



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Minutes

President and Board of Trustees

Monday, April 25, 2016

7:00 PM

Village Hall

I. Call to Order

Village President Abu-Taleb called the meeting to order at 7:01 P.M.

II. Roll Call

Present: 7 - Village Trustee Barber, Village Trustee Brewer, Village Trustee Lueck, Village Trustee Button Ott, Village Trustee Salzman, Village Trustee Tucker, and Village President Abu-Taleb

Absent: 0

III. Agenda Approval

It was moved by Village Trustee Brewer, seconded by Village Trustee Barber, to approve the agenda. A voice vote was taken and the motion was approved.

IV. Public Comment

There was no public comment.

V. Regular Agenda

A. [ID 16-135](#)

Presentation of VillageView, the Village's New Online Portal for Permitting, Licensing and Inspections

Director of Development Customer Services Tammie Grossman discussed how the VillageView software consolidates information from eight stand alone databases used by various departments into one. This will enable users to cross reference information that was previously available only to users within individual departments. It will also enable contractors to apply for licensing and permits online. The past year has been spent configuring the data and staff training will begin this week. As of the end of April, all previous stand alone databases will become inactive. During the week of May 2 staff will be using a paper system in order for data to be entered into the new system, which will go live on May 9. Staff from the software vendor will be in attendance for the next three weeks to ensure a smooth transition and to train IT personnel how to manage the software going forward.

Chief Building Official Steve Cutaia gave a presentation detailing what the online permit application process will look like. He stated that once the permit is given, a contractor will have the ability to go into the system and schedule inspections. The homeowner may also go into the system to review inspection reports. Everything related to that particular permit will be available for view in the system. Inspectors will be given an iphone and use voice to text software to convey inspection results, which will go directly into the

inspection report and be immediately emailed to the contractor and anyone else who wishes to be included in the email chain.

There was Board discussion and Mr. Cutaia answered questions from the Board.

B. [ID 16-137](#)

Discussion of the Village Board Goal to Revisit the Overall Parking Systems within Oak Park in a Holistic Manner.

Village Manager Pavlicek noted one of the Board's adopted goals last September was for an 18-24 month review of the parking system in a more comprehensive manner. As the Board is approaching the end of the Eisenhower study sessions, it was mentioned that similar strategy could be used with parking and to begin to have at least one study session each month to have conversations related to parking and progressively work through the 18 month time period. Tonight's presentation will be a general overview to ensure that staff knows the main topics that the Board wants to discuss going forward.

Directory of Parking and Mobility Services Jill Velan gave a presentation that included descriptions of the department organization, department work plan and proposed action plan. She discussed services provided, signage, and the history of the overnight parking ban and various other parking regulations, as well as projects included in the 2016 work plan. She stated that representatives from Walker Parking Consultants donated their time as follow-up to their 2008 study to go over some of the things that have been implemented. They noted that a parking system's goal should be to improve access to residential and commercial properties, improve the delivery of public parking services, maintain fair and equitable parking regulations, support economic development and community vitality, maximize use of existing resources and consider the safety of pedestrians and motorists. Ms. Velan recommended hiring a consultant to assist in this project. She added that if funds are spent on new technology, signage or updates to online services, the Village should ensure that everything in the code, as well as any other regulations, be in unified form.

Comments were made by the Trustees. Village President Abu-Taleb summarized that there is consensus that this is a big challenge and will have to be worked on one issue at a time. The downtown area is the biggest challenge at this time, as there is no more surface parking. People need to know that there's parking available in the garages. He noted that revisiting the fee structure can be addressed right away and asked that staff bring back the issue of the first two hours free in the Holley Court and Lake and Forest garages at the next Board meeting. He noted that the Board has a lot to take in at once but needed to work on addressing immediate concerns first. He did not want to impact the businesses and residents in a negative way. This issue should be addressed in a consistent and rational way, with community involvement.

VI. Adjourn

It was moved by Village Trustee Tucker, seconded by Village Trustee Button Ott, to adjourn. A voice vote was taken and the motion was approved. Meeting adjourned at 8:48 P.M., Monday, April 25, 2016.

Respectfully submitted,

**MaryAnn Schoenneman
Deputy Village Clerk**