

NOT YET APPROVED
Minutes of Special Meeting
HOUSING PROGRAMS ADVISORY COMMITTEE
Village of Oak Park
May 25, 2017
7:00 pm – Room 124

CALL TO ORDER: The meeting was officially called to order at 7:35 pm.

ROLL CALL:

PRESENT: Simone Boutet (Trustee Liaison), Frank FioRito, Trisha Girdwood, Debby Macey, Nicholas Reise, Dominic Tocci (Chair)

ABSENT: Mary Mauney, Catharine Schutzius

STAFF PRESENT: Andrew Williams-Clark (staff liaison)

REVIEW AND APPROVAL OF MEETING AGENDA: The meeting room was changed due to technical difficulties with the computer and projector in 215. A sign was posted on room 215 indicating that HPAC would be meeting in room 124. Village Security staff were also asked to direct people to room 124 for HPAC.

APPROVAL OF MINUTES: Mr. FioRito moved to approve the May 25, 2017 meeting minutes without change. Ms. Macey seconded the motion, which carried unanimously.

NON-AGENDA PUBLIC COMMENT: No non-agenda public comment was provided.

REVIEW AND RECOMMEND BOARD APPROVAL OF MULTI-FAMILY INCENTIVES

PROGRAM GRANTS: Committee members received all application and review materials two weeks prior to meeting. They each scored each application based on the selection criteria and additional criteria described in the program guidelines adopted by the Board of Trustees. Members reviewed confidential demographic information and program performance information in paper format before the meeting was called to order. After the meeting was called to order, members had the opportunity to review their scores and make changes. After some discussion, grant applicants were sorted in descending order of HPAC score. The committee decided to prioritize its recommendation by score, but also to adjust its final recommendation to spread funds more evenly by geography and building owner. Mr. FioRito moved to recommend the following grant applications for Board approval at the following amounts unless one or more applicants withdrew their application, in which case the committee empowered Village staff to recommend additional grantees in descending order of committee aggregate score divided by maximum aggregate score until the entire 2017 budget for grants was recommended for expenditure.

1. MSA 1701-G with \$10,000 grant (1032 Washington Blvd.)
2. MSA 1703-G with \$10,000 grant (626 N. Austin Blvd.)
3. MSA 1705-G with \$5,000 grant (716-718 S. Taylor Ave.)

4. MSA 1706-G with \$10,000 grant (834 S. Austin Blvd.)
5. MSA 1707-G with \$10,000 grant (822 S. Austin Blvd)
6. MSA 1710-G with \$5,000 grant (613-615 S. Maple Ave.)
7. MSA 1712-G with \$10,000 grant (1118-26 S. Austin Blvd)
8. MSA 1713-G with \$10,000 grant (1022-24 N. Austin Blvd.)
9. MSA 1715-G with \$10,000 grant (101-05 Harrison/905-11 Lyman)
10. MSA 1716-G with \$10,000 grant (27-35 Harrison/905-11 S. Humphrey)
11. MSA 1717-G with \$10,000 grant (17-21 Harrison/906-8 Humphrey)
12. MSA 1719-G with \$10,000 grant (103-11 S. Humphrey/37-49 South Blvd)
13. MSA 1720-G with \$10,000 grant (438-42 S. Lombard/128-32 Madison)
14. MSA 1722-G with \$10,000 grant (16-24 N. Austin Blvd.)
15. MSA 1723-G with \$10,000 grant (470-92 N. Austin Blvd.)
16. MSA 1724-G with \$10,000 grant (514 S. Austin Blvd.)

Ms. Girdwood seconded the motion. Mr. Williams-Clark called role.

ROLL CALL VOTE:

Frank FioRito	Aye
Trisha Girdwood	Aye
Debby Macey	Aye
Mary Mauney	Absent
Nicholas Reise	Aye
Catharine Schutzius	Absent
Dominic Tocci	Aye

The motion passed.

Mr. Tocci moved to recommend Board approval for all remaining grant applicants to receive Marketing Services Agreements without grants.

1. MSA 1704 (120 S. Grove Ave.)
2. MSA 1714 (901-11 Pleasant/201 S. Kenilworth)
3. MSA 1718 (2-12 Pleasant/302-04 N. Austin)
4. MSA 1721 (301-11 Harrison/901-09 Highland)

Mr. FioRito seconded the motion. Mr. Williams-Clark called roll.

ROLL CALL VOTE:

Frank FioRito	Aye
Trisha Girdwood	Aye
Debby Macey	Aye
Mary Mauney	Absent
Nicholas Reise	Aye
Catharine Schutzius	Absent
Dominic Tocci	Aye

The motion passed.

REVIEW AND RECOMMEND BOARD APPROVAL OF MULTI-FAMILY INCENTIVES PROGRAM MARKETING SERVICES AGREEMENTS: After some discussion, committee members agreed that none of the applications were scored low enough to raise concerns about providing Marketing Services Agreements. Mr. Reise moved to recommend Board approval for all applications received (listed below).

1. MSA 1702 (916-918 S. Lombard Ave.)
2. MSA 1708 (113-117 South Blvd.)
3. MSA 1709 (105 S. Taylor/107 South Blvd.)
4. MSA 1711 (146-154 N. Humphrey)
5. MSA 1726 (1000 N. Austin/2-4 Augusta)
6. MSA 1727 (41-47 Iowa/543-45 N. Humphrey)
7. MSA 1728 (1018-20 N. Austin Blvd.)
8. MSA 1729 (5 Pleasant/232-34 N. Austin Blvd.)
9. MSA 1730 (908-10 S. Lombard)
10. MSA 1731 (1100-02 N. Austin/2-6 Thomas)
11. MSA 1732 (162 N. Humphrey)
12. MSA 1733 (402-04 S. Austin Blvd./7 VanBuren)
13. MSA 1735 (411-15 S. Harvey)

Mr. Tocci seconded the motion. Mr. Williams-Clark called role.

ROLL CALL VOTE:

Frank FioRito	Aye
Trisha Girdwood	Aye
Debby Macey	Aye
Mary Mauney	Absent
Nicholas Reise	Aye
Catharine Schutzius	Absent
Dominic Tocci	Aye

The motion passed.

OTHER BUSINESS: Committee members asked to review the Multi-Family Incentive Program guidelines at the next meeting and to review the potential to offer Rental Reimbursement grants in 2017. They also asked to review developments on the conversation surrounding Village expenditure of developer fees committed to affordable housing.

ADJOURNMENT: Mr. Tocci moved to adjourn the meeting at 9:35 p.m. Mr. Reise seconded the motion, which carried unanimously.

Respectfully submitted,
Andrew Williams-Clark, Staff Liaison