

**INTERGOVERNMENTAL COOPERATION AGREEMENT BETWEEN  
THE CHICAGO TRANSIT AUTHORITY AND THE VILLAGE OF OAK PARK  
FOR SPECIAL TRANSIT POLICE DETAIL SERVICES**

**THIS INTERGOVERNMENTAL COOPERATION AGREEMENT** (hereinafter referred to as the "Agreement") is made and entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 2024 (the "Effective Date"), by and between the **VILLAGE OF OAK PARK**, a home rule municipal corporation (hereinafter referred to as the "Village"), and the **CHICAGO TRANSIT AUTHORITY**, a municipal corporation (hereinafter referred to as the "CTA").

**WHEREAS**, the security of CTA passengers, employees, and property is a matter of public concern, and the provision of such security is in the public interest; and

**WHEREAS**, both the CTA and the Village desire to develop a long range strategy for the provision of such security to CTA passengers, employees and property; and

**WHEREAS**, the Village allows sworn police officers to volunteer to work, during their off-duty hours, for municipal corporations that are separate and independent from the Village; and

**WHEREAS**, in furtherance of providing security to CTA passengers, employees and property, the CTA and the Village wish to provide for the use of sworn, off-duty, fulltime Oak Park police officers as security personnel within a collaborative project known as the CTA Special Detail ("CTA Special Detail"), within the Village; and

**WHEREAS**, the CTA and the Village are separate and independent municipal corporations, authorized to enter into this Agreement under the Constitution and the laws of the State of Illinois in accordance with the provisions of the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq.;

**NOW THEREFORE**, in consideration of the covenants and mutual agreements herein contained, the parties hereto agree as follows:

1. **Incorporation of the Recitals**. The above recitals are expressly incorporated by reference and made part of this Agreement as though fully set forth below.
2. **Village Obligations**. Pursuant to this Agreement to provide security to CTA passengers, employees and property, through a CTA Special Detail, the Village agrees to do the following:
  - a). Subject to Village staffing requirements, assign voluntary Village police officers, on a daily basis, including weekends and holidays, to such CTA surface and elevated vehicles, routes and locations, located within the Village, as requested by CTA and according to need as indicated in crime trends and statistics developed and provided by the Village police department.
  - b). Facilitate the voluntary employment of Village police officers on CTA Special Detail solely at each individual officer's option. The Village will be responsible for accepting

- requests of officers who wish to participate in the CTA Special Detail, maintaining a roster of officers who wish to perform such work, and selecting officers from the list.
- c). With authorization by the CTA to enter into or on all CTA vehicles (rail and bus) and properties, enforce law and order and protect all CTA passengers, employees and property.
  - d). Participation in the CTA Special Detail shall be voluntary and officers shall only be allowed to participate in the CTA Special Detail when they are on furlough, regular day-off, day off due to holiday, personal day or compensatory time.
  - e). Maintain weekly employment schedules, and daily logs and statistics on CTA incidents, crimes, fires, arrests, etc., and any activity or enforcement activity performed by Village officers relating to such types of events on or within 330 feet of CTA transit system property, including, but not limited to, CTA buses, bus stops, trains, rows of way, platforms, stations, garages, or parking lots. The CTA shall have the right, upon reasonable notice to the Village, to inspect and copy the above daily logs and statistics. It will be the responsibility of the Village to forward a summary of said data to the CTA on a weekly basis, in the same manner as invoices are forwarded pursuant to paragraph 9 of this Agreement; provided, however, the Village shall forward, at a minimum, monthly reports on the above statistics. All reports and summaries shall contain property location codes on the above statistics.
  - f). Conduct meetings with the CTA representatives via teleconference, videoconference, or in person, on a regular basis throughout the term of the Agreement, to discuss the status of the CTA Special Detail, including but not limited to schedules, incidents that affect passengers, employees, and properties of the CTA and any other appropriate item.

**3. CTA's Obligations.** The CTA hereby agrees to do the following:

- a). Reimburse the Village for all wages paid at the current off-duty police officer flat rate. If a police officer's current straight-time hourly rate of pay is less than the then-current off-duty officer flat rate, then the officer shall receive his or her hourly rate of pay. In no event shall the CTA reimburse the Village more than \$322,972 per annum (the "Per Annum Amount").
- b). Provide the Village police officers with access to all CTA premises necessary for the performance of this Agreement as provided in paragraph 7 of this Agreement.

**4. CTA Special Detail Oversight.** The CTA's Vice President, Security and the Village's Police Chief, or their designees, will act as representatives for their respective entities to carry-out the obligations necessary for the performance of this Agreement, including those obligations as provided in paragraph 2, subparagraphs (e) and (f) of this Agreement.

**5. Scope of Work.** The CTA shall establish overall goals and objectives for the security of its employees, passengers and property. The CTA may make recommendations as to the locations and routes to be patrolled by the Village police officers and the Village shall give those recommendations due consideration. Officers on CTA Special Detail shall continue to be subject to the rules and regulations, practices and procedures, of any and all Village Police

Department General and Special Orders and directives, any amendments thereto or modification of such rules and regulations as promulgated by the Chief of Police. Officers on CTA Special Detail shall also comply with all the CTA's rules and regulations. The daily performance of the CTA Special Detail shall also be monitored by CTA personnel designated by its Chairman or President. Because the Scope of Work described herein is not intended to cover every detail of the CTA Special Detail, the Village will furnish all labor, materials, equipment and incidentals as required and necessary to complete the Scope of the Work, whether or not these details are specified in this Agreement. Duties of the officers within the CTA Special Detail shall herein be defined as listed below. CTA, reserves the right to amend and/or modify duties, without prior notice.

While on CTA Detail the role of Village police officers is to protect life and property detect and investigate criminal acts, collect and preserve evidence, and enforce Municipal, Local, State and Federal laws, as they would do in their capacity as sworn police officers of the Village.

6. **Emergencies.** In the case of an emergency, nothing in this Agreement shall preclude the Village from reassigning a police officer on CTA Special Duty to work the emergent situation(s) in the Village.
7. **Right of Entry.** The CTA will permit access to its vehicles, rail cars, and facilities in connection with the performance of this Agreement. Village police officers will, while on the CTA premises, and in the course of their CTA Special Detail, comply with all the CTA's rules and regulations. Also, while on the CTA premises, the Village's CTA Special Detail activities may not prevent or unreasonably interfere with the use and enjoyment of the CTA premises by CTA, its employees, agents or passengers, for the purpose(s) to which the CTA premises are now, or may hereinafter be, committed by CTA.
8. **Compensation of Officers Funded by CTA Security Agreement.** All officers on the CTA Special Detail shall be paid wages for their work hereunder at the applicable officer current rate per hour. The Village shall establish procedures for the officers to receive payment for the CTA Special Detail through the Village's payroll system. In addition to wages paid as identified herein, CTA shall also reimburse the Village an additional 10% of that amount to cover payment for time lost and medical benefits paid due to an injury while engaged in work on the CTA Special Detail assignment and other benefits, and for administrative overhead ("Administrative Costs"). Reimbursement of wages and Administrative Costs shall not exceed the Per Annum Amount.
9. **Invoices.** On a monthly basis, the Village will submit an invoice to the CTA for reimbursement of the applicable officer at the current rate per hour earned by officers working in the CTA Special Detail and for Administrative Costs as stated above. The CTA will reimburse the Village within thirty (30) days of receipt of said invoices. Invoices must be sent to the CTA at the following address:

Chicago Transit Authority  
General Manager, Security  
567 W. Lake Street  
Chicago, IL 60661

The CTA shall remit payment to the Village at the following address:

Director of Finance  
Village of Oak Park  
123 Madison St.  
Oak Park, IL 60302

With a copy of the check provided to:

Chief of Police  
Village of Oak Park  
123 Madison St.  
Oak Park, IL 60302

10. **Accounting.** The Village shall notify the CTA in writing when ninety percent (90%) of the total Per Annum Amount has been expended. The Village shall not accept any requests by its officers for work in the CTA Special Detail in excess of the total Agreement expenditure authorization unless authorized in writing to do so by the CTA. The Village shall be liable for any costs incurred as a result of its failure to either notify the CTA when 90% has been expended or for accepting work requests not authorized by the CTA.
11. **Labor Guidelines.** Under no circumstances shall the CTA be considered a party to any applicable collective bargaining agreement between the Village and the Fraternal Order of Police. The Village believes that the officers in the CTA Special Detail are not and shall not be legally entitled to overtime or premium compensation for CTA Special Detail work under any applicable collective bargaining agreement, or any Federal, state or local law or judicial ruling.
12. **Indemnification by the CTA.** Upon receipt of reasonable notice of a claim or suit seeking additional compensation alleged or claimed to be due to any Village police officers employed on the CTA Special Detail for overtime or premium compensation which in any manner results from, arises out of, or is connected with CTA Special Detail work performed by these officers on the CTA Special Detail, the CTA shall indemnify and hold harmless the Village and each of their officers, agents, or employees from, for, and against, and agrees to defend same from and against, any and all suits, claims, grievances, damages, costs, expenses, judgments and/or liabilities, including costs of defense and reasonable attorneys' fees, and further agrees to pay any settlement entered into or on behalf of, or judgment entered against, the foregoing individuals and/or entities, for any additional compensation.

Any liabilities on the part of the CTA for overtime shall not include liquidated damages in excess of actual damages for overtime pay under 29 U.S.C. § 216 which in any manner

results from, arises out of, or is connected with work performed on the CTA Special Detail. The obligation of the CTA, pursuant to this paragraph, to reimburse, indemnify and hold harmless is not limited to the Per Annum Amount.

- 13. Procedures for Indemnification by the CTA.** In such instances where the Village and/or officers, agents and employees are entitled to be indemnified (as set forth in paragraph 12, Indemnification by the CTA, above), and held harmless with respect to such overtime or premium compensation claims against them, the parties further agree as follows:
- a). The Village and the CTA shall have a right to counsel
  - b). In grievance and arbitration proceedings, the Village Attorney shall act as counsel and direct the defense, or at his or her option, appoint outside counsel, and in the latter instance, the Village will be responsible for the payment of attorney's fees, but not the other costs of defense.
  - c). The Village, with the approval of the CTA, which will not be unreasonably withheld, is authorized to settle such grievance and/or arbitration proceedings, and the CTA will be responsible for payment of those settlements. The service of notice of the settlement of any of the aforesaid claims shall be by personal service upon the CTA, certified mail, and the failure of the CTA to respond in writing within thirty (30) days from the date of receipt, shall constitute approval of the settlement by the CTA.
  - d). Except as otherwise provided above, in all other venues other than grievance and arbitration proceedings, the CTA will pay for an attorney who shall be selected by the CTA in consultation with the Village Attorney, and the CTA will also direct the defense of the claim in consultation with the Village Attorney.
  - e). If any claim against the Village or any of its officers, agents, or employees is made for overtime or premium compensation wherein liquidated damages are sought pursuant to 29 U.S.C. § 216, and where the claim results from, arises out of or is connected with work performed by officers pursuant to this Agreement, the Village Attorney, at the expense of the Village, may appoint counsel and direct the defense of said claim for liquidated damages. This will not affect the CTA's obligation to assume the representation and/or defense of claims for actual damages and to pay for settlements or awards based on said claims.
- 14. Indemnification by the Village.** Upon receipt of reasonable notice of a claim or suit alleging any tort or civil rights violation arising out of the action of Village police officers or supervisors while performing CTA Special Detail work, and otherwise hereunder, the Village shall indemnify and hold harmless the CTA and any of its officers, agents, or employees from, for, and against, and agrees to defend same from and against, any and all suits, claims, grievances, damages, costs, expenses, judgments and/or liabilities, including costs of defense and reasonable attorneys' fees, and further agrees to pay any settlement entered into or on behalf of, or judgment entered against, the foregoing individuals and/or entities, excluding punitive damages.

**15. Procedures for Indemnification by the Village.** In such instances where the CTA or any of its officers, agents and employees are entitled to be indemnified and held harmless with respect to claims against them, the parties further agree as follows:

a). Such party(ies) shall have a right to counsel.

b). Such counsel shall be selected by the Village Attorney, who will also be responsible for directing the defense of the claim.

The CTA, its officers, agents and employees are obligated to cooperate with the Village during the course of the investigation, administration and/or litigation of any tort or civil rights claim. Failure to cooperate with the Village during the course of the investigation, administration and or litigation of claims extinguishes any obligation of the Village hereunder to represent and/or defend against the claim or to pay for any settlement or award based on such claim with regard to the CTA and/or the non-cooperating officer, agent or employee.

**16. Claims Against Officers working CTA Special Detail.** The Village will defend, indemnify and hold its officers harmless from any and all claims, demands or actions which are alleged to arise out of the officer's actions or failure to act in the course and scope of performing CTA detail work, in the same manner as the Village does for claims, demands or actions which are alleged to arise out of an officer's actions or failure to act in the course and scope of performing duties for the Village. This indemnification is as required by law and does not include indemnification for punitive damages.

**17. Confidentiality.** The Village, its officers, agents and employees will keep confidential all information furnished to it by the CTA or otherwise learned by it in the performance of this Agreement which the CTA provides indicating to the Village that it is confidential information or which is otherwise exempt from disclosure under the Illinois Freedom of Information Act. Except as may be required by law, the Village or its officers, agents and employees must not make any announcements or release any information concerning this Agreement or the Scope of the Work to any member of the public, press, or any official body, unless prior written consent is obtained from the CTA.

**18. Consents.** Whenever the consent or approval of one or both parties to this Agreement is required hereunder, such consent or approval shall not be unreasonably withheld.

**19. Notices.** Notices to the CTA shall be addressed to:

General Counsel  
Chicago Transit Authority  
567 W. Lake Street  
Chicago, IL 60661-1498  
Email: kray@transitchicago.com

With a copy to:

Vice President, Security  
Chicago Transit Authority  
567 West Lake Street  
Chicago, IL 60661-1498  
Email: kryan@transitchicago.com

General Manager, Security  
Chicago Transit Authority  
567 West Lake Street  
Chicago, IL 60661-1498  
Email: ewinters@transitchicago.com

Notices to the Village shall be addressed to:

Village Manager  
Village of Oak Park  
123 Madison St.  
Oak Park, IL 60302  
Email: villagemanager@oak-park.us

With a copy to:

Chief of Police  
Village of Oak Park  
123 Madison St.  
Oak Park, IL 60302  
Email: police@oak-park.us

All notices, demands, elections, and other instruments required or permitted to be given or made by either party upon the other under the terms of this Agreement or any statute shall be in writing. Such communications shall be deemed to have been sufficiently served if sent by commercial courier, certified mail, return receipt requested, with proper postage prepaid or sent by electronic mail by the Village or the CTA at their respective addresses shown above, or to such address as either party may from time to time furnish to the other in writing. Such notices, demands, elections and other instruments shall be considered as delivered to recipient on the day of delivery if sent by commercial courier, on the second business day after deposit in the U.S. Mail if sent by certified mail or on the business day of successful transmission if sent by electronic mail (or the first business day after successful transmission if such successful transmission is on a weekend, holiday, or after business hours).

- 20. No Waivers.** Nothing contained herein is intended or should be construed as in any way affecting the status of the CTA and the Village as separate, independent and distinct municipal corporations under Illinois or any other law. It is further understood and agreed that the entry into this Agreement by the Village or the CTA shall not operate or be construed as a waiver of any rights, claims or actions they may have against the other, including but not limited to any claims resulting from the providing of officers to the CTA pursuant to this Agreement.

- 21. Term and Extension.** Subject to an approved funding appropriation during this calendar year and the approval of the President and Board of the Village and the CTA, this Agreement shall become effective on the Effective Date and continue for three (3) years (the “Term”). The Term of this Agreement may not be extended except by written agreement of the parties, provided, however, that the parties may informally agree to continuing the services on the same terms and conditions as set forth in this Agreement if and while they are engaged in negotiating a successor agreement. In such case, the CTA agrees to provide funding during that period of negotiation at the same levels as stated in this Agreement.
- 22. Termination.** It is the intent of each party to this Agreement that its commitments made hereunder be conditioned upon satisfactory performance of the commitments made by the other party hereto. Each party shall have the right to terminate this Agreement if the other fails or refuses to honor any of its commitments under this Agreement. Such termination shall be made promptly in writing, with reasonable detail of the alleged unsatisfactory performance by the other party. Otherwise, this Agreement may be terminated by either party upon the giving of ninety (90) days prior written notice. Upon termination of this Agreement, the Village shall have no obligation to continue to provide officers for the additional security provided for herein. Moreover, upon termination, the Village shall promptly remove the police officers from CTA Special Duty. Within 30 days of termination, the parties shall meet to conduct an accounting of any and all payments owed under this Agreement.
- 23. Governing Law.** This Agreement shall be governed by the laws of the State of Illinois.
- 24. Severability.** If any provision of this Agreement is held or deemed to be inoperative, invalid or unenforceable the inoperative or unenforceable provision will not render any other provision invalid, inoperative, or unenforceable, unless removing the unenforceable or invalid provision changes the expectations of the parties.
- 25. Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement.
- 26. Construction.** All parties have participated in the drafting of this Agreement. No term or provision set forth herein which may be considered ambiguous will be presumptively interpreted against any party as the drafter of the Agreement.
- 27. Entire Agreement.** The making, execution, and delivery of this Agreement by the CTA and the Village has not been induced by any representation, statements, warranties, or agreements other than those herein expressed. This Agreement embodies the entire understanding of the parties with respect to the CTA Special Detail, and there are no other agreements or understandings, written or oral, in effect between the parties, relating to the subject matter hereof. This instrument cannot be modified or amended except by a mutual,



written, and signed agreement of the parties, except to extend the termination date as provided in paragraph 21 above.

- 28. **Separate Entities.** It is understood and agreed that nothing herein contained is intended or should be construed as in any way creating or establishing the relationship of co-partners or joint venturers between the parties hereto, or as constituting CTA or the Village as representatives of each other for any purpose.
  
- 29. **Authority.** This Agreement is entered into by authority of and in accordance with the provisions of the Intergovernmental Cooperation Act.
  
- 30. **Resolution.** Execution of this Agreement was authorized by the President and Board of Trustees of the Village of Oak Park by Resolution Number \_\_\_\_\_ adopted on \_\_\_\_\_. Execution of this Agreement was authorized by the Chicago Transit Authority by Ordinance Number \_\_\_\_\_, adopted on \_\_\_\_\_, 2024.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK-  
SIGNATURE PAGE FOLLOWS]**

**IN WITNESS WHEREOF**, the VILLAGE OF OAK PARK has caused this Agreement to be signed by its Village Manager, approved by the President of the VILLAGE OF OAK PARK and the Board and its seal to be hereto affixed and duly attested by its Village Clerk, and the CHICAGO TRANSIT AUTHORITY has caused the same to be executed by the Chairman of the CHICAGO TRANSIT BOARD, approved by the Chicago Transit Board and duly attested to by its Secretary as of the date and year set forth at the beginning of this Agreement.

APPROVED AS TO  
FORM AND LEGALITY

VILLAGE OF OAK PARK

By: \_\_\_\_\_  
Village Attorney

By: \_\_\_\_\_  
Village Manager

ATTEST:  
By: \_\_\_\_\_  
Christina M. Waters, Village Clerk

\_\_\_\_\_

APPROVED AS TO  
FORM, LEGALITY,  
TERMS AND CONDITIONS

Chicago Transit Authority  
A municipal corporation

By: \_\_\_\_\_  
CTA Attorney

By: \_\_\_\_\_  
Chairman

Approved by Ordinance  
No. \_\_\_\_\_

Attest:

By: \_\_\_\_\_  
Secretary to Board