

2024 Work Plan for Zoning Board of Appeals

STAFF LIASON: Mike Bruce

VILLAGE BOARD LIASON: Ravi Parakkat

2024 Initiatives

| ENABLING LANGUAGE | PROJECT | OUTCOMES | TIMEFRAME | COST (if any) |
|--|--|--|-----------|-------------------------------|
| To hear and decide appeals in which it is alleged that there is error in any order, requirement, decision, interpretation or determination made by the Zoning Officer. | Hold public hearings on appeals of the Zoning Administrator's decision. | All decisions of the Zoning Board of Appeals on appeal or upon application for a variation shall be final administrative determinations. | Ongoing | N/A |
| To hear and decide applications for variations from the regulations and restrictions imposed by this Zoning Ordinance. | To hold public hearings on requests for variances from the strict terms of the Zoning Ordinance. | All decisions of the Zoning Board of Appeals upon application for a variation shall be final administrative determinations. | Ongoing | Application publication costs |
| To hear and make recommendations to the President and Board of Trustees on such matters as may be referred to it by the President and Board of Trustees. | To hear and make recommendations to the Village Board, including applications for amendments to the text or zoning map and special uses. | Provide findings of facts and make recommendations to the Village Board on applications for text and zoning map amendments and special uses. | Ongoing | Application publication costs |
| Research and recommend revisions to the Zoning Board of Appeal's Rules of Procedures. | Periodically review the Rules of Procedures. | Review and amend/update the Rules of Procedure from time to time. | Ongoing | N/A |
| Commission Betterment | Commissioner Training | Commissioner training where available. | Ongoing | \$400 |

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2023 Accomplishments of the Zoning Board of Appeals

| ENABLING LANGUAGE | PROJECT | OUTCOMES | TIMEFRAME | COST (if any) |
|--|---|---|---|-------------------------------|
| To hear and decide applications for variations from the regulations and restrictions imposed by this Zoning Ordinance. | Held public hearings on requests for variances from the strict terms of the Zoning Ordinance. | Passed 8 13 Resolutions. | 2022 2023 (Jan. 1st to Oct.) | Application publication costs |
| To hear and make recommendations to the President and Board of Trustees on such matters as may be referred to it by the President and Board of Trustees. | Held public hearings and made recommendations to the Village Board. | Provided 6 8 Recommendations and findings of facts to the Village Board. | 2022 2023 (Jan. 1st to Oct.) | Publication costs |

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Instructions for completing Work Plan

This work plan format provides space to indicate any goal of the Board of Trustees that is supported by your commission:

- Diversity
- Housing
- Retail Strategy
- Commercial District Vitality
- Fiscal Responsibility
- Sustainability
- User Friendly Village Hall
- Intergovernmental Cooperation

Please follow these instructions to complete your work plan:

Column 1: Provides enabling language for your commission by topic.

Column 2: List any projects you are pursuing this year in this category.

Column 3: Indicate what outcomes your project will produce.

Column 4: Indicate the proposed time frame for this project, including one which may be multi-year.

Column 5: If required for your project, indicate your proposed budget for this project.

TOTAL 2023 BUDGET REQUEST:

Details of all the Commission Budgets are referenced in the actual budget in the section marked *Policy Development & Support*