Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda

President and Board of Trustees

Tuesday, October 22, 2024 | **6:00 PM** | **Village Hall**

A Regular Meeting will start at 6:00 p.m., to begin in Council Chambers (Room 201). The Village Board is expected to adjourn immediately into Executive Session and move to Room 130. The Board will reconvene the Regular Meeting at 6:30 p.m. in Council Chambers (Room 201).

The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are discussed. If you wish to provide public comment, complete the "Instructions to Address the Village Board" form which is available at the back of the Chambers and present it to the Village Clerk at the Board table. When recognized, approach the podium and state your name first. If you wish to provide comment by virtual means, contact the Village Clerk's Office prior to 5:00 p.m. on the day of the meeting by calling 708-358-5670 or by email to publiccomment@oak-park.us. Your camera must remain on while speaking. Please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of a meeting for individuals to speak about an issue or concern that is not on that meeting's agenda. It is not intended for a dialogue with the Board. Non-agenda public comment is limited to 30 minutes with a limit of three minutes per person. If non-agenda public comment exceed 30 minutes, public comment will resume after the items listed under the regular agenda are complete. See instructions above on how to provide public comment.

Instructions for Agenda Public Comment

Comments are three minutes per person per agenda item with a maximum of three agenda items on which an individual may speak. In addition, the Village Board permits a maximum of five persons to speak on each side of any one topic which is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (*). See instructions above on how to provide public comment.

I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Executive Session to Discuss Potential Litigation and Collective Bargaining

IV. Adjourn Executive Session

V. Reconvene to Regular Meeting in Council Chambers and Call to Order

VI. Roll Call

VII. Agenda Approval

VIII. Minutes

A. MOT 24-255 **A Motion to Approve Minutes from the September 16, 2024 Special Meeting of the Village Board**

Overview: This is a motion to approve the official minutes of meetings of the Village Board.

IX. Non-Agenda Public Comment

X. Proclamation

B. MOT 24-256 **A Motion to Approve a Proclamation Recognizing National Arts and Humanitarian Month October 2024**

Overview: This is a motion to approve a proclamation by Village President Scaman recognizing October as National Arts and Humanitarian Month.

XI. Village Manager Reports

C. ID 24-501 **Review of the Updated Village Board Meeting Calendar for October, November, December 2024 and January 2025**

Overview: Calendars are presented for the purpose of highlighting the Special Meeting topics. These topics are based on adopted Village Board Goals and/or prior Village Board direction.

D. ID 24-504 **Rank Choice Voting**

Overview: Please refer to the attached Information Only (IO) memorandum included.

XII. Village Board Committees & Trustee Liaison Commission Report

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XIII. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizen Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

E. ID 24-502 **Board and Commission Vacancy Report for October 22, 2024**

XIV. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizen Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

F. MOT 24-260

A Motion to Consent to the Village President's Appointment of:
Board of Health - Abigail Silva, Reappoint as Commissioner
Citizen Involvement Commission - Annemarie Kill, Reappoint as Commissioner
Community Development Citizens Advisory Committee, Sheena Rayford, Reappoint as Commissioner

XV. Consent Agenda

G. RES 24-304

A Resolution Approving the 2025 Employee Health, Dental, Vision, Life, Accidental Death and Dismemberment, Accident, and Critical Illness Insurance Providers' Plan Designs and Premiums and Authorizing Their Execution

Overview: This is an annual agenda item to approve various contract providers for the 2025 Employee Health, Dental, Vision, Life, and Accidental Death and Dismemberment Insurance, Voluntary Worksite Benefits (Critical Illness and Accident), and Excess Loss administration with Blue Cross Blue Shield.

H. RES 24-307

A Resolution Approving an Independent Contractor Agreement with Siemens Industry, Inc. for Carbon Monoxide and Carbon Dioxide Sensor Replacement at the Public Works Center in an Amount Not to Exceed $98,757.00, Authorizing Its Execution and Waiving the Village's Bid Process for the Agreement

Overview: The existing carbon monoxide and carbon dioxide sensors at the Public Works Center (PWC) are original to the building's construction in 2007 and have reached the end of their useful service life. These sensors work in conjunction with the Building Automation System to continuously monitor air quality and adjust fan speed based on conditions. These sensors were identified for replacement as part of the Fiscal Year 2024 Capital Improvement Budget. Village staff solicited a proposal from Siemens Industry, Inc. as they are the sole proprietors for maintenance and repairs to the Public Works Center's Building Automation System.

I. RES 24-308

A Resolution Approving an Independent Contractor Agreement with Nafisco, Inc. for the Fabrication and Installation of Parking Signage in an Amount Not to Exceed $80,413.08 and Authorizing Its Execution

Overview: In the Spring of 2023, the Village Board adopted Ordinance 23-23, codifying the expansion of several components of the Village's 2019 Parking Pilot Program, including the standardization of daytime parking restrictions to a 3-hour parking limit. Phase 1 of the project to install upgraded restriction signage was completed in 2023. The proposed Independent Contractor Agreement provides for the fabrication and installation of signage for Phase 2 of this project.

J. RES 24-310

A Resolution Approving a Second Amendment to the Funding Schedule of the Funding Grant Agreement Between the Village of Oak Park and the West Cook Young Men's Christian Association (YMCA) Incorporated

Overview: On April 24, 2023, the Village Board approved an agreement with the West Cook Young Men's Christian Association Incorporated (YMCA) for $1,275,147.00. The West Cook YMCA is now requesting a modification to the date on which certain funds are distributed. On July 30,2024 the Village Board approved a First Amendment to the contract asking the Village to distribute funds early for the 3rd Party Partners-Platform. This a Second Amendment is for a recatorization of funds to pay for Health Insurance Portability and Accountability Act (HIPPA) requirements that were not previously anticipated.

K. RES 24-311

A Resolution Approving an Intergovernmental Agreement Between the Village of Oak Park and the Park District of Oak Park Regarding Discounted Memberships for Village Employees

Overview: Village staff have been working in collaboration with representatives from the Park District of Oak Park (PDOP) to create a Community Recreation Center (CRC) membership program for employees who work for the Village. This intergovernmental agreement allows Village employees who work 20 or more hours per week to receive a discounted membership to the CRC at the same rate as a Village resident, regardless of their place of residency. Furthermore, utilizing available funds in the Travel, Training, and Wellness Fund, staff recommend a 50% subsidy for Village employee memberships.

L. RES 24-315

A Resolution Approving A Memorandum of Understanding with the Illinois Fraternal Order of Police Labor Council Representing the Oak Park Police Lieutenants and Sergeants Association for the Purpose of Establishing an Alternate Work Schedule for Police Department Sergeants & Lieutenants in 2025 and Authorizing its Execution

Overview: This is an agreement between the Village and the Illinois Fraternal Order of Police Labor Council Representing the Oak Park Police Lieutenants and Sergeants Association to implement an alternative work schedule in 2025. This agreement allows the Village and the Union to agree to an alternate work schedule than what is described in the collective bargaining agreement for a one-year period. This agreement is for a 12-hour work schedule.

M. RES 24-319

A Resolution Approving a Side Letter of Agreement Between the Village of Oak Park and the Illinois FOP Labor Council Representing Lieutenants & Sergeants and Authorizing Its Execution

Overview: This Side Letter of Agreement is an agreement related to retention efforts in the Police Department.

N. MOT 24-247

A Motion to Approve the August 2024 Monthly Treasurer's Report for All Funds

Overview: The unaudited August 31, 2024, report is presented pursuant to 65 ILCS 5/3.1-35-45, summarizing the Village's cash and investment balances.

O. MOT 24-251

A Motion to Concur with the Transportation Commission's Recommendations for Traffic Calming on the 1000 and 1100 blocks of South Humphrey Avenue

Overview: At the September 9, 2024, Transportation Commission (TC) meeting, the TC reviewed a traffic calming petition for the 1000 and 1100 blocks of S. Humphrey Avenue. The TC voted to concur with the staff recommendations to install paint and post curb extensions on all four corners of the Humphrey & Harvard intersection,trim parkway trees at the north and east legs of the Humphrey & Harvard intersection, deploy temporary radar speed feedback signs on an interim basis, and targeted police enforcement. The TC additionally recommended mid-block paint and post pinch points on the 1000 and 1100 blocks of South Humphrey Avenue. Pending Board approval, staff would include this work as part of the ongoing Resurfacing of Various Streets project.

XVI. Regular Agenda

P. MOT 24-254

A Motion to Concur with the Transportation Commission's Recommendations for Traffic Calming on the 500 and 600 blocks of South Grove Avenue

Overview:

At the August 12, 2024 and September 9, 2024 Transportation Commission (TC) meetings, the TC reviewed a traffic calming petition for the 500 and 600 blocks of South Grove Avenue. The TC recommended installing "Cross Traffic Does Not Stop" signs at Grove/Adams (east leg) and at Grove/Monroe, repainting the crosswalk pavement markings, deploying temporary radar speed feedback signs on an interim basis, a paint and post pinch point on Grove at the alley south of Madison Street, and a paint and post bump-out at the northeast corner of Grove and Adams. Staff does not support the Commission's recommendation to install the paint and post bump-out at Adams. Pending Village Board concurrence, staff would include this work as part of the upcoming Resurfacing of Various Streets project.

Q. ID 24-497

A Presentation on the Village's Lead Water Service Line Inventory and Draft Replacement Plan including Potential Financing Options and Impact to the Water & Sewer Fund

Overview:

Village staff, along with Kaitlin Wright from Baxter & Woodman, will provide an overview of the Village's Draft Lead Service Line Replacement Plan, updates to the state and federal regulations including the Illinois Lead Service Line Replacement and Notification Act (ILSLRNA) and the Lead and Copper Rule Revisions (LCRR) and funding options and mechanisms that are potentially available to the Village for lead service line replacement and water infrastructure improvement projects. Along with this presentation, Village staff will also review the current financial status of the Water & Sewer fund and present potential financial paths forward to ensure that the Water & Sewer fund can continue to meet its financial obligations into the future.

R. ID 24-498

A Motion to Accept Staff's Recommendation for a Language Access Plan.

Overview:

The Village Board made Language Access a Board Goal under Racial Equity, Priority One: Ensure equitable access to government services and contracts. The Village recognizes the importance of equitable access to public services for individuals with Limited English Proficiency (LEP). This Language Access Plan (LAP) aims to address and remove language barriers for anyone seeking services through the Village, thus ensuring that all can fully participate in the social, economic, and civic life of the VOP community.

The LAP outlines policies, procedures, and resources needed to guarantee that LEP and English Language Learner (ELL) individuals have meaningful access to services, rights, and programs offered by the Village. By providing translation, interpretation, and bilingual staffing, Oak Park seeks to meet both practical needs and legal requirements, and ensuring clear communication.

S. MOT 24-259 **A Motion by Trustee Wesley and Straw to Discuss Village Board Compensation**

Overview: Trustee Wesley has moved and Trustee Straw has seconded to add a discussion regarding Village Board compensation to the October 22, 2024 agenda.

XVII. Call to Board and Clerk

XVIII. Adjourn