

## TASK ORDER

Task Order No. 25-SGNL

In accordance with Section 2 of the Master Agreement between the Village of Oak Park (hereinafter referred to as the "Village") and Civiltech Engineering, Inc. (hereinafter referred to as the "Consultant") for Professional Transportation Engineering Services, dated July 16, 2024 (the "Agreement"), the Village and Consultant agree as follows:

1. **Project:**

Professional Transportation Engineering Services for a Traffic Signal Modification Study.

2. **Services of Consultant:**

A. Basic Services:

Provide professional transportation engineering services to review the traffic signals and their timings in order to develop signal timing, phasing, and equipment modification recommendations to improve pedestrian mobility and safety. including administering traffic calming petitions for 2025.

B. Additional Services:

See Attachment A for detailed Scope of Services.

3. **Approvals and Authorizations:** Consultant shall obtain the following approvals and authorizations:

N/A

**Commencement Date:**

4.

The date of execution of this Task Order by the Village.

5. **Completion Date:**

December 31, 2025, plus extensions, if any, authorized by a change order issued pursuant to Section 3.2 of the Agreement.

6. **Submittal Schedule**

N/A

7. **Key Project Personnel:**

Names:

Michael Folkening

Project Manager: Steven A. Pautsch

Telephone and Email:

[MFolkening@civiltechinc.com](mailto:MFolkening@civiltechinc.com)

[SPautsch@civiltechinc.com](mailto:SPautsch@civiltechinc.com)

630.735.3950

8. **Contract Price.**

For providing, performing, and completing all Services, an amount equal to Consultant's Direct Labor Costs for all Services rendered by principals and employees engaged directly on the Project, plus an amount equal to the actual costs of all Reimbursable Expenses.

Notwithstanding the foregoing, the total Contract Price shall not exceed **Two Hundred Forty-Seven Thousand One Hundred Twenty-Eight Dollars (\$247,128)**, except as adjusted by a change order issued pursuant to Section 3.2 of the Agreement.

9. **Payments:**

For purposes of payments to Consultant, the value of the Services shall be determined as follows:

Direct Labor Costs shall mean the billing rates assigned to all Consultant, and subconsultant, personnel as set forth in Attachment A, including all professionals whether owners or employees, engaged directly on the Project.

Reimbursable Expenses shall mean the actual expenses incurred by Consultant directly or indirectly in connection with the Project, including expenses for transportation, telephone, postage, computer time and other highly specialized equipment, reproduction and similar Project related items

10. **Modifications to Contract:**

None

11. **Attachments:**

Attachment A – Detailed Scope of Services

12. **Designated Representative for Task Order:**

If to the Village:

Village Engineer  
Village of Oak Park  
201 South Boulevard  
Oak Park, Illinois 60302  
Email: [mckenna@oak-park.us](mailto:mckenna@oak-park.us)

If to the Consultant:

Michael Folkening  
Civiltech Engineering, Inc.  
30 N. LaSalle St, Suite 3220  
Chicago, IL 60602  
Email: [MFolkening@civiltechinc.com](mailto:MFolkening@civiltechinc.com)

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SIGNATURE PAGE FOLLOWS]**

**IN WITNESS WHEREOF**, the parties hereto have caused this Task Order to be signed by their duly authorized representatives on the dates set forth below. Acceptance and approval of this Task Order, including the attachments listed above, shall incorporate this Task Order as part of the Agreement.

**VILLAGE OF OAK PARK**

**CIVILTECH ENGINEERING, INC.**

\_\_\_\_\_  
By: Kevin J. Jackson  
Its: Village Manager

\_\_\_\_\_  
By:  
Its:

Date: \_\_\_\_\_, 2025

Date: \_\_\_\_\_, 2025

**ATTEST:**

**ATTEST:**

\_\_\_\_\_  
By: Christina M. Waters  
Its: Village Clerk

\_\_\_\_\_  
By:  
Its:

Date: \_\_\_\_\_, 2025

Date: \_\_\_\_\_, 2025