



# Village of Oak Park

123 Madison Street  
Oak Park, Illinois 60302  
[www.oak-park.us](http://www.oak-park.us)

## Meeting Agenda President and Board of Trustees

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Tuesday, March 18, 2025

7:00 PM

Village Hall

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### Regular Meeting at 7:00 p.m., in Council Chambers (Room 201)

*The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are discussed. If you wish to provide public comment, complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers and present it to the Village Clerk at the Board table. When recognized, approach the podium and state your name first. If you wish to provide comment by virtual means, contact the Village Clerk's Office prior to 5:00 p.m. on the day of the meeting by calling 708-358-5670 or by email to [publiccomment@oak-park.us](mailto:publiccomment@oak-park.us). Your camera must remain on while speaking. Please limit your remarks to three minutes.*

### Instructions for Non-Agenda Public Comment

*Non-agenda public comment is a time set aside at the beginning of a meeting for individuals to speak about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the Board. Non-agenda public comment is limited to 30 minutes with a limit of three minutes per person. If non-agenda public comment exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete. See instructions above on how to provide public comment.*

### Instructions for Agenda Public Comment

*Comments are three minutes per person per agenda item with a maximum of three agenda items on which an individual may speak. In addition, the Village Board permits a maximum of five persons to speak on each side of any one topic which is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (\*). See instructions above on how to provide public comment.*

### I. Call to Order

### II. Roll Call

### III. Agenda Approval

### IV. Minutes

- A. [MOT 25-154](#) A Motion to Approve Minutes from the March 4, 2025, Regular Meeting of the Village Board

Overview:

This is a Motion to approve the official minutes of meetings of the Village Board.

## V. Non-Agenda Public Comment

## VI. Proclamation

- B. [MOT 25-143](#) A Motion to Approve a Proclamation Honoring Fire Chief Ronald Kobyleski On The Occasion of His Retirement**
- Overview: This is a motion to approve a proclamation from Village President Vicki Scaman honoring Fire Chief Ronald Kobyleski on the occasion of his retirement, which will officially occur on May 10, 2025.
- C. [MOT 25-137](#) A Motion to Approve a Proclamation for Arbor Day April 25, 2025**
- Overview: This is a motion to approve Village President Vicki Scaman proclaiming April 25, 2025, as Arbor Day.
- D. [MOT 25-145](#) A Motion to Approve a Proclamation Designating April 21-25, 2025 As National Community Development Week**
- Overview: This is a motion to approve Village President Vicki Scaman proclaiming April 21 -25, 2025, as National Community Development Week by the National Community Development Association.
- E. [MOT 25-147](#) A Motion to Approve a Proclamation Black Maternal Health Week April 11 - 17, 2025**
- Overview: This is a motion to approve Village President Vicki Scaman proclaiming April 11 - 17, 2025 as Black Maternal Health Week.
- F. [MOT 25-148](#) A Motion to Approve a Proclamation Arab-American Heritage Month April 2025**
- Overview: This is a motion to approve Village President Vicki Scaman proclaiming April 2025 as Arab-American Heritage Month.
- G. [MOT 25-149](#) A Motion to Approve a Proclamation of National Public Health Week April 7 - 13, 2025.**
- Overview: This is a motion to approve Village President Vicki Scaman proclaiming April 7 - 13, 2025 as National Public Health Week.
- H. [MOT 25-150](#) A Motion to Approve a Proclamation Dr. Percy L. Julian Day April 11, 2025**
- Overview: This is a motion to approve Village President Vicki Scaman proclaiming April 11, 2025, as Dr. Percy L. Julian Day.
- I. [MOT 25-151](#) A Motion to Approve a Proclamation Transgender Day of Visibility March 31, 2025**
- Overview: This is a motion to approve Village President Vicki Scaman proclaiming March 31, 2025 as Transgender Visibility Day.

**J.     [MOT 25-152](#)     **A Motion to Approve a Proclamation National Volunteer Week April 20 - 26, 2025****

Overview:     This is a motion to approve Village President Vicki Scaman proclaiming April 20 - 26, 2025 as National Volunteer Week.

**K.     [MOT 25-153](#)     **A Motion to Approve a Proclamation for Earth Month April 2025****

Overview:     This is a motion to approve Village President Vicki Scaman proclaiming Earth Month, April 2025.

**VII. Village Manager Reports**

**VIII. Village Board Committees & Trustee Liaison Commission Reports**

*This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.*

**IX. Citizen Commission Vacancies**

*This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.*

**L.     [ID 25-291](#)     **Board and Commission Vacancy Report for March 18, 2025****

Overview:     This report lists the expected number of members, the current number of members seated, and the number of active vacancies for the Village's 18 citizen boards and commissions. There are currently 22 vacancies.

**X. Citizen Commission Appointments, Reappointments and Chair Appointments**

*Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.*

- M. [MOT 25-155](#) **A Motion to Consent to the Village President's Appointment of:**  
**Community Relations Commission - Cheryl A. Wisniewski, Appoint as**  
**Commissioner Community Relations Commission - Rachel L. Gresk,**  
**Appoint as Commissioner Environment & Energy Commission - Steve**  
**Nations, Appoint as Commissioner Environment & Energy Commission -**  
**William Obuchowski, Appoint as Commissioner Plan Commission - Frank**  
**Sullivan, Reappoint as Commissioner**

Overview:

**Board and Commission Information**

Community Relations Commission | The Community Relations Commission was established to assure all residents of equal service and treatment. The Commission works to improve inter-group relations without regard to race, color, religion, ancestry, national origin, veteran status, sexual orientation, age, marital status, familial status, disability, gender identity, gender expression, military discharge status, housing status or order of protection status. It works to ensure good human, race and community relations and reduce tensions.

Environment & Energy Commission | The Environment & Energy Commission promotes energy efficiency and energy conservation, works for a pollution-free environment in Oak Park, and develops methods to promote recycling and to reduce and manage solid waste.

Plan Commission | The Plan Commission holds public hearings for planned developments, rezoning, special uses, Zoning Ordinance text and map amendments and reviews plats of vacation and plats of subdivision. The Commission also makes on-going revisions to the Village of Oak Park's comprehensive plan for the present and future development or redevelopment of the Village.

## **XI. Consent Agenda**

- N. [MOT 25-117](#) **A Motion to Approve the December 2024 Monthly Treasurer's Report for All Funds**

Overview:

Approval of the December 2024 Monthly Treasurer's Report for All Funds

- O. [ORD 25-125](#) **An Ordinance Amending the Fiscal Year 2025 Annual Budget**

Overview:

An Ordinance is hereby presented to modify selected appropriations in the FY25 Adopted Budget. Staff evaluates both revenues and expenditures on a continual basis. However, in most cases, only expenditure overages to a budget require an amendment.

- P. [ORD 25-134](#) **An Ordinance Amending Section 15-3-18 of the Oak Park Village Code to Extend the Free Parking Time at the Village's Avenue Garage from Sixty (60) Minutes to Ninety (90) Minutes to Provide Business Support During the "Renew the Avenue" Streetscape Project**
- Overview: Due to the deferral of the "Renew the Avenue" streetscape project to 2026, staff recommends the Village expand the free parking time at The Avenue parking garage from sixty (60) minutes to ninety (90) minutes to support the Hemmingway Business District during the period of March 1, 2026 to November 30, 2026.
- Q. [ORD 25-135](#) **An Ordinance Updating the Village's International Property Maintenance Code (IPMC) from the 2009 Edition to the 2024 Edition**
- Overview: Staff are proposing an ordinance to update the Village's current property maintenance code from the 2009 version to the 2024 version.
- R. [ORD 25-137](#) **A Second Reading of an Ordinance Amending Chapter 8 ("Business Licensing") of the Oak Park Village Code Prohibiting the Sale of Intoxicating Hemp and Kratom Products to Underage Persons**
- Overview: At the October 8, 2024, Regular Meeting, the Village Board reviewed a recommendation from the Oak Park Board of Health to ban the sale of unregulated THC derived from hemp ("intoxicating hemp"). After discussion, the Village Board directed staff to draft legislation to regulate the sale of these products to persons under 21 years of age. On February 11, 2025, the Village Board further reviewed the matter and asked for the adoption of the legislation by March 18, 2025. **On March 11, 2025, the Village Board directed staff to make adjustments to the penalty section and prohibited packaging section.**
- S. [ORD 25-138](#) **An Ordinance amending Chapter 22 ("Streets and Sidewalks") of the Oak Park Municipal Code by Adopting Regulations for Maintenance of Parkways Fronting or Abutting Parcels or Lots**
- Overview: The attached ordinance adopts regulations for the maintenance of parkways fronting or abutting parcels or lots. The intention of this ordinance is to allow for the planting of gardens in the parkway for the purpose of increasing native plant species while addressing the needs and concerns of users of the streets, sidewalks, and parkways.

- T.     [RES 25-167](#)     **A Resolution Approving a Contract with Triggi Construction, Inc. for the 25-4 Alley Improvements Project, in an Amount not to Exceed \$2,534,405, and Authorizing its Execution**
- Overview:     The Village received competitive bids for Project 25-4, Alley Improvements. The low responsible bid was submitted by Triggi Construction, Inc. in an amount of \$2,295,308 which is under the budgeted amount of \$2,600,000. Staff recommends including an additional alley in the construction contract and awarding the contract in an amount not to exceed \$2,534,405. The project includes the replacement of thirteen alley segments using local funds and four alley segments using federal Community Development Block Grant (CDBG) funds. Should the CDBG funds not be available due to executive orders, these four alley segments will be omitted from the construction project.
- U.     [RES 25-169](#)     **A Resolution Approving a Contract with R.W. Dunteman Company for Project No. 25-6 Pavement Preservation, in an Amount not to Exceed \$797,994 and Authorizing its Execution**
- Overview:     Competitive bids were opened on March 6th for the 2025 pavement preservation project. The Village received two bids for the project with the lowest qualified bid from R.W. Dunteman Company in an amount of \$797,994. The project involves pavement patching, crack filling, micro-surfacing, and pavement rejuvenators on local streets throughout the Village.
- V.     [RES 25-181](#)     **A Resolution Approving the Renewal of the Annual Software License and Support Maintenance Agreement dated December 15, 2014, with CityView, a Division of N. Harris Computer Corporation, for the Village's Permitting, Licensing, and Inspection Services in an Amount Not to Exceed \$224,452.16 and Authorizing its Execution**
- Overview:     The Village launched the CityView permitting, licensing, and inspection software solution known locally as "VillageView" on May 9, 2016. The Village enters into an annual maintenance agreement with CityView to receive regular software updates and technical support services.
- W.     [RES 25-182](#)     **A Resolution Amending the Village of Oak Park's Commercial Façade Improvement Program (C-FIP) Guidelines**
- Overview:     A Resolution supporting amendments to the Village's long-standing Commercial Façade Improvement Program (C-FIP) Guidelines in response to the Renew the Avenue Streetscape Improvement Project being moved from a 2025 to a 2026 Construction Schedule.
- X.     [RES 25-183](#)     **A Resolution to Amend the Housing Forward Funding Grant Agreement for the Flexible Rental Assistance Program to Extend the Term of the Agreement from March 20, 2025, to December 31, 2025, and Authorize its Execution**
- Overview:     Housing Forward requested an amendment to extend the term of its funding grant agreement with the Village. Staff recommends extending through December 31, 2025. The amendment does not impact the amount of funds encumbered from the Housing Trust Fund. No new funds are being requested.

**Y.     [RES 25-184](#)     **A Resolution to Approve the Board of Fire and Police Commission Work Plan and the Liquor Control Review Board Work Plans for 2025****

**Overview:**     This is an annual agenda item in which the Village Board approves work plans for each citizen commission outlining their authorized work for the upcoming year. Each commission submits a draft work plan with recommended projects that are in line with the enabling ordinance for that commission or the Village Board can assign specific projects. Citizen commissions are created to be an advisory body to the Village Board.

**Z.     [RES 25-185](#)     **A Resolution Approving the Franchise Agreement Between the Comcast and the Village of Oak Park, IL****

**Overview:**     The purpose of this resolution is to recommend the adoption of the proposed Comcast Franchise Agreement, which outlines the terms and conditions for the continued operation and maintenance of Comcast's cable services within the Village of Oak Park.

**AA.   [RES 25-187](#)     **A Resolution Approving Temporary License Agreements with 4 Oak Park Businesses to Allow Use of On-Street Parking Spaces for Outdoor Dining through October 31, 2025, and Authorizing their Execution****

**Overview:**     The Village Board has previously approved the ability of Oak Park businesses to use on-street parking spaces for outdoor dining. The 2025 season runs from May 5th through October 31st. The Village Board established the fees for this type of utilization in 2023, and of the Oak Park businesses that can utilize on-street spaces for outside dining, four (4) have submitted applications and signed Temporary License Agreements that, if approved, will allow the Village to install cement barricades in May to allow for the start of outdoor on-street dining.

**AB.   [RES 25-189](#)     **A Resolution Authorizing Amendments of the Village of Oak Park's Renew the Avenue Commercial Interior Improvement (C-IIP) Grant Program and the Commercial Social Media Grant (C-SMG) Program Guidelines****

**Overview:**     The recently approved Commercial Interior Improvement (C-IIP) grant program and the Commercial Social Media Grant (C-SMG) program are designed to assist businesses located within the Hemingway Business District in alleviating the potential impact of the Village's planned Renew the Avenue streetscape project. Originally, the streetscape project was planned to occur in calendar year 2025 and both programs were planned to expire on December 31, 2025. The amendments to the formerly approved grant program's guidelines are recommending extending these two programs so they are available to Hemingway District businesses in both calendar year 2025 and 2026.

## **XII. Regular Agenda**

**AC.    [MOT 25-138](#)    A Motion by Trustees Parakkat and Robinson to Discuss Current Village Regulations on Mobile Food Vendors and Potential Amendments to Regulations for the Village Board to Consider**

**Overview:**

Trustee Parakkat moved and Trustee Robinson seconded to add a discussion regarding the Village's current regulations on mobile food vendors and for Staff to research neighboring communities' current regulations.

**XIII. Call to Board and Clerk**

**XIV. Adjourn**