint Purchasing Program in an Amount Not to Exceed \$64,903.83 and Waiving the Village’s Bid Process for the Purchase**
- Overview:** The Fiscal Year 2024 Public Works Fleet Replacement Fund includes the replacement of one (1) 2005 Compact Loader to be replaced with one (1) 2024 John Deere C317G Compact Loader. This purchase will be made through the Sourcewell Joint Purchasing Program, an opportunity for governments to leverage and pool resources for better pricing.
- I. [RES 24-236](#) **A Resolution Approving Executive Session Minutes and Authorizing the Release of Certain Executive Session Minutes**
- Overview:** The Village Board is required to pursuant to Section 2.06(d) of the Illinois Open Meetings Act (the “Act”), 5 ILCS 120/2.06(d), to conduct a semi-annual review of its executive session minutes and determine whether to release minutes.
- J. [RES 24-237](#) **A Resolution Authorizing the Submission of a Grant Application with the Illinois Emergency Management Agency and Office of Homeland Security for the Hazard Mitigation Grant Program with a Requested Funding Amount of \$345,000**
- Overview:** The Illinois Emergency Management Agency and Office of Homeland Security (IEMA-OHS) are accepting applications for the Hazard Mitigation Grant Program (HMGP) grant funding as a result of the DR 4728/4749- Declarations. For this Notice of Funding Opportunity, IEMA-OHS is prioritizing mitigation projects that enhance adaptation to climate change and the development of an effective response to climate change and that address inequities to provide the greatest amount of support to communities in Illinois. Village staff request to submit a grant application for the South Pumping Station Generator Project.
- K. [ORD 24-123](#) **An Ordinance Amending Chapter 2 (“Administration”), Article 4 (“Village Manager”), Section 2-4-13 (“Contracts and Settlements”) and Article 6 (“Finance Department”), Section 2-6-10 (“All Contracts for Supplies, Equipment, Repair Work or the Making of Any Public Improvement; Requirements for Approval and Bidding”) of the Oak Park Village Code**
- Overview:** Pursuant to its Professional Services Agreement with the Village, Metro Strategies Group, LLC has worked with Village staff to identify grant funding opportunities to support Village operations and Board goals. In an effort to streamline the grants management process, staff recommends that grant applications for \$50,000 or less, including any required Village match, be included in the Village Manager’s spending authority.

- L. [ORD 24-124](#) **An Ordinance Amending Chapter 15 (“Motor Vehicles and Traffic”), Article 3 (“Parking Meters, Parking Permits, and Municipal Attendant Parking Lots”), Section 15-3-18 (“Parking Rates; Parking Meters, Pay by Space Machines, Village Operated Parking Structures, Permit, Extended Pass, Valet and Daytime on Street Permit Parking”) and Article 4 (“Vehicle Licenses”) of the Oak Park Village Code to Update the Reduced Parking Permit Fee Program to Assist the Village’s Unhoused Residents**

Overview:

In support of the Village Board’s goal of Community Affordability, the Parking & Mobility Services Division of the Development Services Department developed a Reduced Parking Permit Fee Program which went into effect on April 1, 2023. While initial eligibility for the program was limited to participants of the Oak Park Housing Authority’s Housing Choice Voucher Program, eligibility was expanded to include residents of seven (7) affordable housing locations throughout the community via the Board’s adoption of Ordinance 23-118 on December 4, 2023. The proposed Ordinance would further expand program eligibility to include unhoused individuals who receive services at the Wright Inn interim housing site and other emergency shelter locations in the Village. The Ordinance also provides overnight parking accommodations for employees of Housing Forward.

- M. [ORD 24-129](#) **Concur with the Zoning Board of Appeals’ Recommendation and Adopt an Ordinance Granting a Special Use Permit to Construct Townhouses in the MS - Madison Street Zoning District at 427 Madison Street**

Overview:

The applicant, 427 Madison Street, LLC, is proposing to construct six, four-level townhomes with roof access facing Madison Street. The application will include three zoning variances relative to a reduction in the rear yard setback, a reduction in the side yard setback and an increase in height. Townhomes require special use approval in the MS-Madison Street Zoning District.

XII. Regular Agenda

- N. [RES 24-242](#) **A Resolution Approving the Renewal of a Professional Services Agreement with Metro Strategies Group, LLC to Provide Grant Services in an Amount Not to Exceed \$100,000 for a One (1) Year Term and Authorizing its Execution**

Overview:

Village staff requests that the Village Board authorize and approve the execution of the Renewal of the Professional Services Agreement with Metro Strategies Group, LLC to provide grant services for the Village.

- O. [ID 24-326](#) **A Presentation Concerning the Corrective Action Response of the Oak Park Regional Housing Center**

Overview:

The Oak Park Regional Housing Center submitted a Corrective Action Response Plan in response to a letter sent by Village Manager Jackson addressing the 2023 financial monitoring and KPW performance review.

P. [ID 24-306](#) A Presentation on Emergency Overnight Shelter in Oak Park

Overview:

This presentation outlines the current and proposed model for emergency overnight shelter for unhoused residents in the Village of Oak Park. As the Village's response evolves to meet the needs of our unhoused residents throughout the Oak Park community, staff are working in collaboration with Housing Forward, the Archdiocese of Chicago, and the Neighborhood Bridge to expand and enhance services.

Q. [MOT 24-188](#) A Motion to Delay the Implementation of the Fall Leaf Collection Program Transition to the Bagging Model from 2024 to 2025 and Directing Staff to Prepare the Necessary Ordinance and Any Related Documents

Overview:

Trustee Enyia has brought a motion to delay the implementation of the Fall Leaf Collection Program transition to a bagging model from 2024 to 2025. The motion was seconded by Trustee Parakkat.

XIII. Call to Board and Clerk

XIV. Adjourn