



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Tuesday, March 19, 2024

6:30 PM

Village Hall

A Regular Meeting will start at 6:30 p.m., to begin in Council Chambers (Room 201). The Village Board is expected to adjourn immediately into Executive Session and move to Room 130. The Board will reconvene the Regular Meeting at 7:30 p.m. in Council Chambers (Room 201).

The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are discussed. If you wish to provide public comment, complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers and present it to the Village Clerk at the Board table. When recognized, approach the podium and state your name first. If you wish to provide comment by virtual means, contact the Village Clerk's Office prior to 5:00 p.m. on the day of the meeting by calling 708-358-5670 or by email to publiccomment@oak-park.us. Your camera must remain on while speaking. Please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of a meeting for individuals to speak about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the Board. Non-agenda public comment is limited to 30 minutes with a limit of three minutes per person. If non-agenda public comment exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete. See instructions above on how to provide public comment.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items on which an individual may speak. In addition, the Village Board permits a maximum of five persons to speak on each side of any one topic which is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (). See instructions above on how to provide public comment.*

I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Executive Session to Discuss Collective Bargaining and Pending Litigation

IV. Adjourn Executive Session

V. Reconvene to Regular Meeting in Council Chambers and Call to Order

VI. Roll Call

VII. Agenda Approval

VIII. Minutes

- A. [MOT 24-139](#) **A Motion to Approve Minutes from the March 5, 2024 Regular Meeting and March 11, 2024 Special Meeting of the Village Board**

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

IX. Non-Agenda Public Comment

X. Proclamation

- B. [MOT 24-130](#) **A Motion to Approve a Proclamation to Proclaim April 2024 as Earth Month**

Overview:

This is a motion to approve a proclamation by Village President Scaman recognizing April 2024 as Earth Month.

- C. [MOT 24-138](#) **A Motion to Approve a Proclamation for National Public Health Week April 1-7, 2024**

Overview:

This is a motion to approve a proclamation by Village President Scaman recognizing April 1-7, 2024 as National Public Health Week

XI. Village Manager Reports

XII. Village Board Committees & Trustee Liaison Commission Reports

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XIII. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- D. [ID 24-209](#) **Board & Commission Vacancy Report for March 19, 2024**

XIV. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

- E. [MOT 24-141](#) **A Motion to Consent to the Village President's Appointment of:
Civic Information Systems Commission - Sharon Newton, Reappoint as
Member**

XV. Consent Agenda

- F. [MOT 24-123](#) **A Motion to Approve the Bills in the Amount of \$7,548,253.56 from
January 29, 2024, through February 29, 2024**

Overview:

Attached is the regular list of bills paid through the Village's accounts payable system from January 29, 2024, through February 29, 2024. Also attached is the February 2024 payroll summary report.

- G. [MOT 24-131](#) **A Motion to Concur with the Transportation Commission's
Recommendations for Traffic Calming on the 900 and 1000 Blocks of N.
Humphrey Avenue and at the Intersection of Berkshire Street with N.
Humphrey Avenue**

Overview:

At the February 12, 2024, Transportation Commission meeting, the Commission reviewed traffic calming petitions for the 900 block of N. Humphrey Avenue, the 1000 block of N. Humphrey Avenue, and the intersection of Berkshire Street with N. Humphrey Avenue. These petitions expressed concerns regarding excessive speeds, cut-through traffic on Humphrey Avenue, and non-compliance with stop signs. The Commission recommended installing paint and post curb extensions on all four corners of the two intersections of Berkshire Street and Greenfield Street with N. Humphrey Ave.

- H. [ORD 24-109](#) **An Ordinance Authorizing the Sale of Surplus Vehicles and Equipment
Owned by the Village of Oak Park**

Overview:

Village departments have vehicles and equipment that may be disposed of once they are no longer usable to the Village. These vehicles and equipment will be reassigned, sold at auction, traded in, consigned, or disposed of as scrap.

- I. [RES 24-146](#) **A Resolution Approving a Task Order for Professional Engineering Services
with TranSystems Corporation for a Feasibility Study of Bike Lanes on
Ridgeland Avenue in an Amount Not to Exceed \$86,309, Authorizing its
Execution and Directing Staff to Prepare the Necessary Budget
Amendment**

Overview:

As discussed at the March 5, 2024 meeting, the Engineering Division requested a proposal from TranSystems Corporation to do a feasibility study of bike lanes on Ridgeland Avenue. The study will look at potential design alternatives, impacts, and parking loss associated with adding dedicated or protected bike lanes on Ridgeland Avenue. The study includes IDOT coordination and public engagement. The \$86,309 cost of the study exceeds the \$50,000 budget amount.

J. [RES 24-139](#) **A Resolution Approving a Funding Grant Agreement Between Housing Forward and the Village of Oak Park in the Amount of \$500,000 in American Rescue Plan Act (ARPA) Funds and Authorizing Its Execution**

Overview: On February 6, 2024, the Village Board approved a motion to support Housing Forward with American Rescue Plan Act (ARPA) funds in the amount of \$500,000 to support the renovation of the Write Inn, 211 Oak Park Ave.

K. [RES 24-151](#) **A Resolution Approving the Renewal of the Annual Software License and Support Maintenance Agreement dated December 15, 2014, with CityView, a Division of N. Harris Computer Corporation, for the Village's Permitting, Licensing and Inspection Services in an Amount Not to Exceed \$208,464.30 and Authorizing its Execution**

Overview: The Village launched the CityView permitting, licensing, and inspection software solution known locally as "VillageView" on May 9, 2016. The Village enters into an annual maintenance agreement with CityView to receive regular software updates and technical support services.

L. [RES 24-153](#) **A Resolution Approving an Independent Contractor Agreement with Midwest Services and Development Corp. for the Main Fire Station HVAC Replacement Project in an Amount Not to Exceed \$94,500.00 and Authorizing its Execution**

Overview: The Village's main fire station has three roof-top condensing units and three internal air handling units that have reached the end of their useful service life and require replacement. The replacement of these units was identified as a necessity in the Property Condition Assessment completed at the main fire station in 2019.

Recommendation

M. [RES 24-154](#) **A Resolution Approving the Replacement of Three Salter Bodies on Village Dump Trucks Through the Purchase and Installation of Certain Equipment from Lindco Equipment Sales, a Division of Viking-Cives, Through the Sourcewell Joint Purchasing Program in an Amount Not to Exceed \$147,483.00 and Waiving the Village's Bid Process for the Purchase**

Overview: The Fiscal Year 2024 Public Works Vehicle Replacement Fund budget includes the replacement of three salters on Village tandem axle dump trucks, which consists of the replacement of the current salters and associated electronics and hydraulics. The equipment will be purchased from and installed by Lindco Equipment Sales, a Division of Viking-Cives. This purchase will be made through the Sourcewell Joint Purchasing Program, an opportunity for governments to leverage and pool resources for better pricing.

Recommendation

- N. [RES 24-155](#) A Resolution Approving the Rebuilding of One Dump Truck Through the Purchase and Installation of Certain Equipment from Lindco Equipment Sales, a Division of Viking-Cives, through the Sourcewell Joint Purchasing Program in an Amount Not to Exceed \$88,587.00 and Waiving the Village's Bid Process for the Purchase**

Overview:

The Fiscal Year 2024 Water and Sewer Vehicle Replacement Fund budget includes the rebuilding of one tandem axle dump truck, which consists of the replacement of the current dump body, plow, plow mount, and replacement of associated electronics and hydraulics. The equipment will be purchased from and installed by Lindco Equipment Sales, a Division of Viking-Cives. This purchase will be made through the Sourcewell Joint Purchasing Program, an opportunity for governments to leverage and pool resources for better pricing.

Recommendation

- O. [RES 24-159](#) A Resolution Authorizing the Submission of a United States Centers for Disease Control and Prevention Application for a Public Health Associate to Assist the Village's Public Health Department with Violence and Injury Prevention Programs, HIV Surveillance Based Services, and other Health Education Projects from October 1, 2024 through September 30, 2026**

Overview:

The Centers for Disease Control and Prevention's (CDC) Public Health Associate Program (PHAP) provides hands-on work experience for new graduates of an undergraduate or graduate health program. As a host participant in this CDC program, the Public Health Department will be provided a CDC employee to work at the Village of Oak Park as a Public Health Associate for two years. This associate will work on projects from the Health Education Team's portfolio. The associate will also help implement injury prevention public health programming that aligns with the Board's Community Health and Safety goals.

- P. [RES 24-160](#) A Resolution Approving a Contract with Triggs Construction, Inc. for Project 24-4, Alley Improvements, in an Amount Not to Exceed \$2,318,347, Authorizing its Execution and Directing Staff to Prepare the Necessary Budget Amendment**

Overview:

Competitive bids were opened on February 29, 2024, for Project 24-4, Alley Improvements. Seven contractors picked up bid documents and two bids were received. The low responsible bid was submitted by Triggs Construction, Inc. in an amount of \$2,318,347. The project is over the available budgeted amount by \$222,393 and staff recommends increasing the funds for the project by this amount in order to construct all twelve alleys in the scope of work, including the four green alleys partially funded by a Metropolitan Water Reclamation District (MWRD) grant.

- Q. [RES 24-161](#) A Resolution Approving a Contract with J. Nardulli Concrete, Inc. for Project 24-18, Alley Improvements, in an Amount not to Exceed \$730,000 and Authorizing its Execution**
- Overview:** Competitive bids opened on February 29, 2024, for Project 24-18, Alley Improvements. Eight contractors requested bid documents and three bids were received. The low-responsible bid was submitted by J. Nardulli Concrete, Inc. for an amount of \$804,957. The project is funded primarily with Community Development Block Grant (CDBG) funds and is over the budgeted amount of funds for 2024. Staff recommends removing one alley segment from the scope of this project to have the project fit the budgeted amount.
- R. [RES 24-166](#) A Resolution Authorizing the Execution of a Settlement Agreement in Workers' Compensation Case Number 2021 WC 34500**
- Overview:** It is requested that the Village Board authorize the execution of a settlement agreement in Workers' Compensation Case Number 2021 WC 34500.
- S. [RES 24-168](#) A Resolution Approving the Work Plan of the Village of Oak Park's Citizen Involvement Commission for 2024**
- Overview:** Each year, the Village Board reviews and approves a work plan for boards and commissions. The commissions recommend to the Village Board a proposed work plan based on the Village Code. Some work plans also contain a budget request. The Village Board can also revise a commission's work plan mid-year if it would like a commission to review an unexpected project or issue.

XVI. Regular Agenda

- T. [ID 24-160](#) A Presentation by the Metropolitan Mayors Caucus Regarding the Comprehensive Housing Study Update to the Homes for a Changing Region Report**
- Overview:** At the Village Board meeting on February 6, 2023, the Village Board approved a Professional Services Agreement between the Village of Oak Park and the Metropolitan Mayors Caucus ("MMC") to conduct a comprehensive housing study update to the Homes for a Changing Region Report originally adopted by the Village on April 2, 2012. The MMC will provide the Village Board with a presentation on the final Housing Study report.
- U. [ID 24-193](#) Public Safety Annual Report**
- Overview:** A presentation will be given on the state of public safety and the Police Department in the Village of Oak Park.

V. [ORD 24-110](#) An Ordinance Amending the Fiscal Year 2024 Annual Budget**Overview:**

An Ordinance is hereby presented to modify selected appropriations in the FY24 Adopted Budget. On a continual basis, staff evaluates both revenues and expenditures. However, in most cases only expenditure overages to budget require an amendment.

XVII. Call to Board and Clerk**XVIII. Adjourn**