



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Tuesday, June 20, 2023

6:30 PM

Village Hall

Regular Meeting will start at 6:30 p.m., in Council Chambers (Room 201). The Village Board is expected to adjourn immediately into Executive Session and Reconvene the Regular Meeting at 7:30 p.m. in Council Chambers.

The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Request to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name first, and please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of a Village Board meeting for persons to make public comments about an issue or concern which is not on the meeting agenda. It is not intended to be a dialogue with the Board. Send a request to state your comments by 5:00 p.m. the day of the Village Board meeting to publiccomment@oak-park.us or make a request at the meeting with the Village Clerk. You may also call the Village Clerk's office by 5:00 p.m. prior to the meeting at 708-358-5670 and you will be given instructions on how to participate during the meeting. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per comment. If comment requests exceed 30 minutes, public comment will resume after the items listed under the agenda are complete.

Instructions for Agenda Public Comment

Public comments are allowed for an agenda item. Persons are asked to email a request to speak during the meeting to publiccomment@oak-park.us no later than 5:00 p.m. prior to the start of the meeting or make a request at the meeting with the Village Clerk. You may also call the Village Clerk's Office by 5:00 p.m. prior to the meeting at 708-358-5670 and you will be given instructions on how to participate during the meeting. Agenda public comment will be limited to three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, a maximum of five persons can speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call

III. Consideration of Motion to Adjourn to Executive Session to Discuss Personnel

IV. Adjourn Executive Session**V. Reconvene to Regular Meeting in Council Chambers and Call to Order****VI. Roll Call****VII. Agenda Approval****VIII. Minutes**

- A. [ID 23-307](#) **Motion to Approve Minutes from Regular Meeting of May 15, 2023 and Special Meeting of May 22, 2023 of the Village Board.**

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

IX. Non-Agenda Public Comment**X. Proclamation**

- B. [MOT 23-68](#) **A Motion to Approve a Resolution Honoring Development Customer Services Director Tammie Grossman on the Occasion of Her Retirement.**

Overview:

This is a motion to approve Village President Scaman's resolution honoring Development Customer Services Director Tammie Grossman on her retirement.

- C. [MOT 23-69](#) **A Motion to Approve the Village of Oak Park Juneteenth Legacy Resolution Acknowledging the Contributions and Leadership of Longtime Oak Parkers Juanta Bennett Griffin and Anthony Clark in Organizing the Community's Annual Juneteenth Celebrations.**

Overview:

This is a motion to approve Village President Scaman Resolution honoring Oak Park Juneteenth Longtime Oak Parkers Juanta Bennett Griffin and Anthony Clark.

XI. Village Manager Reports

- D. [ID 23-313](#) **Review of the Village Board Meeting Calendar for June, July and August 2023**

Overview:

Calendars are presented for the purpose of highlighting the Special Meeting topics. These topics are based on adopted Village Board Goals and/or prior Village Board direction.

XII. Village Board Committees & Trustee Liaison Commission Reports

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

XIII. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- E. [ID 23-309](#) **Board & Commission Vacancy Report for June 20, 2023.**

XIV. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

- F. [ID 23-310](#) **A Motion to Consent to the Village President's Appointment of:
Community Design Commission - Seth Jansen, Appoint as Member**

XV. Consent Agenda

- G. [MOT 23-53](#) **A Motion to Receive the Fiscal Year 2022 Annual Comprehensive Financial Report (ACFR) and Supporting Documents as Reviewed at the Special Board meeting on June 12, 2023**

Overview:

On June 12, 2023, a Special Board meeting was held to review and discuss the independent annual audit (ACFR) and related reports such as the management communication letter, for the year ending December 31, 2022. This action is the formal acceptance of the audit and related reports by the Village Board. Village staff must submit the audit to the State of Illinois and other interested parties by June 30, 2023.

- H. [MOT 23-54](#) **A Motion to Receive the Fiscal Year 2022 Single Audit Report as Reviewed at the Special Board meeting on June 12, 2023**

Overview:

As required by Federal and State granting agencies, in any fiscal year that the Village expends \$750,000 or more in Federal grant proceeds (which either originate from the Federal government or are distributed as a pass-through via a State or County government agency), a single audit is mandatory. The Single Audit was performed by Sikich LLP at the same time that the regular financial audit was completed and must be filed 30 days after the Single Audit is received from the auditor or nine months after the fiscal year end (September 30, 2023), whichever occurs first.

Upon acceptance by the Village Board, the Single Audit will be formally submitted to the Federal Clearinghouse as required.

- I. [MOT 23-61](#) **A Motion to Approve the May 2023 Monthly Treasurer’s Report for All Funds**
- Overview:** The unaudited May 31, 2023, report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 summarizing the Village’s cash and investment balances.
- J. [ORD 23-46](#) **Concur with the Zoning Board of Appeals and Adopt an Ordinance Granting a Special Use Permit for a Reception/Banquet Facility located at 6435 North Avenue**
- Overview:** The Applicant, Chetranda Grey, seeks a special use permit to operate a Reception/Banquet Facility on North Avenue in the NA Zoning District. The Applicant received prior special use permit approval by the Village Board for only one year.
- K. [RES 23-124](#) **A Resolution Approving Program Year (PY) 2023 Funding Recommendations and Releasing the Draft PY 2023 Action Plan for Public Comment**
- Overview:** As part of the five-year Program Year (PY) Consolidated Plan for Housing and Community Development “Con Plan” that guides decisions for allocating Community Development Block Grant funds, the Village has prepared the draft PY 2023 Action Plan which includes proposed CDBG activities that the Community Development Citizen Advisory Commission (“CDCAC”) recommended and that the Board is now being asked to approve.
- L. [RES 23-214](#) **A Resolution Authorizing the Execution of a Settlement Agreement in Cook County Circuit Court Case Number 2020 L 001872**
- Overview:** It is requested that the Village Board authorize the execution of a settlement agreement in Cook County Circuit Court Case Number 2020 L 001872.
- M. [RES 23-201](#) **A Resolution Approving an Independent Contractor Agreement with Nafisco, Inc. for the Fabrication and Installation of Parking Signage in an Amount Not to Exceed \$187,701.00 and Authorizing Its Execution**
- Overview:** On March 20, 2023, the Village Board approved Ordinance 23-23, codifying the expansion of several components of the Village’s 2019 Parking Pilot Program. These pilot program components include but are not limited to expanding the standardized 3-hour daytime parking restriction as well as expanding the street frontages designated for overnight on-street residential permit parking. The proposed Independent Contractor Agreement provides for the fabrication and installation of signage for the first phase of daytime restriction signage as well as the expanded overnight on-street permit parking signage.

- N. [RES 23-202](#) **A Resolution Approving a Purchase Price Agreement with Air One Equipment, Inc. for the Purchase of Fire Hoses in an Amount Not to Exceed \$45,025 and Authorizing its Execution.****
- Overview:** The Fire Department issued an Invitation to BID on May 15, 2023. The bid process produced three (3) bids, of which Air One Equipment, Inc. had the lowest price for the exact product listed. Staff is recommending that Air One Equipment, Inc. be selected as the vendor for the Fire Department to purchase fire hoses as needed during the 2023 fiscal year.
- O. [RES 23-178](#) **A Resolution Approving an Extension of an Independent Contractor Agreement with Thrive Counseling Center for an Additional Six-Month Term in an Amount Not to Exceed \$79,560 and Authorizing its Execution****
- Overview:** The Village's current agreement with Thrive Counseling Center expires June 30, 2023. The agreement is for an additional six (6) month term from July 1, 2023, to December 31, 2023.
- P. [RES 23-208](#) **A Resolution Approving the Work Plan of the Village of Oak Park Aging in Place Commission for 2023****
- Overview:** Each year, the Village Board reviews and approves work plans for the Village of Oak Park Commissions and Boards. Back in March of this year, the Village Board approved the 2023 Commission and Board work plans, except the Aging in Place Commission. The Aging in Place Commission's proposed 2023 work plan is presented here for consideration.
- Q. [RES 23-205](#) **A Resolution Approving a Parking Lot Temporary License Agreement With Careful Peach Boutique for a One-Day Bastille Day Event on July 8, 2023, and Authorizing its Execution****
- Overview:** This is a Parking Lot License Agreement that would authorize Careful Peach Boutique to use two (2) parking spaces in Lot 10 at the corner of Marion Street and North Blvd for a one-day event on July 8, 2023.
- R. [RES 23-206](#) **A Resolution Approving a Contract with Morrison Construction Company, Inc. for Project 23-12, North and South Pumping Station Upgrades, in an Amount Not to Exceed \$396,500 and Authorizing its Execution****
- Overview:** The Engineering Division opened bids for Project 23-12, North and South Pumping Station Upgrades. The project includes rebuilding four existing older pumps at the north and south pumping stations and replacing worn-out check valves, couplings, and flow switches at these stations in order to improve pumping efficiencies and ensure reliability. Five contractors picked up bid documents and three bids were received. The lowest responsible bid was submitted by Morrison Construction Company in an amount of \$396,500, which is over the budgeted amount for this project. There are available funds from deferred projects to cover the additional costs. Construction work is planned to start this fall following the completion of work in the central pump station and last until 2024 due to long lead times on materials.

- S. [RES 23-211](#) **A Resolution Approving the Rebuilding of One Truck Through the Purchase and Installation of Certain Equipment from Lindco Equipment Sales, a Division of Viking-Cives, through the Sourcewell Joint Purchasing Program in an Amount Not to Exceed \$119,740.00 and Waiving the Village's Bid Process for the Purchase**

Overview:

The FY2023 Fleet Replacement Fund budget includes the rebuilding of one salter truck, which consists of the replacement of the current salter body, plow, V-Box salt spreader, and replacement of associated electronics and hydraulics. The equipment will be purchased from and installed by Lindco Equipment Sales a Division of Viking-Cives. This purchase will be made through the Sourcewell Joint Purchasing Program, an opportunity for governments to leverage and pool resources for better pricing.

XVI. Regular Agenda

- T. [RES 23-215](#) **A Resolution Adopting the American Library Association's Freedom to Read Statement and Declaring the Village of Oak Park as a Book Sanctuary Community**

Overview:

This is a resolution adopting the American Library Association's Free to Read Statement and declaring the Village of Oak Park a book sanctuary community. A book sanctuary collects and protect endangered books; make those books broadly accessible; host book talks and events, including sparking conversations about diverse characters and stories; and educate others on the history of book banning and burning.

- U. [ORD 23-50](#) **An Ordinance Amending Chapter 20 ("Public Health"), Article 8 ("Single-Use Plastic Foodware and Polystyrene Foam Packaging"), Section 20-8-4 ("Polystyrene Foam Packing Prohibited") and Section 20-8-6 ("Penalty") of the Oak Park Village Code**

Overview:

The Single-Use Plastic Ordinance, adopted by the Board on May 15, 2023, will prohibit food establishments from using polystyrene foam food packaging products by January 1, 2024. Staff will support restaurants in complying with the ordinance through the Oak Park Green Business program, a partnership with the Illinois Green Business Program and Smart Energy Design Assistance Center. This amendment includes provides additional language concerning the enforcement process for the prohibition on polystyrene packaging.

- V. [RES 23-210](#) **A Resolution Approving an Amendment to the Renewal of the Independent Contractor Agreement with C.D.E. Body Shop II, Inc. for 2023 Auto Body Repairs to Change the Not to Exceed Amount from \$25,000.00 to \$55,000.00, Authorizing its Execution and Directing Village Staff to Prepare the Necessary Budget Amendment**

Overview:

In February of 2021, the Village entered into an agreement with C.D.E. Body Shop II, Inc. for 2021 auto body repairs due to accidents in the amount of \$25,000.00, with the option to renew for two years. The contract was renewed for the second time in 2023 with a not to exceed amount of \$25,000.00. In 2023, significant body damage repairs have been required. It is proposed to increase the “not to exceed” amount for the renewal from \$25,000.00 to \$55,000.00. This would allow the contractor to complete vehicle accident repairs if needed.

- W. [ORD 23-47](#) **An Ordinance Amending Chapter 7 (“Buildings”), Article 1 (“Building Code”) of the Oak Park Village Code to Adopt the 2021 International Code Council Building Code as Recommended by the Building Code Advisory Commission**

Overview:

The Village periodically reviews and adopts updated building and electric codes to attract construction growth by accepting current trends and implementing more modern approved materials and safer building practices. The Building Code Advisory Commission is recommending that the Village Board adopt the 2021 editions of the International Code Council Building Code with decreased number of amendments to simplify and streamline the Village’s building code process.

- X. [ORD 23-48](#) **An Ordinance Amending Chapter 7 (“Buildings”), Article 2 (“Existing Building Code”) of the Oak Park Village Code to Adopt the 2021 International Existing Building Code as Recommended by the Building Code Advisory Commission**

Overview:

The Village periodically reviews and adopts updated building codes to attract construction growth by accepting current trends and implementing more modern approved materials and safer building practices. The Building Code Advisory Commission is recommending that the Village Board adopt the 2021 editions of the International Code Council Existing Building Code with decreased number of amendments to simplify and streamline the Village’s building code process.

- Y. [ORD 23-49](#) **An Ordinance Amending Chapter 7 (“Buildings”), Article 3 (“Electric Code”) of the Oak Park Village Code to Adopt the 2020 National Electric Code as Recommended by the Building Code Advisory Commission**

Overview:

The Village periodically reviews and adopts updated building codes to attract construction growth by accepting current trends and implementing more modern approved materials and safer building practices. The Building Code Advisory Commission is recommending the Village Board adopt the 2020 editions of the International Code Council National Electric Code with a decreased number of amendments to simplify and streamline the Village’s building code process.

- Z. [ORD 23-51](#) **An Ordinance Amending Chapter 7 (“Buildings”), Article 4 (“Mechanical Code”) of the Oak Park Village Code to Adopt the 2021 International Code Council Mechanical Code as Recommended by the Building Code Advisory Commission**

Overview:

The Village periodically reviews and adopts updated building codes to attract construction growth by accepting current trends and implementing more modern approved materials and safer building practices. The Building Code Advisory Commission is recommending that the Village Board adopt the 2021 editions of the International Code Council Mechanical Code with a decreased number of amendments to simplify and streamline the Village’s building code process.

- AA. [ORD 23-52](#) **An Ordinance Amending Chapter 7 (“Buildings”), Article 5 (Fire Code) of the Oak Park Village Code to Adopt the 2021 International Code Council Fire Code as Recommended by the Building Code Advisory Commission**

Overview:

The Village periodically reviews and adopts updated building codes to attract construction growth by accepting current trends and implementing more modern approved materials and safer building practices. The Building Code Advisory Commission is recommending that the Village Board adopt the 2021 editions of the International Code Council Fire Code with a decreased number of amendments to simplify and streamline the Village’s building code process.

- AB. [ORD 23-53](#) **An Ordinance Amending Chapter 7 (“Buildings”), Article 6 (“Residential Code”) of the Oak Park Village Code to Adopt the 2021 International Code Council Residential Code as Recommended by the Building Code Advisory Commission**

Overview:

The Village periodically reviews and adopts updated building codes to attract construction growth by accepting current trends and implementing more modern approved materials and safer building practices. The Building Code Advisory Commission is recommending that the Village Board adopt the 2021 editions of the International Code Council Residential Code with a decreased number of amendments to simplify and streamline the Village’s building code process.

- AC. [ORD 23-54](#) **An Ordinance Amending Chapter 7 (“Buildings”), Article 11 (“Fuel Gas Code”) of the Oak Park Village Code to Adopt the 2021 International Code Council Fuel Gas Code as Recommended by the Building Advisory Commission****

Overview: The Village periodically reviews and adopts updated building and electric codes to attract construction growth by accepting current trends and implementing more modern approved materials and safer building practices. The Building Code Advisory Commission is recommending that the Village Board adopt the 2021 editions of the International Building Code with decreased number of amendments to simplify and streamline the Village’s building code process.

- AD. [ORD 23-55](#) **An Ordinance Amending Chapter 7 (“Building”) of the Oak Park Village Code to Adopt a New Article 16 (“Energy Code”) to Adopt the 2021 International Code Council Energy Code as Recommended by the Building Code Advisory Commission****

Overview: The Village periodically reviews and adopts updated building and electric codes to attract construction growth by accepting current trends and implementing more modern approved materials and safer building practices. The Building Code Advisory Commission is recommending that the Village Board adopt the 2021 editions of the International Building Codes with a decreased number of amendments to simplify and streamline the Village’s building code process.

- AE. [ORD 23-56](#) **An Ordinance Amending Chapter 7 (“Buildings”), Article 15 (“Pool Code”) of the Oak Park Village Code to Adopt the 2021 International Code Council Swimming Pool and Spa Code as recommended by the Building Code Advisory Commission.****

Overview: The Village periodically reviews and adopts updated building and electric codes to attract construction growth by accepting current trends and implementing more modern approved materials and safer building practices. The Building Code Advisory Commission is recommending that the Village Board adopt the 2021 editions of the International Building Code

XVII. Call to Board and Clerk

XVIII. Adjourn