



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, August 2, 2021

6:30 PM

Village Hall

A Regular Meeting is being conducted remotely at 6:30 p.m. with live audio available and optional video. The Village Board is expected to adjourn immediately into Executive Session at 6:30 p.m. and is expected to return to the Regular Meeting at 7:30 p.m. The meeting will be streamed live and archived online for on-demand viewing at www.oak-park.us/boardtv as well as cablecast on VOP-TV, which is available to Comcast subscribers on channel 6 and ATT Uverse subscribers on channel 99. Remote Meetings of the Oak Park Village Board of Trustees is authorized pursuant to Section 7 (e) of the Open Meetings Act. The Village President has determined that an in-person meeting is not practical or prudent due to the COVID-19 outbreak during the Governor's disaster proclamation. It is also not feasible to have a person present at the Board's regular meeting location due to public safety concerns related to the COVID-19 outbreak.

The President and Board of Trustees welcome your statement into the public record of a meeting. Public statements of up to three minutes will be allowed during Non-Agenda public comment or Agenda public comment, as an individual designates. Please follow the instructions to participate remotely. You may also communicate with the Village Board at 708.358.5784 or email board@oak-park.us. Questions regarding public comment can be direct to 708-358.5672 or email clerk@oak-park.us

Instructions for Non-Agenda Public Comment

Non-Agenda public comment is a time set aside at the beginning of each Village Board meeting for public statements about an issue or concern that is not on that meeting's agenda. Send a request to state your comments during the virtual meeting by 5pm the day of the Village Board meeting to publiccomment@oak-park.us. If email is not an option, call the Village Clerks Office by 5 pm prior to the meeting at 708-358-5660. You will be sent instructions on how to participate during the virtual meeting. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per statement. If comment requests exceed 30 minutes, public comment will resume after the items listed under the agenda are complete.

Instructions for remote Agenda Public Comment

Public statements will be allowed for an agenda item. Individuals are asked to email a request to speak during the virtual meeting to publiccomment@oak-park.us, no later than 5 p.m. prior to the start of the meeting. Instructions will be sent to you regarding participation. If email is not an option, call the Village Clerks Office by 5 pm prior to the meeting at 708-358-5660. The Village Board permits a maximum of five statements for each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with () on the agenda.*

I. Call to Order**II. Roll Call****III. Consideration of Motion to Adjourn to Executive Session to Discuss Collective Bargaining & Pending Litigation****IV. Adjourn Executive Session****V. Reconvene to Regular Meeting****VI. Roll Call****VII. Agenda Approval****VIII. Minutes**

- A. [MOT 21-83](#) **Motion to Approve Minutes from Regular Remote Meeting of July 19, 2021 and Special Remote Meeting of July 26, 2021 of the Village Board.**

Overview: This is a motion to approve the official minutes of meetings of the Village Board.

IX. Non-Agenda Public Comment**X. Proclamation**

- B. [RES 21-192](#) **A Resolution in Appreciation of Village Manager Cara Pavlicek**

Overview: Village Manager Cara Pavlicek announced her resignation effective Friday August 20, 2021.

XI. Village Manager Reports

- C. [MOT 21-77](#) **A Motion to Approve the Unaudited Year-to-Date Quarterly Financial Report as of June 30, 2021**

Overview: On a quarterly basis, the Finance Department prepares and provides a quarterly financial report to Village Management and the Village Board which assesses year-to-date revenues and expenditures.

- D. [ID 21-236](#) **Review of the Revised Village Board Meeting Calendars for August, September, October, November and December 2021.**

Overview:

Per the Village Board's protocols, at the first regular meeting of the month the Village Board will review their upcoming meeting schedule. Given that the budget process is underway, additional months are shown to give the Village Board an idea as to how the budget meetings are scheduled.

XII. Village Board Committees & Trustee Liaison Commission Reports

This section is intended to be informational.

XIII. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- E. [ID 21-235](#) **Board & Commission Vacancy Report for August 2, 2021.**

XIV. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

- F. [ID 21-237](#) **Motion to Consent to the Village President's Appointment of:**
Citizen Involvement Commission - Jill Eid, Appoint as Member
Environment & Energy Commission - Cassandra West, Appoint as Member
Environment & Energy Commission - Liz Lukehart, Appoint as Member
Historic Preservation Commission - Asha Andriana, Appoint as Member
Historic Preservation Commission - Nicole Alfred-Napper, Appoint as Member

XV. Consent Agenda

- G. [RES 21-151](#) **A Resolution Approving the Renewal of the Contractor Services Agreement with Occupational Health Centers of Illinois, P.C. d/b/a Concentra Medical Centers and Authorizing its Execution.**

Overview:

Staff is seeking the renewal of the Contractor Services Agreement with Occupational Health Centers of Illinois, P.C. d/b/a Concentra Medical Centers. The Village has received high-quality and responsive occupational health services from Concentra Medical Centers. Costs associated with the use of Concentra Medical Centers are reasonable and customary for the industry.

- H. [RES 21-185](#) **A Resolution Approving Amendments to Appendix I (“Job Class and FLSA Status”) and Appendix VII (“Appointee Pay Plan Schedule”) of the Village of Oak Park Personnel Manual**
- Overview:** Revisions to Appendix I (“Job Class and FLSA Status”) and Appendix VII (“Appointee Pay Plan Schedule”) to update the Pay Ratings for Exempt positions within the Engineering Division of the Public Works Department in accordance with Pay Range Market Analysis. The revisions also include the addition of two new positions within the Public Health Department: Environmental Health Supervisor and Health Education Manager.
- I. [RES 21-163](#) **A Resolution to Approve and Consent to the Class 7C Incentive Application of Mosaic Counseling and Wellness for the Property Located at 213-215 Harrison Street Consistent with the Recommendation of the Oak Park Economic Development Corporation (Oak Park EDC)**
- Overview:** Mosaic Counseling and Wellness has requested, through the Oak Park Economic Development Corporation (“OPEDC”), the Village’s support for its application seeking a Cook County Class 7(c) Property Tax Incentive for the property at 213-215 Harrison Street. It is estimated that if approved, this property tax incentive would yield the new owners of this property \$120,250 in reduced taxes over the programs five year period.
- J. [RES 21-170](#) **A Resolution Approving an Extension of the Professional Services Agreement and Software License and Support Agreement Between Passport Labs, Inc., a Division of Passport Parking, and the Village of Oak Park through December 31, 2021, and Authorizing Its Execution**
- Overview:** Passport is the Village’s provider for the unified parking citation, permit management system, and processing technology for all Village parking permitting, parking passes, vehicle sticker licensing, mobile parking payment, enforcement, and adjudication services. The initial three (3) year term of the Village’s agreement with Passport Parking is set to expire on September 6, 2021. To allow adequate time for contract renewal negotiations, staff is requesting a 115-day extension of the agreement for the term of September 7, 2021, through December 31, 2021.

- K. [RES 21-171](#) **A Resolution Approving the Final Program Year 2021 Action Plan for Federal Community Development Block Grants Funds and Submitting this Plan to the U.S. Department of Housing and Urban Development****
- Overview:** The Program Year (PY) 2021 Action Plan is part of the five-year PY 2020-2024 Consolidated Plan for Housing and Community Development (“Con Plan”), which guides decisions for allocating Community Development Block Grant (“CDBG”) funds. On June 21, 2021, the Village Board approved and released the Draft PY 2021 Draft Action Plan for a 30-day comment period that received no comments. The Board is now being asked to approve the Final PY 2021 Action Plan and allow the Village Manager to submit the Plan to the U.S. Department of Housing and Urban Development.
- L. [RES 21-175](#) **A Resolution Approving the Renewal of the Independent Contractor Agreement with Waste Management of Illinois, Inc. for Village Wide Street Sweeping Services in an Amount Not to Exceed \$110,000.00 and Authorizing its Execution.****
- Overview:** The Department of Public Works is responsible for Street Sweeping all Village Streets. To assist in this effort, a contractor is utilized. Waste Management performed this work over the last two years after a competitive bidding process. This item would renew the agreement as the second of two possible one-year renewals.
- M. [RES 21-169](#) **A Resolution Authorizing A Single Family Housing Rehabilitation Loan, A Lead Hazard Reduction Grant And An Energy Efficiency Grant (SFR-090)****
- Overview:** The purpose of the Single Family Housing Rehabilitation (SFR) Loan Program is to address and correct deteriorated and blighted homes throughout the village. The eligible homeowners are requesting a deferred loan of \$21,830.00, a lead hazard reduction grant of \$24,450.00, and an energy efficiency grant of \$2,800 from the Village.
- N. [RES 21-177](#) **A Resolution Approving an Intergovernmental Agreement between the Chicago Transit Authority and the Village of Oak Park for Special Transit Police Detail Services and Authorizing its Execution****
- Overview:** Since 1990 the Village and CTA have entered into yearly Intergovernmental Agreements to provide for sworn Oak Park Police Officers to work off-duty hours on CTA Rapid Transit lines and bus routes. The Agreement is a three-year extension of an initiative that is consistent with the Village’s commitment to public safety and is beneficial to our residents.

- O. [RES 21-178](#) **A Resolution Approving an Independent Contractor Agreement with Construction by Camco, Inc. for the 2021 CDBG Water Service Line Replacement Program in an Amount Not to Exceed \$50,000.00 and Authorizing its Execution**

Overview:

This project includes the replacement of the private property portion of potable lead water service lines at pre-approved locations in the village. Community Development Block Grant (CDBG) Funds will be utilized to complete the work at qualifying properties meeting the “below median income” requirements. The low responsible bidder was Construction by Camco, Inc.

- P. [RES 21-186](#) **A Resolution Approving an Extension of the Second Amended and Restated Operating Agreement with the Oak Park Economic Development Corporation (Oak Park EDC) and Authorizing its Execution**

Overview:

The Operating Agreement with Oak Park EDC is scheduled to expire on August 31, 2021. In order to align the scope of work contained in the contract operating with the Board Goals and to obtain input from the business community regarding Covid 19 recovery needs, staff is requesting an extension of the agreement until December 31, 2021.

- Q. [RES 21-187](#) **A Resolution Approving a Purchase Price Agreement with Streicher’s, Inc. for Full-Face Respirators and Filters in an Amount Not to Exceed \$49,830 in Fiscal Year 2021 and Authorizing its Execution**

Overview:

It is the policy of the Department to provide for the protection of members in an incident involving nuclear, biological, or chemical weapons.

- R. [RES 21-183](#) **A Resolution Authorizing the Execution of a Settlement Agreement in United States District Court for the Northern District of Illinois Case Number 2017 CV 6592**

Overview:

It is requested that the Village Board authorize the execution of a settlement agreement in United States District Court for the Northern District of Illinois Case Number 2017 CV 6592

- S. [RES 21-188](#) **A Resolution Approving the Renewal of the Power Supply Agreement with MC-Squared Energy Services, LLC for the Oak Park Community Choice Aggregation Program Through May 31, 2022 Inclusive of the .3¢/kWh to Support Sustainability and Renewable Energy Projects within the Village and Authorizing its Execution**

Overview:

Staff is seeking approval on extending the existing contract with Community Choice Aggregation program (CCA) energy supplier MC-Squared Energy Services, LLC (MC2). The current contract expires at the end of October 2021. The Village has contracted with the Illinois Community Choice Aggregation Network (ICCAN) Principal, Mark Pruitt, for technical services related to the Village's administration of the CCA. Principal Pruitt presented at the July 26, 2021 Village Board meeting and provided an overview and recommendation based on market and regulatory factors.

- T. [MOT 21-80](#) **A Motion to Concur with the Transportation Commission's Recommendation to Replace the Fenwick High School On-Street Student Permit Parking Restrictions with Open Parking with Daytime Restrictions Consistent with Adjacent Blocks**

Overview:

With the completion of its five-story parking garage, located at 505 Washington Blvd., Fenwick High School will no longer need on-street parking for its students. To improve parking options for residents and prevent students from parking on residential streets, the Transportation Commission recommends changes to parking restrictions on Pleasant Street, Randolph Street, Washington Boulevard, and Adams Street.

- U. [MOT 21-81](#) **A Motion to Approve the Bills in the amount of \$2,173,648.05 from July 10, 2021, through July 22, 2021**

Overview:

Attached is the regular list of bills paid through the Village's accounts payable (AP) system for the period beginning July 10, 2021, through July 22, 2021.

- V. [RES 21-193](#) **A Resolution Approving a Nursing Services Agreement with Patrice Steurer, R.N., in an Amount Not to Exceed \$35,000 and Authorizing its Execution**

Overview:

This position is required to perform all communicable disease control activities as required of a certified local health department in Illinois. The Village annually contracts with a nurse to perform this work.

- W. [RES 21-194](#) **A Resolution Approving a Nursing Services Agreement with Kathleen Monty, R.N., in an Amount Not to Exceed \$35,000 and Authorizing its Execution**

Overview:

This position is required to perform all communicable disease control activities as required of a certified local health department in Illinois. The Village annually contracts with a nurse to perform this work.

XVI. Regular Agenda**X. [ORD 21-42](#) An Ordinance Amending the Fiscal Year 2021 Annual Budget****Overview:**

This is a special budget amendment to request appropriate of funds related to recent approval of a successor collective bargaining agreement as well as the addition of certain full time positions to be filled prior to fiscal year end.

Y. [ID 21-198](#) Discussion regarding next steps to select a Third-Party Consultants to Serve as an Independent Facilitator Related to the Village Board Community Safety Goals**Overview:**

A Request for Proposals (RFP) for professional services was issued related to many aspects of the Community Safety Board Goals. Two (2) firms were invited to interview with the Village Board at the July 12, 2021, Board meeting. This meeting will be for discussion regarding the previously interviewed firms and next steps in the process.

XVII. Call to Board and Clerk**XVIII. Adjourn**