

TASK ORDER

Task Order No. 20-PE

In accordance with Section 2 of the Agreement between the Village of Oak Park (hereinafter referred to as the "Village") and Baxter & Woodman, Inc. (hereinafter referred to as the "Consultant") for Professional Engineering Services, dated September 21, 2021, renewed December 3, 2024 and December 9, 2025 (the "Agreement"), the Village and Consultant agree as follows:

1. **Project:**

Chlorine Conversion at North/Central South Pump Station

- North/South Pump Station
 - As-Built Plans available. New chlorine tank will tentatively be placed in current chemical room.
- Central Pump Station
 - No As-Built Plans available. New chlorine tank placement will be assessed, specifically review of existing structure weight limits, and location determined during design.

2. **Services of Consultant:**

A. Basic Services:

Engineering services to assist the Village with the conversion from gaseous chlorine for disinfection to sodium hypochlorite.

B. Additional Services:

See Attachment A for detailed Scope of Services.

3. **Approvals and Authorizations:** Consultant shall obtain the following approvals and authorizations:

N/A

Commencement Date:

4.

The date of execution of this Task Order by the Village.

5. **Completion Date:**

May 1, 2027 plus extensions, if any, authorized by a change order issued pursuant to Section 3.2 of the Agreement.

6. **Submittal Schedule**

60% Design – November 30, 2026
IEPA Permit Submittal - November 30, 2026
90% Design – February 1, 2027
Bid Advertisement – April 1, 2027

7. **Key Project Personnel:**

Names:	Telephone and Email:
Sean E. O'Dell,	PE 815-444-4438 sodell@baxterwoodman.com
Mark Siefert, MPA	815-444-4840 msiefert@baxterwoodman.com

8. **Contract Price.**

For providing, performing, and completing all Services, an amount equal to Consultant's Direct Labor Costs for all Services rendered by principals and employees engaged directly on the Project, plus an amount equal to the actual costs of all Reimbursable Expenses.

Notwithstanding the foregoing, the total Contract Price shall not exceed **Ninety-two Thousand Dollars (\$92,000)**, except as adjusted by a change order issued pursuant to Section 3.2 of the Agreement.

9. **Payments:**

For purposes of payments to Consultant, the value of the Services shall be determined as follows:

Direct Labor Costs shall mean the billing rates assigned to all Consultant, and subconsultant, personnel as set forth in Attachment A, including all professionals whether owners or employees, engaged directly on the Project.

Reimbursable Expenses shall mean the actual expenses incurred by Consultant directly or indirectly in connection with the Project, including expenses for transportation, telephone, postage, computer time and other highly specialized equipment, reproduction and similar Project related items

10. **Modifications to Contract:**

None

11. **Attachments:**

Attachment A – Detailed Scope of Services

12. **Designated Representative for Task Order:**

If to the Village:

Village Engineer
Village of Oak Park
201 South Boulevard
Oak Park, Illinois 60302
Email: mckenna@oak-park.us

If to the Consultant:

Sean E. O'Dell, PE
Baxter % Woodman, Inc.
8678 Ridgefield Road
Crystal Lake, IL 60012
Email: sodell@baxterwoodman.com

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK -
SIGNATURE PAGE FOLLOWS]**

IN WITNESS WHEREOF, the parties hereto have caused this Task Order to be signed by their duly authorized representatives on the dates set forth below. Acceptance and approval of this Task Order, including the attachments listed above, shall incorporate this Task Order as part of the Agreement.

VILLAGE OF OAK PARK

BAXTER & WOODMAN, INC.

By: Kevin J. Jackson
Its: Village Manager

By:
Its:

Date: _____, 2026

Date: _____, 2026

ATTEST:

ATTEST:

By: Christina M. Waters
Its: Village Clerk

By:
Its:

Date: _____, 2026

Date: _____, 2026