



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Tuesday, February 6, 2024

6:30 PM

Village Hall

A Regular Meeting will start at 6:30 p.m. in Council Chambers (Room 201).

The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Request to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name first, and please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of a Village Board meeting for persons to make public comments about an issue or concern which is not on the meeting agenda. It is not intended to be a dialogue with the Board. Send a request to state your comments by 5:00 p.m. the day of the Village Board meeting to publiccomment@oak-park.us or make a request at the meeting with the Village Clerk. You may also call the Village Clerk's office by 5:00 p.m. prior to the meeting at 708-358-5670 and you will be given instructions on how to participate during the meeting. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per comment. If comment requests exceed 30 minutes, public comment will resume after the items listed under the agenda are complete.

Instructions for Agenda Public Comment

Public comments are allowed for an agenda item. Persons are asked to email a request to speak during the meeting to publiccomment@oak-park.us no later than 5:00 p.m. prior to the start of the meeting or make a request at the meeting with the Village Clerk. You may also call the Village Clerk's Office by 5:00 p.m. prior to the meeting at 708-358-5670 and you will be given instructions on how to participate during the meeting. Agenda public comment will be limited to three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, a maximum of five persons can speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call

III. Agenda Approval

IV. Minutes

- A. [MOT 24-108](#) A Motion to Approve Minutes from the January 23, 2024 Regular Meeting of the Village Board

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

V. Non-Agenda Public Comment

VI. Proclamation

- B. [MOT 24-114](#) A Motion to Approve a Proclamation for Proclaiming February 2024 as Black History Month.

Overview:

This is a motion to approve Village President Scaman proclaiming February as Black History Month.

VII. Village Manager Reports

VIII. Village Board Committees & Trustee Liaison Commission Reports

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

IX. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- C. [ID 24-133](#) Board & Commission Vacancy Report for February 6, 2024.

X. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

XI. Consent Agenda

- D. [RES 24-113](#) A Resolution Approving an Amendment to a Community Development Block Grant Subrecipient Grant Agreement Between the Village of Oak Park and Our Future Reads and Authorizing its Execution

Overview:

On September 18, 2023, the Village approved a motion to allocate \$7,000 in CDBG funds for Our Future Reads for PY2023. Our Future Reads is requesting an amendment to the scope of work.

- E. [RES 24-121](#) **A Resolution Approving an Independent Contractor Agreement with Xtreme Fire Protection, LLC for Annual Inspection and Repair Services of Fire Sprinkler Systems at Village Facilities for a Three-Year Term in an Amount Not to Exceed \$50,463.63 in 2024 with an Option to Renew for Two Additional One-Year Terms Thereafter and Authorizing its Execution**

Overview:

Fire sprinkler systems in Village-owned buildings require annual testing and inspection. There are fire sprinkler systems at Village Hall, Public Works Center, the three fire stations and three parking garages. This three-year agreement includes the required testing and inspection along with required repairs and improvements identified during previous inspections.

- F. [RES 24-129](#) **A Resolution Approving a Collective Bargaining Agreement Between the Village of Oak Park and the Illinois Fraternal Order of Police Labor Council Representing the Oak Park Lieutenants and Sergeants Association Effective January 1, 2023 through December 30, 2025 and Authorizing its Execution**

Overview:

The Village and the Fraternal Order of Police Labor Council Representing the Oak Park Lieutenants and Sergeants Association, representing sergeants of the Police Department, have reached a tentative agreement for a successor labor contract. The duration of this agreement is for three years beginning on January 1, 2023, and expiring on December 31, 2025.

- G. [RES 24-130](#) **A Resolution Approving a Collective Bargaining Agreement Between the Village of Oak Park and the Service Employees International Union Local 73 Water and Sewer Workers Effective July 1, 2023 through June 30, 2026 and Authorizing its Execution**

Overview:

The Village and the Service Employees International Union Local 73 Water and Sewer Workers, representing water and sewer workers in the Public Works Department, have reached a tentative agreement for a successor labor contract. The duration of this agreement is for three years beginning on January 1, 2023, and expiring on December 31, 2025.

- H. [RES 24-118](#) **A Resolution Authorizing the Submission of a National Association of County and City Health Officials Grant Application for “Improving the Health of Young Children: Expanding Vaccine Coverage” Through Partnerships with Early Care and Education Programs in the Amount of \$120,000 for the Period of February 5, 2024 Through September 29, 2024 and Authorizing the Execution of Any Subsequent Agreements for the Grant**

Overview:

With the support of this grant, the Public Health Department and local stakeholders will create educational campaigns around the benefits of vaccines and organize community events to educate the community in hopes to decrease disease transmission, increase immunization access, and achieve other optimal public health goals for young children ages 0-5 years old. This grant will also provide funding for staff support and supplies for our current and ongoing Vaccines for Children Program.

XII. Regular Agenda

- I. [ORD 24-102](#) **An Ordinance Granting an Extension of Time to Complete Construction of the Planned Development at 261 Washington Boulevard to August 1, 2024**

Overview:

Ambrosia Homes, Inc., via Tim Pomaville, is requesting approval of an extension of its planned development Ordinance deadline to allow additional time to finish construction of the multi-unit residential apartment building constructed at 261 Washington Boulevard. This is the first request to extend the development’s completion date.

- J. [MOT 24-107](#) **A Motion to Approve American Rescue Plan Act (ARPA) Funding to be Provided to Housing Forward in the Amount of \$500,000 for Renovations at the Write Inn Located at 211 N. Oak Park Avenue and Directing Staff to Prepare the Necessary Agreement for Village Board Approval**

Overview:

In response to the Village Board of Trustee’s request for recommendations for unallocated American Rescue Plan Act (ARPA) funds, Village Staff recommends an authorization of \$500,000 to Housing Forward to support the renovations of the Write Inn, 211 N. Oak Park Avenue.

- K. [RES 24-112](#) **A Resolution Approving a Program Year 2023 Substantial Amendment for Community Development Block Grant Returned Funds to be Provided to Housing Forward**

Overview:

The Village of Oak Park is being asked by Housing Forward to allocate \$500,000 in CDBG returned funds from PY2023 for a qualified public facility improvement project by Housing Forward to be completed within PY2023. The project will include roof replacement and tuck pointing at the Housing Forward owned property called the Write Inn at 211 N. Oak Park Avenue.

- L. [RES 24-116](#) **A Resolution to Adopt the 2023-2025 Village Board Protocols as discussed at the September 14, 2023 Regular Meeting**
- Overview:** Attached is the Village Board Protocols for 2023-2025. Historically, after each election, the Village Board discusses the Protocols and will make modifications if needed. The Village Board met on September 14, 2023 to review the Protocols.
- M. [MOT 24-111](#) **A Motion to Direct Village Staff to Draft a Policy for Village Board Consideration Regarding the Honorary Designation of Village Streets, Facilities, and Business Districts in Recognition of Individuals, Including Dr. Percy Julian, and Programs, Purchases and Initiatives in Recognition of Individuals**
- Overview:** Trustee Lucia Robinson has moved, and Trustees Cory Wesley and Ravi Parakkat have seconded, to direct staff to draft a policy for Village Board consideration regarding the honorary designation of Village streets, facilities and business districts in recognition of individuals, including Dr. Percy Julian, and programs, purchases and initiatives in recognition of individuals.
- N. [MOT 24-112](#) **A Motion to Direct Village Staff to Draft for Village Board Consideration an Ordinance Amending the Oak Park Village Code to Adopt a Transient Occupancy Rental Unit Surcharge Tax in the Amount of 3.5% to be Allocated to the Affordable Housing Fund**
- Overview:** Village President Vicki Scaman has presented a motion which has been seconded by Trustee Lucia Robinson that Village staff draft for Board consideration an ordinance amending the Oak Park Village Code to adopt a transient occupancy rental unit surcharge tax in the amount of 3.5% to be allocated to the Affordable Housing Fund.

XIII. Call to Board and Clerk

XIV. Adjourn