



# Village of Oak Park

123 Madison Street  
Oak Park, Illinois 60302  
www.oak-park.us

## Meeting Agenda President and Board of Trustees

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Monday, April 24, 2023

7:00 PM

Village Hall

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### **A Special Meeting will start at 7:00 p.m., in Council Chambers (Room 201)**

*The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Request to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name first, and please limit your remarks to three minutes.*

### **Instructions for Non-Agenda Public Comment**

*Non-agenda public comment is a time set aside at the beginning of a Village Board meeting for persons to make public comments about an issue or concern which is not on the meeting agenda. It is not intended to be a dialogue with the Board. Send a request to state your comments by 5:00 p.m. the day of the Village Board meeting to [publiccomment@oak-park.us](mailto:publiccomment@oak-park.us) or make a request at the meeting with the Village Clerk. You may also call the Village Clerk's office by 5:00 p.m. prior to the meeting at 708-358-5670 and you will be given instructions on how to participate during the meeting. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per comment. If comment requests exceed 30 minutes, public comment will resume after the items listed under the agenda are complete.*

### **Instructions for Agenda Public Comment**

*Public comments are allowed for an agenda item. Persons are asked to email a request to speak during the meeting to [publiccomment@oak-park.us](mailto:publiccomment@oak-park.us) no later than 5:00 p.m. prior to the start of the meeting or make a request at the meeting with the Village Clerk. You may also call the Village Clerk's Office by 5:00 p.m. prior to the meeting at 708-358-5670 and you will be given instructions on how to participate during the meeting. Agenda public comment will be limited to three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, a maximum of five persons can speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (\*).*

### **I. Call to Order**

### **II. Roll Call**

### **III. Agenda Approval**

### **IV. Non-Agenda Public Comment**

## V. Proclamation

- A. [MOT 23-26](#) **A Motion to Approve a Proclamation to Declare April 28, 2023, as Arbor Day.**

Overview:

This is a motion to approve Village President Scaman proclaiming April 28th as Arbor Day.

- B. [MOT 23-39](#) **A Motion to Approve a Proclamation to Declare April 2023 as Alcohol Awareness Month**

Overview:

This is a motion to approve a proclamation declaring April as Alcoholism Awareness month, each year.

- C. [MOT 23-40](#) **A Motion to Approve a Proclamation to Declare April as Earth Month**

Overview:

This is a motion to approve a proclamation declaring April as Earth Month, each year.

## VI. Village Manager Reports

- D. [ID 23-172](#) **Review of the Village Board Meeting Calendar for May and June 2023**

Overview:

Calendars are presented for the purpose of highlighting the Special Meeting topics. These topics are based on adopted Village Board Goals and/or prior Village Board direction.

## VII. Citizen Commission Appointments, Reappointments and Chair Appointments

*Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.*

- E. [ID 23-212](#) **Motion to Consent to the Village President's Appointment of:**

**Housing Programs Advisory Committee** - Adebayo Owolewa, Appoint as Member

**Housing Programs Advisory Committee** - Michael Blaise Denton, Appoint as Member

**Citizen Police Oversight Committee** - Curtis Lott, Reappoint as Member

**Citizen Police Oversight Committee** - Jack Powers, Reappoint as Member

**Transportation Commission** - Jason Jenkins, Appoint as Member

## VIII. Consent Agenda

- F. [RES 23-46](#) **A Resolution Approving the Renewal of the Professional Services Agreement with On-Time Embroidery Incorporated, d/b/a Unique Apparel Solutions for Firefighter/Paramedic Uniforms and Clothing in an Amount Not to Exceed \$45,000 Through May 2, 2024, and Authorizing its Execution**

**Overview:** On-Time Embroidery was selected as the uniform/clothing vendor for the Fire Department personnel to replace uniforms and clothing as needed during the fiscal year 2023.

- G. [RES 23-123](#) **A Resolution Approving an Amendment to the Subrecipient Grant Agreement Between the Village of Oak Park and Our Future Reads and Authorizing its Execution**

**Overview:** On September 19, 2022, the Village approved a motion to allocate \$3,920 in CDBG funds for Our Future Reads for PY2022. Our Future Reads is requesting an amendment to the scope of work.

- H. [RES 23-127](#) **A Resolution Approving the Renewal of the Independent Contractor Agreement between the Village of Oak Park and O'Hare Truck Service, Inc., d/b/a O'Hare Towing Services for a One Year Term and Authorizing its Execution**

**Overview:** The Village's current agreement with O'Hare Truck Service, Inc., d/b/a O'Hare Towing Service expires on June 7, 2023. In accordance with Section 4 of the current agreement, the Village can renew the agreement for an additional one-year period.

- I. [RES 23-132](#) **A Resolution Approving a Task Order for Professional Engineering Services with Cordogan Clark & Associates, Inc. to Conduct Property Condition Assessments for the Public Works Center and Village Hall and to Complete Energy Audits for the Public Works Center, Village Hall, Main and South Fire Stations and Three Pump Stations in an Amount Not to Exceed \$106,450.00 and Authorizing its Execution**

**Overview:** In February of 2023, the Village Board approved a Master Agreement with Cordogan Clark for various architectural and engineering services for Building Improvement Fund projects. The Building Maintenance Division requested a proposal from Cordogan Clark to conduct property condition assessments (PCA) for the Public Works Center (PWC) and Village Hall, and to complete energy audits for the Public Works Center, Village Hall, main and south fire stations, and the three pump stations.

- J. [RES 23-133](#) **A Resolution Authorizing the Purchase of One 2023 Ford EV Transit Van from Rizza Ford of Orland Park, Illinois in an Amount Not to exceed \$61,210.26 and Waiving the Village's Bid Process for the Purchase**

**Overview:**

The Fiscal Year 2023 Water and Sewer Fund includes the replacement of one (1) 2008 Dodge Sprinter diesel van, which is to be replaced with one (1) 2023 Ford EV Transit Van. The Rizza unit is one of the few 2023 Ford EV Transit Vans to become available that has comparable specifications to the Village's requirements.

On March 24, 2023, the Village Manager authorized the purchase of this vehicle pursuant to Section 2-6-10 of the Oak Park Village Code which allows for purchases "without formal advertising with the approval of the Village Manager, when it is in the best interest of the Village and when it is impractical to convene a meeting of the Board of Trustees."

- K. [RES 23-135](#) **A Resolution Approving a Professional Services Agreement with Walker Consultants, Inc. to Provide Construction Documents, Bidding, and Engineering Services for the Repairs to the Village's Holley Court, The Avenue, and Oak Park River Forest High School Parking Structures in an Amount Not to Exceed \$163,700.00, Authorizing its Execution and Waiving the Village's Bid Process for the Agreement**

**Overview:**

In 2022, pursuant to a professional services agreement with Walker Consultants, Inc., the Village received a condition assessment of these three parking structures, outlining recommended repairs and improvements for each facility over a five-year period (FY 2023 through FY 2027). The proposed professional services agreement provides for Walker Consultants to prepare construction documents for bidding and engineering services during the repairs intended to address (2022) immediate, 2023, and 2024 repair recommendations as outlined in the condition assessment report.

- L. [RES 23-136](#) **A Resolution Approving a Contract with Cerniglia Co. for Project 23-1, Sewer and Water Main Improvements, in an Amount not to Exceed \$3,119,566 and Authorizing its Execution**

**Overview:**

The Engineering Division opened bids on March 30th for Project 23-1, Sewer and Water Main Improvements. The project includes water and sewer main improvements on Augusta Street from Lombard Avenue to Austin Boulevard and on Euclid Avenue from South Boulevard to Lake Street. Eleven contractors picked up bid documents and three bids were received. The lowest responsible bid was submitted by Cerniglia Co. in an amount of \$3,119,566, which is under the budgeted amount for this project. Construction work is planned to start in June on Augusta followed by Euclid in late summer and fall.

- M. [RES 23-137](#) **A Resolution Approving a Task Order for Professional Engineering Services with Baxter & Woodman, Inc. for Construction Engineering Services for Project 23-1, Sewer and Water Improvement, in an Amount Not to Exceed \$298,400 and Authorizing its Execution**

Overview:

The Engineering Division requested a proposal from Baxter & Woodman to provide construction engineering services for Project 23-1, Sewer and Water Improvement. Baxter & Woodman previously designed this project, has available staff, and is most qualified to perform these services. The project includes water and sewer replacement and street reconstruction on Augusta from Lombard to Austin and on Euclid from South Boulevard to Lake Street. Construction is planned to start in June on Augusta Street followed by work on Euclid in the late summer and fall.

- N. [RES 23-138](#) **A Resolution Approving an Amendment to the Professional Services Agreement with FGM Architects Inc. for Professional Architectural Services for Additional Conceptual Solutions for Village Facilities to Change the Not to Exceed Amount from \$25,000 to \$36,000 and Authorizing its Execution**

Overview:

FGM Architects, Inc. is currently under contract to provide professional architectural services connected with Village facilities. Staff are requesting to amend the agreement with FGM Architects, Inc. to increase the not to exceed amount by \$11,000.00 to evaluate an additional design option prior to evaluation by the Village Board.

- O. [RES 23-139](#) **A Resolution Authorizing the Purchase of one 2023 MT7 Trackless Sidewalk Tractor and Attachments from E.J. Equipment, Inc. of Addison, Illinois through the H-GAC Joint Purchasing Program in an Amount Not to Exceed \$196,641.25 and Waiving the Village's Bid Process for the Purchase**

Overview:

The Fiscal Year 2023 Fleet Replacement Fund includes the replacement of one (1) 2005 Trackless MT5 sidewalk tractor to be replaced with one (1) 2023 Trackless MT7 sidewalk tractor. This purchase will be made through the H-GAC Joint Purchasing Program, an opportunity for governments to leverage and pool resources for better pricing.

- P. [RES 23-144](#) **A Resolution Authorizing the Submission of an Energy Efficiency and Conservation Block Grant Program Application with the United States Department of Energy for an Anticipated Funding Amount of \$114,770**

Overview:

The Village Manager's Office of Sustainability seeks approval to apply for an Energy Efficiency and Conservation Block Grant (EECBG) with the United States Department of Energy to provide technical assistance to support building decarbonization efforts as described in the adopted 2023 Sustainability CIP projects. This grant is in alignment with the adopted *Climate Ready Oak Park* community sustainability, climate action, and sustainability plan and the Village's adopted 2023 budget and CIP.

- Q. [RES 23-148](#) A Resolution Authorizing the Execution of a Settlement Agreement in Workers' Compensation Claim Number W002985834**
- Overview:** It is requested that the Village Board authorize the execution of a settlement agreement in Workers' Compensation Claim Number W002985384.
- R. [RES 23-153](#) A Resolution Approving a Professional Services Agreement with GovHR USA, LLC for a Classification and Compensation Study for Non-Union Positions in an Amount Not to Exceed \$36,600.00 and Authorizing its Execution**
- Overview:** The Village Board approved a compensation study as a part of the Human Resources Department's 2023 work plan to review the Village's non-union job descriptions, compensation system, including benefits, and determine the correct market pay for each position, establishing a market value of the employee benefit's package and providing a market analysis of the total compensation including salary and benefits. The purpose of this project is to ensure that the Village provides equitable wages in alignment with its compensation philosophy to non-union staff members and in support of employee recruitment and retention.
- S. [RES 23-155](#) A Resolution Authorizing the Submission of an Illinois Department of Human Services Grant Application to Provide Funding for the Police Department's Tobacco Enforcement Program**
- Overview:** This resolution authorizes staff to submit an application for the IDHS TEP grant, as part of the Department's tobacco enforcement and education efforts.
- T. [MOT 23-36](#) A Motion to Participate in the National Wildlife Federation's Mayors' Monarch Pledge Program**
- Overview:** A motion to approve the Village's participation in the National Wildlife Federation's Mayors' Monarch Pledge Program.

## IX. Regular Agenda

- U. [RES 23-156](#) **A Resolution Approving a Funding Grant Agreement Between the Village of Oak Park and the West Cook Young Men's Christian Association's Incorporated in an Amount Not to Exceed \$1,275,147 and Authorizing its Execution**

**Overview:**

On January 17, 2023, the Village Board approved the funding recommendations from the Community Development Citizen Advisory Commission (CDCAC) in the amount of \$2,152,860.00 for ARPA distributions to community partners which included: New Moms, Historical Society of Oak Park River Forest, Wonder Works Children's Museum, Oak Park Area Arts Council, and West Cook Young Men's Christian Association's Incorporated (West Cook YMCA).

Staff was waiting to bring this contract forward until the YMCA understood if funding from the national YMCA was going to provide support to this program. The local YMCA did not receive any funding; therefore, this contract is written for the full amount approved by the CDCAC. In addition, the YMCA and the Oak Park Health Department agreed upon using a portion of the funds in partnership to hire a fellow to ensure a health equity approach to this program. Therefore, the program funding was reduced to the amount of \$1,275,147.00 and the Village will hire a part-time fellow in an amount not to exceed \$25,000.

- V. [RES 23-140](#) **A Resolution Approving a Professional Services Agreement with Berry, Dunn, McNeil & Parker, LLC for Independent Facilitator Services Related to the Village Board's Community Safety Goals in an Amount Not to Exceed \$63,500, Authorizing Its Execution and Waiving the Village's Bid Process for the Agreement**

**Overview:**

It is requested that the Village Board authorize and approve the execution of the Professional Services Agreement with Berry, Dunn, McNeil & Parker, LLC (BerryDunn) for independent facilitator services related to the Village Board's Community Safety Goals.

- W. [MOT 23-30](#)      **A Motion to Concur with the Transportation Commission’s Recommendations for Traffic Calming on the 1150 Blocks of South Euclid and Wesley, Upgrading from Two-Way to Four-Way Stops at the Intersections of Fillmore with Euclid and Wesley, and Establishing a 20 Mile Per Hour Park Speed Zone Adjacent to Euclid Square Park, and Direct Staff to Prepare the Necessary Ordinances****

**Overview:**

At the March 14th Transportation Commission (TC) meeting, the TC reviewed a petition from the 1150 blocks of S. Euclid and S. Wesley for traffic calming to address speeds on their block as well as for improving safety at the intersections of Euclid and Wesley with Fillmore. These blocks border Euclid Square Park. The TC recommended installing bump outs at all legs of the Fillmore intersections with Euclid and with Wesley to improve pedestrian safety and slow traffic, upgrading to 4-way stops at these two intersections, upgrading pavement markings to continental crosswalks at all legs of these intersections, and hatching out no parking areas beyond the stop signs, installing speed bumps on the 1150 blocks of Wesley and Euclid, and establishing a 20 mile per hour park speed zone adjacent to the park.

- X. [ORD 23-26](#)      **An Ordinance Establishing All-Way Stops at the Intersections of Fillmore Street and Euclid Avenue and Fillmore Street and Wesley Avenue****

**Overview:**

This is the final step in the approval process to upgrade the intersections of Fillmore Street & Euclid Avenue and Fillmore Street & Wesley Avenue from two-way STOP-controlled intersections to all-way STOP-controlled intersections. This is a recommendation from the Transportation Commission related to the traffic calming petitions from the 1150 blocks of South Euclid and Wesley. There is a separate item at tonight’s Village Board meeting for a Motion to concur with the Transportation Commission recommendations for these blocks.

- Y. [ORD 23-27](#)      **An Ordinance and Amending Chapter 15 (“Motor Vehicles and Traffic”), Article 1 (“In General”), Section 15-1-10 (“Speed Limits”) of the Oak Park Village Code to Establish Park Speed Zones Adjacent to Euclid Square Park****

**Overview:**

This is the final step in the approval process to establish a 20-mile-per-hour (mph) Park Speed Zone on streets adjacent to Euclid Square Park as shown on the sketch. This is a recommendation from the Transportation Commission related to the traffic calming petitions from the 1150 blocks of South Euclid and Wesley. There is a separate item at tonight’s Village Board meeting for a Motion to concur with the Transportation Commission recommendations for these blocks.

**Z. [RES 23-134](#) A Resolution Approving and Adopting Amendments to the Village of Oak Park's Commercial Façade Improvement Grant Program Guidelines**

**Overview:**

The current Village of Oak Park Commercial Façade Improvement Program (C-FIP) was established by the Village Board in 2018. The purpose of the program is to promote reinvestment in Oak Park commercial buildings. Since 2018, the Village has awarded twenty (20) grants to Oak Park businesses or commercial property owners in support of the installation of new awnings, signage, windows, doors, and lighting improvements. The C-FIP has been in place for fifty-nine (59) months and was amended once, expanding program eligibility, in 2019. This proposed resolution is recommending several amendments to the program's guidelines that will allow for the continued expansion of C-FIP program eligibility.

**X. Adjourn**