



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Tuesday, August 5, 2025

6:30 PM

Room 201

Regular Meeting at 6:30 p.m., Council Chambers (Room 201)

The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are discussed. If you wish to provide public comment, complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers and present it to the Village Clerk at the Board table. When recognized, approach the podium and state your name first. If you wish to provide comment by virtual means, contact the Village Clerk's Office prior to 5:00 p.m. on the day of the meeting by calling 708-358-5670 or by email to publiccomment@oak-park.us. Your camera must remain on while speaking. Please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of a meeting for individuals to speak about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the Board. Non-agenda public comment is limited to 30 minutes with a limit of three minutes per person. If non-agenda public comment exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete. See instructions above on how to provide public comment.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items on which an individual may speak. In addition, the Village Board permits a maximum of five persons to speak on each side of any one topic which is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (). See instructions above on how to provide public comment.*

I. Call to Order

II. Roll Call

III. Agenda Approval

IV. Minutes

A. [MOT 25-225](#) **A Motion to Approve Minutes from the May 6 and May 13, 2025 Closed Session Meetings of the Village Board, not for public release.**

Overview: This is a motion to approve the official minutes of meetings of the May 6 and May 13, 2025 closed session meetings of the Village Board, which minutes are not subject to public release.

V. Non-Agenda Public Comment

VI. Proclamation

B. [MOT 25-221](#) **A Motion to Approve a Proclamation Honoring the 20th Anniversary of the South East Oak Park Community Organization (SEOPCO) on September 6th, 2025.**

Overview: This is a motion to approve Village President Vicki Scaman proclaiming September 6, 2025 SEOPCO Day.

C. [MOT 25-222](#) **A Motion to Approve a Proclamation in Observation of Women's Equality Day Annually on the 26th of August.**

Overview: This is a motion to approve Village President Vicki Scaman proclaiming Women's Equality Day annually on the 26th of August.

VII. Village Manager Reports

D. [ID 25-488](#) **Review of the Tentative Village Board Meeting Calendars for September, October, November 2025.**

Overview: Calendars are presented to the Board for the purpose of highlighting Special Meeting topics. These topics are based on adopted Village Board Goals and/or previous Village Board direction.

VIII. Village Board Committees

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

IX. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

E. [MOT 25-223](#)**Overview:****Board and Commission Information**

Aging in Communities | The Aging in Communities Commission was created to advise the Village Board in its efforts to address the evolving needs and interests of our changing demographic and to develop a community-wide lens to identify not just a set of plans, programs, procedures, and services but also an inclusive awareness and approach that facilitates livability for everyone.

Building Codes Advisory Commission | The Building Codes Advisory Commission advises and makes recommendations on model code amendments, updates and interpretations to the Village of Oak Park's Chief Building Official, and serves as the Building Codes Board of Appeals.

Citizen Involvement Commission | The Citizen Involvement Commission was established in order to foster citizen participation in the various boards, commissions, and committees of the Village of Oak Park, and also to encourage citizen participation in government and related activities.

Transportation Commission | The Transportation Commission hears parking and traffic concerns and makes recommendations for improved parking and traffic conditions, the administration and enforcement of traffic regulations, and public education about traffic safety.

X. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

F. [ID 25-484](#)**Board and Commission Vacancy Report for August 5, 2025****Overview:**

This report lists the expected number of members, current number of members seated, and number of active vacancies for the Village's 18 citizen boards and commissions. There are currently 16 vacancies.

XI. Consent Agenda**G. [MOT 25-205](#)****A Motion to Approve the Bills in the Amount of \$6,466,300.86 from June 29, through August 2, 2025****Overview:**

A Motion to Approve the Bills in the Amount of \$6,466,300.86 from June 29, 2025, through August 2, 2025. Also attached is the July 2025 payroll summary report.

H. [MOT 25-208](#)**A Motion to Approve the May 2025 Monthly Treasurer's Report for All Funds****Overview:**

Approval of the May 2025 Monthly Treasurer's Report for All Funds

- I. [MOT 25-226](#) **Adoption of the Property Tax Levy Policy**
Overview: **Adoption of the Property Tax Levy Policy.**
- J. [ORD 25-159](#) **An Ordinance to Adopt a 1% Grocery Tax to Replace the Discontinued State Grocery Tax**
Overview: This is an ordinance approving the adoption of a 1% grocery tax to replace the discontinued grocery tax by the State.
- K. [RES 25-233](#) **A Resolution Approving a Second Amendment to the Professional Services Agreement with Terra Engineering, Ltd. for the Design of the Oak Park Avenue Streetscape and Utility Projects to Change the not to Exceed Amount from \$1,121,790 to \$1,469,477 and Authorizing its Execution**
Overview: The Village has been working with Terra Engineering for the phase II design of the Oak Park Avenue Streetscape and Utility Project. The project construction was deferred from 2025 to 2026 since only one bid was received which was over the budgeted amount. As discussed at the February 18, 2025 Board meeting, Terra has been working to redesign the project in order to reduce the cost of the construction project. This additional work amounts to \$347,687 and adjusts the contract from \$1,121,790 to \$1,469,477.
- L. [RES 25-242](#) **A Resolution Ratifying the Renewal of a Professional Services Agreement with Metro Strategies Group, LLC to Provide Grant Services in an Amount Not to Exceed \$100,000 for a One (1) Year Term and Authorizing its Execution**
Overview: Staff requests that the Village Board ratify the execution of the Renewal of the Professional Services Agreement with Metro Strategies Group, LLC, to provide grant services for the Village.
- M. [RES 25-245](#) **A Resolution Approving a Contract with Maintenance Coatings Co. for the 2025 Bike Boulevard Project, in an Amount Not to Exceed \$809,903 and Authorizing its Execution**
Overview: Competitive bids were opened on July 24, 2025, for the 2025 Bike Boulevard Project. Three contractors picked up proposal documents, and two bids were received. The low responsible bid was submitted by Maintenance Coatings Co. in an amount of \$809,903. The work includes pavement markings and signage to create Neighborhood Greenways/Bike Boulevards at a variety of locations in the Village. A separate contract will be bid out for work associated with speed cushions, flashing beacons, concrete items, and other physical improvements associated with the Neighborhood Greenways.

- N. [RES 25-246](#) **A Resolution Approving an Independent Contractor Agreement with Garland/DBS, Inc. for PWC Floor Sealing through Omnia Partners Master Intergovernmental Cooperative Purchasing Agreement (Micpa) #PW1925 in an Amount not to Exceed \$126,192.00, Authorizing its Execution and Waiving the Village's Bid Process for the Agreement**
- Overview: This project entails the installation of a traffic coating membrane in designated sections of the first-floor vehicle storage area at the Public Works Center (PWC). The coating is necessary to mitigate water intrusion into the lower level caused by operations on the first-floor, and to enhance the facility's structural integrity and long-term durability.
- O. [RES 25-247](#) **A Resolution Authorizing the Village Manager to Execute A Lease for 1010 Lake Street for use by the Office of Economic Vitality**
- Overview: The Village negotiated a Letter of Intent (LOI) to lease 1,737 square feet of office space at 1010 W. Lake Street for the Office of Economic Vitality. The landlord is preparing a formal lease agreement consistent with the deal terms outlined in the term sheet.
- P. [RES 25-250](#) **A Resolution Approving Amendments to Appendix VII ("Appointee Pay Plan Schedule") of the Village of Oak Park Personnel Manual**
- Overview: The Village of Oak Park Personnel Manual includes personnel policies that set expectations for employee and management responsibilities, ensure employees are treated in a fair and consistent manner, inform employees of their rights and benefits, and comply with State and Federal regulations. Staff regularly review the Personnel Manual and make periodic updates to ensure the Village complies with applicable laws and the policy manual is consistent with the Village's authorized budget. Appendix VII has been updated to reflect changes to the classifications for seven senior positions in Fiscal Year 2025.
- Q. [RES 25-251](#) **A Resolution to Approve an Amended Agreement with Housing Forward for Emergency Shelter Operating Costs at 112 S. Humphrey Ave. Oak Park, IL**
- Overview: As the Village continues to evolve its response to support unhoused residents, Housing Forward is requesting an amendment to the original agreement to include capital improvements in addition to operational costs of the new emergency shelter located at 112 S. Humphrey Avenue, Oak Park, IL.

XII. Regular Agenda

- R. [ID 25-448](#) Fiscal Year 2026 Budget Kickoff Presentation

Introduction

Overview:

As part of the annual budget process, the Village Board holds a preliminary budget kickoff meeting in advance of the Village Manager presenting a draft recommended FY26 budget in late September/early October. This session provides an opportunity for the Budget Team to communicate a high-level overview of some selected major revenues and other relevant financial data. Also presented will be a tentative timeline for the development of the budget document, along with some general parameters for the budgeting process.

- S. [RES 25-238](#) **A Resolution Approving a Professional Services Agreement with Opticos Design, Inc., to lead an update to the Zoning Ordinance supporting the Strategic Vision for Housing Plan and Missing Middle Housing Initiatives**

Overview:

The Development Services Department requested proposals for an update to the Zoning Ordinance relative to housing initiatives identified within the Strategic Vision for Housing Plan. Opticos Design, Inc. was selected to assist the Village with this project.

- T. [RES 25-249](#) **A Resolution Approving an Economic Incentive and Redevelopment Agreement Between the Village of Oak Park and 1144 Lake Street, LLC and Authorizing Its Execution**

Overview:

This is a resolution approving an economic incentive agreement with 1144 Lake Street, LLC

- U. [ID 25-467](#) **A Presentation and Discussion on the Oak Park Avenue Streetscape Project**

Overview:

In February, the Village Board rejected the one bid of \$22,777,278 for the project, which was over the budgeted amount of \$18,000,000, and deferred the project to 2026 construction. Since that time, Village staff and Terra Engineering have been working to revise the design so that the proposed project is in alignment with the previously approved budgeted amount. The consultant and staff will present the updated scope, cost, and schedule for the project in order to meet this goal.

- V. [MOT 25-219](#) **A Motion made by Trustee Leving Jacobson and Seconded by Trustee Enyia to Exercise the Termination Provision under the Flock Contract**

Overview:

This is a motion made by Trustee Leving Jacobson and seconded by Trustee Enyia to exercise the termination for convenience provision in the Flock contract.

- W. [MOT 25-227](#) **A Motion made by Trustee Taglia and Seconded by Trustee Wesley to Temporarily Deactivate our Flock ALPR's in Oak Park for a Period not to exceed 90 Days from our August 5th, 2025 Board Meeting**
- Overview: This is a motion made by Trustee Taglia and seconded by Trustee Wesley to temporarily deactivate our Flock ALPR's in Oak Park for a period not to exceed 90 days from our August 5th, 2025 board meeting, subject to the following tasks/inputs being completed in the interim.

XIII. Call to Board and Clerk

XIV. Adjourn