



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Thursday, June 24, 2021

6:30 PM

Village Hall

A Special Meeting is being conducted remotely at 6:30 p.m. with live audio available and optional video. The Village Board is expected to adjourn immediately into Executive Session at 6:30 p.m. and is expected to return to the Special Meeting at 7:00 p.m. The meeting will be streamed live and archived online for on-demand viewing at www.oak-park.us/boardtv as well as cablecast on VOP-TV, which is available to Comcast subscribers on channel 6 and ATT Uverse subscribers on channel 99. Remote Meetings of the Oak Park Village Board of Trustees is authorized pursuant to Section 7 (e) of the Open Meetings Act. The Village President has determined that an in-person meeting is not practical or prudent due to the COVID-19 outbreak during the Governor's disaster proclamation. It is also not feasible to have a person present at the Board's regular meeting location due to public safety concerns related to the COVID-19 outbreak.

The President and Board of Trustees welcome your statement into the public record of a meeting. Public statements of up to three minutes will be allowed during Non-Agenda public comment or Agenda public comment, as an individual designates. Please follow the instructions to participate remotely. You may also communicate with the Village Board at 708.358.5784 or email board@oak-park.us. Questions regarding public comment can be direct to 708-358.5672 or email clerk@oak-park.us

Instructions for Non-Agenda Public Comment

Non-Agenda public comment is a time set aside at the beginning of each Village Board meeting for public statements about an issue or concern that is not on that meeting's agenda. Send a request to state your comments during the virtual meeting by 5pm the day of the Village Board meeting to publiccomment@oak-park.us. You will be sent instructions on how to participate during the virtual meeting. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per statement. If comment requests exceed 30 minutes, public comment will resume after the items listed under the agenda are complete.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call**III. Consideration of Motion to Adjourn to Executive Session to Discuss Pending Litigation and Collective Bargaining Negotiations****IV. Adjourn Executive Session****V. Reconvene to Special Meeting and Call to Order****VI. Roll Call****VII. Agenda Approval****VIII. Minutes**

- A. [MOT 21-73](#) Motion to Approve Minutes from Regular Remote Meeting of June 7, 2021 and Special Remote Meeting of June 14, 2021 of the Village Board.

Overview: This is a motion to approve the official minutes of meetings of the Village Board.

IX. Non-Agenda Public Comment**X. Village Manager Reports****XI. Village Board Committees and Citizen Commissions**

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XII. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- B. [ID 21-175](#) Board & Commission Vacancy Report for June 24, 2021.

XIII. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

- C. [ID 21-176](#) **Motion to Consent to the Village President's Appointment of:**
Board of Health - Jennifer Fritz, Reappoint as Member
Citizen Involvement Commission - Curtis Lott, Reappoint as Member
Civic Information Systems Commission - Sharon Newton, Reappoint as Member
Farmers Market Commission - Rachel Haahs, Appoint as Chair
Housing Programs Advisory Committee - Andrew Williams-Clark, Reappoint as Member
Transportation Commission - Meghann Moses, Reappoint as Member

XIV. Consent Agenda

- E. [RES 21-123](#) **A Resolution Approving an Intergovernmental Agreement between the Village of Oak Park and the Metropolitan Water Reclamation District of Greater Chicago for the Design, Construction, Operation and Maintenance of the Lemoyne Parkway Relief Sewer Project and Authorizing its Execution**

Overview: The Village received a grant of \$500,000 for the construction of a relief sewer on Lemoyne from East to Edmer Avenues from the Metropolitan Water Reclamation District of Greater Chicago (MWRD). The Intergovernmental Agreement (IGA) defines the terms and conditions of the grant and construction processes. The project is scheduled to be designed this summer and built starting in the late spring of next year.
- F. [MOT 21-60](#) **A Motion to Approve the Bills in the Amount of \$5,324,218.36 from May 5, 2021, through June 4, 2021**

Overview: Attached is the regular list of bills paid through the Village's accounts payable (AP) system for the period beginning May 5, 2021, through June 4, 2021. In addition, attached is the payroll summary for May 2021.
- G. [MOT 21-61](#) **A Motion to Approve the May 2021 Monthly Treasurer's Report for All Funds**

Overview: The unaudited May 31, 2021 report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 summarizing the Village's cash and investment balances.
- H. [RES 21-133](#) **A Resolution Approving a Parking Lot Temporary License Agreement with Careful Peach Boutique for a One Day Bastille Day Event on July 10, 2021, and Authorizing its Execution**

Overview: Each year to celebrate Bastille Day, Careful Peach Boutique requests the use of two (2) parking spaces in Lot 10 at the corner of Marion Street and North Blvd for a one-day event. Since the Village owns Lot 10, we enter into a Temporary License Agreement allowing Careful Peach Boutique the use of the parking spaces. This year the event is on July 10, 2021.

- I. [RES 21-134](#) **A Resolution Approving an Independent Contractor Agreement with Total Parking Solutions, Inc. for the Purchase, Installation, and Programming of 4G Modem Upgrade Kits for Forty-Six (46) CALE Parking Paystations During Fiscal Year 2021 in an Amount Not to Exceed \$23,920.00 and Authorizing its Execution.**

Overview:

On May 6, 2021, the Village was notified by Total Parking Solutions, Inc. (TPS), the Village's contractor for CALE Parking Paystations service, maintenance, and cellular connectivity, that CALE will be required to discontinue service of its AT&T 3G network by February 2022. All CALE stations with 3G modems will be required to upgrade to the 4G LTE modems before the scheduled discontinuation to ensure continuity of credit card acceptance and processing at the terminals. TPS provided the Village with a proposal to purchase, install and program 4G modem upgrade kits for forty-six (46) CALE paystations located throughout the Village.

- J. [RES 21-135](#) **A Resolution Approving an Intergovernmental Master Agreement for Village of Oak Park Maintenance of State of Illinois Traffic Signals and Authorizing its Execution**

Overview:

The State of Illinois and the Village share in the responsibility for the maintenance and electricity costs for all traffic signals located on the State highway system within the Village of Oak Park. The State enters into Intergovernmental Agreements with local Governmental Bodies to define responsibilities for the maintenance and energy costs for these traffic signals and to allow the Governmental Bodies to complete the maintenance of the State traffic signals. The current agreement for this maintenance expires on June 30, 2021. This item is for the Village maintenance of certain State traffic signals within Oak Park.

- K. [RES 21-136](#) **A Resolution Approving an Intergovernmental Master Agreement for the State of Illinois Maintained Traffic Signals and Authorizing its Execution**

Overview:

The State of Illinois and the Village share in the responsibility for the maintenance and electricity costs for all traffic signals located on the State highway system within Oak Park. The State enters into Intergovernmental Agreements with local Governmental Bodies to define responsibilities for the maintenance and energy costs for these traffic signals. The current agreement for this maintenance expires on June 30, 2021. This item is for the Village maintenance of certain State traffic signals within Oak Park.

- L. [RES 21-137](#) A Resolution Approving an Independent Contractor Agreement with MYS, Incorporated for Chicago Avenue Brick Crosswalk Repairs in an Amount Not to Exceed \$60,000.00 and Authorizing its Execution**
- Overview:** The Public Works Department is responsible for the repair and maintenance of all Village streets and sidewalks. The brick paver crosswalks located at the intersections of Chicago/Harvey and Chicago/Humphrey are in need of replacement. MYS, Incorporated is the lowest responsible bidder for this work.
- M. [RES 21-138](#) A Resolution Approving an Independent Contractor Agreement with Superior Road Striping Incorporated for Thermoplastic Pavement Markings in an Amount Not to Exceed \$50,000.00, Authorizing its Execution and Waiving the Village's Formal Bid Process for the Agreement**
- Overview:** The Village re-stripes a portion of its streets in order to maintain its visibility. The scope of the work to be performed this year includes various centerlines, turn lanes, and parking lanes on parts of Division St, Augusta St, Washington Blvd, Jackson Blvd, and Harrison St. Various stop bars and crosswalks adjacent to schools and other areas are also scheduled to be completed.
- N. [ORD 21-45](#) Concur with the Zoning Board of Appeals' Recommendation and Adopt an Ordinance Granting a Special Use Permit to Operate a Detail Center Car Wash at 248 Madison Street.**
- Overview:** A special use application was filed by the owner of Miller's Auto Detail LLC., requesting to operate the detail center portion of a car wash operation, pursuant to Section 8.3 ("Table 8-1: Use Matrix) of the Oak Park Zoning Ordinance at the property located at 248 Madison Street in the MS - Madison Street Zoning District.
- O. [RES 21-140](#) A Resolution Approving a Professional Services Agreement with CISYNC, LLC for Police Department Records Management Services in an Amount Not To Exceed \$35,240 with an Option to Renew for Two Additional One-Year Periods and Authorizing its Execution**
- Overview:** The Police Department requested a proposal from CISYNC LLC to provide the department with a review of our current Records Management System. The consultant's services will include an analysis of our codes and system configurations while automating some processes and making citizen-facing interactive reports and dashboards.
- P. [RES 21-141](#) A Resolution Authorizing the Execution of a Settlement Agreement in Workers' Compensation Case Numbers 2020 WC 03592 and 2020 WC 03593**
- Overview:** It is requested that the Village Board authorize the execution of a settlement agreement in Workers' Compensation Case Numbers 2020 WC 03592 and 2020 WC 03593.

- Q. [RES 21-142](#) A Resolution Approving an Amendment to the Funding Grant Agreement Between the Village of Oak Park and Oak Park Regional Housing Center Dated March 3, 2021 and Authorizing its Execution**
- Overview:** Pursuant to the Village Board’s direction at its June 7, 2021 meeting, an amendment to the 2021 Funding Grant Agreement between the Village of Oak Park and Oak Park Regional Housing Center (OPRHC) is hereby presented for the Village Board’s review and approval. The Amendment cures the event of default and releases \$225,000 in 2020 funding being withheld under the terms of the 2021 Funding Grant Agreement due to the OPRHC’s breach of the 2020 Agreement and extends the due date for the 2020 audit from July 1, 2021, to November 30, 2021.
- R. [ORD 21-49](#) An Ordinance Amending Chapter 3 (“Alcoholic Liquor Dealers”), Article 8 (“List of Licenses for Each License Class”), Section 8-1 (“Number of Licenses Permitted to be Issued Per License Class”) and Section 3-8-2 (“Licenses by Name and Address Per License”) of the Oak Park Village Code for the Issuance of a Restaurant Class B-1 Liquor License to Taco Mucho LLC, DBA Taco Mucho**
- Overview:** Taco Mucho LLC, DBA Taco Mucho (“Taco Mucho”) seeks the issuance of a Restaurant Class B-1 liquor license for the property located at 220 Harrison Street.
- S. [ORD 21-50](#) An Ordinance Amending Chapter 3 (“Alcoholic Liquor Dealers”), Article 8 (“List of Licenses for Each License Class”), Section 3-8-2 (“Licenses by Name and Address Per License”) of the Oak Park Village Code for the Issuance of a Craft Brew Lounge Class D-16 Liquor License to JD North Blvd Holdings LLC, DBA The Beer Shop**
- Overview:** JD North Blvd Holdings LLC, DBA The Beer Shop (“JD North”) seeks the issuance of a Craft Brew Lounge Class D-16 liquor license for the property located at 1026 North Boulevard.

XV. Regular Agenda

- T. [RES 21-130](#) A Resolution Approving Program Year (PY) 2021 Community Development Block Grant Funding Recommendations and Releasing the Draft PY 2021 Action Plan for Public Comment**
- Overview:** As part of the five-year Program Year (PY) 2020-2024 Consolidated Plan for Housing and Community Development (“Con Plan”) that guides decisions for allocating Community Development Block Grant (“CDBG”) funds, the Village has prepared the draft PY 2021 Action Plan, which includes proposed CDBG activities that the Community Development Citizens Advisory Committee (“CDCAC”) recommended and that the Board is now being asked to approve.

- U. [MOT 21-58](#) A Motion to Receive the Fiscal Year 2020 Comprehensive Annual Financial Report (CAFR) and Supporting Documents as Reviewed by the Village Board at its June 14, 2021, Special Meeting**
- Overview:** On June 14, 2021, the Village Board reviewed and discussed the independent annual audit (CAFR) and related documents such as the communication letters, for the year ending December 31, 2020. This action is the official receipt of the audit by the Village's independent auditing firm, Sikich. Additionally, the Village must file the audit with the State by June 30, 2021.
- V. [MOT 21-59](#) A Motion to Receive the Fiscal Year 2020 Single Audit Report as Reviewed by the Village Board at its June 14, 2021, Special Meeting**
- Overview:** As required by Federal and State granting agencies, any fiscal year the Village expends \$750,000 or more in Federal grant proceeds (which either originate directly from the Federal government or are distributed as a pass-through from the State or County government), a single audit is required. The Single Audit was performed by Sikich LLP at the same time the regular financial audit was completed and must be filed 30 days after the Single Audit is received from the auditor or nine months after fiscal year-end (which would be September 30, 2020), whichever occurs first. The 2020 Single Audit will be officially filed with the Federal Clearinghouse as required.
- W. [ID 21-173](#) Discussion of Twelve-Month Implementation Guide for the 2021-2023 Village Board Goals as Adopted at the June 14, 2021, Village Board Special Meeting**
- Overview:** Attached is a draft copy of a twelve-month implementation guide for the Village Board Goals for 2021-2023 for review and discussion.

XVI. Call to Board and Clerk

XVII. Adjourn