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September 29, 2023

Steven Leo Cutaia, MPA/BA, MCP, CBO
Village of Oak Park
Chief Building Official/ADA Coordinator
123 Madison Street
Oak Park Illinois 60302

Re: Professional Service Agreement – Bill Rate Increase Request

Dear Mr. Cutaia,

Based on the Professional Services Agreement dated December 9, 2020, between the Village of Oak Park and HR Green, Inc., please consider this letter as a written notification request per Section 3.7 of the subject Agreement for a 3% increase of bill rates commencing January 1, 2024, per Section 3.1 of the subject Agreement and per the previous Renewal of Professional Services Agreement that commenced January 1, 2023.

Justification for the bill rates increase is based on an increase that is generally accepted in the industry and the Consumer Price Index increase as outlined in Section 3.7 of the subject Agreement.

Sincerely,

HR GREEN, INC.

A handwritten signature in black ink that reads 'Timothy J. Hartnett'.

Timothy Hartnett
President - Governmental Services | Principal