

November 7, 2024

Bill McKenna, P.E., Village Engineer
Village of Oak Park
201 South Blvd
Oak Park, IL 60302
Via email: mckenna@oak-park.us

**Re: Proposal for Professional Engineering Services for
On- Call Engineering Services Contract - 2025**

Dear Mr. McKenna:

We have enjoyed working with Village of Oak Park staff on public works projects over the past few years. We realize that Village staff is extremely busy, and our firm provides valuable assistance by taking a proactive role in making day-to-day decisions and functioning as an extension of your staff.

We would like to renew our Master Agreement with the Village of Oak Park for the 2025 Calendar Year.

Providing municipal engineering services makes up 95% of our business and as such we have developed extensive experience in all phases of municipal engineering. We provide engineering services to many municipalities on projects similar to these improvements. Our proposed Client Manager, Chris Baker has over 20 years of experience in providing design and construction engineering services on these types of projects.

Chris is a managing partner at our firm who has overseen nearly a dozen projects of varying size for the Village of Oak Park. He has 15+ years as a Project Manager and is also experienced in presenting information to elected officials, village staff, and the public.

Our proposed project team has completed significant work in Oak Park over the past few years and we believe we have a very good grasp on the expectations of the Village allowing us to competently act on behalf of Public Works.

We look forward to continuing our relationship with the Village of Oak Park. Please feel free to contact our office if you should have any questions or require additional information.

Sincerely,

EDWIN HANCOCK ENGINEERING CO.



Chris Baker, P.E.
Vice-President

Hancock Engineering
9933 Roosevelt Road
Westchester, IL 60154

Contact: Chris Baker, P.E.
cbaker@ehancock.com

Hourly Rates

PERSONNEL CLASSIFICATION	(Team Members)	2024 BILLING RATE
ENGINEER – VI	(Baker)	\$160.00
ENGINEER – V		\$145.00
ENGINEER – IV		\$135.00
ENGINEER – III	(Blake)	\$127.00
ENGINEER – II		\$117.00
ENGINEER – I		\$105.00
ENGINEERING TECHNICIAN – V	(Windsor)	\$134.00
ENGINEERING TECHNICIAN – IV		\$124.00
ENGINEERING TECHNICIAN – III		\$92.00
ENGINEERING TECHNICIAN – II		\$73.00
ENGINEERING TECHNICIAN – I		\$48.00
CAD MANAGER		\$128.00
CAD - II		\$108.00
CAD – I		\$93.00
ADMINISTRATIVE		\$65.00

*All hourly rates include costs for out-of-pocket expenses including mileage, tolls, photocopying, etc. and no additional compensation will be sought for these items. **Hancock Engineering has no hidden fees.***

Note: The Schedule of Hourly Rates are subject to change annually as of March 1st. The most current Schedule of Hourly Rates will be in effect at the date of service.