
REQUEST FOR PROPOSALS
INSTRUCTIONS AND SPECIFICATIONS FOR:

Village of Oak Park Fire and Burglar Alarm Monitoring and Maintenance Services
for Village-owned Buildings
Bid Number: 22-300BM
Issuance Date: 6/29/2022

The Village of Oak Park will receive proposals from qualified fire and burglar alarm monitoring companies to monitor and maintain the alarm systems at various Village-owned buildings. Bids will be accepted at the Public Works Center, 201 South Blvd., Oak Park, IL 60302 Monday through Friday, 7:30 a.m. to 4:00 p.m. local time until 11:00 a.m. **on Friday, July 22nd, 2022.** Bids may also be sent via e-mail to vics@oak-park.us. Bids will be reviewed and the results of the review will be presented to the Village of Oak Park Board of Trustees.

There will be a pre-bid meeting at the Public Works Center, located at 201 South Blvd., Oak Park, IL 60302 on Friday, July 8th, 2022 at 11:00 a.m. Prospective bidders are encouraged to attend the pre-bid meeting to inspect site conditions and obtain other pertinent information about the scope of work. ***Following this pre-bid meeting, prospective bidders will also be invited to visit the other locations where alarm services are needed.***

Specifications and bid forms may be obtained by sending a request to Building Maintenance Superintendent, Vic Sabaliauskas at vics@oak-park.us or by stopping by the Public Works Center at the address listed above or by calling 708-358-5710.

The Board of Trustees reserves the right to accept or reject any and all proposals or to waive technicalities, or to accept any item of any proposal.

Do not detach any portion of this document. Upon formal award to the successful contractor, a written agreement will be executed in substantially the form attached.

In responding to this Request for Proposals, the official logo of the Village of Oak Park is not to be used in any form. Use of the Village logo is strictly prohibited by law and such use could subject the proposer to disqualification.

Submission of Proposals

The bid shall be submitted on the bid form included herewith. If bid is hand delivered or mailed to the Public Works Center, the bid shall be submitted in a sealed envelope marked "**BID: 22-300BM Village of Oak Park Alarm Monitoring and Maintenance for Village-owned Buildings**", shall bear the return address of the bidder, and shall be addressed as follows:

TO: Vic Sabaliauskas, Building Maintenance Superintendent
Department of Public Works
201 South Blvd.
Oak Park, IL 60302

SECTION I
PROPOSAL INSTRUCTIONS, TERMS AND CONDITIONS

Preparation and Submission of Proposal

All proposals must be delivered to the Public Works Center by the specific time indicated on the cover page. Proposals arriving after the specified time will not be accepted. Mailed proposals that are received by the Village after the specified hour will not be accepted regardless of the post-marked time on the envelope. Proposals must be signed by an officer of the company who is authorized to enter into agreements on behalf of the company. Proposals shall be sealed in an envelope and marked as stated on the cover page.

Proposal Bond

The contractor shall provide a proposal bond in the amount of ten percent (10%) of the total proposal price. The attached form may be used or the contractor may provide cash or a certified check in the amount specified. The proposal bonds, cash or checks will be returned once the selected contractor has entered into an agreement for this work.

Award of Agreement

The agreement will be awarded in whole or in part to the responsible contractor whose proposal, conforming to the request for proposals, will be most advantageous to the Village; price and other factors considered.

Costs of Preparation

The Village will not be responsible for any expenses incurred in preparing and submitting a proposal or entering into the applicable agreement.

Taxes not Applicable

The Village of Oak Park as an Illinois municipality pays neither Illinois Sales Tax nor Federal Excise Tax (State Tax Exemption Identification Number E9998-1823-06). Contractors should exclude these taxes from their prices.

Withdrawal of Proposals

Any contractor may withdraw its proposal at any time prior to the time specified in the advertisement as the closing time for the receipt of proposals, by signing a request therefore. No contractor may withdraw or cancel its proposal for a period of sixty (60) calendar days after the advertised closing time for the receipt of proposals. The successful contractor may not withdraw or cancel its proposal after having been notified that the proposal was accepted by the Village Board of Trustees.

Investigation of Contractors

The Village will make such investigations as are necessary to determine the ability of the contractor to fulfill proposal requirements. If requested, the contractor should be prepared to present evidence to the Village of Oak Park of ability and possession of necessary facilities and financial resources to comply with the terms of the attached specifications and proposals. In addition, the contractor shall furnish the Village with any information the Village may request, and shall be prepared to show completed work of a similar nature to that included in

its proposal. The Village reserves the right to visit and inspect the premises and operation of any contractor.

Rejection of Contractor

The Village will reject any proposal from any person, firm or corporation that appears to be in default or arrears on any debt, agreement or the payment of any taxes. The Village will reject any proposal from a contractor that failed to satisfactorily complete work for the Village under any previous agreement.

Conditions

Contractors are advised to become familiar with all conditions, instructions and specifications governing the work. Contractors shall be presumed to have investigated the work site, conditions and scope of the work before submitting a proposal.

Compliance with Applicable Laws

The contractor will strictly comply with all ordinances of the Village of Oak Park and Village Code and laws of the State of Illinois.

Governing Law

All agreements entered into by the Village of Oak Park are governed by the laws of the State of Illinois without regard to conflicts of law. Any action brought to enforce an agreement with the Village of Oak Park must be brought in the state and federal courts located in Cook County, Illinois.

Subletting of Agreement

No agreement awarded by the Village of Oak Park shall be assigned or any part sub-contracted without the written consent of the Village of Oak Park or as noted in the contractor's proposal. In no case shall such consent relieve the contractor from its obligations or change the terms of the agreement.

Interpretation of Agreement Documents

Any contractor with a question about this proposal may request an interpretation thereof from the Village. If the Village changes the proposal, either by clarifying it or by changing the specifications, the Village will issue a written addendum, and will mail a copy of the addendum to all prospective bidders. The Village will not assume responsibility for receipt of such addendum. In all cases, it will be the contractor's responsibility to obtain all addenda issued. Contractors will provide written acknowledgment of receipt of each addendum issued with the proposal submission.

Minority Business and Women Business Enterprise Requirements

The Village of Oak Park, in an effort to reaffirm its policy of non-discrimination, encourages the efforts of contractors and subcontractors to take affirmative action in providing for Equal Employment Opportunity without regard to race, religion, creed, color, sex, national origin, age, handicap unrelated to ability to perform the job or protected veteran's status.

Licenses and Permits

The contractor shall be responsible for becoming a licensed contractor in the Village. The contractor shall also be responsible for obtaining any and all required permits from the Village's Development Customer Services Department (Building Permits Division). The Village shall waive all permit fees.

Agreement

The selected contractor shall enter into a three-year Professional Services Agreement with the Village to complete the work in a form substantially similar to the agreement attached hereto. The agreement shall be executed by the contractor and returned, together with the certificate of insurance, within ten (10) calendar days after the agreement has been mailed to the contractor. The contractor shall execute three copies of the agreement. One fully executed copy will be returned to the contractor.

Notice to Proceed

Work shall begin within fourteen (14) days from the Notice to Proceed from the Village's Building Maintenance Superintendent. All work shall be completed in accordance with the detailed specifications set forth herein, unless the Building Maintenance Superintendent grants an extension.

Fees and Cost

In the event any action is brought to enforce any agreement entered into by the Village of Oak Park, or to collect any unpaid amount from the Village of Oak Park, each party bears the responsibility of paying its own attorneys' fees and costs.

Dispute Resolution

The Village of Oak Park does not agree to the mandatory arbitration of any dispute.

SECTION II
DETAILED SPECIFICATIONS

The selected contractor shall furnish all labor, supervision, supplies, tools, equipment, vehicles and other means necessary or proper for performing and completing the work. The selected contractor shall be responsible for the cleaning up of the job site and shall repair or restore all structures and property that may be damaged or disturbed during performance of the work to the satisfaction of the Village of Oak Park.

The agreement and work shall be carried out in conformance with the laws and regulations of the Village of Oak Park and these specifications. All work will be performed according to the standards set forth in the applicable building codes and standards, including mechanical, fire, plumbing, electric, accessibility, or any other applicable codes in force in the Village of Oak Park and State of Illinois.

Alterations, Omissions and Extra Work

The Village of Oak Park reserves the right to increase or decrease the quantity of any item or portion of the work, or to omit portions of the work as may be deemed necessary.

Job Site Conditions

To the fullest extent possible, the contractor will not allow its work to interfere with the critical operations of the Fire Dept., Public Works Dept., or Parking Dept. Contractor will take all necessary actions as directed by the Village in that regard.

Material Storage: The contractor shall be responsible for the storage and safety of his own materials. The Village assumes no liability whatever for any material damaged or stolen on the premises. Any damage to, or loss by theft or vandalism of any material, appurtenance, or appliance, after such has been applied, connected or installed on Village property, shall be the sole responsibility of the contractor until the project is completed and accepted by the Village.

Safety Precautions: The contractor is solely responsible for implementing effective safety precautions on and around the work site to protect workers and other persons who might be affected and shall exercise every precaution at all times for the protection of the property. The contractor shall not leave any combustible materials or other fire hazards overnight or allowed them to accumulate. The contractor shall abide by all applicable laws, standards, and regulations that apply to the completion of the work, including EPA and OSHA safety standards and regulations.

Damage to Property: Contractor shall repair, at no additional cost to the Village, all damage to Village property caused by the contractor resulting from his work. Where repair of existing work is called for, such patching and replacement shall be made to blend with existing work so that the patch or replacement will be inconspicuous after finishing.

Daily Clean-up: The contractor shall keep the premises clean and orderly during the course of the work and all debris shall be removed on a continuous basis.

Method of Payment

The Village of Oak Park will pay monthly all undisputed invoices billed at the rates set forth in the contractor's proposal within 30 days of approval as provided in the Local Government Prompt Payment Act, 50 ILCS505/4. The maximum interest rate for any payment not made within 30 days of approval is 1%.

Change Orders

Change Orders: Changes in the Work may be agreed to after execution of the agreement, and without invalidating the agreement, if the change order is in writing and signed. Any changes to the scope of work which result in an increase in the agreement price will be subject to an agreement addendum which must be signed by both parties. Any such change order will be prepared by the Village. The contractor may only proceed with the change upon receipt of the written change order signed by the Village.

Emergency Changes: Contractor may perform work not included in the scope of work if necessary to remedy a condition that poses an immediate threat to persons or property. Work of this nature shall be carried out only to the extent of bringing the condition under control. The Village shall be notified immediately. A change order will then be negotiated and executed for the work performed, and for work remaining, if any.

Minor Changes (Field Orders): The Village may verbally authorize minor changes in the scope of work in order to prevent a delay in the progression of the work. These field orders may not involve a change in the agreement price or be inconsistent with the scope of work.

Changes Due to Unknown Conditions: The contractor is not responsible for changes in the work that are due to conditions that were not reasonably observable or conditions that have changed. In such cases, the contractor shall notify the Village and a change order will be negotiated.

Any change which results in a total agreement price in excess of \$10,000 must be approved by the Village of Oak Park Board of Trustees.

Correction of Work Prior To Final Payment

The Village has the right to stop work if the contractor fails to carry out the work in a manner acceptable to the Village. If the Village deems the contractor's work unacceptable, at the Village's election, the contractor shall do one of the following:

1. Promptly repair or replace the defective work, without expense to the Village, including costs associated with repairing any damage to property caused by the replacement work; or;
2. If the Village deems it unacceptable to have the contractor correct work which has been incorrectly done, a deduction from the agreement price shall be made based on the costs to the Village to have the work repaired. Such a deduction from the agreement price shall in no way affect the Village's other remedies or relieve the contractor from responsibility for defects and related damage occurring as a result of defective or unacceptable work.

Contractor's Representative

The contractor shall have at all times a competent foreman or superintendent on the job that shall have full authority to act for the contractor, and to receive and execute orders from the Director of Public Works or appointed representative. Any instructions given to such superintendent or person executing work for the contractor shall be binding on the contractor as though given to him personally. Contractor's representative must be proficient in the use and interpretation of the English language.

Workers

The contractors shall employ competent laborers and shall replace, at the request of the Building Maintenance Superintendent any incompetent, unfaithful, abusive or disorderly workers in their employ. Only workers expert in their respective branches of work shall be employed where special skill is required. Inappropriate behavior or examples of unproductive work effort will not be tolerated. The Village has the right to require a contractor's employee to be immediately removed from the work crew if the above behavior is exhibited.

Dispute Resolution

All disputes, including collection disputes, shall be brought in the Circuit Court of Cook County, Illinois. This agreement shall be interpreted in accordance with the laws of the State of Illinois. In any dispute resolution process, each party shall bear its own costs, including attorney's fees. Any purported agreement between the parties that states terms contrary to this paragraph M will be deemed per se invalid.

Mandatory Qualifications for Contractor's Personnel

Crews shall include at least one (1) supervisor during any given shift.

1. No more than 50% of the crew may be trainees at any one time.
2. Supervisors must be fluent in the English language and capable of reading and writing English.
3. Technicians employed by the contractor selected shall be fully trained and skilled in safe and proper techniques. Specific training required must follow the OSHA standards (see *below*).
4. The contractor selected shall provide sufficient documentation, if requested by the Village, to demonstrate adequate training has been provided upon commencement of the agreement. Contractor selected shall submit statement outlining training program and method of verifying employee competency. Failure to do so may be ample cause for rejection of proposal. The use of technicians who are not adequately trained may be sufficient grounds for termination of the agreement.
5. The Village reserves the right to require immediate removal of any employee of the contractor selected deemed unfit for service for any reason. This right is non-negotiable and the contractor selected agrees to this condition by accepting this agreement. The contractor selected shall have enough qualified personnel to replace a terminated employee within 24 hours. Failure to do so can result in the termination of the agreement.

OSHA Requirements

1. Material Safety Data Sheets – Contractor selected shall furnish the Village of Oak Park copies of Material Safety Data Sheets (MSDS), for all products used, prior to beginning service at Village facilities. In addition, each time a new chemical is introduced, a copy of that product's MSDS must be provided to the Building Maintenance Superintendent prior to the product being used. The Material Safety Data Sheets must be in compliance with OSHA Regulation 1910.1200, paragraph g.
2. Labeling of Hazardous Materials – Contractor selected shall comply with OSHA regulation 1919.1200, paragraph f, concerning labeling of all chemical containers.
3. Caution Signs – Contractor selected shall use “caution signs” as required by OSHA Regulation 1910.44 and 1910.145 at no cost to the Village. Caution signs shall be on-site upon commencement of agreement.

Proof of compliance with OSHA regulation 1920.1200, Hazard Communication, shall be provided to the Building Maintenance Superintendent upon commencement of this agreement, if requested.

Failure of the contractor selected or his/her employees to comply with all applicable laws, regulations and rules shall permit the Village to immediately terminate this agreement without liability.

Prevailing Wages

Contractor and any applicable subcontractor shall pay prevailing wages as established by the Illinois Department of Labor and determined by the Village for each craft or type of work needed to execute the contract in accordance with the Illinois Prevailing Wage Act, 820 ILCS 130/0.01 et seq. (“Act”). Contractor shall prominently post the current schedule of prevailing wages at the Project site(s) and shall notify immediately in writing all of its subcontractors of all changes in the schedule of prevailing wages. Any increases in costs to Contractor due to changes in the prevailing rate of wage during the terms of any Contract shall be at the sole expense of Contractor and not at the expense of the Village, and shall not result in an increase to the Contract Price. Contractor shall be solely responsible to maintain accurate records as required by the Act and shall submit certified payroll records to the Village evidencing its compliance with the Act on no less than a monthly basis as required by the Act. Contractor shall be solely liable for paying the difference between prevailing wages and any wages actually received by laborers, workmen and/or mechanics engaged in the Work for the Project.

Contractor shall indemnify, hold harmless, and defend the Village, its officers, officials, employees, agents and volunteers (“Indemnified Parties”) against all regulatory actions, complaints, damages, claims, suits, liabilities, liens, judgments, costs and expenses, including reasonable attorney's fees, which may in any way arise from or accrue against the Indemnified Parties as a consequence of noncompliance with the Act or which may in any way result therefrom, including a complaint by the Illinois Department of Labor under Section 4(a-3) of the Act, 820 ILCS 130/4(a-3) that any or all of the Indemnified Parties violated the Act by failing to give proper notice to the Grantee or any other party performing work on the Public

Improvements that not less than the prevailing rate of wages shall be paid to all laborers, workers and mechanics performing Work on the Project, including interest, penalties or fines under Section 4(a-3). The indemnification obligations of this section on the part of Contractor shall survive the termination or expiration of this Agreement. In any such claim, complaint or action against the Indemnified Parties, Contractor shall, at its own expense, appear, defend and pay all charges of reasonable attorney's fees and all reasonable costs and other reasonable expenses arising therefrom or incurred in connection therewith, and, if any judgment or award shall be rendered against the Indemnified Parties in any such action, Contractor shall at its own expense, satisfy and discharge such judgment or award.

Agreement Renewal

The Village shall have the right to renew the Agreement for two (2) additional one (1) year terms with all terms and conditions, other than price, remaining the same. The Village will allow the Bidder to increase or decrease the price for each annual renewal.

Upon written request from the Bidder, on or before October 20 of each year of the Agreement, the cost of the Services provided under the Agreement may be adjusted as follows:

The contractor shall submit a request for adjustment to the Village based upon the average of the published monthly Index (as defined below) for the period October through September for the previous year. The Index shall be the United States Department of Labor, Bureau of Labor Chicago Statistics, Revised Consumer Price Index for all Urban Wage Earners for Chicago-Naperville-Elgin, IL-IN-WI (all items, 1982-84 = 100). Notwithstanding anything contained in this Request for Proposals to the contrary, an annual adjustment shall not be greater than five percent (5.0%) of the previous year's cost for services provided under this Agreement in any year. Any applicable adjustment shall take effect on January 1st.

SECTION III **SCOPE OF WORK**

The Village of Oak Park is seeking proposals from qualified alarm monitoring companies to provide fire and burglar alarm (FA & BA), and AED and HUB monitoring services 24 hours/day, 365 days/year. Also required is annual inspection/testing services of FA and BA systems, and annual testing services for wall-mounted hard-wired automatic external defibrillators (AEDs) and hold-up buttons (HUBs).

Alarm company shall disclose to the Village all service plan components that are and are not included in the monthly costs. Repairs needed to any of these systems that are not included in the monthly service cost shall be billed separately on a case-by-case and time and materials basis (T&M). Estimates/proposals for any and all repairs shall be submitted by the alarm company to the Village prior to commencement of any repair work, and the Village shall approve (in writing or verbally) any and all repair work proposals on a case-by-case basis.

Emergency Service Response: Should any of the systems require technical on-site attention, alarm company shall dispatch a qualified technician to the location on a same-day or next day basis. Repair estimates (for items not included in the service plan) shall be submitted within 24-hours after technician assessments have been completed.

Materials and labor: The cost of materials and labor associated with the service call shall be included as part of the service plan monthly cost and shall not be billed separately.

Repair Plan Limitations: Exclusions from the repair service plan shall be costs of materials and labor occurring as a result of improper system use, misuse, abuse, vandalism, or Acts of God specifically including lighting damage.

Fire Alarm Testing: On an annual basis, alarm company shall contact the Village representative associated with each account (see contact info following the Bid Form) to schedule an appointment to inspect and test every fire alarm device on the premises to verify integrity of the FA system. Following each inspection, the alarm company shall complete an NFPA (National Fire Protection Association) test form and forward it to the appropriate account representative as well as a representative of the Village of Oak Park Fire Dept. (Village of Oak Park Fire Inspector).

AED Testing: On an annual basis, the alarm company shall schedule an appointment with the account representative to inspect all AED system devices on the premises to verify signals are reaching the appropriate responsive agency. AEDs, when activated, should contact the 911 dispatch center (WSCDC – West Suburban Consolidated Dispatch Center).

Burglar Alarm Testing: On an annual basis, alarm company shall schedule an appointment with the account representative to inspect all BA system devices on the premises. This also includes all HUB devices at Village Hall and the Public Works Center.

All BA, FA and AED systems are monitored at WSCDC via radio. All HUB systems are monitored by the Village of Oak Park Police Dept. at Village Hall.

SECTION IV
PROPOSAL FORM (Pricing)

Complete the Bid Pricing Form on the following page.

Village of Oak Park					
Burglar and Fire Alarm System Monitoring and Maintenance - BID PRICING FORM					
Date issued:			Deposit for Radio Installation	Defibrillator Monitoring	Monthly Cost
Property	Address	System and Services			
Village Hall	123 Madison	Fire Alarm Services: Annual testing/inspections, radio monitoring and service plan/repairs	\$895.00	YES - include in monthly cost	\$200.00
Village Hall	123 Madison	Burglar Alarm Services: Annual testing/inspections, radio monitoring and service plan/repairs	\$895.00		\$120.00
Village Hall (Parking Div.)	123 Madison	Hold-up Button (HUB) Alarm Services: Annual inspections, radio monitoring and service plan/repairs	\$895.00		\$40.00
Public Works Center	201 South Blvd.	Fire Alarm Services: Annual testing/inspections, radio monitoring and service plan/repairs	\$895.00	YES - include in monthly cost	\$200.00
Public Works Center	201 South Blvd.	Burglar Alarm Services: Annual testing/inspections, radio monitoring and service plan/repairs	\$895.00		\$80.00
Public Works Center	201 South Blvd.	Hold-up Button (HUB) Alarm Services: Annual inspections, radio monitoring and service plan/repairs	\$895.00		\$40.00
Main Fire Station	100 N. Euclid	Fire Alarm Services: Annual testing/inspections, radio monitoring and service plan/repairs	\$895.00	N/A	\$80.00
South Fire Station	900 S. East Ave.	Fire Alarm Services: Annual testing/inspections, radio monitoring and service plan/repairs	\$895.00	N/A	\$80.00
North Fire Station	212 Augusta	Fire Alarm Services: Annual testing/inspections, radio monitoring and service plan/repairs	\$895.00	N/A	\$90.00
Central Pump Station	102 N. Lombard	Fire Alarm Services: Annual testing/inspections, radio monitoring and service plan/repairs	\$895.00	N/A	\$60.00
Central Pump Station	102 N. Lombard	Burglar Alarm Services: Annual testing/inspections, radio monitoring and service plan/repairs	\$895.00		\$40.00
South Pump Station	207 Garfield	Fire Alarm Services: Annual testing/inspections, radio monitoring and service plan/repairs	\$895.00	N/A	\$60.00
South Pump Station	207 Garfield	Burglar Alarm Services: Annual testing/inspections, radio monitoring and service plan/repairs	\$895.00		\$60.00
North Pump Station	1010 N. Ridgeland	Fire Alarm Services: Annual testing/inspections, radio monitoring and service plan/repairs	\$895.00	N/A	\$60.00
North Pump Station	1010 N. Ridgeland	Burglar Alarm Services: Annual testing/inspections, radio monitoring and service plan/repairs	\$895.00		\$60.00
OPRF Parking Garage	137 N Scoville Ave	Fire Alarm Services: Annual testing/inspections, radio monitoring and service plan/repairs	\$895.00	N/A	\$80.00
Avenue Parking Garage	720 North Blvd.	Fire Alarm Services: Annual testing/inspections, radio monitoring and service plan/repairs	\$895.00	N/A	\$120.00
Holley Court Parking Garage	1125 Ontario	Fire Alarm Services: Annual testing/inspections, radio monitoring and service plan/repairs	\$895.00	N/A	\$140.00
Metra Station	1119 North Blvd.	Fire Alarm Services: Annual testing/inspections, radio monitoring and service plan/repairs	\$895.00	N/A	\$80.00
			TOTAL:	\$17,005.00	\$1,690.00

Village of Oak Park				
Account Representatives and Contact Info for Fire, Burglar, AED and HUB Alarm Monitoring and Maintenance Services				
To schedule all services and for site access, contact the following:				
For all Village Hall Accounts (123 Madison St.)				
Title	Name	Direct Phone	Cell Phone	E-mail
Building Maintenance Superintendent	Vic Sabaliauskas	708-358-5710	708-574-1239	vics@oak-park.us
Building Maintenance Contract Coordinator	Fred Gutierrez	708-358-5714	708-724-3386	fgutierrez@pak-park.us
Building Maintenance Contractor	Chris Rojas		708-323-8586	chris.rojas@gmscleaning.com
Building Maintenance Contractor	Will Vidrio		773-701-8624	BM_PWC@oak-park.us
For all Parking Garage Accounts (Holley Court, Avenue Garage, OPRF Garage)				
Parking Garage Supervisor	Paul Sturdivant	708-358-5764		psturdivant@oak-park.us
Parking Services Supervisor	Delia Tamas	708-358-5769		dtamas@oak-park.us
Parking Services Manager	Sean Keane	708-358-5752		skeane@oak-park.us
For all Fire Dept. Accounts (100 N. Euclid, 212 Augusta, 900 S. East Ave.)				
Building Maintenance Contract Coordinator	Fred Gutierrez	708-358-5714	708-724-3386	fgutierrez@pak-park.us
Building Maintenance Contractor	Chris Rojas		708-323-8586	chris.rojas@gmscleaning.com
Battalion Chief	Jacob Gloodt	708-358-5614		jgloodt@oak-park.us
Deputy Fire Chief	Kevin Fadden	708-358-5606		kfadden@oak-park.us
Office Coordinator	Ginger Hedrich	708-358-5603		ghedrich@oak-park.us
For all Water Dept. Pump Station Accounts (1010 N. Ridgeland, 102 N. Lombard, 207 Garfield)				
Water Division Superintendent	Mike Bills	708-358-5730		Mbills@oak-park.us
Water Division Supervisor	Jay Brown	708-358-5731		jbrown@oak-park.us
Senior Pump Station Operator	Orlando Velasquez	708-358-5747		ovelasquez@oak-park.us
Pump Station Operator	Ben Blankenship	708-358-5748		bblankenship@oak-park.us
Building Maintenance Contract Coordinator	Fred Gutierrez	708-358-5714	708-724-3386	fgutierrez@pak-park.us
Building Maintenance Contractor	Chris Rojas		708-323-8586	chris.rojas@gmscleaning.com
For Metra Station Account (1119 North Blvd.)				
Building Maintenance Contract Coordinator	Fred Gutierrez	708-358-5714	708-724-3386	fgutierrez@pak-park.us
Building Maintenance Contractor	Chris Rojas		708-323-8586	chris.rojas@gmscleaning.com

MUNICIPAL QUALIFICATION REFERENCE SHEET

MUNICIPALITY Village of Forest Park

ADDRESS 501 Des Plaines Avenue

CONTACT Steve Glinkie

PHONE 708-366-2323

WORK PERFORMED Fire Alarm, Burglar Alarm & Access control monitoring service & inspections

MUNICIPALITY Village of Elmwood Park

ADDRESS 11 Conti Parkway

CONTACT Michael Terzo

PHONE 708-452-7300

WORK PERFORMED Fire Alarm, Burglar Alarm & Access control monitoring service & inspections

MUNICIPALITY Village of Stone Park

ADDRESS Ben Mazzulla

708-345-5550

CONTACT Fire Alarm, Burglar Alarm & Access control monitoring service & inspections

PHONE 708-345-5500

WORK PERFORMED Fire Alarm, Burglar Alarm & Access control monitoring service & inspections

The undersigned proposes to furnish all labor, materials and services required to complete the Work in accordance with the attached specifications and at the prices indicated in the Bid Form attached (see attached spreadsheet).

24-Hour Emergency Call-back Number:

(708) 366-2400

Printed Name: Anthony Calderone Sr.

Proposal Signature: *Anthony Calderone Sr.*

State of Illinois) County of Cook)

Anthony Calderone Sr.
(Type Name of Individual Signing)

being first duly sworn on oath deposes and says that the contractor on the above proposal is organized as indicated below and that all statements herein made on behalf of such Contractor and that their deponent is authorized to make them, and also deposes and says that deponent has examined and carefully prepared their proposal from the agreement specifications and has checked the same in detail before submitting this proposal; that the statements contained herein are true and correct.

Signature of contractor authorizes the Village of Oak Park to verify references of business and credit at its option.

Signature of contractor shall also be acknowledged before a Notary Public or other person authorized by law to execute such acknowledgments.

Dated: July 21 / 2022 ILLINOIS ALARM SERVICE, INC

Organization Name
(Seal - If Corporation)

By: *Anthony Calderone* 7340 W. 15TH ST. FOREST PARK

Authorized Signature Address

Telephone: 708-366-2400 E-mail: tony@illinoisalarm.com

Subscribed and sworn to before me this 21 day of July, 2022.

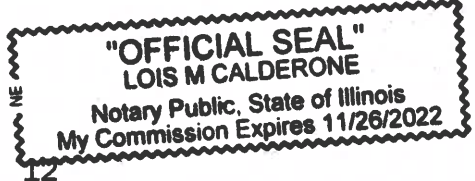
_____ in the State of Illinois. My

Commission
Notary Public

Expires on 11/26/2022

Lois M Calderone

Complete Applicable Paragraph Below



(a) Corporation

The contractor is a corporation, which operates under the legal name of Sevinco Blum Associates and is organized and existing under the laws of the State of Illinois. The full names of its Officers are:

President Anthony Calderone Sr.

Secretary Lois Calderone

Treasurer _____

The corporation does have a corporate seal. (In the event that this proposal is executed by a person other than the President, attach hereto a certified copy of that section of Corporate By-Laws or other authorization by the Corporation that permits the person to execute the offer for the corporation.)

(b) Partnership

Names, Signatures, and Addresses of all Partners

The partnership does business under the legal name of _____, which name is

is registered with the office of _____ in the county of

_____.

(c) Sole Proprietor

The contractor is a Sole Proprietor whose full name is _____.

If the contractor is operating under a trade name, said trade name is _____,

which name is registered with the office of _____

in the county of _____.

Signed: _____

Sole Proprietor

SECTION V
CONTRACTOR CERTIFICATION

ILLINOIS ALARM SERVICE, INC., as part of its proposal on an agreement for alarm monitoring
(Name of Contractor selected)

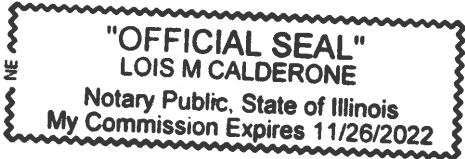
and maintenance Work for the Village of Oak Park, hereby certifies that said contractor selected is not barred from proposing on the aforementioned agreement as a result of a violation to either Section 33E-3 or 33E-4 of Article 33E of Chapter 38 of the Illinois Revised Statutes or Section 2-6-12 of the Oak Park Village Code relating to "Proposing Requirement".

Anthony Calderone
(Authorized Agent of Contractor selected)

Subscribed and sworn to before me this 21 day of July, 2022.

Lois M Calderone
Notary Public's Signature

- Notary Public Seal -



SECTION VI
TAX COMPLIANCE AFFIDAVIT

Anthony Calderone, Jr., being first duly sworn, deposes and says:

that he/she is President/owner of
(partner, officer, owner, etc.)

Illinois Alarm Juice, Inc.
(Contractor selected)

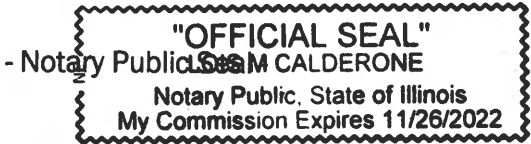
The individual or entity making the foregoing proposal or proposal certifies that he/she is not barred from entering into an agreement with the Village of Oak Park because of any delinquency in the payment of any tax administered by the Department of Revenue unless the individual or entity is contesting, in accordance with the procedures established by the appropriate revenue act, liability for the tax or the amount of the tax. The individual or entity making the proposal or proposal understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the agreement and allows the municipality to recover all amounts paid to the individual or entity under the agreement in civil action.

Anthony Calderone
By:
Its: PRESIDENT
(name of contractor if the contractor is an individual)
(name of partner if the contractor is a partnership)
(name of officer if the contractor is a corporation)

The above statement must be subscribed and sworn to before a notary public.

Subscribed and sworn to before me this 21 day of July, 2022.

Sam Calderone
Notary Public's Signature



Reporting Requirements

The following forms must be completed in their entirety, notarized and included as part of the proposal document. Failure to respond truthfully to any question on the list or failure to cooperate fully with further inquiry by the Village of Oak Park will result in disqualification of your proposal.

SECTION VII
ORGANIZATION OF PROPOSING FIRM

Please fill out the applicable section:

A. Corporation:

The contractor is a corporation, legally named Illinois Alarm Service, Inc and is organized and existing in good standing under the laws of the State of Illinois. The full names of its officers are:

President Anthony Calderone Sr.

Secretary Lois Calderone

Treasurer _____

Registered Agent Name and Address: Anthony Calderone 7340 W. 15th St. Forest Park Ill, 60130

The corporation has a corporate seal. (In the event that this proposal is executed by a person other than the President, attach hereto a certified copy of that section of Corporate By-Laws or other authorization by the Corporation that permits the person to execute the offer for the corporation.)

B. Sole Proprietor:

The contractor is a Sole Proprietor. If the contractor does business under an assumed name, the assumed name is _____, which is registered with the Cook County Clerk. The contractor is otherwise in compliance with the Assumed Business Name Act, 805 ILCS 405/0.01, et. seq.

C. Partnership:

The contractor is a partnership which operates under the name _____

The following are the names, addresses and signatures of all partners:

Signature	Signature

(Attach additional sheets if necessary.) If so, check here _____.

If the partnership does business under an assumed name, the assumed name must be registered with the Cook County Clerk and the partnership is otherwise in compliance with the Assumed Business Name Act, 805 ILCS 405/0.01, et. seq.

D. Affiliates: The name and address of any affiliated entity of the business, including a description of the affiliation: _____

Signature of Owner

SECTION VIII
PROPOSAL BOND

WE ANTHONY CALDERONE
as PRINCIPAL, and ILLINOIS ALARM SERVICE, INC
as SURETY, are held and firmly bound unto the Village of Oak Park, Illinois (hereafter referred to as "VOP") in the penal sum of Ten Percent (10%) of the total Proposal price, as specified in the Request for Proposals. We bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly to pay to the VOP this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said PRINCIPAL is submitting a written Proposal to the VOP acting through its awarding authority for the completion of the work designated as the above section.

THEREFORE if the Proposal is accepted and an agreement awarded to the PRINCIPAL by the VOP for the above-designated section and the PRINCIPAL shall within fifteen (15) days after award enter into a formal agreement, furnish surety guaranteeing the faithful performance of the work, and furnish evidence of the required insurance coverage, all as provided in specifications then this obligation shall become void; otherwise it shall remain in full force and effect.

IN THE EVENT the VOP determines the PRINCIPAL has failed to enter into a formal agreement in compliance with any requirements set forth in the preceding paragraph, then the VOP acting through its awarding authority shall immediately be entitled to recover the full penal sum set out above, together with all court costs, all attorney fees, and any other expense of recovery.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this 21ST day of JULY A.D. 2022.

PRINCIPAL ILLINOIS ALARM SERVICE, INC

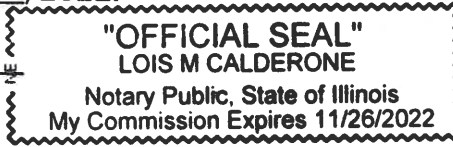
(Company Name) (Company Name)
By: Anthony Calderone President By: _____
(Signature & Title) (Signature & Title)

(If PRINCIPAL is a joint venture of two or more contractors, the company names, and authorized signatures of each contractor must be affixed)

Subscribed to and sworn before me on the

21 day of July, 2022.

Lois M Calderone
Notary Public



NAME OF SURETY

By: _____
Signature of Attorney-in-Fact

subscribed to and sworn before me on the

_____ day of _____, 2022.

Notary Public

SECTION IX

COMPLIANCE AFFIDAVIT

I, Anthony Calderone Sr., (print name) being first duly sworn on oath depose and state:

1. I am the (title) President of the proposing company and am authorized to make the statements contained in this affidavit on behalf of the company;
2. I have examined and carefully prepared this Proposal based on the request and have verified the facts contained in the Proposal in detail before submitting it;
3. The proposing company is organized as indicated above on the form entitled "Organization of Proposing Company."
4. I authorize the Village of Oak Park to verify the company's business references and credit at its option;
5. Neither the proposing company nor its affiliates¹ are barred from proposing on this project as a result of a violation of 720 ILCS 5/33E-3 or 33E-4 relating to Proposal rigging and Proposal rotating, or section 2-6-12 of the Oak Park Village Code relating to "Proposing Requirements".
6. The proposing company has the M/W/DBE status indicated below on the form entitled "EEO Report."
7. Neither the proposing company nor its affiliates is barred from agreementing with the Village of Oak Park because of any delinquency in the payment of any debt or tax owed to the Village except for those taxes which the proposing company is contesting, in accordance with the procedures established by the appropriate revenue act, liability for the tax or the amount of the tax. I understand that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition, voids the agreement and allows the Village of Oak Park to recover all amounts paid to the proposing company under the agreement in civil action.
8. I am familiar with Section 13-3-2 through 13-3-4 of the Oak Park Village Code relating to Fair Employment Practices and understand the contents thereof; and state that the proposing company is an "Equal Opportunity Employer" as defined by Section 2000(E) of Chapter 21, Title 42 of the United States Code Annotated and Federal Executive Orders #11246 and #11375 which are incorporated herein by reference. **Also complete the attached EEO Report or Submit an EEO-1.**
9. I certify that the contractor is in compliance with the Drug Free Workplace Act, 41 U.S.C.A, 702

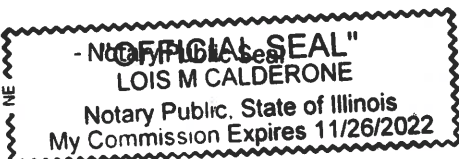
Signature: Anthony Calderone

Name and address of Business: Delinco Alarm Service, Inc. 7340 W. 15th St Forest Park IL 60130

Telephone 708 366 2400 E-Mail _____

Subscribed to and sworn before me this 21 day of July, 2022.

Lois M Calderone
Notary Public



¹ Affiliates means: (i) any subsidiary or parent of the agreementing business entity, (ii) any member of the same unitary business group; (iii) any person with any ownership interest or distributive share of the agreementing business entity in excess of 7.5%; (iv) any entity owned or controlled by an executive employee, his or her spouse or minor children of the agreementing business entity.

SECTION X
M/W/DBE STATUS AND EEO REPORT

Failure to respond truthfully to any questions on this form, failure to complete the form or failure to cooperate fully with further inquiry by the Village of Oak Park will result in disqualification of this Proposal.

1. Contractor Name: Illinois Alarm Service, Inc

2. Check here if your firm is:

- Minority Business Enterprise (MBE) (A firm that is at least 51% owned, managed and controlled by a Minority.)
- Women's Business Enterprise (WBE) (A firm that is at least 51% owned, managed and controlled by a Woman.)
- Owned by a person with a disability (DBE) (A firm that is at least 51% owned by a person with a disability)
- None of the above

[Submit copies of any W/W/DBE certifications]

3. What is the size of the firm's current stable work force?

9 Number of full-time employees

1 Number of part-time employees

4. Similar information will be requested of all sub-contractors working on this agreement. Forms will be furnished to the lowest responsible contractor with the notice of agreement award, and these forms must be completed and submitted to the Village before the execution of the agreement by the Village.

Signature: Anthony Addona

Date: 7-21-2022

EEO Report

Please fill out this form completely. Failure to respond truthfully to any questions on this form, or failure to cooperate fully with further inquiry by the Village of Oak Park will result in disqualification of this Proposal. An incomplete form will disqualify your Proposal.

An EEO-1 Report may be submitted in lieu of this report

Contractor Name Delincis Alarm Service Inc
 Total Employees 10

Job Category	Total # of Empl.	Males							Females				Total Minorities
		Total Males	Total Females	Black	Hispanic	American Indian	Alaskan Native	Asian & Pacific Islander	Hispanic	American Indian	Alaskan Native	Asian & Pacific Islander	
Officials & Managers	2	1	1										
Professionals													
Technicians	4	2			2								2
Sales Workers	1	1											
Office & Clerical	3		3										
Semi-Skilled													
Laborers													
Service Workers													
Management Trainees													
Apprentices													

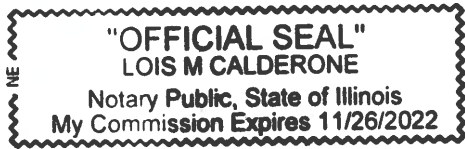
This completed and notarized report must accompany your Proposal. It should be attached to your Affidavit of Compliance. Failure to include it with your Proposal will be disqualify you from consideration.

ANTHONY CALDERONE, being first duly sworn, deposes and says that he/~~she~~ is the PRESIDENT (Name of Person Making Affidavit) of DELINCIS ALARM SERVICE INC (Title or Officer) and that the above EEO Report information is true and accurate and is submitted with the intent that it

be relied upon. Subscribed and sworn to before me this 21 day of July, 2022.

Lois M Calderone
(Signature)

July 21, 2022
(Date)



SECTION XI
NO PROPOSAL EXPLANATION

If your company does not wish to propose on the attached specifications, the Village of Oak Park would be interested in any explanation or comment you may have as to what prevented your firm from submitting a Proposal.

Thank you.

Proposal Name:

Village of Oak Park Alarm Monitoring and Maintenance for Village-owned Buildings
Bid Number: 22-300BM
Issuance Date: 6/29/2022

Comments:

Signed: _____

Phone: _____