



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Tuesday, November 12, 2024

6:00 PM

Village Hall

Regular Meeting at 6:00 p.m., in Council Chambers (Room 201)

The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are discussed. If you wish to provide public comment, complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers and present it to the Village Clerk at the Board table. When recognized, approach the podium and state your name first. If you wish to provide comment by virtual means, contact the Village Clerk's Office prior to 5:00 p.m. on the day of the meeting by calling 708-358-5670 or by email to publiccomment@oak-park.us. Your camera must remain on while speaking. Please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of a meeting for individuals to speak about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the Board. Non-agenda public comment is limited to 30 minutes with a limit of three minutes per person. If non-agenda public comment exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete. See instructions above on how to provide public comment.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items on which an individual may speak. In addition, the Village Board permits a maximum of five persons to speak on each side of any one topic which is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (). See instructions above on how to provide public comment.*

I. Call to Order

II. Roll Call

III. Agenda Approval

IV. Minutes

- A. [MOT 24-266](#) A Motion to Approve Minutes from the October 1, 2024 Regular Meeting of the Village Board

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

V. Non-Agenda Public Comment

VI. Proclamation

- B. [MOT 24-265](#) **A Motion to Approve a Proclamation Recognizing National Hunger and Homelessness Awareness Week, November 17-23, 2024**

Overview:

This is a motion to approve a proclamation by Village President Scaman recognizing National Hunger and Homelessness Awareness Week.

- C. [MOT 24-268](#) **A Motion to Approve a Proclamation Recognizing Native American Heritage Month Annually in the Month of November**

Overview:

This is a motion to approve a proclamation by Village President Scaman recognizing Native American Heritage Month in November.

VII. Village Manager Reports

VIII. Village Board Committees & Trustee Liaison Commission Reports

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

IX. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizen Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- D. [ID 24-544](#) **Board and Commission Vacancy Report for November 12, 2024**

X. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizen Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

XI. First Reading

- E. [ORD 24-165](#) **First Reading of an Ordinance Amending Chapter 18 ("Business Licensing"), Article 2 ("Fee Schedule"), Section 8-2-1 ("License Fee Schedule") of the Oak Park Village Code**

Overview:

Pursuant to the Village Code, businesses have to renew their licenses annually. Staff reviewed the current fee schedule and proposes to increase all business license fees by 3%.

F. [ORD 24-166](#) **First Reading of an Ordinance Establishing the Annual Building and Construction Permit Fees and the Zoning Application Fees of the Village of Oak Park**

Overview:

Pursuant to the Village Code, building codes have to be reviewed annually. Staff reviewed the current fees and current budget and proposes the following: (1) Adopt the updated International Code Council (ICC) Building Validation Data (BVD) chart; (2) Keep the current permit fee multiplier as it reflects the Village's actual costs to administer the permit and development division; (3) Clarify the Village fee chart by removing obsolete and duplicate fees.

XII. Consent Agenda

G. [MOT 24-243](#) **An Ordinance Amending the Fiscal Year 2024 Annual Budget**

Overview:

An Ordinance is hereby presented to modify selected appropriations in the FY24 Adopted Budget. On a continual basis, staff evaluates both revenues and expenditures. However, in most cases, only expenditure overages to a budget require an amendment.

H. [MOT 24-258](#) **A Motion to Approve the Bills in the Amount of \$13,601,791.68 from September 29, 2024, through November 2, 2024**

Overview:

Attached is the regular list of bills paid through the Village's accounts payable system from September 29, 2024, through November 2, 2024. Also attached is the October 2024 payroll summary report.

I. [ORD 24-134](#) **An Ordinance Updating and Replacing the Map Codified as Part of Section 15-1-26 of the Village Code to Reflect the Village's Current Time Restrictions, Time Limits, and Prohibited Parking Areas**

Overview:

Based on previous Transportation Commission recommendations and Board approval, staff presents the Village's daytime parking restrictions map to the Village Board for codification. This proposed map identifies all existing on-street daytime parking restrictions, inclusive of all approved changes to date.

- J. [RES 24-312](#) **A Resolution Approving an Amendment to the Independent Contractor Agreement with Cerniglia, Co. for 2024 Emergency Water and Sewer Repair Work to Increase the Not to Exceed Amount from \$40,000.00 to \$82,026.63 and Authorizing its Execution**

Overview:

On October 3, 2024, staff discovered that the restraining clamp on the transmission water main inside of the North Pumping Station had failed. The restraining clamp's purpose is to secure the water main to the interior pipelines. Without the restraining clamp, the water main can potentially shift or move out of place and cause major damage within minutes.

The transmission water main and clamp are original from 1962. Today, a direct replacement for the clamp cannot be purchased. Additionally, due to age and prolonged exposure to groundwater, the water main's condition is poor. For these reasons, the best approach is to replace the affected section of the water main and mechanically restrain it to the interior pipelines.

- K. [RES 24-316](#) **A Resolution Authorizing the Purchase of One 2025 Falcon 8-Ton Hot Patch Truck from Falcon Road Maintenance Equipment, LLC. of Freeland, Michigan through the NASPO ValuePoint Joint Purchasing Program in an Amount not to Exceed \$267,524.00 and Waiving the Village's Bid Process for the Purchase**

Overview:

The Fiscal Year 2024 Fleet Replacement Fund includes the replacement of one 2002 AZKO Hot Patch truck to be replaced with one 2025 Falcon 8-Ton Hot Patch Truck. This purchase will be made through the NASPO ValuePoint Joint Purchasing Program, an opportunity for governments to leverage and pool resources for better pricing.

- L. [RES 24-317](#) **A Resolution Approving the Purchase of 2,000 Tons of Rock Salt from Morton Salt, Inc. at \$62.98 Per Ton For the 2024/2025 Snow Season in an Amount Not to Exceed \$200,000.00 per the State of Illinois Joint Purchasing Program and Waiving the Village's Bidding Process for the Purchase**

Overview:

Rock salt is used as the principal deicer for snow and ice control in an effort to mitigate hazardous road conditions. The Village participates in the State of Illinois Joint Purchasing Program for materials and equipment commonly used by municipalities such as rock salt.

- M. [RES 24-320](#) **A Resolution Approving an Amendment to the Contractor Services Agreement with ADO Professional Solutions, Inc., DBA Lee Hecht Harrison Recruitment Solutions, to Change the Not to Exceed Amount from \$50,000.00 to \$60,000.00, and to Extend the Agreement to February 21, 2025 and Authorizing its Execution**

Overview:

The Village currently uses a temporary services agency to provide lobby desk coverage at Village Hall. While originally intended to be short-term in nature and approved under the Village Manager's spending authority, staff have identified a need for the temporary employee to remain with the Village through February 2025 until a permanent Welcome Center Coordinator and Customer Service Representative can be hired.

- N. [RES 24-331](#) **A Resolution Approving an Intergovernmental Agreement between the Villages of River Forest, Forest Park, and Oak Park for the Phase I Engineering Study of the Harlem Avenue Viaduct Project and Authorizing its Execution**

Overview:

River Forest received \$250,000 in State funds to complete the Phase I Engineering study for replacing the Harlem Avenue viaduct. River Forest previously received \$800,000 in federal funds and completed a phase I study but that study has not yet been approved by IDOT until all of the stakeholders (the three Villages, IDOT, Union Pacific, CTA, and Metra) can sign an agreement approving the project. These new funds and scope of work are intended to update the previous phase I study and do the work needed to obtain this approval from all the parties. River Forest is the lead agency and will oversee the design effort being done by H. W. Lochner. Design costs which exceed or are ineligible for the grant funds would be split between the Villages based on the property ownership under the bridge with Oak Park paying 50% of the costs and River Forest and Forest Park paying 25% each per the terms of the Intergovernmental Agreement.

- O. [RES 24-332](#) **A Resolution Approving an Independent Contractor Agreement with National Power Rodding Corporation for the 2024 Ridgeland Ave Sewer Siphon Cleaning & Inspection Project, in an Amount not to Exceed \$252,610 and Authorizing its Execution**

Overview:

Proposals were received on October 24th for the 2024 Ridgeland Ave Sewer Siphon Cleaning & Inspection Project. The only proposal was from National Power Rodding Corporation in the amount of \$439,455 which is over the budgeted amount. National Power Rodding submitted an alternate proposal which included the same scope of work in an amount of \$252,610. Staff recommends awarding a contract based on the alternate proposal amount of \$252,610. The project consists of cleaning and inspecting the sewer siphon east of Ridgeland Ave under I-290 and providing reports of CCTV and chamber inspections.

- P. [RES 24-333](#) **A Resolution Approving an Independent Contractor Agreement with ABM Industry Groups, LLC to Provide Building Maintenance Services at Village-owned Facilities in 2025 in an Amount Not to Exceed \$855,000.00 for 2025 and Authorizing its Execution**

Overview:

Building Maintenance services are currently provided by a private contractor for all Village-owned facilities. The current agreement expires December 31, 2024. Proposals were solicited for these services for a successor agreement in June 2024. This item proposes the execution of a five-year agreement between ABM Industry Groups, LLC and the Village for Building Maintenance services at all Village-owned facilities.

XIII. Regular Agenda

- Q. [ID 24-507](#) **A Presentation and Discussion of Alternative Response to Calls for Service Phase 2**

Overview:

Alternative Response to Calls for Service is a program designed to address the evolving community safety needs of the Village by providing an alternative response to calls for service beyond traditional Police, Fire, and Emergency Medical Services personnel. The Village Board of Trustees adopted Phase 1 of the Village's Alternative Response program on June 11, 2024, which focuses on providing an unarmed response to calls for service that may be unrelated to a mental or behavioral health crisis, follow-up care for calls for service with a mental or behavioral health component and rapid response to issued related to unhoused residents, traumatic community events, and other community needs with a mental or behavioral health component. The goal of Phase 2 of the Alternative Response program is to limit police involvement with 911 calls for service seeking mental and behavioral health support in alignment with the Community Emergency Services and Support Act (CESSA), the BerryDunn Community Safety Study, and the Village Manager's Alternative Response Task Force for Mental Health Crisis.

- R. [MOT 24-264](#) **A Motion to Adopt the Five-Year Capital Improvement Plan (2025-2029) as Reviewed and Discussed by the Village Board's Finance Committee on September 10, 2024, September 26, 2024 and October 15, 2024**

Overview:

The Finance Committee reviewed and discussed the Recommended Capital Improvement Plan for fiscal years 2025 through 2029. The first year of the CIP (FY25) will be incorporated into the FY25 operating budget, which, when adopted by the Board, will become the legal appropriations for the Village next fiscal year. The CIP for adoption under this agenda item will also serve as an important strategic planning document.

- S. [MOT 24-267](#) **A Motion by Trustees Robinson and Wesley to Discuss Village Board Support of the Oak Park River Forest Chamber of Commerce’s 2025 First Friday Street Festival Series and the Chamber’s Creation of the Oak Park Black and Latine Business Support Network**

Overview: Trustee Robinson has moved and Trustee Wesley has seconded, to add a discussion regarding the Village Board’s potential support of the Oak Park River Forest Chamber of Commerce’s 2025 First Friday Street Festival Series and the Chamber’s Creation of the Oak Park Black and Latine Business Support Network to the November 12, 2024 agenda.

XIV. Call to Board and Clerk

XV. Adjourn