

**VILLAGE OF OAK PARK**

**PROJECT NO:** **25-10 Sewer Cleaning and Inspection**

**DATE ISSUED:** **12/18/25**

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**I**  
**REQUEST FOR PROPOSAL**

**INSTRUCTIONS AND SPECIFICATIONS FOR:**

**25-10 Sewer Cleaning and Inspection**

The Village of Oak Park will receive proposals at the Public Works Building Office of the Village Engineer, Monday through Friday, 8:30 a.m. to 4:00 p.m., at 201 South Blvd, Oak Park, Illinois 60302. **PROPOSALS CAN ALSO BE SENT ELECTRONICALLY TO eavgoustakis@oak-park.us.** Proposals will be accepted through **Friday, January 2, 2026**, until 11:00 a.m. (local time). Proposals are anticipated to be presented to the Village of Oak Park Board for approval on January 13, 2026.

**PROPOSALS MUST BE ENCLOSED IN SEALED ENVELOPES**

The Board of Trustees reserves the right to accept or reject any and all proposals or to waive technicalities, or to accept any item of any proposal.

The documents constituting component parts of their contract, comprised of 28 pages, are the following:

- I REQUEST FOR PROPOSAL
- II PROPOSAL INSTRUCTIONS, TERMS AND CONDITIONS
- III DETAILED SPECIFICATIONS
- IV PROPOSAL FORM
- V CONTRACTOR CERTIFICATIONS
- VI TAX COMPLIANCE AFFIDAVIT
- VII AFFIDAVIT OF COMPLIANCE
- VIII E.E.O. REPORT
- IX NO PROPOSAL EXPLANATION
- X TABLES AND LOCATION MAP

Do not detach any portion of their document. Upon formal award to the successful vendor, a Contract will be issued to complete their contract.

II  
**PROPOSAL INSTRUCTIONS, TERMS AND CONDITIONS**

**Taxes not Applicable:**

The Village of Oak Park as a municipality pays neither Federal Excise Tax nor Illinois Retailers Occupational Tax, and therefore these taxes should be excluded from quotations.

**Withdrawal of Proposals:**

The vendor shall not withdraw or cancel their proposal after having been notified by the department that said proposal has been accepted by the Village of Oak Park.

**Competency of Vendor:**

No proposal will be accepted from or contract awarded to any person, firm or corporation that appears to be in default, or in any debt of any contract. The vendor, if requested, must present evidence to the Village of Oak Park of ability and possession on necessary facilities and financial resources to comply with the terms of the attached specifications and proposals.

**Catalogs:**

Each vendor shall submit catalogs, descriptive literature, and detailed drawings, where applicable, to fully illustrate and describe the material and/or work they proposes to furnish.

**Conditions:**

Vendors are advised to become familiar with all conditions, instructions and specifications governing their proposal. Once the award has been made, failure to have read all the conditions, instructions and specifications of their contract shall not be cause to alter the original contract or to request additional compensation.

**Consideration of Proposals:**

The department shall represent and act for the Village in all matters pertaining to their proposal and contract in conjunction therewith. The Village reserves the right to reject any or all proposals and to disregard any informality on the proposals when in its opinion, the best interest of the Village will be served by such action. No proposal will be accepted from or contract awarded to any person, firm or corporation that is in arrears of or in default to the Village of Oak Park upon any debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to said Village, or had failed to perform faithfully any previous contract with the Village.

The vendor, if requested, must present within forty-eight (48) hours evidence satisfactory to the Village of Oak Park of performance ability and possession of necessary facilities, pecuniary resources and adequate insurance to comply with the terms of these specifications and contract documents.

**Subletting of Contract:**

No contract awarded by the Village of Oak Park shall be assigned or any part subcontracted without the written consent of the Village of Oak Park. In no case shall such consent relieve the contractor from their obligations or change the terms of the contract.

**Village Ordinances:**

The contractor shall strictly comply with all ordinances of the Village of Oak Park and laws of the State of Illinois.

**Inspection:**

The Village shall have a right to inspect, by its authorized representative, any material, components or workmanship as herein specified. Materials, components or workmanship that have rejected by the Village of Oak Park as not in accordance with the terms of the contract specifications shall be replaced by the contractor at no cost to the Village.

**Hold Harmless:**

Vendor agrees to indemnify, save harmless and defend the Village of Oak Park, its agents, servants and employees, and each of them against and hold it and them harmless for any and all claims, actions, causes of action, demands, rights, damages, costs, loss of service expenses, compensation, court costs and attorneys' fees which the undersigned now has/have or which may hereafter accrue, directly or indirectly, for or on account of any and all known and unknown, foreseen and unforeseen, bodily and personal injuries to any person, or any death at any time resulting for such injury, or any damage to any property and the consequences thereof, which may arise or which may be alleged to have arisen out of or in connection with the work covered by their contract.

**Termination of Contract:**

The Village reserves the right to terminate the whole or any part of their contract, upon written notice to the Vendor, in the event that sufficient funds to complete the contract are not appropriated by the Village of Oak Park.

The Village further reserves the right to terminate the whole or any part of their contract, upon written notice to the Vendor, in case of default by the Vendor. Default is defined as failure of the Vendor to perform any of the provisions of their contract or failure to make sufficient progress to endanger performance of their contract in accordance with its terms.

In case of default and termination, the Village may procure, upon such terms and in such manner, as the Village of Oak Park may deem appropriate, supplies or services similar to those so terminated. The Vendor shall be liable for any excess costs for such similar supplies or services unless acceptable evidence is submitted to the Village of Oak Park that failure to perform the contract was due to causes beyond the control and without the fault or negligence of the Vendor.

**Insurance:**

Contractor shall at Contractor's expense secure and maintain in effect throughout the duration of this Contract, insurance of the following kinds and limits set forth in this Section. Contractor

shall furnish "Certificates of Insurance" to the Village before beginning work on the Project pursuant to this Contract. All insurance policies shall be written with insurance companies licensed to do business in the State of Illinois and having a rating of at least A according to the latest edition of the Best's Key Rating Guide; and shall include a provision preventing cancellation of the insurance policy unless thirty (30) days prior written notice is given to the Village. This provision shall also be stated on each Certificate of Insurance: "Should any of the above described policies be canceled before the expiration date, the issuing company shall mail thirty (30) days written notice to the certificate holder named to the left."

The limits of liability for the insurance required shall provide coverage for not less than the following amounts, or greater where required by law:

**(A) Commercial General Liability:**

- i. Coverage to include Broad Form Property Damage, Contractual and Personal Injury.
- ii. Limits:

General Aggregate	\$2,000,000.00
Each Occurrence	\$1,000,000.00
Personal Injury	\$1,000,000.00
- iii. Coverage for all claims arising out of the Contractor's operations or premises and anyone directly or indirectly employed by the Contractor.

**(B) Workers' Compensation:**

- i. Workers' compensation insurance shall be provided in accordance with the provisions of the laws of the State of Illinois, including occupational disease provisions, for all employees who perform the Work pursuant to this Contract, and if work is subcontracted pursuant to the provisions of this Contract, Contractor shall require each subcontractor similarly to provide workers' compensation insurance. In case employees engaged in hazardous work under this Contract are not protected under the Workers' Compensation Act, Contractor shall provide, and shall cause each subcontractor to provide, adequate and suitable insurance for the protection of employees not otherwise provided.

**(C) Comprehensive Automobile Liability:**

- i. Comprehensive Automobile Liability coverage shall include all owned, hired, non-owned vehicles, and/or trailers and other equipment required to be licensed, covering personal injury, bodily injury and property damage.
- ii. Limits:

Combined Single Limit	\$1,000,000.00
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**(D) Umbrella:**

- i. Limits:

Each Occurrence/Aggregate	\$5,000,000.00
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(E) The Village, its officers, officials, employees, agents and volunteers shall be named as additional insureds on all insurance policies set forth herein except Workers' Compensation. The Contractor shall be responsible for the payment of any deductibles for said insurance policies. The coverage shall contain no special limitations on the scope of protection afforded to the Village, its officers, officials, employees, agents, and volunteers.

(F) Contractor understands and agrees that any insurance protection required by this Contract or otherwise provided by Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village, its officers, officials, employees, agents and volunteers as herein provided.

## Regarding FOIA Requirements

By submitting a bid or otherwise responding in any way to this request for bids, the bidder acknowledges the following:

1. This public body is subject to the Freedom of Information Act, 5 ILCS 140/1, et seq. ("FOIA"), and any and all information submitted by the bidder to this public body is subject to disclosure to third parties in accordance with FOIA.
2. If the bidder intends for the public body to withhold the bidder's trade secrets, commercial information, or financial information from disclosure to a third party in response to a FOIA request, the bidder must include with its bid submittal a written notification specifically identifying such information, along with a statement that disclosure of such information will cause competitive harm to the bidder, as provided by FOIA Section 7(1)(g), 5 ILCS 140/7(1)(g). Any content not so marked by the bidder at the time of bid submittal will be presumed to be open to public inspection. The bidder may be required to substantiate the basis for its claims at a later time.
3. Notwithstanding timely notice received from a bidder in accordance with Section 7(1)(g), the public body reserves the right, in its sole discretion and subject only to applicable law, to withhold or release the subject information in response to a FOIA request.

### III

## DETAILED SPECIFICATIONS FOR SEWER CLEANING AND INSPECTION

### Description

This work shall consist of light cleaning sewer segments to be inspected, inspecting sewer segments by means of closed-circuit television (CCTV), and providing reports of CCTV inspections at locations shown on the contract drawings or as directed by the Engineer. **The Village revised the requirements for the deliverable structure format of this work. Refer to the sections below for the latest requirements on all future submittals.**

### General

The Contractor shall obtain a hydrant water meter from the Village of Oak Park for a \$1500 deposit. All water used by the Contractor shall be metered. The Village of Oak Park will invoice the Contractor for water usage on this project. The Contractor shall invoice the Village for the actual cost of the invoice for the water usage from the Village of Oak Park, without increased costs or markups for administration. The Village will reimburse the Contractor for the actual cost of the water bill and refund the deposit on the hydrant meter upon successful completion of the project and returning of the water meter so long as all water used on the project was metered.

All CCTV inspections shall be performed in accordance with NASSCO's pipeline assessment certification program (PACP) standards.

**The Village of Oak Park shall supply the Contractor with sewer atlas information prior to televising operations. Sewer atlases will identify manhole numbers which shall be used for all televising inspections.**

### Equipment

Cleaning Equipment: High-Velocity Jet Equipment shall be used on this project. All high-velocity sewer cleaning equipment shall be constructed for ease and safety of operation. The equipment shall have a selection of two or more high-velocity nozzles. The nozzles shall be capable of producing a scouring action from 15 to 45 degrees in all size lines designated to be cleaned. The equipment shall carry its own water tank.

TV Camera: The television camera used for the inspection shall be one specifically designed and constructed for such inspection. The camera shall be capable of radial view for inspection of the top, bottom, and sides of pipe and for looking up lateral connections. The camera shall be mounted on adjustable skids, or self propelled, to keep it in the center of the pipe. Lighting of the camera shall be supplied by a lamp on the camera, capable of being dimmed or

brightened remotely from the control panel. The lighting system shall be capable of lighting the entire periphery of the pipe. The camera shall be operative in 100% humidity conditions and shall have a minimum of 650 lines of resolution and tested at 400 psi. The view seen by the televising camera shall be transmitted to a monitor. The camera, television monitor, and other components of the video system shall be capable of producing a picture quality satisfactory to the Engineer; and if unsatisfactory, the equipment shall be removed and no payment will be made for an unsatisfactory inspection.

### Construction Requirements

#### Traffic Control and Protection:

Traffic control and protection for shall be included in the price for television inspection. The Contractor shall maintain through traffic during cleaning and inspection operations and shall furnish all necessary signs, markings, traffic control devices, and flagmen as may be required to maintain a safe work zone. The Contractor shall follow applicable IDOT and Manual of Uniform Traffic Control Devices for Streets and Highways standards, including, but not limited to, IDOT Standards 701301 and BLR18-5. The Contractor shall install "No Parking" signs 24-48 hours in advance of televising operations which require closing parking lanes to maintain through traffic. "No Parking" signs shall have dates and times of restrictions clearly written. The Village shall provide a pdf file of the No Parking sign to be used. The Contractor shall furnish and install "No Parking" signs. Signs shall be taped or tied to trees and streetlights. Stapling of signs to trees is prohibited. "No Parking" signs shall be taken down at the end of each work day for locations where sewer inspections have been completed.

#### Light Cleaning (Sewers 9"-30" Diameter):

Sewer segments (30-inches diameter and smaller) to be inspected shall be light cleaned prior to inspection with high velocity jetting equipment. Light cleaning of sewers shall consist of up to two passes through the sewer segment with jetting equipment. If cleaning of an entire section cannot be successfully performed from one manhole, the equipment shall be set up on the other manhole and cleaning again attempted. If, again, successful cleaning cannot be performed or the equipment fails to traverse the entire manhole section, it will be assumed that a major blockage exists and the light cleaning work shall be stopped and the Contractor shall televise the sewer segment to determine the blockage.

The Contractor shall notify the Engineer when sewers cannot be televised after light cleaning operations. The Contractor shall notify the Engineer when sewers greater than 30-inch diameter require cleaning to allow for television and/or sonar inspection. The Contractor shall perform heavy cleaning and root cutting upon approval from the Engineer. Heavy cleaning and root cutting shall be paid separately per hour.

All sludge, dirt, sand, rock, grease, and other solid or semisolid material resulting from the cleaning operation shall be removed at the downstream manhole of the section being

cleaned. Passing material from manhole section to manhole section, which could cause line stoppages, shall not be permitted. A vacuum truck shall be used to remove heavy accumulations of material.

All solid or semi-solid debris resulting from the cleaning operations shall be removed from the site and disposed of by the Contractor. All debris shall be removed from the site by the end of each workday. Debris disposal shall be paid separately per ton.

Acceptance of sewer line cleaning shall be made upon the successful completion of the television inspection and shall be to the satisfaction of the Engineer. If TV inspection shows the cleaning to be unsatisfactory, the Contractor shall be required to re-clean and re-inspect the sewer line until the cleaning is shown to be satisfactory.

#### Television Inspection:

The television camera shall be moved through the line in either direction at a uniform rate, stopping when necessary to insure proper documentation of the sewer's condition but in no case will the television camera be pulled at a speed greater than 30 feet per minute. Manual winches, power winches, TV cable, and powered rewinds (or other devices that do not obstruct the camera view or interfere with proper documentation of the sewer conditions) shall be used to move the camera through the sewer line. If, during the inspection operation the television camera will not pass through the entire sewer section, the Contractor shall re-setup his equipment in a manner so that the inspection can be performed from the opposite manhole. If, again, the camera fails to pass through the entire sewer section, the inspection shall be considered complete and no additional inspection work will be required. All costs for re-setup due to an obstruction in the sewer that will not allow the camera to pass shall be considered incidental. **Contractor shall notify the Village prior to skipping any televising segments due to obstructions in the sewer.** Contractor shall pan around each manhole at the start and end of videos to locate any existing sewer connections.

Whenever non-remote powered and controlled winches are used to pull the television camera through the line, telephones, radios, or other suitable means of communication shall be setup between the two manholes of the section being inspected to insure good communications between the members of the crew.

The location meter, for accurately recording the location of the television camera with respect to the reference manhole, shall be a direct reading, above ground, friction clamp device or other suitable equipment. Marking on the cable, or the like, which would require interpolation for depth of manhole, will not be allowed. The meter shall be capable of reducing readings for reverse movement of the camera and shall be capable of being manually re-zeroed for each new setup.

The importance of accurate distance measurements is emphasized. Accuracy of the measurement meter shall be checked daily by use of a walking meter, roll-a-tape, or other suitable device. Footage measurements shall begin at the centerline of the upstream manhole

and end at the centerline of the downstream manhole. Footage shall be shown on the video data view and recorded at all times.

All manholes at which entry is made into sewers to be inspected are to be assigned a discrete number corresponding to the manhole number shown on the sewer atlases provided by the Engineer. Manholes may not be assigned more than one number regardless of the number of sewer lines inspected which enter that manhole. Manhole numbers shall be spray painted in pink on the corresponding manhole lid. The Contractor shall provide a mobile device with cell service for data collection. The Village will provide the required data collection application and atlas information. The Contractor shall note on the mobile device all manholes encountered which are not shown on the atlas. The Contractor shall provide the atlas information to the Village of Oak Park upon completion of contract.

#### Sonar Inspection:

The Contractor shall provide digital sonar (Sound Navigation Ranging) inspection in conjunction with CCTV inspection when requested by the Engineer for semi-submerged pipes greater than 36-inches diameter. The Contractor shall notify the Engineer when sewer flow exceeds 33% of the pipe prior to television inspection. The Engineer will determine locations for sonar inspection based on high flow levels, suspected accumulated debris, or critical sewer segments.

Sonar equipment shall provide continuous sonar images recorded in real time mode. Sediment depths shall be measured at a minimum of 10-foot intervals and average sediment accumulation shall be determined by calculating the cross-sectional area of the pipe obstructed by sediment and presented as a percentage of the total cross section area of the ideal pipe per interval. A cumulative sediment volume shall be calculated per sewer inspection segment (manhole to manhole).

The sonar inspection video reports shall be displayed in the same CCTV mpeg video inspection as either a picture-in-picture window within the mpeg video or superimposed on the CCTV video.

#### Documentation:

**Television Inspection Logs:** The logs shall be computer printed and acceptable to the Owner. Printed location records shall be kept by the contractor and will clearly show the location, in relation to adjacent manholes, of each infiltration point discovered by the television camera. An estimate of the flow rate of observed infiltration points shall be made and recorded. In addition, other points of significance such as locations of building sewer laterals, joints, unusual conditions, roots, storm sewer connections, collapsed sections, presence of scale and corrosion, and other discernible features will be recorded and one copy of such record shall be supplied to the Owner.

Television inspection logs shall include, but are not limited to, the following information:

- A. Date, time, city, street, basin, sewer section, reference manhole number, name of operator, inspector, and weather conditions.
- B. Pipe diameter, pipe material, section length, depth of pipe, length between joints, and corresponding videotape identification.
- C. Location of each point of leakage.
- D. Location of each service connection.
- E. Location of any damaged sections, nature of damage, and location with respect to pipe axis.
- F. Deflection in alignment of grade of pipe.

Recordings shall include the following information:

- A. Visual (on screen in corner):
  - 1. Report number.
  - 2. Date of television inspection.
  - 3. Sewer section and number.
  - 4. Current distance along reach (tape counter footage).
- B. Audio
  - 1. Date and time of television inspection, operator name, name of overlying or adjacent street, and manhole numbers.
  - 2. Verbal confirmation of sewer section and television direction in relation to direction of flow.
  - 3. Verbal description of pipe size, type, and pipe joint length.
  - 4. Verbal description and location of each service connection and pipe defect.
  - 5. Type of weather during inspection.

Comprehensive Report:

The Contractor shall supply an MS Excel spreadsheet with street name, manhole numbers, date, length, structural and maintenance scores, and with hyperlinks to the individual sewer television segment videos and to the inspection reports in pdf format. The manhole numbers will be provided by the atlas information and Village's GIS. The names of the files, folders, PDFs, etc. shall use the Unique IDs from the atlas information and Village's GIS.

The Contractor shall follow PACP defect codes and grades for both structural and maintenance observations and defects.

The Contractor shall assign structural and maintenance (O&M) scores for all brick sewers inspected. Structural scores for brick sewers shall be based on PACP defect codes for brick with an emphasis on determining scores for truly continuous defects typical to brick sewers (PACP codes DB, MB, MM, DI, S, and D) using 3-foot pipe segments. A table of typical sewer continuous defects and severity is included as a guideline for determining structural scores. The Contractor shall identify the codes used for defects. An example of typical structural scores for brick sewers is below and shall be used as general guideline. The Contractor shall use operators with a minimum of 5 years of experience inspecting and grading brick sewers.

Television inspection data shall follow NASSCO's standard PACP database based on MS Access. Television inspection software shall be certified by PACP. All sewer inspection information shall be provided on USB drive(s) in Microsoft Access database and MP4 format, including but not limited to the PACP database and video footage for each segment. Contractors which have previously supplied portable hard drives to the Village of Oak Park are required to combine the data from this contract with previously supplied inspection databases on existing or new portable hard drives depending on available storage space on hard drives. Hard drives with previous inspection data shall be obtained from the Village of Oak Park.

Structural defects for brick sewers	
Defect Type	Code
<b>Displaced Brick (DB)</b>	<ul style="list-style-type: none"> <li>— Light (single bricks displaced)</li> <li>— Moderate (less than 10% cluster of bricks displaced)</li> <li>— Severe (more than 10% displaced brick)</li> </ul>
<b>Missing Brick (MB)</b>	<ul style="list-style-type: none"> <li>— Light (single bricks missing)</li> <li>— Moderate (less than 10% multiple bricks missing, but no invert bricks missing)</li> <li>— Severe (more than 10% bricks missing; missing invert bricks)</li> </ul>
<b>Mortar Missing (MM)</b>	<ul style="list-style-type: none"> <li>— Light (&lt;1/2" mortar missing from up to 50% of joints)</li> <li>— Moderate (&lt; 1/2" mortar missing from 50-90% of joints; or 1/2" to 2" of mortar missing from up to 50% of joints)</li> <li>— Severe (mortar missing from over 90% of joints; or &gt;2" or mortar missing from up to 50% of joints)</li> </ul>
<b>Dropped Invert (DI)</b>	<ul style="list-style-type: none"> <li>— Light (&lt;2" of loss of level)</li> <li>— Moderate (2-4" of loss of level)</li> <li>— Severe (&gt;4" of loss of level)</li> </ul>
<b>Surface Damage (S)</b>	<ul style="list-style-type: none"> <li>— Light (&lt;1/4" of brick thickness spalled or worn out)</li> <li>— Moderate (1/4" to 3/8" of brick thickness lost)</li> <li>— Severe (&gt;3/8" brick thickness lost)</li> </ul>
<b>Deformed (D)</b>	

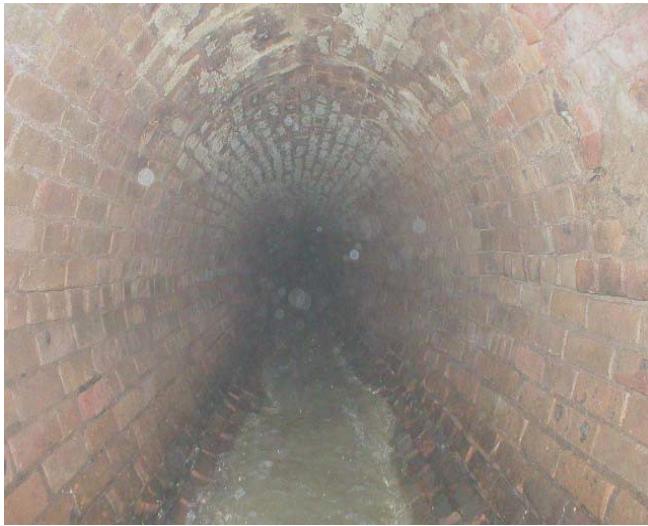


Figure 1. Example of Condition Grade 1 Brick Sewer - Acceptable Condition



Figure 2. Example of Condition Grade 2 Brick Sewer- Minimal Potential for Short-Term Collapse; Further Deterioration Probable



Figure 3. Example of Condition Grade 3 Brick Collapse Unlikely in Immediate Future; Further Deterioration Likely



Figure 4. Example of Condition Grade 4 Brick Sewer - Collapse Likely in Foreseeable Future

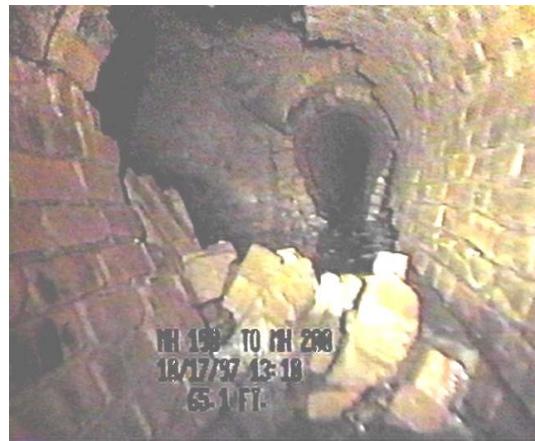


Figure 5. Example of Condition Grade 5 Brick Sewer- Collapsed or Collapse Imminent

### Progress Meetings

The Contractor shall submit weekly reports to the Engineer showing the quantity of work performed for each week including hours spent on heavy cleaning and root pruning to ensure the work does not exceed contract cost. If after reviewing progress reports the Engineer determines the work will either exceed or be substantial below contract cost, the Engineer shall prioritize remaining sewers to be inspected or add additional sewer locations to be inspected to the contract. Sewer locations to be added shall be agreed to by the Contractor to ensure the scope of the project is consistent with the proposal. The Village reserves the right to increase or decrease the quantity of any item or portion of the work, or to omit portions of the work, as may deemed necessary.

### Method of Measurement

The work will be measured for payment in feet of sewer televised in the diameter range specified. The measurement shall not exceed length from center of manhole to center of manhole for an individual sewer segment unless the sewer segment is curvilinear.

Sewer segments selected for SONAR INSPECTION shall be measured for payment in feet for SONAR INSPECTION. Sewer segments selected for SONAR INSPECTION shall also be paid at the contract unit price per foot in the diameter range specified for SEWER TELEVISION INSPECTION, unless television inspection is not performed due to fully submerged conditions.

### Basis of Payment

The work shall be paid at the contract unit price per foot in the diameter range specified for SEWER TELEVISION INSPECTION. HEAVY CLEANING and ROOT CUTTING shall be paid at the contract unit price per hour for HEAVY CLEANING and ROOT CUTTING. DEBRIS DISPOSAL shall be paid at the contract unit price per ton for DEBRIS DISPOSAL. SONAR INSPECTION shall be paid at the contract unit price per foot.

### **Completion Date and Failure to Complete Work on Time**

Sewer cleaning and inspection for all locations shall be completed and all reports delivered to the Engineer by **March 31, 2026**. Should the Contractor fail to complete and deliver the work before the above contract completion date, the Contractor shall be liable to pay the Village of Oak Park liquidated damages according to Section 108.09 of the Illinois Department of Transportation Standard Specifications for Road and Bridge Construction Adopted January 1, 2016. Extensions of contract time shall be according to Section 108.08 of the Illinois Department of Transportation Standard Specifications for Road and Bridge Construction Adopted January 1, 2016.

**IV**  
**PROPOSAL FORM**

The undersigned proposes to perform the work as specified in Section III, "Detailed Specifications for the Sewer Cleaning and Inspection," of this call for proposals.

Unit Prices shall be filled out for all items

ITEM NO.	PAY ITEM	QUANTITY	UNIT	UNIT PRICE -\$-	TOTAL PRICE -\$-
1	TELEVISING INSPECTION OF SEWERS 9"-30"	17,755	FEET		
2	TELEVISING INSPECTION OF SEWERS >30"	16,960	FEET		
3	SONAR INSPECTION OF SEWERS	0	FEET		
4	HEAVY CLEANING	19	HOUR		
5	DEBRIS DISPOSAL	16	TON		

**TOTAL =**

Proposal Signature: \_\_\_\_\_

State of \_\_\_\_\_)

County of \_\_\_\_\_)

\_\_\_\_\_,  
(Type Name of Signee)

being first duly sworn on oath deposes and says that the Vendor on the above Proposal is organized as indicated below and that all statements herein made on behalf of such Vendor and that their deponent is authorized to make them, and also deposes and says that deponent has examined and carefully prepared their proposal from the Contract.

**IV**  
**PROPOSAL FORM (cont.)**

Specifications and has checked the same in detail before submitting their Proposal; that the statements contained herein are true and correct.

Signature of Vendor authorizes the Village of Oak Park to verify references of business and credit at its option.

Signature of Vendor shall also be acknowledged before a Notary Public or other person authorized by law to execute such acknowledgments.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Organization Name

(Seal - If Corporation)

By: \_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public

In the State of \_\_\_\_\_.

My Commission Expires: \_\_\_\_\_.

**IV**  
**PROPOSAL FORM (cont.)**

(Complete Applicable Paragraph Below)

(a) **Corporation**

The Vendor is a corporation, which operates under the legal name of

\_\_\_\_\_ and is organized and existing

under the laws of the State of \_\_\_\_\_.

The full names of its Officers are:

President \_\_\_\_\_

Secretary \_\_\_\_\_

Treasurer \_\_\_\_\_

The corporation does have a corporate seal. (In the event that this proposal is executed by a person other than the President, attach hereto a certified copy of that section of Corporate By-Laws or other authorization by the Corporation that permits the person to execute the offer for the corporation.)

(b) **Partnership**

Name, Signature and Addresses of all Partners

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The partnership does business under the legal name of

\_\_\_\_\_, which name is registered with

the office of \_\_\_\_\_ in the county of

\_\_\_\_\_.

**IV**  
**PROPOSAL FORM (cont.)**

(c) **Sole Proprietor**

The Vendor is a Sole Proprietor whose full name is

\_\_\_\_\_ . If the Vendor is operating under

a trade name, said trade name is \_\_\_\_\_ ,

which name is registered with the office of \_\_\_\_\_

in the county of \_\_\_\_\_ .

Signed: \_\_\_\_\_

Sole Proprietor

V

**CONTRACTOR'S CERTIFICATION**  
**(PROPOSAL)**

\_\_\_\_\_, as part of its proposal on a contract for  
(name of contractor)

\_\_\_\_\_, to the Village of Oak Park, hereby  
(general description of item(s) proposal on)

certifies that said contractor is not barred from proposing on the aforementioned contract as a result of a violation to either Section 33E-3 or 33E-4 of Article 33E of Chapter 38 of the Illinois Revised Statutes or Section 2-6-12 of the Oak Park Village Code relating to "Proposing Requirements".

By: \_\_\_\_\_  
(Authorized Agent of Contractor)

Subscribed and sworn to

before me this \_\_\_\_\_ day of

\_\_\_\_\_, 20\_\_\_.

\_\_\_\_\_  
Notary Public

## **CONTRACTOR'S CERTIFICATION**

\_\_\_\_\_, as part of its proposal on a contract for  
(name of contractor)

\_\_\_\_\_ to the Village of Oak Park, hereby  
(general description of item(s) proposal on)

certifies that said contractor is in compliance with House Bill 3337 which creates a Drug Free Workplace Act for Illinois with an effective date of January 1, 1992.

By: \_\_\_\_\_  
(Authorized Agent of Contractor)

Subscribed and sworn to

before me this \_\_\_\_\_ day of

\_\_\_\_\_ , 20\_\_.

---

## Notary Public

**TAX COMPLIANCE AFFIDAVIT**

\_\_\_\_\_, being first duly sworn, deposes and

says: that he/she is \_\_\_\_\_ of  
(partner, officer, owner, etc.)

\_\_\_\_\_.  
(contractor)

The individual or entity making the foregoing proposal or proposal certifies that he/she is not barred from contracting with the Village of Oak Park because of any delinquency in the payment of any tax administered by the Department of Revenue unless the individual or entity is contesting, in accordance with the procedures established by the appropriate revenue act, liability for the tax or the amount of the tax. The individual or entity making the proposal or proposal understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in civil action.

---

(Name of Vendor if the Vendor is an Individual)  
(Name of Partner if the Vendor is a Partnership)  
(Name of Officer if the Vendor is a Corporation)

The above statement must be subscribed and sworn to before a notary public.

Subscribed and sworn to this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

---

Notary Public

VII

## **FAIR EMPLOYMENT PRACTICES AFFIDAVIT OF COMPLIANCE**

**NOTE:** This affidavit must be executed and submitted with the signed proposal form. No proposals can be accepted by the Board of Trustees of the Village of Oak Park unless said affidavit is submitted concurrently with the proposal.

\_\_\_\_\_, being first duly sworn, deposes and says that  
(name of person making the Affidavit)

\_\_\_\_\_ of \_\_\_\_\_ and that he/she  
(Title or Office) (Name of Company)

has the authority to make the following affidavit; that he/she has the knowledge of the

## Village of Oak Park Ordinance relating to Fair Employment Practices and knows and

understands the contents thereof; that he/she certifies hereby that

(Name of

\_\_\_\_\_ is an “Equal Opportunity Employer” as defined by Section 2000  
company)

(E) of Chapter 21, Title 42 of the United States Code Annotated and Federal

Executive Orders #11246 and #11375 which are incorporated herein by reference.

Subscribed and sworn to before

me this \_\_\_\_\_ day of

\_\_\_\_\_ , 20\_\_.

## Notary Public

## VIII

### VILLAGE OF OAK PARK E.E.O. REPORT

Please fill out this form completely. Failure to respond truthfully to any questions on this form, or failure to cooperate fully with further inquiry by the Village of Oak Park will result in disqualification of this proposal. An incomplete form will disqualify your proposal. For assistance in completing this form, contact Elaine Avgoustakis at 708-358-5726.

**An EEO-1 Report may be submitted in lieu of their report**

1. Vendor Name: \_\_\_\_\_
2. Check here if your firm is:  
 MBE  
 WBE  
 Non-MBE/WBE
3. What is the size of the firm's current stable work force?  
 Number of full-time employees  
 Number of part-time employees
4. Similar information will be requested of all subcontractors working on this contract. Forms will be furnished to the low responsible vendor with the notice of contract award, and these forms must be completed and submitted to the Village before the execution of the contract by the Village.

## **AFFIDAVIT OF M/WBE STATUS**

I am \_\_\_\_\_ of \_\_\_\_\_, and have authority to execute this affidavit on behalf of this firm. I \_\_\_\_\_ do  
(Name of Affiant)

hereby certify that:

1. This firm is a (Check one Only )

- Minority Business Enterprise (MBE) (A firm that is at least 51% owned, managed and controlled by a Minority.)
- Women's Business Enterprise (WBE) (A firm that is at least 51% owned, managed and controlled by a Woman.)

2. **COPIES OF ALL MBE, WBE OR DBE CERTIFICATIONS HAVE BEEN ATTACHED.**

3. The following information will be provided upon written request, through the Prime Contractor or, if no Prime, directly to the Village of Oak Park.

- a) Actual work performed on any project and the payment thereof; and,
- b) Any proposal changes, in the status of the firm, which would render this affidavit null and void.
- c) Further verification of the indicated status

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Corporate Seal (where appropriate)

This instrument was acknowledged before me this \_\_\_\_\_ day of

\_\_\_\_\_, By \_\_\_\_\_ as President

(or other authorized officer) of \_\_\_\_\_  
(Firm Name)

\_\_\_\_\_  
(Notary Public Signature)

Commission Expires: \_\_\_\_\_

Notary Seal

**VIII (Continued)**  
**VILLAGE OF OAK PARK**  
**EEO REPORT**

Vendor Name \_\_\_\_\_  
 Total Employees \_\_\_\_\_

Job Categories	Total Employees	Total Males	Total Females	Males			Females			Total Minorities
				Black	Hispanic	American Indian & Alaskan Native	Asian & Pacific Islander	Black	Hispanic	
Officials & Managers										
Professionals										
Technicians										
Sales Workers										
Office & Clerical										
Semi-Skilled										
Laborers										
Service Workers										
TOTAL										
Management Trainees										
Apprentices										

This completed and notarized report must accompany your bid. It should be attached to your Affidavit of Compliance. Failure to include it with your bid will be disqualify you from consideration.

**An EEO-1 Report may be submitted in lieu of this report.**

\_\_\_\_\_, being first duly sworn, deposes and says that he/she is the \_\_\_\_\_  
(Name of Person Making Affidavit) \_\_\_\_\_ (Title or Officer)  
of \_\_\_\_\_ and that the above EEO Report information is true and accurate and is submitted with the intent that it  
be relied upon. Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.  
\_\_\_\_\_  
(Signature) \_\_\_\_\_  
(Date) \_\_\_\_\_

**NO PROPOSAL EXPLANATION**

If your firm does not wish to propose on the attached specifications, please return this proposal along with any comments you may have that prevented your firm from submitting a proposal.

Thank you.

Comments:

## Table and Locations

### Sewer Cleaning & Inspection Location List

Prepared: 12/15/25

Location	From	To	Notes	Length (ft)	Diameter (in)	Material	Year Built	Recommended Inspection
Erie	Lombard	Taylor		430	60		1969	Televise Only
Grove	Jackson	Van Buren		440	84		1969	Televise Only
Monroe	Wisconsin	Wenonah		330	30		1969	Light Clean and Televise
Scoville	South Blvd	Pleasant		635	15		1988	Light Clean and Televise
Scoville	Pleasant	Randolph		645	15		1988	Light Clean and Televise
South Blvd	East Ave	Ridgeland	deep sewer	1330	42		1937	Televise Only
South Blvd	Oak Park Ave	Euclid	deep sewer	450	24		1937	Light Clean and Televise
Chicago	Linden	East	deep sewer, blind tee connection	425	42		1937	Televise Only
Chicago	Linden	Euclid	deep sewer	430	42		1937	Televise Only
Chicago	Harvey	Taylor	north sewer	880	18		1900	Light Clean and Televise
Chicago	Taylor	Humphrey	north sewer	445	15		1900	Light Clean and Televise
Chicago	Humphrey	Austin	north sewer	375	12		1900	Light Clean and Televise
Chicago	East Ave	Scoville	deep sewer	460	30		1937	Light Clean and Televise
Chicago	Scoville	Elmwood	deep sewer	435	30		1937	Light Clean and Televise
Chicago	Taylor	Taylor	MH 12-M1997 to 12-M2995 (south sewer)	35	18		1942	Light Clean and Televise
Harvey	Chicago	Superior St		545	15		1895	Light Clean and Televise
Taylor	Chicago	Iowa		670	54	Clay	1969	Televise Only
Austin	Chicago	Alley	south of Chicago Ave	180	10		1999	Light Clean and Televise
Humphrey	Chicago	Alley	MH 12-M1974 to 12-M1976 (connects to south sewer on Chicago Ave)	35	15		1969	Light Clean and Televise
Humphrey	Alley	Superior	MH 18-M2321 to 18-M2328	335	12		1969	Light Clean and Televise
Fair Oaks	Chicago	Chicago	MH 0261300929 to 10-M1603 (connects to south sewer on Chicago Ave)	35	12		1900	Light Clean and Televise
East Ave	Chicago	Iowa	deep sewer	680	60		1937	Televise Only
Berkshire	Hayes	Taylor	deep sewer, stop before junction chamber on Taylor Ave	370	48		1969	Televise Only
Berkshire	Taylor	Humphrey	junction chamber on Taylor Ave	315	27		1969	Light Clean and Televise
Berkshire	Humphrey	Austin		335	21		1969	Light Clean and Televise
Garfield	East Ave	between East Ave and Gunderson	MH 33-M2470 to 33-M3416, joint offset in middle of pipe, start from 33-M2470	175	9		1906	Light Clean and Televise
Wisconsin	Monroe	Madison		515	9		1900	Light Clean and Televise
Garfield	Cuyler	Ridgeland	blind tee connection	290	12		1906	Light Clean and Televise
Garfield	Harvey	Lombard		250	12		1906	Light Clean and Televise
Pleasant	Austin	West of Austin		230	12		1900	Light Clean and Televise
Cuyler	Alley	Madison		230	18		1937	Light Clean and Televise
Harrison	Oak Park Ave	S Grove		330	42		1959	Televise Only
Harrison	S Grove	S Kenilworth		540	36		1959	Televise Only
Harrison	S Kenilworth	Clinton		405	36		1959	Televise Only
Harrison	Clinton	Home		270	36		1959	Televise Only

## Sewer Cleaning &amp; Inspection Location List

Prepared: 12/15/25

Pleasant	Home	Clinton		415	9		1895	Light Clean and Televise
Erie	Grove	Oak Park	stop at junction chamber on Oak Park Ave (MH 14-M1448)	380	60		1969	Televise Only
Erie	Grove	Kenilworth		400	54		1969	Televise Only
Kenilworth	Elizabeth Ct	Erie		215	54		1969	Televise Only
Harvard	Home	Wenonah		370	24		1937	Light Clean and Televise
Harvard	Wenonah	Wisconsin		385	24		1937	Light Clean and Televise
Harvard	Wisconsin	Maple		430	24		1937	Light Clean and Televise
Alley	Ridgeland	Harvey	north of Madison St	345	9		1895	Light Clean and Televise
Washington	Ridgeland	Lombard		1250	15		1937	Light Clean and Televise
Garfield	Clinton	Grove		660	18		1957	Light Clean and Televise
Cuyler	Chicago	Erie	blind tee connection	1050	60		1969	Televise Only
Ontario	Harlem	Marion		635	27		1969	Light Clean and Televise
Woodbine	Augusta	Thomas		660	18		1949	Light Clean and Televise
Washington	Oak Park	Grove		365	24		1969	Light Clean and Televise
Wenonah	Monroe	Adams		515	54		1969	Televise Only
Wenonah	Monroe	Madison		495	54		1969	Televise Only
Madison	Wisconsin	Wenonah		345	54		1969	Televise Only
Thomas	Kenilworth	Bellefonte		1240	54		1969	Televise Only
Cuyler	Thomas	Chicago		1940	54		1969	Televise Only
Bellefonte	Division	Thomas		660	54		1969	Televise Only
Harrison	Home	Maple		1090	24		1959	Light Clean and Televise
Garfield	Home	between Home and Wenonah		200	27		1986	Light Clean and Televise
Hayes	Berkshire	Greenfield		690	48		1969	Televise Only
Taylor	Augusta	Iowa		640	48		1969	Televise Only
Forest	Thomas	Augusta		665	15		1969	Light Clean and Televise
Elmwood	Greenfield	Berkshire		695	15		1969	Light Clean and Televise
Ridgeland	Roosevelt	between Harvard and Garfield		1630	84		1988	Televise Only
Randolph	Harvey	Lombard		440	36		1969	Televise Only
Schnieder	Harlem	Marion		515	12		1900	Light Clean and Televise
East Ave	Chicago	Superior	start at MH 09-M1609	570	15		1895	Light Clean and Televise
Division	Ridgeland	Harvey	MH in parkway	345	16		1920	Light Clean and Televise

Subtotal sewers 9-30" for light cleaning and inspection: 17,755

Subtotal sewers &gt;30" for inspection: 16,960

Total: 34,715

## 25-10 Sewer Cleaning and Inspection Map

12-15-25

