Public Engagement Strategy Timeline [Draft]

	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12
Task 1. Project Initiatiion												
Kickoff meeting												
Draft and final work plan												
Draft and final Public Engagement Stragegy												
Community Group kickoff meeting												
Task 2. Inventory and Forecating												
Validated muni and community inventories												
BAU forecast												
Goal-based forecasts												
Emissions scenarios												
Task 3. Risk & Vulnerability Assessment												
Draft and final climate changes summary												
Community vulnerability and risk summary												
Summary for the plan and presentation												
Task 4. Dev of mitigation & Adaptation Measures												
List and analysis of mitigation measuires												
List and analysis of adaptation measuires												
Staffing analysis												
List of shovel-ready projects												
Research into funding opportunities												
Task 5. Outreach & Engagement												
Community Group Meetings												
Outreach Group coordination												
First public event / workshop												
Interim public event / workshop												
Final public event / workshop												
Interviews with external stakeholders												
Workshop toolkit												
Task 6. Climate Action & Adaptation Plan												
Draft, revised & final implementation Plan & toolkit												
Draft, revised & final M&E Plan												
Initial draft of Climate Action & Adaptation Plan												
Revised draft of Climate Action & Adaptation Plan												
Public Comment												
Public Comment Review												
Final draft of Climate Action & Adaptation Plan												
Village Staff presentation to Village Board												
Project Management												