

**VILLAGE OF OAK ARK**

**BID NO.:** 20-002 Information Technology  
**PROJECTNAME:** Desktop Computers  
**DATE ISSUED:** 2-24-2020

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**REQUEST FOR PRICING**

The Village of Oak Park will receive bids for Dell Optiplex PCs. **Quotes will be accepted until March 6th, 2020. All quotes should be valid for 60 days. All quotes must be emailed to vopinfotech@oak-park.us.**

Bidders must submit their quote along with the form included in this Request for Pricing.

The Village of Oak Park is asking for pricing for the total of 65 (sixty-five) Dell Optiplex 7070 Small Form Factor (SFF) PCs

**45 PCs with the following minimum specifications:**

<b>Module</b>	<b>Description</b>
Processor	Intel Core i5-9500 (6 Cores/9MB/6T/3.0GHz to 4.4GHz/65W)
Operating System	Windows 10 Professional 64bit
Memory	8GB (1x8G) DDR4 Memory
Hard Drive	M.2 256GB PCIe NVMe Class 40 Solid State Drive
Video Card	Intel® Integrated Graphics
Removable Media Storage Device	8x DVD+/-RW 9.5mm Optical Disk Drive
Keyboard	Wired Keyboard English Black
Mouse	Wired Mouse Black
Systems Management	Intel vPro Technology Enabled
Hardware Support Services	3 Year Hardware Service with Onsite/In-Home Service After Remote Diagnosis

**20 PCs with the following minimum specifications:**

<b>Module</b>	<b>Description</b>
Processor	Intel Core i5-9500 (6 Cores/9MB/6T/3.0GHz to 4.4GHz/65W)
Operating System	Windows 10 Professional 64bit
Memory	8GB (1x8G) DDR4 Memory
Hard Drive	M.2 512GB PCIe NVMe Class 40 Solid State Drive
Video Card	Intel® Integrated Graphics
Removable Media Storage Device	8x DVD+/-RW 9.5mm Optical Disk Drive

Keyboard	Wired Keyboard English Black
Mouse	Wired Mouse Black
Systems Management	Intel vPro Technology Enabled
Hardware Support Services	3 Year Hardware Service with Onsite/In-Home Service After Remote Diagnosis

All equipment must be in new condition, in original factory packaging with all applicable warranties.

Awarded bidder must inside deliver all equipment to Village Hall address – 123 Madison St, Oak Park, IL 60302. (Note: there is no loading dock and limited parking at Village Hall).

Upon award to the successful Bidder, a Purchase Order will be issued and the Bidder will enter into an agreement with the Village.

The Village of Oak Park as a municipality pays neither Federal Excise Tax nor Illinois Retailers Occupational Tax, and therefore these taxes should be excluded from quotations.

The bid will be awarded in whole or in part to the responsible Bidder or Bidders whose bids, conforming to the request for bids, will be most advantageous to the Village; price and other factors considered.

The Village reserves the right to accept or reject any and all bids or to waive technicalities, or to accept any Item of any bid. Additional information is available at the Village Hall Information Technology Department, 123 Madison St, Oak Park, Illinois 60302, telephone (708) 358-5450, Attention Tomas Kilikevicius, IT Operations Manager, email- tkilikevicius@oak-park.us.

# Desktop Computers

## For the Village of Oak Park

Item	Qty.	Cost ea.	Cost Sub-Total
Dell Optiplex 7070 SFF (core i5-9500, 8GB RAM, 256GB SSD, intel graphics, DVD+/-RW, Win 10 Pro, keyboard, mouse)	45	\$	\$
Dell Optiplex 7070 SFF (core i5-9500, 8GB RAM, 512GB SSD, intel graphics, DVD+/-RW, Win 10 Pro, keyboard, mouse)	20	\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		<b>Shipping</b>	\$
		<b>Total</b>	\$

\_\_\_\_\_  
Organization Name

\_\_\_\_\_

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date

By \_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Fax

\_\_\_\_\_  
Email

## PURCHASE PRICE AGREEMENT

**THIS PURCHASE PRICE AGREEMENT** (“Agreement”) is entered onto on the \_\_\_\_ day of \_\_\_\_\_, 2020, by and between the Village of Oak Park (“Village”), an Illinois home rule municipal corporation with offices at 123 Madison Street, Oak Park, Illinois 60302 and \_\_\_\_\_, a \_\_\_\_\_ with offices at \_\_\_\_\_ (“Contractor”).

### **1. Price**

Contractor is a supplier of \_\_\_\_\_ (“Materials”). Contractor has provided the Village with 2020 prices for its Materials as set forth in its Proposal dated \_\_\_\_\_ (“Proposal”), attached hereto and incorporated herein by reference, pursuant to the Village’s Request for Proposals (“RFP”) as applicable. The Village accepts the prices set forth in the Proposal and agrees to purchase from Contractor such Materials as it finds necessary at the prices set forth in the Proposal. This Agreement does not commit the Village to purchase any specific quantity of Materials. The total amount of materials to be purchased pursuant to this Agreement shall not exceed \$\_\_\_\_\_.

### **2. Tax Exempt**

The Village, as a local governmental entity, is exempt from the payment of State of Illinois sales tax or retailer’s occupation taxes. Contractor agrees that its invoices will not include any amount for such sales taxes or retailer’s occupation taxes.

### **3. Payment**

The Village will pay all undisputed portions of invoices within 30 days of approval as provided in the Local Government Prompt Payment Act, 50 ILCS 505/4. The maximum interest rate for any payment not made within thirty (30) days of approval is 1% per month.

### **4. Term of Agreement**

This Agreement is valid for purchases through \_\_\_\_\_, \_\_\_\_\_.

### **5. Governing Law and Venue**

This Agreement is governed by the laws of the State of Illinois without regard to conflicts of law principals. Any action brought to enforce this Agreement must be brought in the state and/or federal courts located in Cook County, Illinois.

**6. Conflict**

In case of a conflict between any provision(s) of this Agreement and the Contractor’s Proposal or the Village’s RFP, this Agreement and the Village’s RFP shall control to the extent of such conflict.

**7. Dispute Resolution**

The Village does not agree to the mandatory arbitration of any dispute. In the event any action is brought to enforce this Agreement or to collect any unpaid amount from the Village, each party hereto shall bear the responsibility of paying its own attorney’s fees and costs.

**8. Binding Authority**

The individuals executing this Agreement on behalf of the Parties represent that they have the legal power, right and actual authority to bind their respective party to the terms and conditions of this Agreement.

**THE PARTIES TO THIS AGREEMENT** by their signatures acknowledge they have read and understand this Agreement and intend to be bound by its terms.

**VILLAGE OF OAK PARK**

\_\_\_\_\_

\_\_\_\_\_  
Cara Pavlicek  
Village Manager

\_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Dated: \_\_\_\_\_, 2020

Dated: \_\_\_\_\_, 2020

**ATTEST**

**ATTEST**

\_\_\_\_\_  
By: Vicki Scaman  
Its: Village Clerk

\_\_\_\_\_  
By:  
Its:

Date: \_\_\_\_\_, 2020

Date: \_\_\_\_\_, 2020