



ADDENDUM No. 1

REQUEST FOR PROPOSALS (RFP)

**Professional Consultant Services for an
Independent Assessment of Policing, Training,
Accountability and Community Engagement
of the Oak Park Police Department**

Issued October 21, 2020

Responses shall be returned on or before November 5, 2020 at 3:00 PM to:

Village of Oak Park
Village Manager's Office
Attn: RFP for Professional Consultant Services
for an Overall Assessment of Policing, Training and Accountability of the Oak Park Police
Department
Village Hall
123 Madison
Oak Park, IL 60302

To: All Prospective Respondents

Re: Addendum No. 1 – RFP Professional Consultant Services for an Independent Assessment of Policing, Training, Accountability and Community Engagement of the Oak Park Police Department

Date: October 21, 2020

1. The requirement for “printed” copies of responses is eliminated due to COVID-19.

Section I. General Requirements

A. Introduction and Mandatory Terms

The Village requests the services of a qualified Consultant for the purpose of providing an overall assessment of policing, training, accountability and community engagement for the Oak Park Police Department located on the lower level of Village Hall at 123 Madison Street in Oak Park. Please fill out the appropriate form(s) for all sections being submitted for consideration.

The Village will receive responses Monday through Friday, 10:00 a.m. to 4:00 p.m. at the Office of the Village Manager until 3 p.m. on November 5, 2020, Village of Oak Park, 123 Madison Street, Oak Park, Illinois, 60302. Each Consultant shall provide ~~one original and eight copies of their proposal and~~ one electronic version of the proposal on a USB drive. Do not submit on a cd or DVD. The response shall be submitted in a sealed envelope titled "*Proposal for Independent Assessment of Policing, Training, Accountability and Community Engagement of the Oak Park Police Department*".

2. The deadline to submit a response is extended to November 12, 2020

Section I. General Requirements

M. Tentative Schedule

Proposals due to Village Manager by 3 p.m. ~~November 5, 2020~~

Proposals due to Village Manager by 3 p.m. November 12, 2020

3. The form to submit pricing has been changed to allow for detail by assessment type under the scope of services. This change is intended to

allow the Village to delete assessment categories in the event of budgetary constraints. The new Compensation Schedule Form is attached.

Section III. Compensation Schedule

Please complete all forms and submit the information requested on the following pages and include as a part of the RFP response in a sealed envelope titled "*Proposal for Professional Consulting Services for an Overall Policing, Training and Accountability Assessment of the Oak Park Police Department*".

Fee Proposal and Acknowledgement Form

Base Proposal Pricing:

Policing Assessment 1 \$ _____

A thorough evaluation of the current Police Department in regards to policing, techniques, training, accountability and community engagement. Note existing deficiencies throughout the department such as racial or bias-based profiling and any other unfair policing practices.

Policing Assessment 2 \$ _____

A study/evaluation of the routine operations of the Oak Park Police Department in order to achieve a thorough understanding of how the department serves the needs of the community and specifically people of color.

Policing Assessment 3 \$ _____

A study/evaluation of community needs regarding policing and safety.

Policing Assessment 4 \$ _____

A study/evaluation of community engagement, with focus on interaction with diverse populations in the community including but not limited to minority populations, faith-based organizations, youth, homeless and the LGBTQ+ community.

Policing Assessment 5

\$ _____

Recommendations for improvements to policing policies and procedures.

Policing Assessment 6

\$ _____

Recommendations for alternative police response for populations suffering from mental illness, substance abuse, homelessness, etc.

Policing Assessment 7

\$ _____

Recommendations for improvements to hiring, specifically minority and local Oak Park hiring, staffing levels and training practices.

Policing Assessment 8

\$ _____

Recommendations for improvements to accountability procedures.

Policing Assessment 9

\$ _____

Recommendations for community engagement to build trust in the Police Department.

Policing Assessment 10

\$ _____

Recommendations for officer wellness and safety.

Policing Assessment 11

\$ _____

Recommendations for the use of new policing technology.

Policing Assessment 12

\$ _____

Recommendations for the use of police data to publicly document the activities of the Oak Park Police Department on a regular basis.

Additional Services Pricing if any:

Describe: _____ \$ _____

Describe: _____ \$ _____

Describe: _____ \$ _____

Total Proposal Pricing: \$ _____

We hereby agree to furnish to the Village the services as outlined in the accompanying proposal in accordance with provisions, instructions, and specifications of the Village. This form must be signed by an authorized agent of the consultant. If the consultant is a corporation, the corporate seal must be affixed.

The successful Consultant will be required to agree to execute the Village’s Professional Services Agreement and attachments.

The proposal shall be binding for 120 days following the proposal due date.

My signature certifies that the Proposal as submitted complies with all terms and conditions as set forth in the Notice of Request for Proposals for PROFESSIONAL CONSULTANT SERVICES FOR AN OVERALL POLICING, TRAINING, ACCOUNTABILITY and COMMUNITY ENGAGEMENT ASSESSMENT OF THE OAK PARK POLICE DEPARTMENT.

I/We certify that I/We am/are authorized to sign as an agent(s) of the firm:

PLACE CORPORATE SEAL HERE

By.....: _____
Print Name.....: _____
Position / Title.....: _____
Company Name.....: _____
Address Line 1.....: _____
City, State, ZIP.....: _____
Telephone.....: _____
Email.....: _____

