



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Minutes

President and Board of Trustees

Monday, September 16, 2024

6:30 PM

Village Hall

I. Call to Order

Village President Vicki Scaman called the Special Meeting to order at 6:33 P.M.

II. Roll Call

Trustee Enyia joined via remote participation per Village policy. Trustee Wesley joined the meeting at 6:39 P.M. Trustee Straw joined during Executive Session.

Present: 5 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, and Village Trustee Robinson

Absent: 2 - Village Trustee Straw, and Village Trustee Wesley

III. Consideration of Motion to Adjourn to Executive Session to Discuss Property Acquisition

It was moved by Trustee Robinson, seconded by Trustee Buchanan, to Adjourn to Executive Session. The motion was approved. The roll call on the vote was as follows:

AYES: 5 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, and Village Trustee Robinson

NAYS: 0

ABSENT: 2 - Village Trustee Straw, and Village Trustee Wesley

V. Reconvene to Regular Meeting in Council Chambers and Call to Order

The Special Meeting reconvened at 7:20 P.M.

VI. Roll Call

Present: 7 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, Village Trustee Robinson, Village Trustee Straw, and Village Trustee Wesley

Absent: 0

VII. Agenda Approval

President Scaman moved Item L from Consent to Regular Agenda.

It was moved by Trustee Wesley, seconded by Trustee Straw, to approve the

Agenda as amended. The motion was approved. The roll call on the vote was as follows:

AYES: 7 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, Village Trustee Robinson, Village Trustee Straw, and Village Trustee Wesley

NAYS: 0

ABSENT: 0

VIII. Minutes

A. [MOT 24-233](#) A Motion to Approve Minutes from the August 27th, 2024 Regular Meeting of the Village Board

It was moved by Trustee Wesley, seconded by Trustee Robinson, to approve the Minutes. The motion was approved. The roll call on the vote was as follows:

AYES: 7 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, Village Trustee Robinson, Village Trustee Straw, and Village Trustee Wesley

NAYS: 0

ABSENT: 0

IX. Non-Agenda Public Comment

There was no public comment.

X. Proclamation

B. [MOT 24-220](#) A Motion to Approve a Proclamation Recognizing Hispanic Heritage Month

Trustee Robinson read the Proclamation into the record. President Scaman said we look forward to the events that are planned.

It was moved by Trustee Robinson, seconded by Trustee Straw, that this Motion be approved. The motion was approved. The roll call on the vote was as follows:

AYES: 7 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, Village Trustee Robinson, Village Trustee Straw, and Village Trustee Wesley

NAYS: 0

ABSENT: 0

C. [MOT 24-222](#) A Motion to Approve a Proclamation Recognizing the Centennial Anniversary of the League of Women Voters - OPRF Chapter

President Scaman and Trustee Buchanan read the Proclamation into the record. Centennial Gala Co-Chair Joan Petertil accepted the proclamation and presented additional information. President Scaman said she looks forward to being an honorary co-chair at their event.

It was moved by Trustee Buchanan, seconded by Trustee Enyia, that this Motion be approved. The motion was approved. The roll call on the vote was as follows:

AYES: 7 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, Village Trustee Robinson, Village Trustee Straw, and Village Trustee Wesley

NAYS: 0

ABSENT: 0

D. [MOT 24-231](#) A Motion to Approve a Proclamation Recognizing National Hunger Action Month

Trustee Enyia read the Proclamation into the record.

Beyond Hunger Board Member Susie Goldschmidt accepted the Proclamation and thanked the Village.

It was moved by Trustee Wesley, seconded by Trustee Straw, that this Motion be approved. The motion was approved. The roll call on the vote was as follows:

AYES: 7 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, Village Trustee Robinson, Village Trustee Straw, and Village Trustee Wesley

NAYS: 0

ABSENT: 0

XI. Village Manager Reports

Village Manager Kevin Jackson presented the first-ever Rising STAR (Service Together Achieves Results) Award to Kavi Lillis for assisting the Village Clerk's Office with the planning and execution of a community clean-up day on April 13. Village Clerk Christina Waters provided additional information about the clean-up day. Kavi accepted the award and made remarks.

XII. Village Board Committees & Trustee Liaison Commission Reports

Trustee Buchanan said she attended the Farmers' Market Commission meeting last week and acknowledged the hard work of the volunteer commissioners.

XIII. Citizen Commission Vacancies

E. [ID 24-450](#) Board and Commission Vacancy Report for September 16, 2024

There were no comments.

XIV. Citizen Commission Appointments, Reappointments and Chair Appointments

- F. [MOT 24-234](#) **A Motion to Consent to the Village President's Appointment of:**
Board of Health - Susanne Feeney, Appoint as Commissioner
Environment & Energy Commission - Kathleen Odell, Appoint as Commissioner
Environment & Energy Commission - Darryl Baker, Appoint as Commissioner
Plan Commission - Holly Bruce, Appoint as Commissioner

Clerk Waters read the names into the record.

It was moved by Trustee Enyia, seconded by Trustee Wesley, that this Motion be approved. The motion was approved. The roll call on the vote was as follows:

AYES: 7 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, Village Trustee Robinson, Village Trustee Straw, and Village Trustee Wesley

NAYS: 0

ABSENT: 0

XV. Consent Agenda

Approval of the Consent Agenda

It was moved by Trustee Wesley, seconded by Trustee Robinson to approve the items under the Consent Agenda. The motion was approved as amended. The roll call on the vote was as follows:

- AYES:** 7 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, Village Trustee Robinson, Village Trustee Straw, and Village Trustee Wesley

NAYS: 0

ABSENT: 0

- G. [MOT 24-209](#) **A Motion to Approve the April 2024 Monthly Treasurer's Report for All Funds**

This Motion was approved as amended.
- H. [MOT 24-211](#) **A Motion to Approve the May 2024 Monthly Treasurer's Report for All Funds**

This Motion was approved.
- I. [MOT 24-217](#) **A Motion to Approve the Bills in the Amount of \$6,378,563.71 from August 4, 2024, through August 31, 2024**

This Motion was approved.
- J. [ORD 24-149](#) **An Ordinance Authorizing the Sale of Surplus Vehicles and Equipment Owned by the Village of Oak Park**

This Ordinance was adopted.

- K. [RES 24-135](#) A Resolution Authorizing the Execution of an Agreement with AKA Comp Solutions to Acquire Three R760XD2 Network Video Recorders (NVRs) in the Amount of \$63,161.40.

This Resolution was adopted.

- M. [RES 24-287](#) A Resolution Approving an Amendment to the Independent Contractor Agreement with Xtreme Fire Protection, LLC for Annual Inspection and Repair Services of Fire Sprinkler Systems at Village Facilities to Increase the Not to Exceed Amount for Fiscal Year 2024 from \$50,463.63 to \$60,000.00 and Authorizing its Execution

This Resolution was adopted.

- N. [RES 24-288](#) A Resolution Approving a Second Amendment to the Renewal of the Independent Contractor Agreement with South West Industries, Inc. d/b/a Anderson Elevator Co. to Provide Elevator Maintenance and Repair Services at Village-Owned Facilities to Increase the Not to Exceed Amount for Fiscal Year 2024 from \$56,000.00 to \$66,000.00 and Authorizing Its Execution

This Resolution was adopted.

- O. [RES 24-289](#) A Resolution Approving the Purchase of Ten (10) 2025 Ford Utility Hybrid Police Interceptor Vehicles with Police Package from Currie Motors of Frankfort, Illinois, in an Amount Not to Exceed \$513,534.00 and Waiving the Village's Bid Process for the Purchase

This Resolution was adopted.

XVI. Regular Agenda for Items Pursuant to Village Code Chapter 3 Alcoholic Liquor Dealers or Related

- P. [ORD 24-151](#) An Ordinance Amending Chapter 3 ("Alcoholic Liquor Dealers"), Article 8 ("List of Licenses for Each License Class"), Section 3-8-1 ("Number of Licenses Permitted to be Issued Per License Class") and Section 3-8-2 ("Licenses by Name and Address Per License") of the Oak Park Village Code for the Issuance of a Restaurant Class B-6 Liquor License to C. Parlato, LLC, DBA Ciro

Trustee Parakkat recused himself from voting on this Item due to his involvement with Takeout 25.

Assistant Village Attorney Rasheda Jackson presented the Item. Ciro Owner Ciro Parlato provided additional information.

It was moved by Trustee Wesley, seconded by Trustee Straw, that this Ordinance be adopted. The motion was approved. The roll call on the vote was as follows:

AYES: 6 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Robinson, Village Trustee Straw, and Village Trustee Wesley

NAYS: 0

ABSENT: 0

RECUSED: 1 - Village Trustee Parakkat

Q. [ORD 24-152](#) An Ordinance Amending Chapter 3 ("Alcoholic Liquor Dealers"), Article 1 ("General Provisions"), Section 3-1-1 ("Definitions"), Article 4 ("Term and Classification"), and Section 3-4-2 ("Classification and Number of Liquor Licenses and Fees") of the Oak Park Village Code to Create a Class D-19 Arts and Crafts Establishment Liquor License

Attorney Jackson presented the Item.

Trustee Wesley inquired about the requirement for food to be served because it is not a restaurant. Attorney Jackson said it is typical to have food consumed so there would not be an overconsumption of liquor.

President Scaman asked if the food requirement and \$500 fee are typical for communities, which Attorney Jackson confirmed they are. The Liquor Control Review Board (LCRB) decided on the fee. Assistant Director Cam Davis said the fee is actually a little lower than other communities in the region.

Trustee Parakkat asked how many Oak Park businesses would be eligible for this license. Director Davis said there are currently seven and that may grow. Trustee Parakkat inquired about the estimated tax revenue. Director Davis said he does not have that information though this is becoming common for these makers businesses so we want to have it in place.

Trustee Wesley inquired why the cap is at 10:00 P.M. Director Davis said the LCRB wanted to start with conservative hours with the potential to expand hours later on. A number of these businesses are also residential-adjacent.

Trustee Wesley said he would be willing to extend the hours until 11:00 P.M. Trustee Straw said he would second a friendly amendment extending the hours to 11:00 P.M.

President Scaman asked if the applicant has expressed any concern about the \$500 fee. Director Davis said she has not. President Scaman asked if these businesses are eligible for BYOB. Director Davis said BYOB are only available to restaurants.

It was moved by Village Trustee Wesley, seconded by Village Trustee Straw, that this Ordinance be adopted as amended. The motion was approved. The roll call

on the vote was as follows:

AYES: 7 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, Village Trustee Robinson, Village Trustee Straw, and Village Trustee Wesley

NAYS: 0

ABSENT: 0

XVII. Regular Agenda

L. [RES 24-286](#) Resolutions Approving the Subrecipient Program Year 2024 Community Development Block Grant Agreements and Authorizing their Execution

Trustee Wesley recused himself from voting on this Item due to his involvement with Oak Leyden.

It was moved by Trustee Straw, seconded by Trustee Robinson, that this Resolution be adopted. The motion was approved. The roll call on the vote was as follows:

AYES: 6 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, Village Trustee Robinson, and Village Trustee Straw

NAYS: 0

ABSENT: 0

RECUSED: 1 - Village Trustee Wesley

R. [RES 24-294](#) A Resolution Approving an Intergovernmental Agreement Between the Village of Oak Park and the Oak Park Township to Participate in the Township's Youth Engagement Program

Trustee Enyia recused himself from voting on this Item due to his involvement with the Oak Park Public Library.

Community Services Administrator Vanessa Matheny presented the Item. Oak Park Township Director of Youth Services Megan Traficano and Youth Engagement Program Manager Laura Devitt provided additional information.

Trustee Parakkat inquired about the trajectory over the past few years. Director Traficano said there were 54 individual clients in 2019 and this past year they saw 95. There were 94 referrals into their program last year and 104 referrals this year. She said she thinks some of it is pandemic-related.

Trustee Parakkat inquired why the Village left this program in 2019. Administrator Matheny said it is her understanding that it could be due to the cost-sharing ratio. Previously the contract was \$55K for the Village's portion and it is now \$15K. Trustee Parakkat inquired about the linkage to

the Village's alternative calls for service program. Administrator Matheny said having the Village's social workers work in collaboration with the Township to access additional mental health resources would be a strong correlation as would being able to share data among the two governmental bodies. The Township also provides training and education pieces which would benefit Village staff. Trustee Parakkat said he supports this.

Trustee Straw requested the current program's capacity. Director Traficano said they have never had a wait list and they strive to make their services as short-term as possible. Trustee Straw noted the data information is anonymized, which Director Traficano confirmed.

President Scaman acknowledged the group that came to Good Shepherd Church in November 2023 to provide bilingual speaking assistance for migrants. She inquired why they do not charge insurance or Medicaid. Director Traficano said it is a township standard across the state to provide social services to the communities. The Township would not be able to accept certain insurances per its statute.

It was moved by Village Trustee Wesley, seconded by Village Trustee Robinson, that this Resolution be adopted. The motion was approved. The roll call on the vote was as follows:

AYES: 6 - Village President Scaman, Village Trustee Buchanan, Village Trustee Parakkat, Village Trustee Robinson, Village Trustee Straw, and Village Trustee Wesley

NAYS: 0

ABSENT: 0

RECUSED: 1 - Village Trustee Enyia

S. [MOT 24-230](#) A Motion to Concur with the Transportation Commission's Recommendations for Traffic Calming at the 600 block of Gunderson Avenue

Village Engineer Bill McKenna presented the Item. Transportation Commission Chair Ron Burke provided additional information.

Trustee Buchanan inquired where the petition is coming from regarding the apartment building causing increased traffic. Engineer McKenna said the data does not support any increased volume of traffic from that development. Chair Burke said there is a perception across the Village of increased traffic safety risk.

Trustee Robinson asked if there is data from 2024. Engineer McKenna said the data was collected in spring 2023 and is cross-referenced with four years of historical data for that block. She said she is inclined to agree with staff's perspective and the need for consistent benchmarks. She inquired if this would come out of the resurfacing budget. Engineer

McKenna said it would be built with the resurfacing project using capital improvement funds for traffic calming. If it triggers a change order with the construction project, it would be administered through the Village Manager or the Village Board depending on the amount.

Trustee Parakkat noted the Vision Zero plan is coming up and we will have a better basis for deciding this across the Village. He said having no data-based evidence is a problem. Engineer McKenna said the lack of data issue is pretty pervasive through the local network. He said the Vision Zero plan is looking at high-level things that would decide how we would treat an intersection like this. Trustee Parakkat said he would support the staff perspective at this point.

Chair Burke said the Vision Zero consultants presented to the commission recently and that will give us a basis for making decisions about how to deploy funds. The commission recommended this for Adams and Gunderson because there is community support for it and it gives the Village an opportunity to try these treatments out at a relatively low cost.

Trustee Straw asked if staff's recommendation for the paint and post treatment south of the Gunderson alley is incompatible with the one at Adams and Gunderson. Engineer McKenna said they are not incompatible with one another. Trustee Straw asked if there was consideration of high visibility crosswalk markings across Gunderson. Engineer McKenna said that was not a recommendation at the time. Trustee Straw said he would support doing both because the different markings are doing different things.

Trustee Wesley said he supports effort to slow down cars. He noted traffic was not impacted by the development. He said he agrees with Trustee Straw to do both. He inquired if the technology to measure the traffic is expensive. Engineer McKenna said the cost to do the traffic counts is relatively low.

Trustee Enyia said he is in agreement to do both.

Trustee Buchanan said she is comfortable with staff's recommendation.

President Scaman said she is not sure this is the intersection that will give us the data back to tell us whether the improved plan is successful. She said she is inclined to go with staff's recommendation. She said she would like to see something come forward for Ridgeland and Adams and Oak Park and Adams.

It was moved by Trustee Straw, seconded by Trustee Wesley, to concur with the Transportation Commission's recommendation. During deliberations, the motion

was amended, by way of a friendly amendment approved by Trustee Straw and Trustee Wesley, to additionally incorporate the Village staff's recommendation into the approval. The motion failed. The roll call vote on the vote was as follows:

AYES: 3 - Trustees Enyia, Straw, Wesley

NAYS: 4 - Trustees Buchanan, Parakkat, Robinson, President Scaman

ABSENT: 0

It was moved by Trustee Buchanan, seconded by Trustee Wesley, to concur with staff's recommendation for the 600 block of Gunderson Avenue. The motion was approved. The roll call vote as was follows:

AYES: 7 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, Village Trustee Robinson, Village Trustee Straw, and Village Trustee Wesley

NAYS: 0

ABSENT: 0

T. [RES 24-258](#) A Resolution to Approve the Community Development Block Grant (CDBG) Energy Efficiency Program in Program Year 2024 Beginning October 1, 2024

Assistant Village Manager/Neighborhood Services Director Jonathan Burch presented the Item.

Trustee Robinson asked if the grant dollars will be deposited into the sustainability fund and then spent from there. Director Burch said this is a successor program. The predecessor programs have been fully expended and allocated to potential households. She asked if the money will be spent before it expires. Director Burch said the program year is 12 months and then the Village will have the opportunity to re-apply that to other programs in the future.

Trustee Parakkat said he likes the changes that were made, the free assessment from Com Ed, and the focus on emission reduction which is in line with the Climate Ready Oak Park plan.

Trustee Wesley asked if there is a list of reputable contractors that can be shared. Director Burch said the Village has a pool of entities that have signed up to provide support services for our single family rehab program and can provide that list upon request.

Trustee Straw inquired if staff would come back to the Board to request more funding if the money runs out during the program year. Director Burch said the Village could go through an annual action planning process to amend that in order to provide additional funding. The intention would be not to have the Village paying for things if someone can be pointed to a rebate or something else offered through a Com Ed or Nicor efficiency program.

It was moved by Trustee Buchanan, seconded by Trustee Wesley, that this Resolution be adopted. The motion was approved. The roll call on the vote was as follows:

AYES: 7 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, Village Trustee Robinson, Village Trustee Straw, and Village Trustee Wesley

NAYS: 0

ABSENT: 0

U. [RES 24-285](#) A Resolution Approving the Village of Oak Park's Housing Trust Fund Program Guidelines

Director Burch presented the Item.

Trustee Parakkat inquired about prioritization. Director Burch said that is the reason staff recommends the scoring criteria. Trustee Parakkat said going for the lowest income might actually work at cross purposes with longevity with the affordability so he feels some coverage there is needed for it to be fair. Director Burch said the intention from staff is that the depth and breadth goals are both 20 points.

Trustee Robinson asked if eligible activities 6-8 are covered under our loan rehab program. Director Burch said they are addressed through existing programs funded by the Village through CDBG and other resources. She said she thinks we should put additional criteria around those or remove them rather than create competing programs within the Village. Director Burch confirmed the Village has not yet received any loan applications. She asked if a policy for repeat applicants has been considered. Director Burch said that was not discussed.

Trustee Straw said he thinks the approach makes sense and he does not have an issue with a high-scoring project that is offered by a repeat applicant.

Trustee Wesley asked who the weatherization of dwelling units is targeting. Director Burch said it could be individual homeowners or multi-family buildings. He said maybe the Housing Trust Fund (HTF) requests need to come out of this and go into a different fund. He said his values around affordable housing don't exist as long as there is money in the HTF.

It was moved by Trustee Straw, seconded by Trustee Robinson, to extend the meeting past 10:00 P.M. A roll call vote was taken and the motion was approved. The roll call was as follows:

AYES: 6 - Trustees Buchanan, Enyia, Robinson, Straw, Wesley, President Scaman

NAYS: 1 - Parakkat

ABSENT: 0

Trustee Robinson asked if staff anticipates making any changes to the guidelines based on the feedback received tonight. Director Burch said staff are happy to make some minor tweaks and they can be made as the applications come in on a rolling basis. Trustee Robinson said she is fine with that.

It was moved by Trustee Robinson, seconded by Trustee Wesley, that this Resolution be adopted. The motion was approved. The roll call on the vote was as follows:

AYES: 7 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, Village Trustee Robinson, Village Trustee Straw, and Village Trustee Wesley

NAYS: 0

ABSENT: 0

V. [ORD 24-150](#) An Ordinance Waiving the Inspection Fee for Newly Installed Water Meters Through the Lead-Line Replacement Program for Low- to Moderate-Income Homeowners

Director Burch presented the Item.

Trustee Robinson asked if the permit fee is being waived. Director Burch said just the inspection fee is being waived because it is the only fee being charged in this case. No deposit will be required.

It was moved by Trustee Wesley, seconded by Trustee Straw, that this Ordinance be adopted. The motion was approved. The roll call on the vote was as follows:

AYES: 7 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, Village Trustee Robinson, Village Trustee Straw, and Village Trustee Wesley

NAYS: 0

ABSENT: 0

XVIII. Call to Board and Clerk

Clerk Waters said September 17 is National Voter Registration Day. We offer voter registration every weekday at Village Hall. We will also do voter registration from 6-8 P.M. at Kinfolk CoLab at 405 S. Euclid.

Trustee Wesley said the bucket of money exists in the fund balance. We have about \$60M and some residual ARPA money.

Trustee Parakkat wished a happy Eid Mubarak to those who celebrate.

President Scaman congratulated Lieutenant Lingenfelter on his retirement

and Lieutenant Joe Milosovic on his promotion.

XIX. Adjourn

It was moved by Trustee Straw, seconded by Trustee Wesley, that this be approved. The motion was approved. The roll call on the vote was as follows:

AYES: 7 - Village President Scaman, Village Trustee Buchanan, Village Trustee Enyia, Village Trustee Parakkat, Village Trustee Robinson, Village Trustee Straw, and Village Trustee Wesley

NAYS: 0

ABSENT: 0