

New Projects - Grant Application Information Sheet

Grant Information

Funding Agency and Grant Name	Office of State Fire Marshal Fire Station Construction and Rehabilitation Grant
Match Requirements	NO
Note any target populations or projects prioritized by funder	The funder does not identify any specific target populations. The grant funds the construction and rehabilitation of fire stations.
Application Deadline	28 Feb 2025
Department Director Approval – Signature & Date	
Finance Department Approval – Signature & Date	
Does the Department need support to write this grant?	Yes

Project Information

Project Name	Rehabilitation and Update of Fire Station 3
Alignment with VOP plans. Which of the following plans does this project support? <ul style="list-style-type: none"> – Comprehensive Plan – Bike Plan – Climate Ready Oak Park – Capital Improvement Plan 	The completion of this project will be in accordance with the Village Capital Improvement Plan.
General Ledger #	
Estimated Project Costs	\$ 725,000
Required Matching Funds	Not Required
Budget Amendment	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is this a new initiative or included in department budget?	Accounted for in budget
Project Summary Briefly describe the need for the project, who will be served, expected results and duration.	<p>Need:</p> <p>A portion of Fire Station 3 was updated in 2023, the remaining portion has not been updated since its original 1967 construction. At Station 3, the kitchen, day room, training room, bathrooms, and administrative offices will all be renovated. The rehabilitation will also include the current bay floor. Upgrades to the mechanical systems will enhance the efficiency of the station's communication, dispatch systems, and reduce safety hazards. The living quarters and kitchen will be merged to optimize space. All renovations will be fully ADA-compliant.</p>
	Target Population/Benefits to Disadvantaged Groups:

	<p>The project benefits the entire village. A modern, updated fire station that is also ADA-compliant is imperative to provide and maintain critical services.</p> <p>Expected Outcomes/Results: Improvement in job satisfaction of crews assigned to Station 3. The project will provide proper conditions for fire personnel to do their job.</p> <p>Project Duration: Based on similar projects completed in the past, the proposed upgrades are expected to take 4-6 months. The project is anticipated to begin in November 2025.</p>
<p>Staff Assignment Discuss new staffing needs or current staff to be assigned</p>	<p>No new staffing is needed. The current staffing assignment will continue.</p>
<p>IT or Infrastructure Describe any IT support or other infrastructure support that will be needed.</p>	<p>The proposed project may require the relocation of fiber lines within the station to secure the dispatch and communication areas, mitigating current hazards. This will necessitate IT and infrastructure support to ensure the safe and efficient installation of the new system.</p>
<p>Departmental Coordination What coordination with any other departments will be needed and if this project has their support.</p>	<p>Coordination with the Public Works department will be required to assist with the planning and construction of the project.</p> <p>IT will also be coordinated with before submission.</p>
<p>Community Support Provide any information regarding the community's desire or support for this project</p>	<p>Provide any documentation of community support: N/A</p> <p>List potential partners and any funding commitments: N/A</p> <p>Will letters of support be needed? N/A</p>
<p>Grant Management Requirements Describe any new compliance and reporting requirements to be met for this grant.</p>	<p>At the conclusion of the grant period, grant recipients shall submit to the Office a report detailing how the grant proceeds were used.</p>