

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST

Submitted by: Jack Malec
 Title: Housing Forward

Account Description → 2078-41300-101-583671
 Budget Page # → GL # Housing Forward

Current Yr Budget**	Requested Amendment	Recommended Current Yr Amended
-	435,049	435,049

** Includes any prior approved amendments

Explanation Below

This funding is needed to compensate Housing Forward for professional services completed between January and February 2025. The current GL for FY25 is empty. Fund balance is \$435049.29

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST

NEW FUNDING BUDGET REQUEST

Grant
Fund Balance



Submitted by: Jonathan Burch
Title: Neighborhood Services Director / Assistant Village Manager

Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
-	100,000	100,000

GL #
2083.46201.101.583696
Account Description → Energy Efficiency Program
Budget Page # →

** Includes any prior approved amendments

Explanation Below

The Neighborhood Services Department is requesting \$100,000 for the Community Development Block Grant fund. The funds will cover the CDBG Energy Efficiency Grant award for Program Year 2024 that was approved by the Board on September 16, 2024 via RES 24-258_T_091624. CDBG funding for this program was budgeted as part of the PY2024 Annual Action Plan.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST
NEW FUNDING BUDGET REQUEST

Submitted by: Jonahatan Burch
 Title: Neighborhood Services Director / Assistant Village Manager

		<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Recommended Current Yr Amended</u>
	<u>GL #</u>			
	2083.46201.665.583693	-	39,200	39,200
Account Description	→ PACTT Learning Center			
Budget Page #	→			

** Includes any prior approved amendments

Explanation Below

On September 16, 2024, the Village Board approved a resolution and agreement RES 24-286_L12_091624 awarding \$39,200 to PACTT Learning Center for CDBG Public Service Activities. These funds will cover the first quarter service period from October 1-December 31, 2024. Fund Balance is \$2,559,500

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST

Submitted by: Ginger Hedrich
 Title: Office Coordinator

	Prior Yr Budget From <u>GL #</u>	Current Yr Budget To <u>GL #</u>	Prior Yr. <u>Budget</u>	Prior Yr. <u>Unspent</u>	Current Yr <u>Budget</u>	Requested <u>C/O Amount</u>	Recommended <u>Current Yr Amended</u>
Account Descriptions →		1001-42510-101-570710			26,000	119,000	145,000
Budget Page # →							

Explanation Below

Hastings Air-Energy Control Inc. invoice for \$118,163.09, for new plymovent vehicle exhaust system for all three stations. These additional costs were funded by a Federal Firefighters Grant from FEMA.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST

NEW FUNDING BUDGET REQUEST

Grant
Fund Balance



Submitted by: Jonathan Burch
Title: Neighborhood Services Director / Assistant Village Manager

<u>Current Yr</u> <u>Budget**</u>	<u>Requested</u> <u>Amendment</u>	<u>Recommended</u> <u>Current Yr</u> <u>Amended</u>
485,120	246,532	731,652

GL #

Account Description → 1001.46211.101.530667
Budget Page # → 123

** Includes any prior approved amendments

Explanation Below

On June 3, 2025, the Village Board approved RES 25-221_O_060325 offering a \$246,532 forgivable loan to the Day Nursery in order to fund its continued operation and develop a plan for long-term financial sustainability. The funds will come from the FY2025 fund balance.

FISCAL YEAR 2024 BUDGET AMENDMENT REQUEST

NEW FUNDING BUDGET REQUEST

Grant
Fund Balance

Submitted by: Noemy Diaz
Title: Administrative Officer

	<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Recommended Current Yr Amended</u>
Account Description →	5060.43770.783.540692 Electricity	-	42,000	42,000
Budget Page # →				

** Includes any prior approved amendments

Explanation Below

The amount being requested is to cover the electric cost of the avenue garage for fiscal year 2025. Fund balance 3,659,436.35

FISCAL YEAR 2024 BUDGET AMENDMENT REQUEST

NEW FUNDING BUDGET REQUEST

Grant	<input type="checkbox"/>
Fund Balance	<input checked="" type="checkbox"/>

Submitted by: Noemy Diaz
Title: Administrative Officer

	<u>GL #</u>	<u>Current Yr Budget**</u>	<u>Requested Amendment</u>	<u>Recommended Current Yr Amended</u>
Account Description →	5060.43770.788.540692 Electricity	-	65,000	65,000
Budget Page # →				

** Includes any prior approved amendments

Explanation Below

The amount being requested is to cover the electric cost of the holley court garage for fiscal year 2025. Fund balance \$3,724,436

FISCAL YEAR 2024 BUDGET AMENDMENT REQUEST

NEW FUNDING BUDGET REQUEST

Grant	<input type="checkbox"/>
Fund Balance	<input checked="" type="checkbox"/>

Submitted by: Noemy Diaz
 Title: Administrative Officer

		Current Yr <u>Budget**</u>	Requested <u>Amendment</u>	Recommended Current Yr <u>Amended</u>
	GL #			
	5060.43770.784.570705	56,000	86,000	142,000
Account Description	→ Building Improvements			
Budget Page #	→			

** Includes any prior approved amendments

Explanation Below

On August 27, 2024, the Village Board approved resolution 24-274, a second amendment to the professional services agreement with Walker Consultants, Inc. to increase the not-to-exceed and authorizing its execution. This amendment is to reflect the increase of funds in the Avenue Garage general contractals account, in correspondence to the approved resolution to cover the expense of the work finished in 2025. Fund Balance \$3,573,436

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST

PRIOR YEAR CARRYOVER REQUEST

Submitted by: Jonathan Burch

Title: Neighborhood Services Director / Assistant Village Manager

	Prior Yr Budget From <u>GL #</u>	Current Yr Budget To <u>GL #</u>	Prior Yr. <u>Budget</u>	Prior Yr. <u>Unspent</u>	Current Yr <u>Budget</u>	Requested <u>C/O Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions	2077.46260.101.583670 Affordable Housing Fund	2077.46260.101.583670 Affordable Housing Fund	1,167,597	721,652.01	-	721,652.01	721,652.01
Budget Page #	55	183					

Explanation Below

The Neighborhood Services Department is doing a carry forward of \$721,652.01 in unspent funds from the Housing Trust Fund.

On March 20, 2023, the Village Board approved RES 23-114_T1_032023 to Housing Forward for its Crisis Housing and Rental Support program (CHRS), and RES 24-114_T2_032023 to Housing Forward on behalf of the Oak Park Homeless Coalition for its Flexible Rental Assistance program (FRAP). As of December 31, 2024, \$431,571.29 remains in purchase order #04631 for Housing Forward's CHRS program, and \$30,080.72 remains in purchase order #04632 for FRAP.

On February 3, 2020, the Village Board approved RES 20-046_T_020320 awarding \$260,000 from the Affordable Housing Fund to Icon Clark LLC. As of December 31, 2024, \$260,000 remains in purchase order #04660 to Icon Clark LLC.

The unspent balance from these three projects is \$721,652.01.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST

PRIOR YEAR CARRYOVER REQUEST

Submitted by: Erica Helms
 Title: Environmental Services Manager

	Prior Yr Budget From <u>GL #</u>	Current Yr Budget To <u>GL #</u>	Prior Yr. <u>Budget</u>	Prior Yr. <u>Unspent</u>	Current Yr <u>Budget</u>	Requested <u>C/O Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions	5055.43760.101.530660 General Contractuals	5055.43760.101.530660 General Contractuals	3,808,500.00	82,572.60	4,059,028.00	82,572.60	4,141,600.60
Budget Page #	89	249					

Explanation Below

The Environmental Services Manager is requesting a carryover of \$82,572.60 from the Environmental Services General Contractuals Fund.

These funds were allocated for 2024 residential waste disposal costs through the West Cook County Solid Waste Agency Regional Disposal Project. However, the November 2024 invoice (\$41,441.45) and December 2024 invoice (\$41,131.15) were recieved in January 2025 and submitted for payment after PO# 04410 had been closed out. The \$82,572.60 carryover will be applied to the 2025 West Cook Solid Waste Agency PO# 05186 to cover the remaining 2024 disposal costs.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST

SAME YEAR BUDGET REALLOCATION

Submitted by: Jonathan Burch
 Title: Neighborhood Services Director / Assistant Village Manager

	Current Yr Budget		MOVING FROM			MOVING TO		
	From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions →	1001.46215.101.560631 Operational Supplies	1001.46215.101.550601 Printing	27,000	(2,230)	24,770	3,000	2,230	5,230
Budget Page # →	127	127						

** Includes any prior approved amendments

Explanation Below

The Neighborhood Services Department is requesting a reallocation of \$2,230 from the Operational Supplies line item to the Printing line item under the Community Services Division of the Neighborhood Services Department. This is to cover the cost of signage & banners for the promotion of CDBG week.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST

SAME YEAR BUDGET REALLOCATION

Submitted by: JOHN KRAMER

Title: DEPUTY CFO

		Current Yr Budget	Current Yr Budget	<u>MOVING FROM</u>			<u>MOVING TO</u>		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		<u>GL #</u>	<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr</u>
									<u>Amended</u>
Account Descriptions	→	1001.41300.101.550601	1001.41300.101.560617	8,500	(1,000)	7,500	10,000	1,000	11,000
Budget Page #	→	Printing	Paper Supply						
		105	105						

** Includes any prior approved amendments

Explanation Below

Reallocate budgeted printing expense to paper supply

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST

SAME YEAR BUDGET REALLOCATION

Submitted by: John Kramer
 Title: Deputy CFO

	Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
	From GL #	To GL #	Current Yr Budget**	Requested Amount	Current Yr Amended	Current Yr Budget**	Requested Amount	Recommended Current Yr Amended
	1001.41300.101.510501	1001.41300.101.530667	823,312	(122,860)	700,452	185,580	122,860	308,440
	1001.41300.101.520522	1001.41300.101.530667	44,086	(7,617)	51,703	308,440	7,617	316,057
	1001.41300.101.520523	1001.41300.101.530667	12,083	(1,781)	13,864	316,057	1,781	317,838
	1001.41300.101.520527	1001.41300.101.530667	25,593	(4,288)	29,881	317,838	4,288	322,126
	1001.41300.101.520526	1001.41300.101.530667	29,083	(29,083)	58,166	322,126	29,083	351,209
Account Descriptions	→ Salary and Benefits	→ External Support						
Budget Page #	→ 93	→ 93						

** Includes any prior approved amendments

Explanation Below

Reallocate salary and benefit savings due to unfilled positions to external support to cover extension of Interim CFO contract

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST

SAME YEAR BUDGET REALLOCATION

Submitted by: Tony Fioretti

Title: Asst. Village Attorney

		Current Yr Budget	Current Yr Budget	<u>MOVING FROM</u>			<u>MOVING TO</u>		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		<u>GL #</u>	<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr</u>
									<u>Amended</u>
		1001.41070.101.510501.0000	1001.41070.101.530667	586,839	(200,000)	386,839	185,000	200,000	385,000
Account Descriptions	→	Regular Salaries	External Support						
Budget Page #	→	67	67						
		1001.41070.101.520521.000	1001.41070.101.530667	49,321	(18,600)	30,721	385,000	18,600	403,600
Account Descriptions	→	Health Insurance Expense	External Support						
Budget Page #	→	67	67						
		1001.41070.101.520522.000	1001.41070.101.530667	36,173	(12,000)	24,173.00	403,600	12,000	415,600
Account Descriptions	→	Social Security Expense	External Support						
Budget Page #	→	67	67						
		1001.41070.101.520523.000	1001.41070.101.530667	8,524	(2,800)	5,724	415,600	2,800	418,400
Account Descriptions	→	Medicare Expense	External Support						
Budget Page #	→	67	67						
		1001.41070.101.520527.000	1001.41070.101.530667	20,516	(6,800)	13,716	418,400	6,800	425,200
Account Descriptions	→	IMRF Contribution	External Support						
Budget Page #	→	67	67						

Explanation Below

RES 25-166 appointing Elrod Friedman, LLP as Village Attorney and approving a retainer agreement calls for a monthly retainer to be paid to the firm, plus their hourly rate for matters outside their retainer such as special meetings of the Board of Trustees (10 such meetings in 2024). Additionally, the Law Department pays for Labor and Employment attorneys, traffic prosecution attorneys, and other attorneys (for instance, the affirmative lawsuit against the Pension Fund that are all paid out of external support. This reallocation attempts to capture the approximate salary of the vacant Village Attorney position and move it to external support.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST

SAME YEAR BUDGET REALLOCATION

Submitted by: Tony Fioretti

Title: Asst. Village Attorney

		Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
		From	To	Current Yr	Requested	Current Yr	Current Yr	Requested	Recommended
		<u>GL #</u>	<u>GL #</u>	<u>Budget**</u>	<u>Amount</u>	<u>Amended</u>	<u>Budget**</u>	<u>Amount</u>	<u>Current Yr</u>
									<u>Amended</u>
Account Descriptions	→	6026.41071.101.530680	6026.41071.101.550681	175,000	(17,671)	157,329	880,000	17,671	897,671
		Legal Fees - Liability Claims	Insurance Premiums						
Budget Page #	→	19	19						

** Includes any prior approved amendments

Explanation Below

This budget amendment request to reallocate funds from Account Number 6026.41071.101.530680.0000 (Legal Fees - Liability Claims) to 6026.41071.101.550681.0000 (Insurance Premiums) is necessary due to the increase in the premium amount which was greater than originally anticipated due to insurance participants' exit from the Cook County marketplace and refusal to underwrite in the Cook County public liability market. While enough was allocated to cover the increased premium, the broker fee of \$33,000 (previously approved in 2022 at RES 22-220), was also supposed to be allocated from the Insurance premium account, rather than external support. The amendment is necessary to pay the invoice from the broker received at the tail end of 2024.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST

SAME YEAR BUDGET REALLOCATION

Submitted by: Jonathan Burch
 Title: Neighborhood Services Director

	Current Yr Budget	Current Yr Budget	MOVING FROM			MOVING TO		
			From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Requested <u>Amount</u>
Account Descriptions →	1001.46214.101.510501	1001.46214.101.510503	213,160	(1,500)	211,660	-	1,500	1,500
Budget Page # →	Regular Salaries 126	Overtime 126						

** Includes any prior approved amendments

Explanation Below

The Neighborhood Services Requirement would like to move \$1500 from Regular Salaries to Overtime for the Neighborhood Partnerships Division. This amount is to cover the division's two non-exempt staff members working after-hours or at weekend events throughout the year.

FISCAL YEAR 2025 BUDGET AMENDMENT REQUEST

SAME YEAR BUDGET REALLOCATION

Submitted by: Jonathan Burch
 Title: Neighborhood Services Director

	Current Yr Budget		MOVING FROM			MOVING TO		
	From <u>GL #</u>	To <u>GL #</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Current Yr <u>Amended</u>	Current Yr <u>Budget**</u>	Requested <u>Amount</u>	Recommended Current Yr <u>Amended</u>
Account Descriptions →	1001.46212.101.530667 External Support	1001.46214.101.560631 Operational Supplies	5,000	(1,650)	3,350	-	1,650	1,650
Budget Page # →	124	126						

** Includes any prior approved amendments

Explanation Below

Neighborhood Services would like to reallocate \$1,650 of funds from Code Compliance External Support to Neighborhood Partnerships Operational Supplies. The funds will cover the purchase of an iPad for the Neighborhood Partnerships Administrator.