

FISCAL YEAR 2024 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: John Kramer
Title: Deputy CFO

| | | Current Yr Budget | Current Yr Budget | <u>MOVING FROM</u> | | | <u>MOVING TO</u> | | Recommended |
|----------------------|---|-----------------------|-----------------------|--------------------------------|-----------------------------|-------------------------------|--------------------------------|-----------------------------|-------------------------------|
| | | From <u>GL #</u> | To <u>GL #</u> | <u>Current Yr Budget**</u> | <u>Requested Amount</u> | <u>Current Yr Amended</u> | <u>Current Yr Budget**</u> | <u>Requested Amount</u> | <u>Current Yr Amended</u> |
| | | 1001.41300.101.510501 | 1001.41300.101.530667 | 696,736 | 19,000 | 677,736 | 284,890 | 19,000 | 303,890 |
| Account Descriptions | → | Regular Salaries | External Support | | | | | | |
| Budget Page # | → | 26 | 26 | | | | | | |

** Includes any prior approved amendments

Explanation Below

Reallocate funds from salaries to external support to cover the hiring fee for the new Senior Accountant.

FISCAL YEAR 2024 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Sara Semelka
 Title: Public Health Education Manager

| Current Yr Budget | | Current Yr Budget | MOVING FROM | | | MOVING TO | | |
|----------------------|--|-----------------------|------------------------|---------------------|-----------------------|------------------------|---------------------|--------------------------------------|
| | From GL # | To GL # | Current Yr Budget** | Requested Amount | Current Yr Amended | Current Yr Budget** | Requested Amount | Recommended Current Yr Amended |
| Account Descriptions | 2027.43014.101.560631 | 2027.43014.101.560645 | 7,210 | 3,000 | 4,210 | - | 3,000 | 3,000 |
| Budget Page # | Farmers Mkt Operational Supplies 63 | SNAP/LINK PAYMENTS | | | | | | |
| Account Descriptions | 2027.43014.101.530851 | 2027.43014.101.560645 | 14,294 | 2,000 | 12,294 | 3,000 | 2,000 | 5,000 |
| Budget Page # | Crossing Guard Sharing Program 63 | SNAP/LINK PAYMENTS | | | | | | |
| Account Descriptions | 2027.43014.101.560638 | 2027.43014.101.560645 | 3,021 | 1,000 | 2,021 | 5,000 | 1,000 | 6,000 |
| Budget Page # | Farmers' Market Special Events 63 | SNAP/LINK PAYMENTS | | | | | | |

** Includes any prior approved amendments

Explanation Below

There was no money budgeted in the original FY24 Farmers' Market budget to cover SNAP/Link payments and matching coupons for non-Oak Park residents. Oak Park residents are covered under CDBG funding, and this Farmers' Market reallocation can cover the gap left for those not covered under CDBG regulations.

FISCAL YEAR 2024 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Christina Waters
Title: Village Clerk

| | | Current Yr Budget | Current Yr Budget | MOVING FROM | | | MOVING TO | | |
|----------------------|---|----------------------------------|-----------------------|------------------------|---------------------|-----------------------|------------------------|---------------------|--------------------------------------|
| | | From GL # | To GL # | Current Yr Budget** | Requested Amount | Current Yr Amended | Current Yr Budget** | Requested Amount | Recommended Current Yr Amended |
| Account Descriptions | → | 1001.41100.101.550652 | 1001.41100.101.570711 | 600 | 600 | - | 6,000 | 600 | 6,600 |
| Budget Page # | → | Legal Postings and Doc. Fees | Software | | | | | | |
| | | 1001.41100.101.550605 | 1001.41100.101.570711 | 500 | 300 | 200 | 6,600 | 300 | 6,900 |
| | | Travel and Mileage Reimbursement | Software | | | | | | |

** Includes any prior approved amendments

Explanation Below

Due to the increase in cost for the Granicus Government Experience Cloud for the Boards & Commissions module, the Village Clerk's Office requests a reallocation totalling \$900 from unused funds in Legal Postings and Doc. Fees and Travel and Mileage Reimbursement to cover the annual cost of this software.

FISCAL YEAR 2024 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Emily Egan
 Title: Development Services Director

| | | Current Yr Budget | Current Yr Budget | <u>MOVING FROM</u> | | | <u>MOVING TO</u> | | Recommended |
|----------------------|---|-----------------------|-----------------------|-------------------------------|----------------------------|------------------------------|-------------------------------|----------------------------|------------------------------|
| | | From <u>GL #</u> | To <u>GL #</u> | Current Yr <u>Budget**</u> | Requested <u>Amount</u> | Current Yr <u>Amended</u> | Current Yr <u>Budget**</u> | Requested <u>Amount</u> | Current Yr <u>Amended</u> |
| | | 1001.46250.101.530667 | 1001.46260.101.530667 | 1,396,160 | 52,000 | 1,344,160 | 129,970 | 52,000 | 181,970 |
| Account Descriptions | → | External Support | External Support | | | | | | |
| Budget Page # | → | 23 | 24 | | | | | | |

** Includes any prior approved amendments

Explanation Below

The Development Services Department is requesting to reallocate funds from the Permits and Development Division, External Support into the Administration, External Support to pay for the first year implementation fee of Amplifund, the Village's new grant management software. Village staff reviewed three different grant softwares, and made the recommendation to Village Manager Jackson to move forward with Amplifund. The total cost for the first year of implementation is \$48,900, which is under the Manager's spending authority. Development Services is able to cover the cost of the first year of implementation of the software, but moving forward the annual expense will be reflected in the VMO budget.

The additional \$3,100 being requested to reallocate funds is due to the increase in the bluebeam software. This bluebeam feature is a part of the VillageView software, that allows for integration with our existing software platforms.

FISCAL YEAR 2024 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Jonathan Burch
Title: Neighborhood Services Director/Assistant Village Manager

| | | Current Yr Budget | Current Yr Budget | MOVING FROM | | | MOVING TO | | |
|----------------------|---|----------------------------|-----------------------------|------------------------|---------------------|-----------------------|------------------------|---------------------|--------------------------------------|
| | | From GL # | To GL # | Current Yr Budget** | Requested Amount | Current Yr Amended | Current Yr Budget** | Requested Amount | Recommended Current Yr Amended |
| Account Descriptions | → | 1001.46212.101.530650 | 1001.46212.101.550606 | 6,480 | 800 | 5,680 | 850 | 800 | 1,650 |
| Budget Page # | → | Conferences Training 35 | Books & Subscriptions 35 | | | | | | |

** Includes any prior approved amendments

Explanation Below

Requesting an increase to the Books & Subscriptions line item by reallocating \$800 from Conferences & Training. Unexpectedly, two new inspectors are being hired as a result of personnel turnover; therefore 2024 ICC books are needed for these positions.

FISCAL YEAR 2024 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Erin E. Baynes
Title: Assistant to the Village Manager

| Current Yr Budget | | Current Yr Budget | MOVING FROM | | | MOVING TO | | |
|------------------------------------|---|-----------------------|-----------------|---------------|----------------|-----------------|---------------|----------------|
| | | | | | | Recommended | | |
| From | | To | Current Yr | Requested | Current Yr | Current Yr | Requested | Current Yr |
| <u>GL #</u> | | <u>GL #</u> | <u>Budget**</u> | <u>Amount</u> | <u>Amended</u> | <u>Budget**</u> | <u>Amount</u> | <u>Amended</u> |
| 1001.41300.101.530695 | | 1001.41020.101.530667 | 1,018,600 | 24,875 | 993,725 | 533,591 | 24,875 | 558,466 |
| Alternative Response Pilot Program | | External Support | | | | | | |
| 26 | | 13 | | | | | | |
| Account Descriptions | → | | | | | | | |
| Budget Page # | → | | | | | | | |

** Includes any prior approved amendments

Explanation Below

This request is to reallocate funds from savings within the budget for the Alternative Response Program to VMO External Support for the Envisio project management software.

FISCAL YEAR 2024 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Jonathan Burch
 Title: Neighborhood Services Director/Assistant Village Manager

| | Current Yr Budget | Current Yr Budget | <u>MOVING FROM</u> | | | <u>MOVING TO</u> | | |
|------------------------|------------------------|------------------------|--------------------------------|-----------------------------|-------------------------------|--------------------------------|-----------------------------|---|
| | From <u>GL #</u> | To <u>GL #</u> | <u>Current Yr Budget**</u> | <u>Requested Amount</u> | <u>Current Yr Amended</u> | <u>Current Yr Budget**</u> | <u>Requested Amount</u> | <u>Recommended Current Yr Amended</u> |
| Account Descriptions → | 1001.46211.101.530667 | 1001.46212.101.530667 | 380,000 | 35,000 | 345,000 | 23,600 | 35,000 | 58,600 |
| Budget Page # → | External Support 34 | External Support 35 | | | | | | |

** Includes any prior approved amendments

Explanation Below

Requesting an increase to the External Support line item for the Neighborhood Services Code Compliance Division by reallocating \$35,000 from External Support in the Neighborhood Services administration division. The Code division is behind in completing inspections in 2023 and 2024 due to staff turnover. This reallocation allows for salary savings due to delays in filling positions to support contracting with a vendor to provide temporary inspection services to catch up.

FISCAL YEAR 2024 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Rida Naqvi
Title: Environmental Health Supervisor

| | | Current Yr Budget | Current Yr Budget | MOVING FROM | | | MOVING TO | | |
|----------------------|---|-----------------------|-----------------------|------------------------|---------------------|-----------------------|------------------------|---------------------|--------------------------------------|
| | | From GL # | To GL # | Current Yr Budget** | Requested Amount | Current Yr Amended | Current Yr Budget** | Requested Amount | Recommended Current Yr Amended |
| | | 1001.44550.612.570710 | 1001.44550.612.560631 | 901 | 800 | 101 | - | 800 | 800 |
| Account Descriptions | → | Equipment | Operational Supplies | | | | | | |
| Budget Page # | → | 42 | 42 | | | | | | |

** Includes any prior approved amendments

Explanation Below

This is a request to reallocate \$800 in savings from Environmental Health equipment to Enviornmental Health operational supplies to purchase supplies not covered by grants.

FISCAL YEAR 2024 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Kathleen Monty
 Title: Public Health Nurse

| | | Current Yr Budget | Current Yr Budget | MOVING FROM | | | MOVING TO | | |
|----------------------|---|---------------------------------|------------------------|------------------------|---------------------|-----------------------|------------------------|---------------------|--------------------------------------|
| | | From GL # | To GL # | Current Yr Budget** | Requested Amount | Current Yr Amended | Current Yr Budget** | Requested Amount | Recommended Current Yr Amended |
| Account Descriptions | → | 1001.44550.613.550601 | 1001.44550.613.530667 | 250 | 250 | - | 90,310 | 250 | 90,560 |
| Budget Page # | → | Printing 42 | External Support 41 | | | | | | |
| Account Descriptions | → | 1001.44550.613.550603 | 1001.44550.613.530667 | 250 | 151 | 99 | 90,560 | 151 | 90,711 |
| Budget Page # | → | Postage 42 | External Support 41 | | | | | | |
| Account Descriptions | → | 1001.44550.613.540690 | 1001.44550.613.530667 | 3,396 | 2,380 | 1,016 | 90,711 | 2,380 | 93,091 |
| Budget Page # | → | Telecommunication Charges 42 | External Support 41 | | | | | | |

** Includes any prior approved amendments

Explanation Below

Requesting to reallocate \$2781 from Printing, Postage and Telecommunications to external support. These adjustments are needed to pay for Dr. Luning our Medical Consultant from PCC Wellness that was previously paid from a grant.

FISCAL YEAR 2024 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Bill McKenna
 Title: Village Engineer

| | | Current Yr Budget | Current Yr Budget | MOVING FROM | | | MOVING TO | | |
|----------------------|---|---|---|------------------------|---------------------|-----------------------|------------------------|---------------------|--------------------------------------|
| | | From GL # | To GL # | Current Yr Budget** | Requested Amount | Current Yr Amended | Current Yr Budget** | Requested Amount | Recommended Current Yr Amended |
| Account Descriptions | → | 1001.43700.723.510501 Regular Salaries | 1001.43700.723.530667 External Support | 125,233 | 6,900 | 118,333 | 313,366 | 6,900 | 320,266 |
| Budget Page # | → | 43 | 43 | | | | | | |
| Account Descriptions | → | 1001.43700.723.520521 Health Insurance Expense | 1001.43700.723.530667 External Support | 18,401 | 1,600 | 16,801 | 320,266 | 1,600 | 321,866 |
| Budget Page # | → | 43 | 43 | | | | | | |
| Account Descriptions | → | 1001.43700.101.510501 Regular Salaries | 1001.43700.723.530667 External Support | 86,425 | 950 | 85,475 | 321,866 | 950 | 322,816 |
| Budget Page # | → | 43 | 43 | | | | | | |
| Account Descriptions | → | 1001.43700.101.520521 Health Insurance Expense | 1001.43700.723.530667 External Support | 11,664 | 212 | 11,452 | 322,816 | 212 | 323,028 |
| Budget Page # | → | 43 | 43 | | | | | | |
| Account Descriptions | → | 1001.43700.723.530650 Conferences Training | 1001.43700.723.530667 External Support | 6,500 | 5,000 | 1,500 | 323,028 | 5,000 | 328,028 |
| Budget Page # | → | 43 | 43 | | | | | | |
| Account Descriptions | → | 1001.43700.723.550603 Postage | 1001.43700.723.530667 External Support | 3,000 | 3,000 | - | 328,028 | 3,000 | 331,028 |
| Budget Page # | → | 43 | 43 | | | | | | |
| Account Descriptions | → | 1001.43700.723.550602 Membership Dues | 1001.43700.723.530667 External Support | 1,680 | 1,680 | - | 331,028 | 1,680 | 332,708 |
| Budget Page # | → | 43 | 43 | | | | | | |

** Includes any prior approved amendments

Explanation Below

This Budget Amendment reallocates \$19,342 from the General Fund, Public Works-Engineering, Transportation Engineering Salaries and Benefits, Conferences & Training, Postage, and Membership Dues to Public Works - Engineering, Transportation, External Support account no. 1001.43700.723.530667 in order to fund the work for consultant services with CivilTech Engineering for administering the traffic calming petition process up to the end of July when the new Master Agreement and Task Order system went into effect. Civiltech has completed more traffic calming petition reviews and administered more petitions through the Transportation Commission than were originally anticipated.

FISCAL YEAR 2024 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Jonathan Burch
Title: Neighborhood Services Director/Assistant Village Manager

| | | Current Yr Budget | Current Yr Budget | MOVING FROM | | | MOVING TO | | |
|----------------------|---|-----------------------|-----------------------|------------------------|---------------------|-----------------------|------------------------|---------------------|--------------------------------------|
| | | From GL # | To GL # | Current Yr Budget** | Requested Amount | Current Yr Amended | Current Yr Budget** | Requested Amount | Recommended Current Yr Amended |
| | | 1001.46211.101.530667 | 1001.46211.101.560631 | 345,000 | 40,000 | 305,000 | 2,000 | 40,000 | 42,000 |
| Account Descriptions | → | External Support | Operational Supplies | | | | | | |
| Budget Page # | → | 34 | 34 | | | | | | |

** Includes any prior approved amendments

Explanation Below

Requesting an increase in the Operational Supplies line item for the Neighborhood Services Administration Division by reallocating \$40,000 from External Support in the Neighborhood Services Administration Division. The Administration Division is building out office space to support the Neighborhood Partnership office and the first phase Alternative Response Calls for Service. This reallocation allows for the Department to move forward with space changes needed to support these operations.

FISCAL YEAR 2024 BUDGET AMENDMENT REQUEST

NEW FUNDING BUDGET REQUEST

Grant ☐
Fund Balance ☒

Submitted by:

Title:

| | | Current Yr <u>Budget**</u> | Requested <u>Amendment</u> | Recommended Current Yr <u>Amended</u> |
|---------------------|-----------------------|-------------------------------|-------------------------------|---|
| | <u>GL #</u> | | | |
| | 2014.42550.101.570720 | 50,000 | 50,000 | 100,000 |
| Account Description | Computer Equipment | | | |
| Budget Page # | 65 | | | |

** Includes any prior approved amendments

Explanation Below

The Foreign Fire Insurance Board has voted to purchase new beds for Stations 2 and 3. Requesting \$50,000 in new funding from the Foreign Fire fund balance for these purchases.

Beginning Foreign Fire Fund Balance: \$505,193

New Funding Budget Amendment: (50,000)

Ending Fund Balance: \$455,193

FISCAL YEAR 2024 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Emily Egan
Title: Development Services Director

| | | Current Yr Budget | Current Yr Budget | <u>MOVING FROM</u> | | | <u>MOVING TO</u> | | |
|----------------------|---|-----------------------|-----------------------|-------------------------------|----------------------------|------------------------------|-------------------------------|----------------------------|--|
| | | From <u>GL #</u> | To <u>GL #</u> | Current Yr <u>Budget**</u> | Requested <u>Amount</u> | Current Yr <u>Amended</u> | Current Yr <u>Budget**</u> | Requested <u>Amount</u> | Recommended <u>Current Yr Amended</u> |
| Account Descriptions | → | 1001.46250.101.530667 | 1001.46260.101.510501 | 1,344,160 | 95,440 | 1,248,720 | 222,708 | 95,440 | 318,148 |
| Budget Page # | → | 23 | 24 | | | | | | |
| | | External Support | Regular Salaries | | | | | | |

** Includes any prior approved amendments

Explanation Below

This amendment is to reallocate funds within the Development Services budget to account for salaries being higher than originally budgeted. This also accounts for a wage adjustment that was approved as an acknowledgement of the overload of responsibilities taken in the Development Services department and other departments and divisions during a period where there were numerous vacancies.

FISCAL YEAR 2024 BUDGET AMENDMENT REQUEST

NEW FUNDING BUDGET REQUEST

Grant
Cash Fund Balance

| |
|---|
| |
| x |

Submitted by: Emily Egan

Title: Development Services Director

| | | Current Yr <u>Budget**</u> | Requested <u>Amendment</u> | Recommended <u>Current Yr Amended</u> |
|---------------------|-----------------------|-------------------------------|-------------------------------|--|
| | <u>GL #</u> | | | |
| | 5060.43770.788.530660 | 680,200 | 9,000 | 689,200 |
| Account Description | General Contractuals | | | |
| Budget Page # | 93 | | | |

** Includes any prior approved amendments

Explanation Below

Village staff requested to increase the not-to-exceed amount for the Anderson Elevator contract for the parking garages at the July 23rd board meeting. The increase is necessary to allow for the procurement and installation of a new circuit board for the west elevator car at the Village's Holley Court parking garage. This circuit board needs to be fully replaced due to water damage. Resolution 24-250 was approved by the Villlage Board on July 23, 2024.

Beginning Parking Cash Fund Balance: \$5,547,887
 New Funding Budget Amendment: (9,000)
 Ending Cash Fund Balance: \$5,538,887

FISCAL YEAR 2024 BUDGET AMENDMENT REQUEST
NEW FUNDING BUDGET REQUEST

| | |
|--------------|-------------------------------------|
| Grant | <input checked="" type="checkbox"/> |
| Fund Balance | <input type="checkbox"/> |

Submitted by: Jonathan Burch

Title: Neighborhood Services Director/ Assistant Village Manager

Recommended

Current Yr

Amended

Current Yr

Budget**

Requested

Amendment

GL #

2083.46201.101.530667

-

25,000

25,000

Account Description



External Support

Budget Page #



** Includes any prior approved amendments

Explanation Below

This budget amendment is to reflect CDBG funds being used to pay for the consolidated plan. The \$25,000 is for the expected expenses from the consultant for the remainder of the year.

FISCAL YEAR 2024 BUDGET AMENDMENT REQUEST

NEW FUNDING BUDGET REQUEST

Grant
Cash Fund Balance

| |
|---|
| |
| x |

Submitted by: Emily Egan
Title: Development Services Director

| Title: Development Services Director | | Current Yr <u>Budget**</u> | Requested <u>Amendment</u> | Recommended <u>Current Yr</u> <u>Amended</u> |
|--------------------------------------|-----------------------|-------------------------------|-------------------------------|--|
| | <u>GL #</u> | | | |
| | 5060.43770.784.530660 | 306,340 | 60,000 | 366,340 |
| Account Description | → | General Contractuals | | |
| Budget Page # | → | 93 | | |

** Includes any prior approved amendments

Explanation Below

On August 27, 2024, the Village Board approved resolution 24-274, a second amendment to the professional services agreement with Walker Consultants, Inc. to increase the not-to-exceed amount from \$171,700 to \$231,700 and authorizing its execution. This amendment is to reflect the increase of funds in the Avenue Garage general contractuals acount, in correspondence to the approved resolution.

Beginning Parking Cash Fund Balance: \$5,607,887
New Funding Budget Amendment: (60,000)
Ending Cash Fund Balance: \$5,547,887

FISCAL YEAR 2024 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: John Kramer
 Title: Deputy CFO

| Current Yr Budget | | Current Yr Budget | MOVING FROM | | | MOVING TO | | |
|---|---|-------------------|------------------------|-----------------------|-----------------------|------------------------|-----------------------|--------------------------------------|
| From GL # | To GL # | | Current Yr Budget** | Requested Amount | Current Yr Amended | Current Yr Budget** | Requested Amount | Recommended Current Yr Amended |
| 1001.41300.101.510501 Regular Salaries | 1001.41300.101.530667 External Support | | 677,736 | 174,029 | 503,707 | 303,890 | 174,029 | 477,919 |
| 1001.41300.101.520520 Life Insurance Expense | 1001.41300.101.530667 External Support | | 651 | 93 | 558 | 477,919 | 93 | 478,012 |
| 1001.41300.101.520521 Health Insurance Expense | 1001.41300.101.530667 External Support | | 97,401 | 8,148 | 89,253 | 478,012 | 8,148 | 486,160 |
| 1001.41300.101.520522 Social Security Expense | 1001.41300.101.530667 External Support | | 42,142 | 9,114 | 33,028 | 486,160 | 9,114 | 495,274 |
| 1001.41300.101.520523 Medicare Expense | 1001.41300.101.530667 External Support | | 10,248 | 2,523 | 7,725 | 495,274 | 2,523 | 497,797 |
| 1001.41300.101.520527 IMRF Contributions | 1001.41300.101.530667 External Support | | 22,333 | 5,499 | 16,834 | 497,797 | 5,499 | 503,296 |
| TOTAL | | | | <u>199,406</u> | | | <u>199,406</u> | |
| Account Descriptions | → | Various | | | | | | |
| Budget Page # | → | 26 | | | | | | |
| | | External Support | | | | | | |
| | | 26 | | | | | | |

** Includes any prior approved amendments

Explanation Below

On August 27, 2024, the Village Board approved Resolution 24-283, an amendment to the employee leasing agreement with MGT of America Consulting for an Interim Chief Financial Officer to change the not-to-exceed amount from \$150,000 to \$225,000 and to extend the term from August 2, 2024 to February 29, 2025. This budget amendment request is to reallocate \$199,406 in salary and benefits budgeted for the vacant Chief Financial Officer position, to external support, to fund temporary service costs for the Interim CFO.

FISCAL YEAR 2024 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Anjali Peterson
Title: Budget & Revenue Analyst

| | | Current Yr Budget | Current Yr Budget | MOVING FROM | | | MOVING TO | | |
|----------------------|---|-----------------------|--------------------------|------------------------|---------------------|-----------------------|------------------------|---------------------|--------------------------------------|
| | | From GL # | To GL # | Current Yr Budget** | Requested Amount | Current Yr Amended | Current Yr Budget** | Requested Amount | Recommended Current Yr Amended |
| | | 1001.42400.101.550673 | 1001.42400.101.550663 | 2,500 | 600 | 1,900 | 750 | 600 | 1,350 |
| Account Descriptions | → | Repairs | Software License Updates | | | | | | |
| Budget Page # | → | 40 | 40 | | | | | | |

** Includes any prior approved amendments

Explanation Below

This budget amendment request is to reallocate funds in the amount of \$600 from Repairs to Software License Updates to pay for the Elineup annual license and cloud subscription.

FISCAL YEAR 2024 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Kira Tchang
 Title: Assistant Village Manager/HR Director

| | | Current Yr Budget | Current Yr Budget | <u>MOVING FROM</u> | | | <u>MOVING TO</u> | | |
|----------------------|---|-----------------------|-----------------------|-------------------------------|----------------------------|------------------------------|-------------------------------|----------------------------|---|
| | | From <u>GL #</u> | To <u>GL #</u> | Current Yr <u>Budget**</u> | Requested <u>Amount</u> | Current Yr <u>Amended</u> | Current Yr <u>Budget**</u> | Requested <u>Amount</u> | Recommended Current Yr <u>Amended</u> |
| | | 1001.41300.101.510522 | 1001.41080.101.530658 | 2,176,151 | 25,000 | 2,151,151 | 75,000 | 25,000 | 100,000 |
| Account Descriptions | → | Turnover Savings | Temporary Services | | | | | | |
| Budget Page # | → | 27 | 19 | | | | | | |

** Includes any prior approved amendments

Explanation Below

The Human Resources Department is requesting to reallocate funds from the Turnover Savings budget into Temporary Services to pay for temporary employment services. \$25,000 of the request is for the purpose of providing welcome center staff coverage at the lobby front desk. Welcome Center implementation has taken longer than anticipated. The position, in addition to other temporary employees, has been fully funded from the temporary staffing budget for the entirety of FY24.

FISCAL YEAR 2024 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Kira Tchang
Title: Assistant Village Manager/HR Director

| Current Yr Budget | | Current Yr Budget | MOVING FROM | | | MOVING TO | | |
|-----------------------|------------------------------------|-----------------------|-------------|-----------|------------|------------|-----------|--------------------|
| From | | To | Current Yr | Requested | Current Yr | Current Yr | Requested | Recommended |
| GL # | | GL # | Budget** | Amount | Amended | Budget** | Amount | Current Yr Amended |
| 1001.41300.101.530695 | | 1001.41080.101.530667 | 993,725 | 13,000 | 980,725 | 89,640 | 13,000 | 102,640 |
| Account Descriptions | Alternative Response Pilot Program | External Support | | | | | | |
| Budget Page # | 26 | 18 | | | | | | |

** Includes any prior approved amendments

Explanation Below

The Human Resources Department is requesting to reallocate funds from the Alternative Response Pilot Program budget to External Support. Unexpected recruitment efforts for the Public Health Director position has caused the need for more funding.

FISCAL YEAR 2024 BUDGET AMENDMENT REQUEST
SAME YEAR BUDGET REALLOCATION

Submitted by: Erin E. Baynes
Title: Assistant to the Village Manager

| | | Current Yr Budget | Current Yr Budget | MOVING FROM | | | MOVING TO | | Recommended |
|----------------------|---|--|------------------------|------------------------|---------------------|-----------------------|------------------------|---------------------|-----------------------|
| | | From GL # | To GL # | Current Yr Budget** | Requested Amount | Current Yr Amended | Current Yr Budget** | Requested Amount | Current Yr Amended |
| Account Descriptions | → | 1001.41300.101.530695 | 1001.46262.101.510501 | 993,725 | 29,943 | 963,782 | 296,801 | 29,943 | 326,744 |
| Budget Page # | → | Alternative Response Pilot Program 26 | Regular Salaries 24 | | | | | | |

** Includes any prior approved amendments

Explanation Below

This amendment is a request to reallocate \$29,943 from Alternative Response to economic vitality salaries to reflect the reclassification of the budgeted business manager to the Deputy Director position.