



# Village of Oak Park

123 Madison Street  
Oak Park, Illinois 60302  
www.oak-park.us

## Meeting Agenda President and Board of Trustees

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Monday, April 4, 2022

7:00 PM

Remote

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**A Regular Meeting is being conducted remotely at 7:00 p.m. with live audio available and optional video. The meeting will be streamed live and archived online for on-demand viewing at [www.oak-park.us/boardtv](http://www.oak-park.us/boardtv) as well as cablecast on VOP-TV, which is available to Comcast subscribers on channel 6 and ATT Uverse subscribers on channel 99. Remote Meetings of the Oak Park Village Board of Trustees is authorized pursuant to Section 7 (e) of the Open Meetings Act. The Village President has determined that an in-person meeting is not practical or prudent due to the COVID-19 outbreak during the Governor's disaster proclamation. It is also not feasible to have a person present at the Board's Regular Meeting location due to public safety concerns related to the COVID-19 outbreak.**

*The President and Board of Trustees welcome your statement into the public record of a meeting. Public statements of up to three minutes will be allowed during Non-Agenda public comment or Agenda public comment, as an individual designates. Please follow the instructions to participate remotely. You may also communicate with the Village Board at 708.358.5784 or email [board@oak-park.us](mailto:board@oak-park.us). Questions regarding public comment can be directed to 708-358.5672 or email [clerk@oak-park.us](mailto:clerk@oak-park.us).*

### Instructions for Non-Agenda Public Comment

*Non-Agenda public comment is a time set aside at the beginning of each Village Board meeting for public statements about an issue or concern that is not on that meeting's agenda. Send a request to state your comments during the virtual meeting by 5:00 p.m. the day of the Village Board meeting to [publiccomment@oak-park.us](mailto:publiccomment@oak-park.us). If email is not an option, call the Village Clerks Office by 5:00 p.m. prior to the meeting at 708-358-5660. You will be sent instructions on how to participate during the virtual meeting. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per statement. If comment requests exceed 30 minutes, public comment will resume after the items listed under the agenda are complete.*

### Instructions for Agenda Public Comment

*Public statements will be allowed for an agenda item. Individuals are asked to email a request to speak during the virtual meeting to [publiccomment@oak-park.us](mailto:publiccomment@oak-park.us), no later than 5:00 p.m. prior to the start of the meeting. Instructions will be sent to you regarding participation. If email is not an option, call the Village Clerks Office by 5:00 p.m. prior to the meeting at 708-358-5660. The Village Board permits a maximum of five statements for each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (\*) on the agenda.*

## I. Call to Order

## II. Roll Call

## III. Agenda Approval

## IV. Minutes

- A. [ID 22-107](#) **Motion to Approve Minutes from Regular Remote Meeting of March 21, 2022 of the Village Board.**

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

## V. Non-Agenda Public Comment

## VI. Proclamation

- B. [MOT 22-28](#) **A Motion to Approve a Proclamation for April 29, 2022 as Arbor Day.**

Overview:

This is a motion to approve Village President Scaman proclaiming April 29, 2022 as Arbor Day.

- C. [MOT 22-29](#) **A Motion to Approve a Proclamation for April 2022 as Earth Month.**

Overview:

This is a motion to approve Village President Scaman proclaiming April 2022 Earth Month.

- D. [MOT 22-30](#) **A Motion to Approve a Proclamation for National Community Development Week of April 11-15, 2022.**

Overview:

This is a motion to approve Village President Scaman proclaiming April 11-15, 2022 as National Community Development Week.

## VII. Village Manager Reports

- E. [ID 22-103](#) **Community Safety Project Update by Michele Weinzetl, BerryDunn Consulting**

- F. [ID 22-104](#) **Southwest Oak Park Traffic Concerns Update**

## VIII. Village Board Committees & Trustee Liaison Commission Reports

*This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.*

## IX. Citizen Commission Vacancies

*This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.*

- G. [ID 22-105](#) Board & Commission Vacancy Report for April 4, 2022.

## X. Citizen Commission Appointments, Reappointments and Chair Appointments

*Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.*

- H. [ID 22-106](#) **Motion to Consent to the Village President's Appointment of:**  
**Community Development Citizens Advisory Committee - Bryan Wong,**  
Appoint as Member  
**Community Development Citizens Advisory Committee - Elizabeth Austin,**  
Appoint as Member

## XI. Consent Agenda

- I. [MOT 22-26](#) **A Motion to Approve the Bills in the Amount of \$3,048,600.18 from March 11, 2022, through March 24, 2022**  
**Overview:** Attached is the regular list of bills paid through the Village's accounts payable (AP) system for the period beginning March 11, 2022, through March 24, 2022.
- J. [RES 22-72](#) **A Resolution Approving the Village Manager and the Development Customer Services Director as the Village's Certifying Officers for the U.S. Department of Housing and Urban Development (HUD) Electronic Reporting System for Environmental Reviews Required for Community Development Block Grant (CDBG) Projects**  
**Overview:** The Community Development Block Grant (CDBG) Resolution represents the Delegation of Certifying Officers for the environmental review, decision-making, and action responsibilities under the National Environmental Policy Act (NEPA) and 24 C.F.R. Part 58, Environmental Review procedures for entities assuming U.S. Housing and Urban Development (HUD) Environmental responsibilities.
- K. [RES 22-73](#) **A Resolution Approving an Independent Contractor Agreement with Midwest Services and Development Corp. for the South Fire Station Bunk Room, Locker Room, and Restroom Renovations Project in an Amount Not to Exceed \$565,215.00 and Authorizing its Execution**  
**Overview:** This renovation project is included in the adopted Capital Improvement Plan, Building Improvement Fund, for the Fire Department which involves renovations to the bunk room, locker room, and restroom at the South Fire Station located at 900 S. East Ave.

- L.**     [RES 22-74](#)     **A Resolution Authorizing the Reallocation of Program Year (PY) 2019 Returned Community Development Block Grant (CDBG) Funds to Program Year 2021 Activities by Amending the 2021 Action Plan**
- Overview:**     Due to the Covid 19 Pandemic, there was a delay in Program Year (PY) 2019 Community Development Block Grant (CDBG) funded Public Works projects scheduled for completion in fiscal year 2020. As a result, those funds are considered returned funds under the CDBG program and need to be reallocated projects scheduled for completion in 2022. To allow this, the Village needs to amend its 2021 Action Plan to allow for the use of the funds. After the close of the 30-day comment period, the additional funds will become available.
- M.**     [RES 22-75](#)     **A Resolution Approving a Nursing Services Agreement with Kathleen Monty, R.N., in an Amount Not to Exceed \$40,000 and Authorizing its Execution**
- Overview:**     This position is required to perform all communicable disease control activities as required of a certified local health department in Illinois. The Village annually contracts with a nurse to perform this work.
- N.**     [RES 22-76](#)     **A Resolution Approving a Nursing Services Agreement with Patrice Steurer, R.N., in an Amount Not to Exceed \$40,000 and Authorizing its Execution**
- Overview:**     This position is required to perform all communicable disease control activities as required of a certified local health department in Illinois. The Village annually contracts with a nurse to perform this work.
- O.**     [RES 22-77](#)     **A Resolution Authorizing the Submission of a Uniform Application for State Grant Assistance with the Illinois Department of Commerce and Economic Opportunity (DCEO) for the 2022 Resurfacing of Various Streets Project and the Madison Street Streetscape Project**
- Overview:**     In 2022, the State of Illinois approved three million dollars in the annual budget for DCEO funds for the Village of Oak Park for costs associated with street resurfacing infrastructure improvements. As approved in the FY22 Budget and Capital Improvement Plan, the Village will utilize these State funds for the 2022 Street Resurfacing Project and for a portion of the Madison Street Streetscape Project. To use these funds, the State requires a grant application through the DCEO. This grant application allows the Village to use these funds to complete the projects.

- P. [RES 22-78](#) **A Resolution Authorizing the Submission of a Pre-Application Form for the Hazard Mitigation Grant Program with the Illinois Emergency Management Agency for the Lombard Avenue Relief Sewer Project**

**Overview:**

The Illinois Emergency Management Agency (IEMA) recently released a call for pre-applications for their Hazard Mitigation Grant Program. Projects recommended by IEMA are presented to the Federal Emergency Management Agency (FEMA) for funding. The Village has plans to replace and upsize the existing sewer on Lombard Avenue from Erie Street to Greenfield Street to improve capacity and reduce the likelihood of sewer backups in basements. The sewer project is identified in the 5-year Capital Improvement Plan for construction in 2025 and 2026. If selected for funding, the grant would cover up to 75% of the costs for the design and construction of the future project.

- Q. [ORD 22-21](#) **An Ordinance Authorizing the Donation of Surplus Property Owned by the Village of Oak Park**

**Overview:**

The Development Customer Services Department has surplus inventory that is no longer necessary or useful to the Village and, therefore, the continued storage and ownership of these items are no longer in the Village's best interest.

## XII. Regular Agenda

- R. [MOT 22-31](#) **A Motion to Direct Staff to Create a Day Care COVID-19 Recovery Grant Program Using American Rescue Plan Act (ARPA) Funds**

**Overview:**

President Scaman, Trustee Robinson and Trustee Walker-Peddakotla requested this item be on the next agenda for discussion.

- S. [MOT 22-27](#) **A Motion to Amend the Transportation Commission 2022 Work Plan to Include the Review of the Traffic Calming Petition for the 500 and 600 Blocks of North Taylor and to Review this Petition Ahead of Other Petitions**

**Overview:**

As requested by Trustee Enyia and President Scaman at the Village Board meeting on March 21, 2022, staff has prepared a motion to amend the Transportation Commission's work plan to review the traffic calming petition for the 500 and 600 blocks of North Taylor and review this petition ahead of the backlog of other petitions due to concerns around recent crime in this area. The 500 and 600 blocks of North Taylor submitted a traffic calming petition to the Village on March 2, 2022. The petitions indicated concerns regarding the speed and volume of traffic on the blocks as well as safety concerns regarding crime.

- T.     [RES 22-85](#)     **A Resolution Approving a Services Agreement with Flock Group Inc. for License Plate Recognition Cameras and Software for an Amount Not to Exceed \$112,500 for a Two-Year Period, Authorizing its Execution and Waiving the Village’s Bid Process for the Agreement**

**Overview:**     The Police Department is seeking to purchase 20 license plate recognition cameras and software that will assist in investigations. This will be purchased from Flock Safety who is the sole-source provider for this product.

**XIII. Call to Board and Clerk**

**XIV. Adjourn**