



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, August 7, 2017

6:30 PM

Village Hall

Regular Meeting at 6:30 p.m., Room 130. The Village Board is expected to adjourn immediately into Executive Session and reconvene the Regular Meeting at 7:30 p.m. in Council Chambers

The President and Board of Trustees welcome you. Statements may be made by citizens at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name and address first, and please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of each regular meeting for citizens to make statements about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the board. You may also communicate with the board at 708.358.5784 or e-mail board@oak-park.us. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per person. If comment requests exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, the Village Board permits a maximum of three persons to speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Executive Session to Discuss Pending Litigation, Collective Bargaining and the Sale or Purchase of Property

IV. Adjourn Executive Session

V. Reconvene to Regular Meeting in Council Chambers and Call to Order

VI. Roll Call

VII. Agenda Approval

VIII. Minutes

- A. [MOT 17-211](#) **Motion to Approve Minutes from June 26, 2017 Special Meeting, July 17, 2017 Regular Meeting and July 24, 2017 Special Meeting Minutes of the Village Board.**

Overview: This is a motion to approve the official minutes of meetings of the Village Board.

IX. Village Manager Reports

- B. [ID 17-579](#) **Review of the Village Board Meeting Calendars for August, September, October, November and December 2017.**

Overview: Once per month the Village Manager presents the tentative schedule of the upcoming meetings of the Village Board for review and comment.

X. Non-Agenda Public Comment

XI. Village Board Committees

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XII. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- C. [ID 17-580](#) **Board and Commission Vacancy Report for August 7, 2017.**

XIII. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

- D. [MOT 17-210](#) **Motion to consent to the Village President's Appointment of: Housing Authority - Kate Walz, Appoint as Member**

XIV. Consent Agenda

- E. [RES 17-569](#) **A Resolution Approving an Independent Contractor Agreement for the Purchase and Installation of three (3) Dual Electric Vehicle Charging Stations for the Holley Court Garage and two (2) Dual Electric Vehicle Charging Stations for the Avenue Garage from CD, LLC, d/b/a Carbon Day Automotive in an Amount not to Exceed \$46,000, Authorizing its Execution and Waiving the Village's Bid Process for Said Purchase and Installation**

Overview:

Staff is recommending that the Village of Oak Park purchase from the existing provider Carbonday the updated version of the existing ChargePoint equipment for 3 new electric vehicle charging units at Holley Court and 2 new units at Avenue Garage. The new units feature a longer charging cable resolving issues users may have in reaching the charging cable to vehicles.

- F. [RES 17-588](#) **A Resolution Approving the Renewal of a Professional Services Agreement for Auditing Services with Sikich LLP for the Optional Audit Year 2017 in an Amount not to Exceed \$65,279**

Overview:

Pursuant to a 2013 Agreement with Sikich, audit services for the final optional year ending December 31, 2017 are set at \$65,279 (excludes the Library's portion).

- G. [RES 17-605](#) **A Resolution to Support and Consent to the Class 7C Incentive Application of Harrison Street Ventures, LLC for the Property Located at 219-221 Harrison Street Consistent with Recommendation of the Oak Park Economic Development Corporation (Oak Park EDC)**

Overview:

Harrison Street Ventures (HSV) has requested, through the Oak Park Economic Development Corporation ("OPEDC"), Village of Oak Park support for its application seeking a Cook County Class 7(c) Property Tax Incentive for 219-221 Harrison Street.

- H. [RES 17-606](#) **A Resolution to Support and Consent to the Class 7C Incentive Application of Harrison Street Ventures, LLC for the Property Located at 213-215 Harrison Street Consistent with Recommendation of the Oak Park Economic Development Corporation (Oak Park EDC)**

Overview:

Harrison Street Ventures (HSV) has requested, through the Oak Park Economic Development Corporation ("OPEDC"), Village of Oak Park support for its application seeking a Cook County Class 7(c) Property Tax Incentive for 213-215 Harrison Street.

- I. [RES 17-609](#) **A Resolution Approving a Second Amendment to the Professional Services Agreement with Strand Associates, Inc. for Construction Inspection Services for the Site/Civil Work at the Emerson Development Project for an additional \$62,926 and Authorizing its Execution.**

Overview:

In April of 2016 the Village of Oak Park entered into an agreement with Strand Associates to provide Construction Inspection Services for the Site/Civil Work at the Emerson (previously Oak Park Station) Development project. The intent of the agreement was to provide full time inspection services during the underground utility work and then inspection of the streetscape and paving work at varying levels of coverage from part time to full time depending on the work involved. The original cost of the inspection services was based off of the construction schedule provided by Tishman Construction at the time. In 2016 Underground utility work took significantly more time than originally projected by Tishman Construction which required more time and cost for the Village's inspection of the work. This year there has been additional delays in streetscape and paving construction, and numerous design changes requiring Strand to be onsite more than anticipated in the original agreement and amendment. This amendment would allow Strand to inspect part time to full time depending on the specific work activity up to late October as needed.

- J. [RES 17-610](#) **A Resolution Approving the Renewal of the Independent Contractor Agreement with Waste Management of Illinois, Inc. for Village Wide Street Sweeping Services for 2017-2018 in an Amount not to Exceed \$135,000.00 and Authorizing its Execution**

Overview:

The Department of Public Works is responsible for street weeping Village streets throughout the community, including main streets and those in the business districts. To assist in this effort, a contractor is utilized. Waste Management performed this work last year and this would renew the agreement for one year.

- K. [RES 17-611](#) **A Resolution Approving Construction Engineering Services Agreement Supplement No. 1 with Edwin Hancock Engineering Co. for Construction Engineering for the Chicago Avenue Resurfacing and Streetscape Project for an Additional \$64,377.35 and Authorizing its Execution**

Overview:

In January of 2016 the Village of Oak Park entered into an agreement with Hancock Engineering Company to perform construction engineering services for the federally funded resurfacing and streetscape project on Chicago Avenue from Harlem Avenue to Austin Boulevard. Due to delays in the State bidding of the project, the project could not be completed in 2016 as planned which resulted in a longer duration construction project requiring additional costs for construction oversight.

- L. [RES 17-613](#) **A Resolution Approving an Independent Contractor Agreement with Revcon Technology Group, Inc. for the Installation of Revenue Control Gate Equipment and License Plate Recognition Technology at the Holley Court and Avenue Parking Garages in an Amount not to exceed \$176,720, Authorizing its Execution and Waiving the Village's Bid Process**

Overview:

In 2015 the Village of Oak Park upgraded revenue control equipment for the Holley Court and Avenue garages. At that time staff stated they would explore additional technology related to license plate recognition cameras and revenue control systems for the nested area (employee discount parking) on the roof of the garages. This Resolution is for the purchase of that additional technology.

- M. [RES 17-614](#) **A Resolution Approving an Updated Development Project Budget for the South and Harlem Development**

Overview:

Pursuant to the Redevelopment Agreement (RDA) between the Village of Oak Park and OP South Boulevard LLC, the parties agreed that the Village would use the funds paid by the developer for the purchase of the Village owned property for the following costs: Site Demolition and Preparation, Environmental Construction and Underground Obstructions and Alley Improvements. At the time of the RDA negotiations those numbers were not known. The parties have now reached agreement on the budget.

- N. [RES 17-618](#) **A Resolution Raising the Minimum Hour Requirement to 1000 Hours for Elected Officials (Village Clerk) for the Illinois Municipal Retirement Fund (IMRF).**

Overview:

The last time IMRF required certification was in 1993. IMRF is asking that local municipalities recertify all elected officials before September 1, 2017. Historically, the elected official positions were certified at 600 hours (meaning they had to work 600 hours annually before they were eligible to participate in IMRF). The Village is recommending raising this limit to 1000 hours to match village employees. This action does not enroll any person into IMRF, this is only a required confirmation from the municipality regarding eligible positions and the required hours.

- O. [MOT 17-196](#) **A Motion to Approve the Year-to-Date June 2017 Monthly Treasurer's Report for All Funds**

Overview:

The unaudited June 30, 2017 report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 which requires the Treasurer to file a monthly report on the state of Village's cash and finances.

P. [MOT 17-208](#) Motion to Receive the FY 2016 Single Audit Report.

Overview:

As required by Federal and State granting agencies, any fiscal year the Village expends \$750,000 or more in Federal grant proceeds (which either originate directly from the Federal government or distributed as a pass-through from the State or County government), a single audit is required. The single audit was performed by Sikich LLP at the same time the regular financial audit was completed although a more liberal filing due date is permitted as the earlier of 30 days after the Single Audit is received from the auditor or nine months after fiscal year end (which would be September 30, 2017). The 2016 Single Audit has been officially filed with the Federal Clearinghouse as required.

XV. Regular Agenda

Q. [ORD 17-239](#) An Ordinance Amending Chapter 20 ("Public Health"), Article 14 ("Retail Single-Use Bag Pilot Program") of the Oak Park Village Code to Make the Village's Single-Use Bag Program Mandatory

Overview:

On April 17, 2017, the Village Board approved an amendment to the Village Code to establish a voluntary piolet program. Subsequently, Trustees Tucker and Moroney request consideration of a mandatory ordinance. The attached amendment would be effective January 1, 2018 and apply to retailers 5,000 sf or greater.

Recommendation

R. [RES 17-619](#) A Resolution Approving a Memorandum of Understanding with the Board of Education of Oak Park Elementary School District No. 97 Related to the Proposed Holmes School Addition Project and Authorizing its Execution

Overview:

An MOU has been prepared to outline the understanding of the Village and School District 97 (D97) for transfer of vacated Village Right-of-Way to D97 adjacent to Holmes School and the relocation of public and private utilites from the site by D97 to allow for construction of a school addition.

S. [RES 17-620](#) A Resolution Approving an Electric Power Supply Contract with _____ for the Oak Park Community Choice Aggregation Program at a Rate of _____/kWh for _____ Months and Authorizing its Execution.

Overview:

The Village is working with Mark Pruitt, Principal of the Illinois Energy Choice Aggregation Network relative to the Community Choice Electrical Aggregation program and competitive pricing will be taken on Monday, August 7, 2017. Based upon pricing received, a recommendation will be provided for review and consideration at the meeting.

- T.** [RES 17-600](#) **A Resolution Approving a Cost Sharing and Maintenance Agreement with SDOP Corp. for the Construction of a Streetscape Project Adjacent to the new Maple Avenue and Authorizing its Execution**
- Overview:** SDOP Corp., owns the properties along Harlem Avenue from North Boulevard to Lake Street where the Gap and Old Navy stores are located. The Emerson Development is creating a new Maple Avenue where the previous parking lots existed. The Village is proposing to construct minor streetscaping in the landscaped easement area along the east side of SDOP's property to have it match the streetscape on the east side of the new street. The cost sharing agreement splits the costs of these improvements with the Village.
- U.** [ORD 17-231](#) **An Ordinance Amending the Second Quarter, Fiscal Year 2017 Annual Budget**
- Overview:** New appropriations are recommended when a reasonable operational need exists but was not contemplated in the original budget document. The attached Ordinance contains budgets modifications which call for new funding as well as offsetting budget transfers from original adopted appropriations.
- V.** [RES 17-196](#) **A Resolution Approving an Independent Contractor Agreement with Forward Space, LLC, d/b/a/ Office Concepts, for the Purchase and Installation of Carpet, Certain New Furniture and Related Coordination and Design Services for Village Hall in an Amount not to exceed \$190,000.00 and Authorizing its Execution**
- Overview:** This is a part of a multi-year project in the capital improvement program budgets. The project is an effort to remodel, reorganize and declutter Village Hall in order to provide better customer service and maintain organized and professional facilities. In 2017, the project will include different phases that will be presented to the Board as each part is defined. This is the final phase in 2017 which primarily focuses on the 2nd floor and a few remaining locations on the 1st floor.
- W.** [RES 17-617](#) **A Resolution Raising the Minimum Hour Requirement to 1000 Hours for Elected Officials (Village President) for the Illinois Municipal Retirement Fund (IMRF)**
- Overview:** The last time IMRF required certification was in 1993. IMRF is asking that local municipalities recertify all elected officials before September 1, 2017. Historically, the elected official positions were certified at 600 hours (meaning they had to work 600 hours annually before they were eligible to participate in IMRF). The Village is recommending raising this limit to 1000 hours to match village employees. This action does not enroll any person into IMRF, this is only a required confirmation from the municipality regarding eligible positions and the required hours to be eligible for participation.

X. [RES 17-616](#) **A Resolution Raising the Minimum Hour Requirements to 1000 Hours for Elected Officials (Trustee) for the Illinois Municipal Retirement Fund (IMRF).**

Overview:

The last time IMRF required certification was in 1993. IMRF is asking that local municipalities recertify all elected officials before September 1, 2017. Historically, the elected official positions were certified at 600 hours (meaning they had to work 600 hours annually before they were eligible to participate in IMRF). The Village is recommending raising this limit to 1000 hours to match village employees. This action does not enroll any person into IMRF, this is only a required confirmation from the municipality regarding eligible positions and the required hours to be eligible for participation.

XVI. Call to Board and Clerk

XVII. Adjourn