



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, May 24, 2021

6:30 PM

Remote

A Special Meeting is being conducted remotely at 6:30 p.m. with live audio available and optional video. The Village Board is expected to immediately adjourn to Executive Session and reconvene to the Special Meeting at approximately 7:30 p.m. The meeting will be streamed live and archived online for on-demand viewing at www.oak-park.us/boardtv as well as cablecast on VOP-TV, which is available to Comcast subscribers on channel 6 and ATT Uverse subscribers on channel 99. Remote Meetings of the Oak Park Village Board of Trustees is authorized pursuant to Section 7 (e) of the Open Meetings Act. The Village President has determined that an in-person meeting is not practical or prudent due to the COVID-19 outbreak during the Governor's disaster proclamation. It is also not feasible to have a person present at the Board's regular meeting location due to public safety concerns related to the COVID-19 outbreak.

Public statements for an agenda item of up to three minutes will be read into the record. Individuals are asked to email statements to publiccomment@oak-park.us, to be received no later than 30 minutes prior to the start of the meeting. If email is not an option, you can drop comments off in the Oak Park Payment Drop Box across from the entrance to Village Hall, 123 Madison Street, to be received no later than 5 PM the day of the Village Board meeting. The Village Board permits a maximum of five statements for each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with () on the agenda.*

Instructions for Remote Non-Agenda Public Comment

Non-Agenda public comment is a time set aside at the beginning of each Village Board meeting for public statements about an issue or concern that is not on that meeting's agenda. Individuals are asked to email statements to publiccomment@oak-park.us, to be received no later than 30 minutes prior to the start of the meeting. If email is not an option, you can drop comments off in the Oak Park Payment Drop Box across from the entrance to Village Hall, 123 Madison Street, to be received no later than 5 PM the day of the Village Board meeting. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per statement. If comment requests exceed 30 minutes, public comment will resume after the items listed under the agenda are complete.

Instructions for Remote Agenda Public Comment

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I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Executive Session to Discuss Litigation and Collective Bargaining

IV. Adjourn Executive Session

V. Reconvene to Special Remote Meeting

VI. Roll Call

VII. Agenda Approval

VIII. Minutes

- A. [MOT 21-64](#) Motion to Approve Minutes from Regular Remote Meeting of April 19, 2021, Regular Remote Meeting of May 3, 2021 and Special Remote Meeting of May 10th, 2021 and Regular Remote Meeting of May 17, 2021 of the Village Board.

Overview: This is a motion to approve the official minutes of meetings of the Village Board.

IX. Non-Agenda Public Comment

X. Village Manager Reports

- B. [MOT 21-54](#) A Motion to Approve the Unaudited Year-to-Date Quarterly Financial Report as of March 31, 2021

Overview: On a quarterly basis, the Finance Department prepares and provides a quarterly financial report to Village Management and the Village Board which assesses year-to-date revenues and expenditures.

- C. [ID 21-145](#) **Reports Related to the Ongoing Village Response to an Emergency Affecting the Public Health Pursuant to Resolution 20-120 Adopted on March 13, 2020 and Extended by Resolutions 20-124, 20-128, 20-184, 20-232 and 21-143 which Continued the Emergency through June 15, 2021. Currently, the Village Continues Its Response to the COVID-19 Pandemic under Illinois Governor Pritzker's Disaster Proclamation and Bridge Phase Mitigation Order within Restore Illinois.**

Overview:

An update will be provided regarding the Village's ongoing response to the COVID-19 pandemic. In addition, Public Health Director Theresa Chapple-McGruder who joined the Village on May 3, 2021 will be formally introduced.

The update will include a review of vaccination rates in Oak Park, review of grant assistance received to date and a preliminary review of future federal funding the Village will receive to address prior and future expenditures incurred by the Village for the public health response.

XI. Village Board Committees

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XII. Consent Agenda

- D. [ORD 21-39](#) **An Ordinance Authorizing the Sale of Surplus Property Owned by the Village of Oak Park**

Overview:

The Police Department has surplus inventory that is no longer necessary or useful to the Village and, therefore, that the continued storage and ownership of these items are no longer in the Village's best interest.

- E. [ORD 21-44](#) **An Ordinance Amending Chapter 3 ("Alcoholic Liquor Dealers"), Article 8 ("List of Licenses for Each License Class"), Section 8-1 ("Number of Licenses Permitted to be Issued Per License Class") and Section 3-8-2 ("Licenses by Name and Address Per License") of the Oak Park Village Code for the Issuance of a Restaurant Class B-1 Liquor License to Brewpoint Craft OP LLC, DBA Brewpoint Craft**

Overview:

Brewpoint Craft OP LLC, DBA Brewpoint Craft ("Brewpoint") seeks the issuance of a Restaurant Class B-1 liquor license for the property located at 163 S. Oak Park Avenue.

- F. [RES 21-117](#) **A Resolution Authorizing the Submission of an Illinois Department of Human Services (IDHS) Grant Application to Provide Funding for the Police Department's Tobacco Enforcement Program (TEP)**

Overview:

This resolution authorizes staff to submit an application for the IDHS TEP grant, as part of the Department's tobacco enforcement and education efforts.

- G. [RES 21-118](#) A Resolution Approving a Towing Services Agreement with O’Hare Truck Service, Inc., d/b/a O’Hare Towing Service for a Two-Year Period with an Option to Renew for a One-Year Period and Authorizing its Execution**
- Overview:** On April 2, 2021, the Village of Oak Park Police Department submitted a request for proposals from qualified firms that wished to manage and administer a program for towing services. The two proposals were reviewed and an extensive background investigation was conducted. Upon the conclusion of the review and subsequent investigation, it was concluded that O’Hare Truck Service, Inc, d/b/a/ OHare Towing Service was most capable firm to fit our needs due to a variety of factors including capacity for storage and they are open 24-hours for customer service.
- H. [RES 21-120](#) A Resolution Authorizing Subordination of a Lien for the Property Located at 1000-1006 South Austin Boulevard (MSA 1903-G)**
- Overview:** The loan recipient is requesting a subordination of their Multi-Family Housing Incentives Program mortgage to a new first mortgage. The Village remains secure in junior position on the title
- I. [RES 21-122](#) A Resolution Approving an Amendment to an Independent Contractor Agreement between the Village of Oak Park and C.D.E. Body Shop II, Inc. for 2021 Auto Body Repairs to Change the Not to Exceed Amount from \$25,000 to \$35,000.00 and Authorizing its Execution**
- Overview:** In February of 2021, the Village entered into an agreement with C.D.E. Body Shop II, Inc. for 2021 auto body repairs due to accidents in the amount of \$25,000.00. Since that time significant repairs have been needed. It is proposed to increase that “not to exceed” amount for the agreement from \$25,000.00 to \$35,000.00. This would allow the contractor to complete vehicle accident repairs if needed.
- J. [MOT 21-52](#) A Motion to Approve the Bills in the Amount of \$6,343,650.98 from April 10, 2021 through May 4, 2021**
- Overview:** Attached is the regular list of bills paid through the Village’s accounts payable (AP) system for the period beginning April 10, 2021 through May 4, 2021. In addition, attached is the payroll summary for April 2021.
- K. [MOT 21-53](#) A Motion to Approve the April 2021 Monthly Treasurer’s Report for All Funds**
- Overview:** The unaudited April 30, 2021 report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 summarizing the Village’s cash and investment balances.

XIII. Regular Agenda

- L. [MOT 21-57](#) **A Motion to Concur with Staff's Recommendation to Issue a Request for Proposals for the Village's Municipal Solid Waste Collection Contract Upon the Expiration of the Current Contract on April 1, 2022**
- Overview:** The current Municipal Solid Waste Collection contract will be expiring on March 31, 2022. Village staff is in the process of drafting a Request for Proposals for these services. The Request for Proposals will be for soliciting pricing for these services. Staff met with the Environment and Energy Commission to seek feedback on the proposed pricing requests. The Commission concurred with staff's recommendations. Staff is now requesting Village Board concurrence on the recommendation.
- M. [RES 21-129](#) **A Resolution for the Village of Oak Park to Serve as a Co-Sponsor of the Oak Park Juneteenth Car Caravan Event, Waiving Certain Village Code Special Event Permit Requirements and Providing for Reimbursement of Event Expenses up to \$2,000**
- Overview:** On June 15, 2020, the Village of Oak Park issued a proclamation in support of the celebration of Juneteenth both "financially and in spirit" from that day forward. The 2020 Juneteenth Car Caravan which began informally through resident organizers was enthusiastically embraced by the community and saw high levels of participation with staff noting upwards of 400 vehicle participants. This item is designed to support the ongoing efforts of community members and ensure community safety as it relates to necessary traffic control measures.
- N. [RES 21-119](#) **A Resolution Authorizing the Submission of a Camera Grant Application with the Illinois Law Enforcement Training and Standards Board with an Anticipated Funding Amount of \$36,000**
- Overview:** This resolution authorizes staff to submit an application for the Camera Grant with the Illinois Law Enforcement Training and Standards Board that provides funding for the purchase of Cameras.
- O. [RES 21-126](#) **A Resolution to Adopt the 2021-2023 Village Board Protocols as discussed at the May 10, 2021 Special Meeting**
- Overview:** Attached is the Village Board Protocols for 2021-2023. Historically after each election the Village Board will discuss these protocols and make modifications if needed.

XIV. Call to Board and Clerk

XV. Adjourn