

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE REGIONAL TRANSPORTATION AUTHORITY
AND THE VILLAGE OF OAK PARK
REGARDING THE
INSTALLATION AND MAINTANANCE OF INTERAGENCY SIGNAGE**

This Memorandum of Understanding ("MOU") is made this _____ day of _____, 201__, by and between the Regional Transportation Authority ("RTA"), an Illinois municipal corporation, and the Village of Oak Park (together the "Parties").

I. PURPOSE OF MOU

The RTA has developed a coordinated system of interagency signage and wayfinding products ("Interagency Signage") to assist transit customers who need to transfer from one Service Board system to another. Exhibit A.1 identifies the interagency sign locations at the Oak Park transit stations by municipality. Exhibit A.2 provides more detail regarding the entire interagency signage plan for the Oak Park transit stations. The Village of Oak Park has agreed to support the installation and maintenance of interagency signs in the Village of Oak Park as identified in Exhibit A.1.

This MOU sets forth the understanding agreed to by the Parties regarding their roles and responsibilities concerning the installation and maintenance of Interagency Signage.

II. RTA OBLIGATIONS

a. Installation and Maintenance

The RTA will be responsible for the overall conduct and direction of installing and maintaining the Interagency Signage. The RTA will be responsible for retaining contractor(s) who will design, engineer, fabricate, install and maintain the Interagency Signage. The RTA will also be responsible for managing and supervising warranty work and evaluations after installations.

b. Removal

If needed and agreed to by the Parties, the RTA will be responsible for removing Interagency Signage and returning the sites to pre-existing conditions.

c. Insurance and Documents

Prior to commencing work, the RTA and/or its contractors will provide Village of Oak Park the necessary right-of-entry forms, insurance certificates, and any other required documentation. The RTA (or its contractor(s)) insurance shall name Village of Oak Park as a third party insured.

d. Replacement of Signage

RTA personnel and/or its contractors will also be responsible for replacing outdated Interagency Signage due to schedule changes, additions/deletions of routes, and/or route modifications. The RTA will also bear the costs of maintaining all Interagency Signage and associated hardware at the locations identified in Exhibit A.

e. Advance Notice of Maintenance Projects

The RTA will provide advance notice to Village of Oak Park of the dates and times for replacing outdated information products. The RTA will also notify and coordinate with Village of Oak Park regarding any maintenance work that may be required of the Interagency Signage and the associated hardware.

III. VILLAGE OF OAK PARK OBLIGATIONS

a. Project Support

Village of Oak Park will continue to provide project support to the RTA and its contractors as needed to successfully complete and maintain the Interagency Signage installations identified in Exhibit A. Village of Oak Park responsibilities include assisting the RTA and its design, engineering, installation and maintenance contractor(s) in gaining access to locations identified in Exhibit A.

b. Requests to Relocate or Remove Signage

Village of Oak Park shall provide at least sixty (60) days' notice to the RTA for any request to relocate or remove Interagency Signage.

c. Damaged Signage

In the event that Interagency Signage is damaged as a result of the negligent or willful conduct by Village of Oak Park, its officers or employees, Village of Oak Park shall reimburse the RTA for the costs of repairing or replacing the damaged Interagency Signage.

IV. GENERAL TERMS AND CONDITIONS

a. Warranties and Representations

In connection with the execution of this MOU, RTA and Village of Oak Park each warrant and represent that it is legally authorized to execute and perform or cause to be performed this MOU under the terms and conditions stated herein.

b. Non Liability of Public Officials

No official, employee or agent of RTA or Village of Oak Park will be charged personally by the other party with any liability or expense of defense or be held personally liable under any term or provision of this MOU or because of RTA's or Village of Oak Park execution or attempted execution or because of any breach hereof.

c. Entire MOU

This MOU, and any exhibits attached and incorporated hereto, will constitute the entire MOU between the Parties and no other warranties, inducements, considerations, promises or interpretations, which are not expressly addressed herein, will be implied or impressed upon this MOU.

d. Counterparts

This MOU may be comprised of several identical counterparts, each of which may be fully executed by the Parties hereto and, once executed, will be deemed an original having identical legal effect.

e. Amendments

No change, amendment, modification or discharge of this MOU, or any part hereof, will be valid unless in writing, and signed by the authorized officer(s) of Village of Oak Park and RTA or their respective successors and assigns.

f. Severability

If any provisions of this MOU will be held or deemed to be or will in fact be inoperative or unenforceable as applied in any particular case in any jurisdiction or in all cases because it conflicts with any other provision or provisions hereof or of any constitution, statute, ordinance, rule of law or public policy, or for any other reason, such circumstances will not have the effect of rendering any other provision or provisions herein contained invalid, inoperative, or unenforceable to any extent whatsoever. The invalidity of any one or more phrases, sentences, clauses or sections contained in this MOU will not affect the remaining portions of this MOU or any part thereof.

g. Interpretation

Any headings of this MOU are for convenience of reference only and do not define or limit the provisions thereof. Words of any gender will be deemed and construed to include correlative words of the other gender. Words importing the singular number will include the plural number and vice versa, unless the context will otherwise indicate. All references to any exhibit or document will be deemed to include all supplements and/or amendments to any such exhibits or documents entered into in accordance with the terms and conditions thereof. All references to any person or entity will be deemed to include any person or entity succeeding to the rights, duties and obligations of such persons or entities in accordance with the terms and conditions of this MOU.

h. Cooperation

RTA and Village of Oak Park agree at all times to use their best efforts to cooperate fully with one another in the implementation of this MOU.

i. Assignment

Neither RTA nor Village of Oak Park will assign, delegate or otherwise transfer all or any part of their rights or obligations under this MOU, or any part hereof, unless as approved in writing by the other party. The absence of written consent will void the attempted assignment, delegation or transfer and will render it of no effect.

j. Force Majeure

Neither RTA nor Village of Oak Park will be obligated to perform any of their obligations hereunder if prevented from doing so by reasons outside of their reasonable control, including, but not limited to, events of force majeure.

k. Governing Law

The Parties agree that any disputes which arise as a result of this MOU will be heard in a court of competent jurisdiction located in the city of Chicago, Cook County, Illinois.

V. Term; Termination

a. Term

This MOU will commence as of the date of final execution by both Parties and will continue indefinitely, unless terminated as set forth below.

b. Termination

This MOU may be terminated by either RTA or Village of Oak Park for any reason upon ninety (90) days written notice sent to the other party in accordance with Section VI below.

VI. Notices

Notices under this MOU will be sent by first-class prepaid mail or electronic mail to Village Manager, The Village of Oak Park, 123 Madison Street, Oak Park, Illinois 60302, email: cpavlicek@oak-park.us and to the RTA addressed to Division Manager, Regional Coordination, Regional Transportation Authority, 175 W. Jackson Blvd., Suite 1650, Chicago, IL 60604, email: StanielK@RTAChicago.org. Said notices will be deemed received when mailed – either electronically or by mail. Either party may change its address for receipt of notices at any time by providing written notice to the other party in accordance with this Section VI.

IN WITNESS WHEREOF, the Regional Transportation Authority and the Village of Oak Park have caused this Memorandum of Understanding to be executed by their duly authorized officers.

REGIONAL TRANSPORTATION AUTHORITY

Leanne P. Redden
Executive Director

Date

VILLAGE OF OAK PARK

Cara Pavlicek
Village Manager

Date

Exhibit A: Interagency Signage Locations

A.1: Sign Locations by Municipality

| Sign Location | Summary |
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| Village of Oak Park | |
| OP1-001 Southeast corner of Harlem Avenue and North Boulevard | Single-sided directional sign (DSS), 12" X 18" aluminum with vinyl graphics, mounted on North side of existing light post |
| OP1-002 Southeast corner of Harlem Avenue and North Boulevard | Single-sided directional sign (DSS), 12" X 18" aluminum with vinyl graphics, mounted on South side of existing light post |
| OP1-003 South side of North Boulevard, adjacent to viaduct wall and East of Harlem Avenue | Sign post and base (replace existing) with Bus Boarding sign, Bus Stop sign, Boarding Area and Bus Times products: <ul style="list-style-type: none"> • BB: 8½" X 18" Bus Boarding sign, aluminum with vinyl graphics • BS: 18" X 24" Bus Stop sign, aluminum with vinyl graphics (existing) • BA: 42 ½" X 9 ½" sign cabinet with Boarding Area diagram • BT: 42 ½" X 9 ½" sign cabinet with Bus Times |
| OP1-004 Southeast corner of Harlem Avenue and North Boulevard | Single-sided directional sign (DSS), 12" X 18" aluminum with vinyl graphics, mounted on South side of existing light post |
| OP1-009 East side of Harlem Avenue, South of South Boulevard (final location TBD) | Sign post and base (replace existing) with Bus Boarding sign, Bus Stop sign, Boarding Area and Bus Times products: <ul style="list-style-type: none"> • BB: 8½" X 18" Bus Boarding sign, aluminum with vinyl graphics • BS: 18" X 24" Bus Stop sign, aluminum with vinyl graphics • BA: 42 ½" X 9 ½" sign cabinet with Boarding Area diagram • BT: 42 ½" X 9 ½" sign cabinet with Bus Times |
| OP1-010 North side of South Boulevard, outside the entrance to CTA/Metra station | Double-sided overhead directional sign (DSO), 12" X 60", mounted to existing canopy/beam above station entrance |
| OP1-011 North side of South Boulevard, just East of the CTA/Metra station entrance | Sign post (replace existing) and base with Bus Boarding sign, Bus Stop sign, Boarding Area and Bus Times products: <ul style="list-style-type: none"> • BB: 8½" X 18" Bus Boarding sign, aluminum with vinyl graphics • BS: 18" X 24" Bus Stop sign, aluminum with |

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| | <p>vinyl graphics</p> <ul style="list-style-type: none"> • BA: 42 ½" X 9 ½" sign cabinet with Boarding Area diagram • BT: 42 ½" X 9 ½" sign cabinet with Bus Times |
| <p>OP1-012</p> <p>North side of South Boulevard, just West of the CTA/Metra station entrance</p> | <p>Double-sided freestanding stainless steel sign structure (SFM) 6'-10" high X 3'-8" wide, with frames displaying:</p> <ul style="list-style-type: none"> • Train Connections diagram - TC, 32" X 44" • Transit Identity Map - ID, 32" X 44" |
| <p>OP1-013</p> <p>Clinton Avenue stairway to Metra center platform</p> | <p>Sign panel, 18" X 30" aluminum with vinyl graphics, mounted to North-facing concrete wall displaying Train Route diagram (TR)</p> |
| <p>OP1-014</p> <p>Southeast corner of Marion Street and North Boulevard</p> | <p>Stainless steel sign structure (SWM) 4'-10" high X 6'-1" wide, mounted to West-facing brick wall with frames displaying:</p> <ul style="list-style-type: none"> • Train Route diagram - TR, 32" X 44" • Identity Map - ID, 32" X 44" |
| <p>OP1-015</p> <p>Southwest corner of Forest Avenue and North Boulevard</p> | <p>Stainless steel sign structure (SWM) 4'-10" high X 6'-1" wide, mounted to North-facing concrete wall with frames displaying:</p> <ul style="list-style-type: none"> • Train Route diagram - TR, 32" X 44" • Identity Map - ID, 32" X 44" |
| <p>OP1-016</p> <p>Clinton Avenue stairway to Metra center platform</p> | <p>Sign panel, 18" X 24" aluminum with vinyl graphics, mounted to South-facing concrete wall displaying Identity Map (ID)</p> |
| <p>OP1-017</p> <p>Northeast corner of Harlem Avenue and South Boulevard</p> | <p>Single-sided directional sign (DSS), 12" X 18" aluminum with vinyl graphics, mounted on South side of existing light post</p> |
| <p>OP1-018</p> <p>Northeast corner of Harlem Avenue and South Boulevard</p> | <p>Single-sided directional sign (DSS), 18" X 30" aluminum with vinyl graphics, mounted on North side of existing support column</p> |
| <p>OP1-019</p> <p>Northeast corner of Harlem Avenue and South Boulevard</p> | <p>Single-sided directional sign (DSS), 12" X 18" aluminum with vinyl graphics, mounted on East side of existing light post</p> |
| <p>OP1-022</p> <p>Northeast corner of Harlem Avenue and Lake Street</p> | <p>Single-sided directional sign (DSS), 12" X 18" aluminum with vinyl graphics, mounted on West side of existing light post</p> |
| <p>OP1-023</p> <p>Northeast corner of Harlem Avenue and Lake Street</p> | <p>Single-sided directional sign (DSS), 12" X 18" aluminum with vinyl graphics, mounted on South side of existing light post</p> |
| <p>OP1-025</p> <p>East side of Harlem Avenue, North of Westgate Street</p> | <p>Single-sided directional sign (DSS), 12" X 18" aluminum with vinyl graphics, mounted on North side of existing light post</p> |
| <p>OP1-026</p> <p>East side of Harlem Avenue, South of Westgate Street</p> | <p>Single-sided directional sign (DSS), 12" X 18" aluminum with vinyl graphics, mounted on South side of existing sign post</p> |

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| OP1-027 Southeast corner of Harlem Avenue and South Boulevard | Single-sided directional sign (DSS), 12" X 18" aluminum with vinyl graphics, mounted on North side of existing light post |
| OP1-028 Southeast corner of Harlem Avenue and South Boulevard | Single-sided directional sign (DSS), 12" X 18" aluminum with vinyl graphics, mounted on West side of existing light post |
| OP1-040 Inside station in CTA portion of corridor between CTA entrance and ramps to Metra platforms | Three-sided freestanding stainless steel sign structure (SPY) 6'-10" high X 3'-8" wide, with frames displaying: <ul style="list-style-type: none"> • Train Connections diagram - TC, 32" X 44" • Bus Connections diagram – BC, 32" X 44" • Neighborhood Map - MN, 32" X 44" |
| OP1-041 Inside station at entrance to ramp for Metra trains from Chicago (center platform) | Sign panel, 18" X 30" aluminum with vinyl graphics, mounted to Northwest-facing tile wall displaying Train Route diagram (TR) |
| OP1-042 Inside station at entrance to ramp for Metra trains to Chicago (North platform) | Sign panel, 18" X 30" aluminum with vinyl graphics, mounted to Northwest-facing tile wall displaying Train Route diagram (TR) |
| OP1-045 Adjacent to inbound (North) Metra platform, just East of enclosed shelter and stairway entrance | Single-sided freestanding stainless steel sign structure (SFM) 6'-10" high X 9'-9" wide, with frames displaying: <ul style="list-style-type: none"> • Train Connections diagram - TC, 32" X 44" • Bus Connections diagram – BC, 32" X 44" • Neighborhood Map - MN, 32" X 44" |
| OP1-046 Near East end of inbound (North) Metra platform, on wall between shelter canopy and stairway to street | Vinyl graphics mounted on existing glass window displaying Identity Map (ID), 12" X 18" |
| OP1-050 Near West end of outbound (center) Metra platform, on second light post from ramp entrance | Single-sided sign panel, 12" X 18" aluminum with vinyl graphics, displaying Identity Map (ID) mounted on North side of existing light post |
| OP1-051 Near West end of outbound (center) Metra platform, on second light post from ramp entrance | Single-sided sign panel, 12" X 18" aluminum with vinyl graphics, displaying Identity Map (ID) mounted on South side of existing light post |
| OP1-052 Near middle of outbound (center) Metra platform, centered between seventh and eighth light post from ramp entrance | Double-sided freestanding stainless steel sign structure (SFM) 6'-10" high X 6'-6" wide, with frames displaying: <ul style="list-style-type: none"> • Train Connections diagram - TC, 32" X 44" • Train Route diagram - TR, 32" X 44" • Bus Connections diagram – BC, 32" X 44" • Neighborhood Map - MN, 32" X 44" |
| OP1-053 Near East end of outbound (center) Metra platform, on second light post from stairway entrance | Single-sided sign panel, 12" X 18" aluminum with vinyl graphics, displaying Identity Map (ID) mounted on North side of existing light post |
| OP1-054 Near East end of outbound (center) Metra platform, on second light post from stairway entrance | Single-sided sign panel, 12" X 18" aluminum with vinyl graphics, displaying Identity Map (ID) mounted on North side of existing light post |

Village of Forest Park

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| OP1-005 West side of Harlem Avenue, just North of Circle Avenue | Sign post and base (replace existing) with Bus Boarding sign, Bus Stop sign, Boarding Area and Bus Times products: <ul style="list-style-type: none"> • BB: 8½" X 18" Bus Boarding sign, aluminum with vinyl graphics • BS: 18" X 24" Bus Stop sign, aluminum with vinyl graphics • BA: 42 ½" X 9 ½" sign cabinet with Boarding Area diagram • BT: 42 ½" X 9 ½" sign cabinet with Bus Times |
| OP1-006 West side of Harlem Avenue adjacent to CTA entrance | Aluminum sign frame (CWS) mounted on brick wall with Identity Map (ID), 32" X 44" |
| OP1-007 Northwest corner of Harlem Avenue and Circle Avenue | Single-sided directional sign (DSS), 12" X 18" aluminum with vinyl graphics, mounted on West side of existing light post |
| OP1-008 South side of Circle Avenue, just West of Harlem Avenue | Sign post and base (replace existing) with Bus Boarding sign, Bus Stop sign, Boarding Area and Bus Times products: <ul style="list-style-type: none"> • BB: 8½" X 18" Bus Boarding sign, aluminum with vinyl graphics • BS: 18" X 24" Bus Stop sign, aluminum with vinyl graphics • BA: 42 ½" X 9 ½" sign cabinet with Boarding Area diagram • BT: 42 ½" X 9 ½" sign cabinet with Bus Times |

Village of River Forest

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| OP1-020 North side of Lake Street, West of Harlem Avenue | Sign post and base (replace existing) with Bus Boarding sign, Bus Stop sign, Boarding Area and Bus Times products: <ul style="list-style-type: none"> • BB: 8½" X 18" Bus Boarding sign, aluminum with vinyl graphics • BS: 18" X 24" Bus Stop sign, aluminum with vinyl graphics • BA: 42 ½" X 9 ½" sign cabinet with Boarding Area diagram • BT: 42 ½" X 9 ½" sign cabinet with Bus Times |
| OP1-021 Northwest corner of Harlem Avenue and Lake Street | Single-sided directional sign (DSS), 12" X 18" aluminum with vinyl graphics, mounted on West side of existing light post |

A.2: Interagency Signage Plan – Oak Park