



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, September 16, 2024

6:30 PM

Village Hall

A Special Meeting will start at 6:30 p.m., to begin in Council Chambers (Room 201). The Village Board is expected to adjourn immediately into Executive Session and move to Room 130. The Board will reconvene the Special Meeting at 7:00 p.m. in Council Chambers (Room 201).

The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are discussed. If you wish to provide public comment, complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers and present it to the Village Clerk at the Board table. When recognized, approach the podium and state your name first. If you wish to provide comment by virtual means, contact the Village Clerk's Office prior to 5:00 p.m. on the day of the meeting by calling 708-358-5670 or by email to publiccomment@oak-park.us. Your camera must remain on while speaking. Please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of a meeting for individuals to speak about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the Board. Non-agenda public comment is limited to 30 minutes with a limit of three minutes per person. If non-agenda public comment exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete. See instructions above on how to provide public comment.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items on which an individual may speak. In addition, the Village Board permits a maximum of five persons to speak on each side of any one topic which is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (). See instructions above on how to provide public comment.*

I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Executive Session to Discuss Property Acquisition

IV. Adjourn Executive Session

V. Reconvene to Regular Meeting in Council Chambers and Call to Order

VI. Roll Call

VII. Agenda Approval

VIII. Minutes

- A. [MOT 24-233](#) **A Motion to Approve Minutes from the August 27th, 2024 Regular Meeting of the Village Board**

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

IX. Non-Agenda Public Comment

X. Proclamation

- B. [MOT 24-220](#) **A Motion to Approve a Proclamation Recognizing Hispanic Heritage Month**

Overview:

This is a motion to approve a proclamation by Village President Scaman recognizing Hispanic Heritage Month.

- C. [MOT 24-222](#) **A Motion to Approve a Proclamation Recognizing the Centennial Anniversary of the League of Women Voters - OPRF Chapter**

Overview:

This is a motion to approve a proclamation by Village President Scaman recognizing the centennial anniversary of the League of Women Voters - OPRF Chapter.

- D. [MOT 24-231](#) **A Motion to Approve a Proclamation Recognizing National Hunger Action Month**

Overview:

This is a motion to approve a proclamation by Village President Scaman recognizing National Hunger Action Month.

XI. Village Manager Reports

XII. Village Board Committees & Trustee Liaison Commission Reports

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XIII. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizen Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- E. [ID 24-450](#) Board and Commission Vacancy Report for September 16, 2024

XIV. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizen Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

- F. [MOT 24-234](#) **A Motion to Consent to the Village President's Appointment of:**
Board of Health - Susanne Feeney, Appoint as Commissioner
Environment & Energy Commission - Kathleen Odell, Appoint as Commissioner
Environment & Energy Commission - Darryl Baker, Appoint as Commissioner
Plan Commission - Holly Bruce, Appoint as Commissioner

XV. Consent Agenda

- G. [MOT 24-209](#) **A Motion to Approve the April 2024 Monthly Treasurer's Report for All Funds**
Overview: The unaudited April 30, 2024, report is presented pursuant to 65 ILCS 5/3.1-35-45, summarizing the Village's cash and investment balances.
- H. [MOT 24-211](#) **A Motion to Approve the May 2024 Monthly Treasurer's Report for All Funds**
Overview: The unaudited May 31, 2024, report is presented pursuant to 65 ILCS 5/3.1-35-45, summarizing the Village's cash and investment balances.
- I. [MOT 24-217](#) **A Motion to Approve the Bills in the Amount of \$6,378,563.71 from August 4, 2024, through August 31, 2024**
Overview: Attached is the regular list of bills paid through the Village's accounts payable system from August 4, 2024, through August 31, 2024. Also attached is the August 2024 payroll summary report.
- J. [ORD 24-149](#) **An Ordinance Authorizing the Sale of Surplus Vehicles and Equipment Owned by the Village of Oak Park**
Overview: Village departments have vehicles and equipment that may be disposed of once they are no longer usable to the Village. These vehicles and equipment will be reassigned, sold at auction, traded in, consigned, or disposed of as scrap.

- K.** [RES 24-135](#) **A Resolution Authorizing the Execution of an Agreement with AKA Comp Solutions to Acquire Three R760XD2 Network Video Recorders (NVRs) in the Amount of \$63,161.40.**
- Overview: The Village of Oak Park’s current Network Video Recorders (NVRs) for the facility security system have reached their end of life. The Information Technology (IT) department requests that the Village Board approve and authorize an agreement with AKA Comp Solutions to acquire three R760XD2 NVRs in the amount of \$63,161.40.
- L.** [RES 24-286](#) **Resolutions Approving the Subrecipient Program Year 2024 Community Development Block Grant Agreements and Authorizing their Execution**
- Overview: As an entitlement community, the Village of Oak Park receives an annual Community Development Block Grant (CDBG) allocation from the U.S. Department of Housing and Urban Development (HUD) and uses the funds for a variety of locally-determined projects. The Village has partnered with local non-profits to disburse the Village’s CDBG allocation under the public services, public facility improvement, and administration line items. Staff seeks Board approval to enter into agreements with the selected grantees.
- M.** [RES 24-287](#) **A Resolution Approving an Amendment to the Independent Contractor Agreement with Xtreme Fire Protection, LLC for Annual Inspection and Repair Services of Fire Sprinkler Systems at Village Facilities to Increase the Not to Exceed Amount for Fiscal Year 2024 from \$50,463.63 to \$60,000.00 and Authorizing its Execution**
- Overview: Fire sprinkler systems in Village-owned buildings require annual testing and inspection. This includes fire sprinkler systems at Village Hall, the Public Works Center, the three (3) fire stations, and three (3) Village-owned parking garages. This amendment is for additional funds to complete necessary unforeseen repairs to the Village Hall IT server room sprinkler system.
- N.** [RES 24-288](#) **A Resolution Approving a Second Amendment to the Renewal of the Independent Contractor Agreement with South West Industries, Inc. d/b/a Anderson Elevator Co. to Provide Elevator Maintenance and Repair Services at Village-Owned Facilities to Increase the Not to Exceed Amount for Fiscal Year 2024 from \$56,000.00 to \$66,000.00 and Authorizing Its Execution**
- Overview: This second amendment provides for an increased not-to-exceed agreement amount with Anderson Elevator Co. for emergency repairs to the Village Hall main elevator and any future unforeseen repairs that may be needed at all locations through the remainder of 2024.

- O. [RES 24-289](#) **A Resolution Approving the Purchase of Ten (10) 2025 Ford Utility Hybrid Police Interceptor Vehicles with Police Package from Currie Motors of Frankfort, Illinois, in an Amount Not to Exceed \$513,534.00 and Waiving the Village's Bid Process for the Purchase**

Overview:

The Fiscal Year 2024 Fleet Replacement Fund includes the replacement of Twelve (12) Police vehicles. Ten (10) of the vehicles are planned for replacement with 2025 Ford Utility Hybrid Police Interceptor Vehicles with Police Package.

These units were procured from a long-standing Ford order through Currie Motors of Frankfort. As vehicles are built, they are distributed to dealers nationwide with existing orders.

These units will be assigned to the Police Department's highest fuel users, giving the Village the best return on investment. This purchase will also allow the Village to remove ten (10) of the older, less efficient units from the fleet and continue efforts to transition away from solely internal combustion-powered vehicles.

XVI. Regular Agenda for Items Pursuant to Village Code Chapter 3 Alcoholic Liquor Dealers or Related

- P. [ORD 24-151](#) **An Ordinance Amending Chapter 3 ("Alcoholic Liquor Dealers"), Article 8 ("List of Licenses for Each License Class"), Section 3-8-1 ("Number of Licenses Permitted to be Issued Per License Class") and Section 3-8-2 ("Licenses by Name and Address Per License") of the Oak Park Village Code for the Issuance of a Restaurant Class B-6 Liquor License to C. Parlato, LLC, DBA Ciro**

Overview:

The proposed Ordinance grants a Restaurant Class B-6 liquor license to C. Parlato, LLC DBA Ciro.

- Q. [ORD 24-152](#) **An Ordinance Amending Chapter 3 ("Alcoholic Liquor Dealers"), Article 1 ("General Provisions"), Section 3-1-1 ("Definitions"), Article 4 ("Term and Classification"), and Section 3-4-2 ("Classification and Number of Liquor Licenses and Fees") of the Oak Park Village Code to Create a Class D-19 Arts and Crafts Establishment Liquor License**

Overview:

The proposed Ordinance creates a new Class D-19 Arts and Crafts Establishment Liquor License Classification.

XVII. Regular Agenda

- R. [RES 24-294](#) A Resolution Approving an Intergovernmental Agreement Between the Village of Oak Park and the Oak Park Township to Participate in the Township’s Youth Engagement Program**
- Overview:** Village staff have been working in collaboration with representatives from the Oak Park Township to reengage in an Intergovernmental Agreement (“IGA”) between the Village and the Township for the purpose of participating in the Township’s Youth Engagement Program (“YEP”). The Youth Engagement Program offers a variety of free services to support the mental health and wellness of youth ages 6-18 and has strong programmatic alignment with the Village’s Alternative Response for Calls to Service pilot program.
- S. [MOT 24-230](#) A Motion to Concur with the Transportation Commission’s Recommendations for Traffic Calming at the 600 block of Gunderson Avenue**
- Overview:** At the April 8th, 2024 Transportation Commission (TC) meeting, the TC reviewed a traffic calming petition for the 600 block of Gunderson Avenue. The TC recommended deploying temporary speed radar feedback signs on an interim basis and installing paint and post bump-outs at the intersection of Gunderson Avenue and Adams Street. Staff does not support the Commission’s recommendation to install paint and post bump-outs. Pending Village Board concurrence, staff would include this work as part of the upcoming Resurfacing of Various Streets project.
- T. [RES 24-258](#) A Resolution to Approve the Community Development Block Grant (CDBG) Energy Efficiency Program in Program Year 2024 Beginning October 1, 2024**
- Overview:** Staff seeks approval of the Community Development Block Grant (CDBG) Energy Efficiency Program Guidelines to start a new energy efficiency grant program for households with low and moderate incomes.
- U. [RES 24-285](#) A Resolution Approving the Village of Oak Park’s Housing Trust Fund Program Guidelines**
- Overview:** Staff has developed program guidelines for operation of the Housing Trust Fund.
- Recommendation**
- V. [ORD 24-150](#) An Ordinance Waiving the Inspection Fee for Newly Installed Water Meters Through the Lead-Line Replacement Program for Low- to Moderate-Income Homeowners**

XVIII. Call to Board and Clerk

XIX. Adjourn