

INTERGOVERNMENTAL AGREEMENT FOR VEHICLE REPAIRS AND MAINTENANCE

THIS INTERGOVERNMENTAL AGREEMENT (hereinafter referred to as “Agreement”) is made and entered into this day _____, between the Village of Oak Park, Cook County, Illinois, an Illinois home rule municipal corporation (hereinafter referred to as the "Village") and the Oak Park Township, Cook County, Illinois, (hereinafter referred to as "Township"), an Illinois unit of local government.

RECITALS

WHEREAS, Article VII, Section 10, of the Constitution of the State of Illinois of 1970 provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

WHEREAS, intergovernmental cooperation is further authorized by the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.* (“the Act”); and

WHEREAS, the Village and the Township (collectively referred to as “the Parties”) are public agencies as that term is defined by the Act, 5 ILCS 220/2; and

WHEREAS, it has been determined by the corporate authorities of the Parties that this Agreement would be beneficial to the public health, welfare and safety for the Township to contract with the Village for the repair and maintenance of motor vehicles/equipment under the terms and conditions set forth herein.

NOW, THEREFORE, it is agreed by and between the Parties, in consideration of the public health, welfare and safety, and the mutual covenants contained herein, as follows:

1. **RECITALS.** The above recitals are substantive and are incorporated herein by reference.

2. **SERVICES TO BE RENDERED.** During the term of this Agreement, the Village will provide repair and maintenance services, including local service calls when Village staff are available, and access to an applicable Village contracted towing vendor when staff is unavailable (hereinafter referred to as “services”) for the Township for specific Township vehicles/equipment. Services will be provided to the Township at the Village’s Public Works Center. The Village reserves the right to limit the amount of services supplied or provided to the Township at all times and the provision of services to the Township pursuant to this Agreement shall be subject to availability.

3. **UNIT NUMBERS.** The Township will notify the Village in writing of each vehicle or piece of equipment it intends will require the Village’s services and the license plate, vehicle identification numbers or serial numbers of said vehicles/equipment. Services shall be provided for Township vehicles with municipal (“M”) plates and the Village will assign specific unit numbers to the Township for billing purposes.

4. **RATES.** For and in consideration of the foregoing services, the Village shall charge an hourly rate for the provision of services to be determined by the Village on an annual basis. Said rate shall include the Village’s current expenses for providing services, with the 2023 rate being \$94.04 per hour. Parts supplied for services shall be the actual cost for parts plus 30% above the Village’s costs for parts in order to reimburse the Village for its administrative costs (“Village Fee”). The administrative costs shall be adjusted annually. The Village shall provide sixty (60) days written notice pursuant to Section 14 below of a change in the Village Fee.

5. **BILLING.** The Village shall issue the Township a monthly invoice for the services supplied to the Township pursuant to the address set forth in Section 14 below. The Village will notify the Township of the amount of services provided per unit number in each invoice statement. Invoices issued by the Village shall be paid by the Township within thirty (30) days from the date of issuance of an invoice. Any payment more than thirty (30) days past due shall be deemed delinquent, and shall accrue interest at the rate of 18%, compounded annually. The Township agrees to pay reasonable attorneys' fees and costs of collection, including litigation costs, should it fail to make any payment due pursuant to this Agreement or otherwise be in breach of this Agreement. A failure to pay an invoice on a timely basis pursuant to this Section shall subject this Agreement to automatic termination by the Village or suspension of the provision of the services provided by the Village pursuant to this Agreement.

6. **VEHICLE ADDITIONS AND SUBTRACTIONS.** The Township shall notify the Village of any vehicles it wishes to add or subtract from the monthly billing statement.

7. **AMENDMENTS AND MODIFICATIONS.** This Agreement may be modified or amended from time to time by the authorized representatives of the Village and the authorized representatives of the Township, provided, however, that no such amendment or modification shall be effective unless reduced to writing and duly authorized and signed by the authorized representative of the Village and the authorized representative of the Township.

8. **RELEASE.** The Township releases the Village from liability to persons or property resulting from, directly or indirectly, any repairs or maintenance services made by the Village.

9. **INSURANCE.** The Village shall maintain a garage keeper's insurance policy with minimum coverage of \$150,000 per occurrence during the term of this Agreement and shall

name the Township as an additional insured on said policy. The Village shall provide the Township with a certificate of insurance evidencing the Township as an additional insured on said policy at the Township's request.

10. **SAVINGS CLAUSE.** If any provision of this Agreement, or the application of such provision, shall be rendered or declared invalid by a court of competent jurisdiction, or by reason of its requiring any steps, actions or results, the remaining parts or portions of this Agreement shall remain in full force and effect.

11. **CAPTIONS AND SECTION HEADINGS.** Captions and section headings are for convenience only and are not a part of this Agreement and shall not be used in construing it.

12. **NON-WAIVER OF RIGHTS.** No failure of either party to exercise any power given to it hereunder or to insist upon strict compliance by the other party with its obligations hereunder, and no custom or practice of the Parties at variance with the terms hereof, shall constitute a waiver of either party's right to demand exact compliance with the terms hereof.

13. **TERM.** This Agreement shall be effective for a period of five (5) years from its effective date as defined herein.

14. **TERMINATION.** This Agreement may be terminated at any time by either party upon receipt of thirty (30) days written notice of the effective date of said termination from the terminating party pursuant to Section 14 below.

15. **NOTICES, INVOICES AND COMMUNICATIONS.** All notices, invoices or other communications under or in respect to this Agreement shall be in writing and sent by United States mail, personal service, or email to the persons and addresses indicated below, or said persons

designees who shall be designated in writing pursuant to this Section, or to such addresses and persons as either party may notify the other party in writing pursuant to this Section:

TO THE VILLAGE:

Village Manager
Village of Oak Park
123 Madison Street
Oak Park, Illinois 60302
Email: villagemanager@oak-park.us

TO THE TOWNSHIP:

Interim Township Manager
Oak Park Township
105 S. Oak Park Avenue
Oak Park, IL 60302
Email: pmahn@oakparktownship.org

Mailing of such notice as and when above provided shall be equivalent to personal notice and shall be deemed to have been given at the time of mailing. Notice by email shall be effective as of date and time of email transmission, provided that the notice transmitted shall be sent on business days during business hours (9:00 a.m. to 5:00 p.m. Chicago time). In the event email notice is transmitted during non-business hours, the effective date and time of notice is the first hour of the first business day after transmission.

16. **ENTIRE AGREEMENT.** This Agreement sets forth all the covenants, conditions and promises between the parties. There are no covenants, promises, agreements, conditions or understandings between the parties, either oral or written, other than those contained in this Agreement.

17. **GOVERNING LAW AND VENUE.** The laws of the State of Illinois shall apply to the interpretation of this Agreement. Venue for any action taken, whether in law or in equity, to enforce the terms of this Agreement shall be in the Circuit Court of the Cook County, Illinois.

18. **BINDING AUTHORITY.** The individuals executing this Agreement on behalf of the Parties represent that they have the legal power, right, and actual authority to bind their respective Party to the terms and conditions of this Agreement.

19. **EFFECTIVE DATE.** The effective date of this Agreement as reflected above shall be the last date that it is executed by one of the parties as reflected below.

20. **COUNTERPARTS; FACSIMILE OR PDF SIGNATURES.** This Agreement shall be executed in counterparts, each of which shall be considered an original and together shall be one and the same Agreement. A facsimile or pdf/email copy of this Agreement and any signatures thereon will be considered for all purposes as an original.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their duly authorized representatives on the dates set forth below.

VILLAGE OF OAK PARK

OAK PARK TOWNSHIP



By: Kevin J. Jackson
Its: Village Manager

By: Clarmarie Keenan
Its: Township Supervisor

Date: _____, 2023

Date: October 31st, 2023

ATTEST

ATTEST



By: Christina M. Waters
Its: Village Clerk

By: DaToya Burtin-Cox
Its: Township Clerk

Date: _____, 2023

Date: October 31st, 2023