



Village of Oak Park

123 Madison Street
Oak Park, Illinois 60302
www.oak-park.us

Meeting Agenda President and Board of Trustees

Monday, November 7, 2022

6:30 PM

Village Hall

A Regular Meeting will start at 6:30 p.m. in Council Chambers (Room 201)

The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Request to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name first, and please limit your remarks to three minutes.

Instructions for Non-Agenda Public Comment

Non-agenda public comment is a time set aside at the beginning of a Village Board meeting for persons to make public comments about an issue or concern which is not on the meeting agenda. It is not intended to be a dialogue with the Board. Send a request to state your comments by 5:00 p.m. the day of the Village Board meeting to publiccomment@oak-park.us or make a request at the meeting with the Village Clerk. You may also call the Village Clerk's office by 5:00 p.m. prior to the meeting at 708-358-5670 and you will be given instructions on how to participate during the meeting. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per comment. If comment requests exceed 30 minutes, public comment will resume after the items listed under the agenda are complete.

Instructions for Agenda Public Comment

Public comments are allowed for an agenda item. Persons are asked to email a request to speak during the meeting to publiccomment@oak-park.us no later than 5:00 p.m. prior to the start of the meeting or make a request at the meeting with the Village Clerk. You may also call the Village Clerk's Office by 5:00 p.m. prior to the meeting at 708-358-5670 and you will be given instructions on how to participate during the meeting. Agenda public comment will be limited to three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, a maximum of five persons can speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with ().*

I. Call to Order

II. Roll Call

III. Agenda Approval

IV. Minutes

- A. [ID 22-375](#) **Motion to Approve Minutes from Regular Meeting of October 17, 2022 and Special Meeting of October 25, 2022 of the Village Board.**

Overview:

This is a motion to approve the official minutes of meetings of the Village Board.

V. Non-Agenda Public Comment

VI. Village Manager Reports

- B. [ID 22-379](#) **Review of the Revised Village Board Meeting Calendar for November and December 2022**

Overview:

Calendars are presented for the purpose of highlighting the Special Meeting topics. These topics are based on adopted Village Board Goals and/or prior Village Board direction.

VII. Village Board Committees & Trustee Liaison Commission Reports

This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.

VIII. Citizen Commission Vacancies

This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.

- C. [ID 22-376](#) **Board & Commission Vacancy Report for November 7, 2022.**

IX. Citizen Commission Appointments, Reappointments and Chair Appointments

Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.

- D. [ID 22-377](#) **Motion to Consent to the Village President's Appointment of:**
Aging in Place Commission - Carl Spight, Appoint as Member
Aging in Place Commission - George Bailey, Appoint as Member
Community Design Commission - Julia Kuhn, Reappoint as Member
Disability Access Commission - Emily Lloyd, Appoint as Member
Environment & Energy Commission - Emily Neumann, Appoint as Member
Environment & Energy Commission - Madisyn Burke, Appoint as Member
Farmers Market Commission - Britta Cochran, Appoint as Member
Liquor Control Review Board - Melody Kratz, Appoint as Member
Transportation Commission - Julie Johnston-Ahlen, Appoint as Member

X. Public Hearing

E. [ID 22-132](#) **Truth in Taxation Public Hearing for the Proposed Tax Year 2022 Property Tax Levy**

Overview:

Each year the Village Board adopts a tax levy to fund general Village operations, debt service payments, and mandatory employer contributions to the police and fire pension plans. Excluding the Oak Park Library's levy, the Fiscal Year 2023 (tax year 2022 levy) will remain unchanged from the Fiscal Year 2022 levy. Including the Oak Park Public Library levy increase of 5.0%, the overall increase is expected to be 1.06%.

According to state statute, a public hearing and additional posting is required when the increase is 5% or more. Although the anticipated increase is well below the 5.00%, holding a truth in taxation hearing provides the public additional transparency.

First Reading

F. [ORD 22-74](#) **First Reading of an Ordinance Establishing the Annual Building and Construction Permit Fees and the Zoning Application Fees of the Village of Oak Park**

Overview:

Per the ordinance, building codes have to be reviewed and modified annually. Staff reviewed our current fees and current budget and proposed the following: (1) Adopt the updated International Code Council (ICC) Building Validation Data (BVD) chart; (2) Adjust the permit fee multipliers to reflect Village's actual costs to administer the permit processing division; and (3) Clarify the Village fee chart by removing obsolete and duplicate fees.

G. [ORD 22-77](#) **First Reading of an Ordinance Amending Chapter 15 ("Motor Vehicles and Traffic"), Article 3 ("Parking Meters, Parking Permits and Municipal Attendant Parking Lots"), Section 15-3-18 ("Parking Rates; Parking Meters, Pay By Space Machines, Village Operated Parking Structures, Permit, Extended Pass, Valet and Daytime On Street Permit Parking") of the Oak Park Village Code**

Overview:

Pursuant to the Village Board's direction at its October 3, 2022 meeting regarding parking fee revisions for FY 2023, staff prepared an Ordinance to codify all of the applicable revisions within Chapter 15 of the Village Code.

XI. Consent Agenda

- H. [RES 22-274](#) **A Resolution Approving an Amendment to the Professional Services Agreement with Chastain & Associates LLC for Permit Plan Review and Inspection Services for the Public Works Department to Change the Not to Exceed Amount from \$175,000 to \$205,000 and Authorizing its Execution**
- Overview:** The Engineering Division has been working with Chastain & Associates to provide permit plan review and inspection services for the Public Works Department. There have been a higher number of permit applications than anticipated and additional large permit applications for small cell installations and utility relocations which have required additional hours and costs above the contract value of \$175,000. The amendment increases the agreement amount by \$30,000 which will provide for enough hours for permit reviews and inspections till the end of the year.
- I. [RES 22-275](#) **A Resolution Authorizing the Submission of a Metropolitan Water Reclamation District of Greater Chicago Stormwater Partnership Program Application for the Lombard Avenue Relief Sewer Project**
- Overview:** This resolution authorizes staff to submit an application to the Metropolitan Water Reclamation District of Greater Chicago (MWRD) for their Stormwater Partnership Program which is a cost sharing grant program for a proposed flood mitigation project on Lombard Avenue from Erie Street to Greenfield Street to improve capacity and reduce the likelihood of sewer backups in basements. The sewer project is identified in the 5-year Capital Improvement Plan for construction in 2025 and 2026. If selected for funding, the Village is requesting that MWRD funds cover 75% of the sewer related construction costs of the future project.
- J. [RES 22-279](#) **A Resolution Approving a Revised 2022 Illinois Project for Local Assessment of Needs (IPLAN) Five-Year Community Health Plan as Recommended by the Board of Health and as Directed by the Village Board at the October 17, 2022 Board Meeting and Authorizing Submission of the IPLAN to the Illinois Department of Public Health**
- Overview:** On September 29, 2022, the Board of Health recommended approval of the 2022 Illinois Project for Local Assessment of Needs (IPLAN) Five-Year Community Health Plan. This five-year plan is required of the Village to remain a state certified public health department.
- K. [RES 22-280](#) **A Resolution Authorizing the Execution of a Settlement Agreement in Workers' Compensation Case No. 2021 WC 11938**
- Overview:** It is requested that the Village Board authorize the execution of a settlement agreement in Workers' Compensation Case Number 2021 WC 11938.

- L.** [RES 22-261](#) **A Resolution Approving an Independent Contractor Agreement with CD, LLC, d/b/a Carbon Day Automotive for the Purchase and Installation of Two (2) Dual Electric Vehicle Charging Stations for The Avenue Parking Garage and Two (2) Dual Electric Vehicle Charging Stations for Lot #10 in an Amount Not To Exceed \$52,973.00, Authorizing Its Execution and Waiving the Village’s Bid Process.**
- Overview:** Village staff recommends the purchase and installation of four (4) dual electric vehicle (EV) charging stations for use by the public at Village-owned parking facilities. If approved, the Village would own and operate a total of 18 stations for a total of 32 charging ports. This capital project is in accordance with the FY 22 - 26 Capital Improvement Plan and also supports the goal of increasing access to EV charging stations and parking, with an emphasis on access for residents who do not own a garage, as outlined in Climate Ready Oak Park.
- M.** [RES 22-231](#) **A Resolution Authorizing the Release of the Draft Program Year 2021 Consolidated Annual Performance and Evaluation Report (CAPER) for a Comment Period and Approval Thereafter**
- Overview:** The Consolidated Annual Performance and Evaluation Report (CAPER) is a HUD-required document that the Community Development Block Grant (CDBG) grantees must submit each year. The 2021 program year (PY) ended September 30, 2022, and this Draft PY2021 CAPER must be released for public comment before it is submitted to HUD on December 30, 2022.
- N.** [RES 22-269](#) **A Resolution Authorizing Subordination of a Lien for the Property Located at 1016 South Harvey Avenue (BPIP-026)**
- Overview:** The loan recipient is requesting a subordination of their Barrie Park Investment Program loan mortgage to a home equity line of credit. The Village remains secure in a junior position on the title.
- O.** [RES 22-270](#) **A Resolution Authorizing Subordination of a Lien for the Property Located at 822 South Austin Boulevard (MSA 2201-G)**
- Overview:** The loan recipient is requesting a subordination of their Multi-Family Housing Incentives Program (MFHIP) grant mortgage to a new first mortgage. The Village remains secure in a junior position on the title.
- P.** [RES 22-271](#) **A Resolution Authorizing Subordination of a Lien for the Property Located at 834 South Austin Boulevard (MSA 2202-G)**
- Overview:** The loan recipient is requesting a subordination of their Multi-Family Housing Incentives Program (MFHIP) mortgage to a new first mortgage. The Village remains secure in a junior position on the title.

- Q. [ORD 22-78](#) An Ordinance Updating and Replacing the Map Codified as Part of Section 15-1-26 of the Oak Park Village Code to Reflect the Village's Current Time Restrictions, Time Limits, and Prohibited Parking Areas**

Overview:

Based on recent Transportation Commission recommendations, staff presents the Village's Daytime Parking Restrictions Map to the Village Board for codification on a semiannual basis. This proposed map identifies all existing on-street daytime parking restrictions, inclusive of all approved changes to date.

- R. [ORD 22-76](#) An Ordinance Amending Chapter 8 ("Business Licensing"), Article 40 ("Short-Term Rentals"), Section 8-40-1 ("Definitions") of the Oak Park Village Code**

Overview:

On November 1, 2021, the Village Board adopted an ordinance regulating short-term rentals in the Village which is codified as Article 40 ("Short-Term Rentals") of Chapter 8 ("Business Licensing") of the Oak Park Village Code. Staff is recommending that the Village Code be amended to provide a definition of short-term rentals.

- S. [ORD 22-84](#) An Ordinance Amending Chapter 20 ("Public Health"), Article 2 ("Board of Health"), Section 20-2-1 ("Establishment; Term of Members") of the Oak Park Village Code**

Overview:

Staff recommends that the Village Code be amended regarding the membership requirements for the Village's Board of Health.

- T. [RES 22-242](#) A Resolution Approving a Purchase Price Agreement with Traffic Logix Corporation for the Purchase of Eight Portable Speed Radar Signs and Equipment with a Four-Year Software License in an Amount not to Exceed \$32,080 and Authorizing its Execution**

Overview:

The Village requested bids for the purchase of portable speed radar signs, equipment, and software. The portable speed radar signs display drivers' speed to calm traffic and can also be used to collect traffic speed and volume data for review by the Engineering Division for traffic calming petitions as part of the pre-screening tools. The Village received four bids for the devices and software with the low bid from Traffic Logix Corporation for both the equipment and software licenses.

- U. [ORD 22-75](#) Concur with the Plan Commission's Recommendation and Adopt an Ordinance Granting a Special Use Permit for a Major Planned Development Containing a Five-Story Mixed Use Building Consisting of Residential Dwelling Units, Commercial Space and Parking at the Property Located at 839 Madison Street**

Overview:

The Applicant, Oak Park Commons Cohousing, LLC, submitted an application to request approval of a 24 dwelling unit mixed use, commercial and residential, planned development with one allowance for height within the MS - Madison Street Zoning District.

V. [ID 22-381](#) Monthly Report on Board Goals**Overview:**

Attached is the implementation guide for the Village Board Goals for 2021-2023 updated with a dashboard of the current status of work related to the implementation plan.

XII. Regular Agenda**W. [ID 22-350](#) Presentation Regarding Rank Choice Voting****Overview:**

Per a request from Trustee Taglia and seconded by Trustee Parakkat, a presentation will be given regarding 'rank choice' voting.

X. [MOT 22-86](#) A Motion to Concur with the Oak Park Economic Development Corporation's (OPEDC) Recommendation to Enter Into a Sales Tax Rebate Sharing Agreement with RRV Motor Cars II LLC (RRV), for the Purpose of Attracting a Newly Constructed Polestar Dealership at 1047 Garfield Street and Direct Staff to Prepare the Necessary Agreement**Overview:**

The OPEDC recommends that the Village enter into a Sales Tax Sharing Agreement with RRV Motor Cars II LLC (RRV), to attract a newly constructed Polestar dealership at 1047 Garfield Street and is recommend a 60% sales tax rebate to RRV on Polestar vehicle sales over the next 6 years up to a maximum of \$900,000.

Y. [ID 22-288](#) Presentation of the Leaf Blower Policy Analysis prepared by Metro Strategies Group**Overview:**

This presentation provides the summary report prepared by Metro Strategies Group concerning gasoline-powered leaf blower ordinance.

Z. [ORD 22-80](#) Concur with the Zoning Board of Appeals' Recommendation and Adopt an Ordinance Granting a Special Use Permit to Operate a Vehicle Repair-Minor Business at 6212 Roosevelt Road**Overview:**

The Applicant BM Custom LLC seeks to operate a vehicle repair/service business for custom interior installations pursuant to Section 8.3 of the Oak Park Zoning Ordinance. See follow-up memorandum attached.

- AA.** [ORD 22-83](#) **An Ordinance Amending Chapter 8 (“Business Licensing”), Article 1 (“General Provisions”) of the Oak Park Village Code by Adding a New Section 8-1-16 (“Hours of Operation for Retail Goods Establishments and Service Stations”)**

Overview:

A public hearing was held on Ordinance 22-65, “An Ordinance Amending Chapter 8 (“Business Licensing”), Article 20 (“Service Stations”) of the Oak Park Village Code to Add a New Section 8-20-7 (“Hours of Operation”),” by the Village Board on October 25, 2022. As a result of the public hearing, the Board directed staff to draft an ordinance for the Board’s consideration at the November 7, 2022, regular meeting to include retail goods establishments as being subject to the hours restrictions that are currently in place for service stations as a result of Ordinance 22-65.

XIII. Regular Agenda for Items Pursuant to Village Code Chapter 3 Alcoholic Liquor Dealers or Related (President Pro-Tem)

- AB.** [ORD 22-82](#) **An Ordinance Amending Chapter 3 (“Alcoholic Liquor Dealers”), Article 4 (“Term and Classification”), Section 3-4-2 (“Classification and Number of Liquor Licenses and Fees”) of the Oak Park Village Code to Establish a New Class D-18 Movie Theatre Liquor License Classification and to Issue a Class D-18 Movie Theatre Liquor License to Tivoli Enterprises, Inc., DBA Lake Theatre**

Overview:

The proposed ordinance creates a new Class D-18 Movie Theatre Liquor License Classification and grants a Class D-18 Movie Theatre liquor license to Tivoli Enterprises, Inc., DBA Lake Theatre.

- AC.** [ORD 22-81](#) **An Ordinance Amending Chapter 3 (“Alcoholic Liquor Dealers”), Article 4 (“Term and Classification”), Section 3-4-2 (“Classification and Number of Liquor Licenses and Fees”) of the Oak Park Village Code Regarding the Package Liquor Class C-1 Liquor License Classification to Allow for the Tasting or Sampling of Alcoholic Liquors**

Overview:

The proposed ordinance amends the Package Liquor Class C-1 Liquor License classification to allow for the tasting or sampling of alcoholic liquors.

XIV. Call to Board and Clerk

XV. Adjourn