



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Thursday, November 21, 2024

6:00 PM

Village Hall

Special Meeting at 6:00 p.m., in Council Chambers (Room 201). The Village Board is expected to adjourn to Executive Session in Room 130 and to Reconvene the Special Meeting at 6:30 pm.

The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are discussed. If you wish to provide public comment, complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers and present it to the Village Clerk at the Board table. When recognized, approach the podium and state your name first. If you wish to provide comment by virtual means, contact the Village Clerk's Office prior to 5:00 p.m. on the day of the meeting by calling 708-358-5670 or by email to publiccomment@oak-park.us. Your camera must remain on while speaking. Please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of a meeting for individuals to speak about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the Board. Non-agenda public comment is limited to 30 minutes with a limit of three minutes per person. If non-agenda public comment exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete. See instructions above on how to provide public comment.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items on which an individual may speak. In addition, the Village Board permits a maximum of five persons to speak on each side of any one topic which is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (). See instructions above on how to provide public comment.*

I. Call to Order

II. Roll Call

III. Agenda Approval

IV. Motion to Adjourn to Executive Session to Discuss Potential Litigation

V. Adjourn Executive Session

VI. Reconvene Special Meeting and Call to Order

VII. Call to Order

VIII. Roll Call

IX. Non-Agenda Public Comment

X. Village Manager Reports

XI. Village Board Committees & Trustee Liaison Commission Reports

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XII. Public Hearing

A. [ID 24-607](#) Public Hearing on the Fiscal Year 2025 Tentative Annual Budget of the Village of Oak Park

Overview:

Notice of the public hearing on the Village's tentative annual budget was published in the *Wednesday Journal* on November 13, 2024. The public hearing will be opened and continued to a meeting of the Village Board on December 3, 2024 at 6:00 p.m.

The Village Board is required to hold a public hearing on the proposed budget for the coming fiscal year in order to receive public testimony regarding the recommendations. Attached is a copy of the proposed budget for FY25 which contains the consensus of the Finance Committee of the Village Board.

XIII. First Reading

B. [ORD 24-157](#) First Reading of An Ordinance Amending Chapter 26 ("Water"), Article 2 ("Charges and Collections") of the Oak Park Village Code Regarding the Rates for Water and Sewer Services

Overview:

This is the first reading of an Ordinance which proposes to change the fee charged for Water and Sewer services for 2025. Staff proposes to adjust the 2025 Water & Sewer rate according to the estimated Consumer Price Index. The rate is estimated at four percent (4%).

XIV Second Reading

- C. [ORD 24-170](#) **Second Reading and Approval of an Ordinance Establishing the Annual Building and Construction Permit Fees and the Zoning Application Fees of the Village of Oak Park**

Overview:

Pursuant to the Village Code, building codes have to be reviewed annually. Staff reviewed the current fees and current budget and proposes the following: (1) Adopt the updated International Code Council (ICC) Building Validation Data (BVD) chart; (2) Keep the current permit fee multiplier as it reflects the Village's actual costs to administer the permit and development division; (3) Clarify the Village fee chart by removing obsolete and duplicate fees.

- D. [ORD 24-174](#) **Second Reading and Approval of an Ordinance Amending Chapter 18 ("Business Licensing"), Article 2 ("Fee Schedule"), Section 8-2-1 ("License Fee Schedule") of the Oak Park Village Code**

Overview:

Pursuant to the Village Code, businesses have to renew their licenses annually. Staff reviewed the current fee schedule and proposes to increase all business license fees by 3%.

XV. Consent Agenda

XVI. Regular Agenda

- E. [MOT 24-269](#) **A Motion to Direct Staff to Negotiate a Professional Services Agreement with Johnson Lasky Kindelin Architects, Inc. for Schematic Design Architectural Services for the Oak Park Municipal Campus**

Overview:

At the Village Board meeting on July 30, 2024, the Village Board directed staff to begin the process of choosing an architect to set the project's budget and prioritize the Village's needs. Village staff prepared a Request for Qualifications for Schematic Design Architectural Services that was posted on October 2, 2024. Three qualified firms were shortlisted and interviewed by the selection committee. The selection committee unanimously agreed that Johnson Lasky Kindelin Architects, Inc. and their collaborators (including Dewberry, Architectural Consulting Engineers, TYLin/Silman Structural Solutions, Middleton Construction Consulting, Carnow Conibear, and Site Design Group) were the most qualified for this project.

- F. [ID 24-569](#) **Review of the Fiscal Year 2025 Proposed Budget**

Overview:

This is the second review of the proposed operating budget for Fiscal Year 2025. Staff will be available to review and answer questions on any of the following budgets:

1. General Fund: Village Manager's Office, Human Resources, Law, Finance, Adjudication, Information Technology, Police, Fire, Public Works, Development Services, Neighborhood Services, Public Health, and Village Clerk's Office.

- G.** [ORD 24-175](#) **An Ordinance Amending Chapter 20 (“Public Health”), Article 7 (“Garbage, Weeds and Littering”), Section 20-7-2 (“Storage and Collection of Garbage, Refuse, Yard Waste and Recyclable Materials for Residential Buildings Containing Five Units or Less; Storage and Collection of Yard Waste for All Buildings”) of the Oak Park Village Code to Provide a One-Time Leaf Collection Program Credit**

Overview:

This Ordinance proposes a one-time credit for all residential refuse collection program participants of \$29.04 to be applied on the first bill of 2025. \$29.04 is equal to 12-months of the monthly fee residents paid for the annual fall leaf program in 2024.

- H.** [MOT 24-275](#) **A Motion by Trustees Robinson and Wesley to Discuss Village Board Support of the Oak Park River Forest Chamber of Commerce’s 2025 Youth Internship Program: Navigating Employment and eXperience Training (NEXT).**

Overview:

Trustee Robinson has moved and Trustee Wesley has seconded, to add a discussion regarding the Village Board’s potential support of the Oak Park River Forest Chamber of Commerce’s 2025 NEXT Youth Internship Program to the November 21, 2024 agenda.

XVII. Adjourn