



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, October 4, 2021

7:30 PM

Remote

A Regular Meeting is being conducted remotely at 7:30 p.m. with live audio available and optional video. The meeting will be streamed live and archived online for on-demand viewing at www.oak-park.us/boardtv as well as cablecast on VOP-TV, which is available to Comcast subscribers on channel 6 and ATT Uverse subscribers on channel 99. Remote Meetings of the Oak Park Village Board of Trustees is authorized pursuant to Section 7 (e) of the Open Meetings Act. The Village President has determined that an in-person meeting is not practical or prudent due to the COVID-19 outbreak during the Governor's disaster proclamation. It is also not feasible to have a person present at the Board's regular meeting location due to public safety concerns related to the COVID-19 outbreak.

The President and Board of Trustees welcome your statement into the public record of a meeting. Public statements of up to three minutes will be allowed during Non-Agenda public comment or Agenda public comment, as an individual designates. Please follow the instructions to participate remotely. You may also communicate with the Village Board at 708.358.5784 or email board@oak-park.us. Questions regarding public comment can be directed to 708-358.5672 or email clerk@oak-park.us

Instructions for Non-Agenda Public Comment

Non-Agenda public comment is a time set aside at the beginning of each Village Board meeting for public statements about an issue or concern that is not on that meeting's agenda. Send a request to state your comments during the virtual meeting by 5pm the day of the Village Board meeting to publiccomment@oak-park.us. If email is not an option, call the Village Clerks Office by 5 pm prior to the meeting at 708-358-5660. You will be sent instructions on how to participate during the virtual meeting. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per statement. If comment requests exceed 30 minutes, public comment will resume after the items listed under the agenda are complete.

Instructions for Agenda Public Comment

Public statements will be allowed for an agenda item. Individuals are asked to email a request to speak during the virtual meeting to publiccomment@oak-park.us, no later than 5 p.m. prior to the start of the meeting. Instructions will be sent to you regarding participation. If email is not an option, call the Village Clerks Office by 5 pm prior to the meeting at 708-358-5660. The Village Board permits a maximum of five statements for each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with () on the agenda.*

I. Call to Order

II. Roll Call

III. Agenda Approval

IV. Minutes

- A. [MOT 21-99](#) **Motion to Approve Minutes from Regular Remote Meeting of September 20, 2021 of the Village Board.**

Overview: This is a motion to approve the official minutes of meetings of the Village Board.

V. Non-Agenda Public Comment

VI. Proclamation

- B. [MOT 21-97](#) **A Motion to Approve a Proclamation for National Arts and Humanities Month - October 2021**

Overview: This is a motion to approve Village President Scaman proclaiming October for National Arts and Humanities Month.

- C. [MOT 21-96](#) **A Motion to Adopt a Proclamation for Domestic Violence Awareness Month, October 2021**

Overview: This is a motion to approve Village President Vicki Scaman proclaiming Domestic Violence Awareness Month for October 2021

- D. [MOT 21-95](#) **A Motion to Approve a Proclamation for Hope for The Day's 2021 National Suicide Prevention + Action Month Proclamation - September 2021**

Overview: This is a motion to approve Village President Scaman proclaiming support for Hope for the Day's 2021 National Suicide Prevention + Action Month.

- E. [RES 21-238](#) **A Resolution Setting Halloween "Trick or Treat" Hours from 1:00 p.m. to 5:30 p.m. on Sunday, October 31, 2021**

Overview: The resolution sets "trick or treat" hours in the Village from 1:00 p.m. to 5:30 p.m. on Halloween, which is on Sunday, October 31, 2021.

VII. Village Manager Reports

VIII. Village Board Committees & Trustee Liaison Commission Reports

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

IX. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- F. [ID 21-301](#) **Board & Commission Vacancy Report for October 4, 2021.**

X. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

- G. [ID 21-302](#) **Motion to Consent to the Village President's Appointment of:**
Citizen Involvement Commission- Greg Kolar, Appoint as Chair
Liquor Control Review Board - Sarah Corbin, Appoint as Chair

XI. Consent Agenda

- H. [ORD 21-62](#) **An Ordinance Amending Chapter 15 ("Motor Vehicles and Traffic"), Article 1 ("In General"), Section 15-1-15 ("Right Turns on Red Light Prohibited") of the Oak Park Village Code to Prohibit Right Turns on Red Lights at the Intersection of Lake Street and Marion Street**

Overview:

This Ordinance proposes to prohibit right turns on red at the intersection of Lake Street and Marion Street. The Lake Street streetscaping project included implementing an all pedestrian phase at the Marion and Lake Street intersection to facilitate pedestrian crossings. The all pedestrian phase requires No Turn on Red restrictions in order for pedestrians to safely cross in all directions. The Ordinance will revise Village Code 15-1-15 to establish prohibiting right turns on red at the Marion and Lake Street intersection.

- I. [ORD 21-61](#) **An Ordinance Amending the Fiscal Year 2021 Annual Budget**

Overview:

An ordinance is hereby presented to appropriate funds for FY21. Continuously, staff evaluates all expenditures and certain adjustments must be made based on various circumstances. On a quarterly basis (and sometimes more often if needed), these amendments are recommended to the Village Board for approval.

- J. [ORD 21-59](#) **An Ordinance Waiving and Suspending the Right of Way Obstruction Permit Fee and Parking Meter Obstruction Fee for the Planned Development at 715-717 South Boulevard (Residences of South Boulevard)**

Overview:

717 South Boulevard, LLC is requesting that the Village waive and suspend the Right of Way Obstruction Permit Fee and Parking Meter Obstruction Fee from March 9, 2021 to July 31, 2021 as stated in the attached request letter. This is the second request for a waiver and suspension of those fees. The prior request expired on March 9, 2021. The developer is no longer utilizing the parking spaces as of July 30, 2021.

- K.** [RES 21-231](#) **A Resolution Authorizing A Single Family Housing Rehabilitation Loan And A Lead Hazard Reduction Grant (SFR-094) As Recommended By The Housing Programs Advisory Committee (HPAC)**
- Overview: The purpose of the Single Family Housing Rehabilitation (SFR) Loan Program is to address and correct deteriorated and blighted homes throughout the village. The eligible homeowners are requesting a deferred loan of \$24,999.00 and a lead hazard reduction grant of \$10,500.00 from the Village.
- L.** [RES 21-232](#) **A Resolution Authorizing A Single Family Housing Rehabilitation Loan And A Lead Hazard Reduction Grant (SFR-093) As Recommended By The Housing Programs Advisory Committee (HPAC)**
- Overview: The purpose of the Single Family Housing Rehabilitation (SFR) Loan Program is to address and correct deteriorated and blighted homes throughout the village. The eligible homeowners are requesting a deferred loan of \$24,999.00 and a lead hazard reduction grant of \$7,550.00 from the Village.
- M.** [RES 21-199](#) **A Resolution Approving a Professional Services Agreement with Studio GC, Inc. for Architectural Design Services for the South Fire Station Renovation Project in an Amount Not to Exceed \$32,287.50 and Authorizing its Execution**
- Overview: This item provides for architectural design services for renovations to the locker room, bunk room, and restroom of the South Fire Station, located at 900 S. East Ave.
- N.** [RES 21-228](#) **A Resolution Approving an Amendment to the Professional Services Agreement with Chastain & Associates LLC for Permit Plan Review and Inspection Services for the Public Works Department to Change the Not to Exceed Amount from \$150,000 to \$180,000 and Authorizing its Execution**
- Overview: The Engineering Division has been working with Chastain & Associates to provide permit plan review and inspection services for the Public Works Department. There has been an above-normal amount of permit applications in 2021 as compared to the previous 2 years and additional large permit applications for small cell installations and utility relocations which have required additional hours and costs above the contract value of \$150,000. The amendment increases the agreement amount by \$30,000 which will provide for enough consulting hours for permit reviews and inspections till the end of the year.

- O. [RES 21-206](#) **A Resolution Approving an Amendment to the Professional Services Agreement with Site Design Group, Ltd. for Landscape Architecture and Engineering Services for the Forest and Ontario Traffic Calming and Landscaping Project to Change the Not to Exceed Amount from \$56,736 to \$66,736 and Authorizing its Execution**

Overview:

The Engineering Division has been working with the Site Design Group on the design of a proposed traffic calming and landscaping project on Forest and Ontario since late 2019. Due to COVID-19 and other staff priorities, work on the design was suspended for most of 2020. Additional costs for the design work are needed due to increases in the project's scope for street resurfacing and costs associated with delaying the project. The amendment adjusts the existing contract from \$56,736 to \$66,736.

- P. [RES 21-207](#) **A Resolution Approving the Improvement Under the Illinois Highway Code and the Appropriation of up to \$257,542 from the Motor Fuel Tax Fund to Fund a Portion of the Construction of the Oak Park Avenue Resurfacing and ADA Improvement Project, Section 19-00265-00-RS and Authorizing Execution of the Necessary Documents**

Overview:

Motor Fuel Tax (MFT) Funds can be used to pay up to half the costs of the Village's share of eligible items for the federally funded Oak Park Avenue Resurfacing project. The Village receives MFT funds from the state to be used for projects or maintenance of the roadways. This resolution authorizes the use of up to \$257,542 to fund the Village's share of the Oak Park Avenue Resurfacing project.

- Q. [RES 21-197](#) **A Resolution Approving a Purchase Price Agreement with On Time Embroidery Incorporated, d/b/a Unique Apparel Solutions for Firefighter/Paramedic Uniforms and Clothing in an Amount Not to Exceed \$40,000 and Authorizing its Execution**

Overview:

On Time Embroidery was selected as the uniform/clothing vendor for the Fire Department personnel to use to replace uniform and clothing as needed during the fiscal year 2021.

- R. [MOT 21-90](#) **A Motion to Approve the August 2021 Monthly Treasurer's Report for All Funds**

Overview:

The unaudited August 31, 2021, report is hereby presented pursuant to 65 ILCS 5/3.1-35-45 summarizing the Village's cash and investment balances.

XII. Regular Agenda

S. [ID 21-299](#) **Review of the Recommended Five-Year Capital Improvement Plan (CIP) for the Years 2022-2026 for Certain Funds**

Overview:

As part of the budget process, the Finance Committee is provided a staff recommended five-year recommended Capital Improvement Plan (CIP). This first year is presented for inclusion in the FY22 budget and future years are provided to identify future capital needs in the Village.

The special meeting tonight with the full Village Board is intended to address any final concerns and questions before the FY22-FY26 CIP document is brought to the Board in October for formal approval.

XIII. Call to Board and Clerk

XIV. Adjourn