



# Village of Oak Park

123 Madison Street  
Oak Park, Illinois 60302  
www.oak-park.us

## Meeting Agenda President and Board of Trustees

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Monday, October 1, 2018

7:00 PM

Village Hall

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**Regular Meeting at 6:30 p.m., Room 130. The Village Board is expected to adjourn immediately into Executive Session and reconvene the Regular Meeting at 7:30 p.m. in Council Chambers**

*The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.*

### **Instructions for Non-Agenda Public Comment**

*Non-agenda public comment is a time set aside at the beginning of each regular meeting for citizens to make statements about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the board. You may also communicate with the board at 708.358.5784 or e-mail [board@oak-park.us](mailto:board@oak-park.us).*

*Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete.*

### **Instructions for Agenda Public Comment**

*Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (\*).*

#### **I. Call to Order**

#### **II. Roll Call**

#### **III. Consideration of Motion to Adjourn to Executive Session to Discuss Collective Bargaining**

#### **IV. Adjourn Executive Session**

#### **V. Reconvene to Regular Meeting in Council Chambers and Call to Order**

#### **VI. Roll Call**

## VII. Agenda Approval

## VIII. Minutes

- A. [MOT 18-385](#) **Motion to Approve Minutes from the September 17, 2018 Regular Meeting of the Village Board.**

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

## IX. Non-Agenda Public Comment

## X. Proclamation

- B. [MOT 18-386](#) **Motion to Approve Proclamation for PING! 20th Anniversary (Providing Instruments for the Next Generation)**

Overview:

This is a motion to approve Village President Abu-Taleb proclaiming PING! 20th Anniversary.

- C. [MOT 18-391](#) **Motion to Approve Proclamation for Lesbian, Gay, Bisexual, and Transgender History Month October 2018**

Overview:

This is a motion to approve Village President Abu-Taleb proclaiming the month of October 2018 as Lesbian, Gay, Bisexual, and Transgender History Month.

## XI. Village Manager Reports

- D. [ID 18-966](#) **Review of the Village Board Meeting Calendars for October, November and December 2018.**

Overview:

Once per month the Village Manager presents the tentative schedule of the upcoming meetings of the Village Board for review and comment.

## XII. Village Board Committees

*This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.*

## XIII. Citizen Commission Vacancies

*This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.*

- E. [ID 18-975](#) **Board and Commission Vacancy Report for October 1, 2018.**

## XIV. Citizen Commission Appointments, Reappointments and Chair Appointments

*Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.*

- F. [MOT 18-389](#) **Motion to Consent to the Village President’s Appointment of:**  
**Citizen Involvement Commission** - David Erickson, Appoint as Member  
**Citizen Police Oversight Committee** - John Nowicki, Reappoint as Member  
**Community Development Citizens Advisory Committee** - Adam Hirsch, Reappoint as Member  
**Housing Authority** - David Kelm, Appoint as Member  
**Plan Commission** - Kristin Nordman, Reappoint as Member  
**Zoning Board of Appeals** - David Brumirski, Reappoint as Member  
**Zoning Board of Appeals** - Jim Lencioni, Reappoint as Member  
**Zoning Board of Appeals** - Mark Hansen, Reappoint as Member

## XV. Consent Agenda

- G. [RES 18-1001](#) **Resolution Approving a Collective Bargaining Agreement Between the Village of Oak Park and the Service Employees International Union Local 73 for the Period of January 1, 2018 through December 31, 2021 and a Memorandum of Understanding for the Period of January 1, 2018 through December 31, 2021 and Authorizing Their Execution**
- Overview: The current contract expired on December 31, 2018. This agreement covers the employees who work in various classifications and in multiple Departments in the Village . There is also a corresponding Memorandum of Understanding that outlines specific agreement reached on cross-training employees.
- H. [RES 18-999](#) **A Resolution Authorizing the Village Manager to Enter into A Memorandum of Understanding with the Illinois Fraternal Order of Police Labor Council for the Purposes of Establishing an Alternate Work Schedule for Police Department Sergeants and Lieutenants**
- Overview: This allows the Village Manager to enter into an agreement in the event the Police Department and the Illinois Fraternal Order of Police Labor Council and Sergeants and Lieutenants wish to implement an alternative work schedule in 2019.
- I. [RES 18-1000](#) **A Resolution Authorizing the Village Manager to Enter into A Memorandum of Understanding with the Illinois Fraternal Order of Police Labor Council for the Purposes of Establishing an Alternate Work Schedule for Police Department Patrol Officers**
- Overview: This allows the Village Manager to enter into an agreement in the event the Police Department and the Illinois Fraternal Order of Police Labor Council and Patrol Officers wish to implement an alternative work schedule in 2019.
- J. [ORD 18-409](#) **An Ordinance Amending Chapter 30 (“Special Events”), Article 1 (“General Regulations”) of the Oak Park Village Code to Credit Certain Previously Paid Fees and Amend Fees to be Charged in the Future**
- Overview: On December 11, 2017, the Village Board held a first reading of an ordinance to amend special event fees and at that time voted to waive second reading and adopt the ordinance as presented. Following staff implementation of the

ordinance thru the course of 2018, Trustees have asked for several updates. While it was planned to present this to the Finance Committee of the Village Board for review, scheduling conflicts have delayed that and subsequently, Trustees requested the recommendations come directly to the full Village Board.

**K. [RES 18-982](#) A Resolution Approving a Three Year Master Services Agreement with Granite Telecommunications, LLC to Provide Internet Service for the Village in an Amount Not to Exceed \$16,500 Annually and Authorizing its Execution**

**Overview:**

The Village's current Internet Service Providers (ISP) are through Comcast for general internet browsing and application services and Call One for email and e-commerce, with current data speeds at 60 Megabit per second (Mbps) and 1.5 Mbps respectively. As the Village continues to expand its online services, the current services have exceeded industry standards of 70% utilization with at times nearly full bandwidth utilization. A request for proposals was sent to ISP for increase service of 1 Gigabit per second or 1000 Mbps.

**L. [RES 18-983](#) Resolutions Approving the Program Year (PY) 2018 Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) Agreements with Subrecipients and Authorizing their Execution**

**Overview:**

There are eighteen Community Development Block Grant (CDBG) and Emergency Solutions grant (ESG) Resolutions and Agreements recommended which represent the allocation of funding for all the Board-approved projects for Program Year 2017. It is necessary to enter into the Program Year 2018 Subrecipient agreements with the agencies (Subrecipients) so that they can expend their CDBG and ESG grant funds. The Agreements clearly outline the terms and conditions of their grants with the Village and HUD.

**M. [RES 18-986](#) A Resolution Approving an Independent Contractor Agreement with Lyons Electric Company, Inc. for a Traffic Signal Control Cabinet Upgrade at East Avenue and Madison Street in an Amount not to Exceed \$27,700.00 and Authorizing its Execution**

**Overview:**

The Public Works Department is starting a project to replace and upgrade some of the existing older traffic signal control systems in the Village as part of a Capital Improvement Program. The traffic control cabinet at East Ave. and Madison St. is outdated and is in need of replacement. Bids were solicited for this work and Lyons Electric company, Inc. submitted the lowest responsive bid.

**N. [RES 18-989](#) A Resolution Approving an Independent Contractor Agreement with Delta Demolition, Incorporated for Project 18-11, 700 Madison St Building Demolition, in an Amount not to Exceed \$141,425 and Authorizing its Execution**

**Overview:**

In August of 2018 the Department of Public Works Engineering Division requested proposals for the Building demolition at 700 Madison St. Proposals were received September 14, 2018. 16 contractors picked up proposal

documents and 5 proposals were received. The low compliant proposal that best fit the Village of Oak Park's needs was submitted by Delta Demolition, Inc in an amount of \$141,425.

- O. [RES 18-990](#) A Resolution Approving a Contract with Archon Construction Co., Inc. for Project 18-9, Watermain Valve Replacements, in an Amount not to Exceed \$120,250 and Authorizing its Execution**

**Overview:**

The Engineering Division opened bids on September 20, 2018 for the Watermain Valves Replacement project. The project includes replacing five water valves and installing two devices to flush and sample water on the supply pipes going into our reservoirs. Seven contractors picked up proposal documents and four bids were received. The lowest responsible bid was submitted by Archon Construction Co., Inc., in an amount of \$120,249.55.

- P. [RES 18-992](#) A Resolution Approving an Independent Contractor Agreement with Revcon Technology Group, Inc. for the Purchase and Installation of Intercoms for the Three (3) Elevators at the Holley Court Garage in an Amount not to Exceed \$12,350, Authorizing its Execution and Waiving the Village's Bid Process for Said Agreement**

**Overview:**

An Independent Contractor Agreement in the amount of \$12,350 for the purchase and installation of three (3) Stentofon intercoms for the three (3) elevator cars at the Holley Court Garage

- Q. [RES 18-993](#) A Resolution Approving a Professional Services Agreement with V3 Companies, Ltd. for Project 18-8, Land Surveying Services for the Local Streets and Austin Boulevard Improvement Projects, in an Amount not to Exceed \$79,000 and Authorizing its Execution**

**Overview:**

The Engineering Division requested proposals for topographic surveying for the 2019 capital improvement program including Austin Boulevard. The Village received twelve proposals for this work. The proposal from V3 Companies best fit the Village's needs while also at a competitive price.

- R. [RES 18-994](#) A Resolution Approving a Professional Services Agreement with Gewalt-Hamilton Associates, Inc. for Traffic Data Collection for the Village-Wide Traffic Study in an Amount Not to Exceed \$75,000 and Authorizing its Execution**

**Overview:**

The Engineering Division requested proposals for traffic data collection to update the Village-wide traffic study conducted in 1998. The traffic data collection work consists of collecting traffic data at over 400 locations throughout the Village and is intended on being completed this fall, weather permitting. The proposal from Gewalt Hamilton Associates best fits the needs of the Village for this work. The proposal from Gewalt Hamilton Associates was in an amount of \$84,250 which is over the budgeted amount of \$75,000 for this work. The scope of work will be reduced to fit the budgeted amount.

- S. [RES 18-1002](#) A Resolution Approving a First Amendment to the Independent Contractor Agreement with South West Industries, Inc. d/b/a Anderson Elevator Co.**

**for the Cleaning and Modernization of Elevators at the Holley Court, the Avenue, and the Oak Park River Forest High School Parking Structures in an Amount not to Exceed \$170,000 to Amend the Scope of Work and Authorizing its Execution**

**Overview:**

This is a first amendment to the contract for the Cleaning and Modernization of Elevators at the Holley Court, the Avenue, and the Oak Park River Forest High School Parking Structures, to adjust the scope of work for the urgent repair of the east elevator at Holley Court Garage.

- T. [RES 18-1005](#) A Resolution Approving a Professional Services Agreement for Annual Insurance Broker Services for the Village’s Self-Insurance Retention Program with Mesirow Insurance Services, Inc., d/b/a Alliant/Mesirow Insurance Services for a Three Year Term for an Annual Not To Exceed Amount of \$29,500 and Authorizing Its Execution**

**Overview:**

The Law Department issued a Request for Proposals (“RFP”) for insurance broker services for the Village’s self-insured retention program on July 31, 2018 for a three year term with responses due on August 27, 2018. The RFP was sent to 17 possible providers and was also posted on DemandStar and the Village’s website. A total of five responses were received and staff recommends that the Village enter into a Professional Services Agreement with the Village’s current broker, Mesirow Insurance Services, Inc., d/b/a Alliant/Mesirow Insurance Services (“Alliant/Mesirow”), for the program.

## **XVI. Regular Agenda**

- U. [ORD 18-403](#) Concur with the Zoning Board of Appeals’ Recommendation and Adopt an Ordinance Granting a Special Use Permit to Construct a Multiple-Family Dwelling Building at 500-508 Lyman Avenue**

**Overview:**

An application submitted by Mr. Tim Pomaville with Ambrosia Homes, seeks a special use permit pursuant to Section 8.3 (Table 8-1: Use Matrix) of the Oak Park Zoning Ordinance, to construct a multiple-family building with 23 dwelling units within the MS Madison Street District located 500-508 Lyman Avenue.

- V. [ORD 18-410](#) An Ordinance Repealing and Deleting Chapter 17 (“Offenses”), Article 1 (“Identification of Specific Offenses”), Section 17-1-26 (“Begging”) of the Oak Park Village Code**

**Overview:**

The Ordinance removes Section 17-1-26 from the Village Code which prohibits “begging” in the Village.

- W. [MOT 18-387](#) A Motion to Receive a Report from the Taxing Bodies Efficiencies Task Force**

**Overview:**

The Task Force has concluded its meetings and approved the attached Report for submission to the Village Board. The Task Force Chair will be in attendance to present the Report along with members of the Task Force. **A copy of the final report is expected from the Task Force on Friday and will be posted thereafter.**

- X. [RES 18-988](#) **A Resolution Approving a Contract with Alliance Contractors, Inc. for Project 18-16, Village Hall Parking Lot Improvements, in an Amount not to Exceed \$1,216,606 and Authorizing its Execution**
- Overview: The Village received competitive bids on September 13, 2018, for the Village Hall Parking Lot Improvement project. Nine contractors picked up bid documents and one bid was received. The low responsible bid was submitted by Alliance Contractors, Inc. in an amount of \$1,216,605.40. This project consists of various improvements to the village hall parking lot.

### **XVII. Regular Agenda for Items Pursuant to Village Code Chapter 3 Alcoholic Liquor Dealers or Related (President Pro-Tem Trustee Taglia)**

- Y. [ORD 18-418](#) **An Ordinance Amending Chapter 3 (“Alcoholic Liquor Dealers”), Article 8 (“List of Licenses for Each License Class”), Section 3-8-1 (“Number of Licenses Permitted to be Issued Per License Class”) and Section 3-8-2 (“Licenses by Name and Address Per License”) of the Oak Park Village Code for the Issuance of a Restaurant Class B-1 Liquor License to Live 2.0!, LLC, DBA Live Café**
- Overview: Live 2.0!, LLC, DBA Live Café (“Live Café”) seeks the issuance of a Restaurant Class B-1 liquor license for the property located at 163 South Oak Park Avenue.
- Z. [ORD 18-419](#) **An Ordinance Amending Chapter 3 (“Alcoholic Liquor Dealers”), Article 8 (“List of Licenses for Each License Class”), Section 3-8-1 (“Number of Licenses Permitted to be Issued Per License Class”) and Section 3-8-2 (“Licenses by Name and Address Per License”) of the Oak Park Village Code for the Issuance of a Restaurant Class B-1 Liquor License to Cajun Seafood, Inc.**
- Overview: Cajun Seafood, Inc. (“Cajun Seafood”) seeks the issuance of a Restaurant Class B-1 liquor license for the property located at 1107-1109 South Boulevard.
- AA. [ORD 18-420](#) **An Ordinance Amending Chapter 3 (“Alcoholic Liquor Dealers”), Article 8 (“List of Licenses for Each License Class”), Section 3-8-1 (“Number of Licenses Permitted to be Issued Per License Class”) and Section 3-8-2 (“Licenses by Name and Address Per License”) of the Oak Park Village Code for the Issuance of a Package Liquor Class C-1 License to Oak Park Market, LLC**
- Overview: Oak Park Market, LLC (“Oak Park Market”) seeks the issuance of a Package Liquor Class C-1 license for the property located at 6209 North Avenue.

### **XVIII. Call to Board and Clerk**

### **XIX. Adjourn**