

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (“MOU”) is made and entered into ___ day of January, 2025, by and between the Board of Education of Oak Park School District 97 (“Board”) and the Oak Park Police Department (“OPPD”) (collectively, the “Parties”).

WHEREAS, 105 ILCS 128/50, effective January 1, 2024, requires that “a school building’s emergency and crisis response plan, protocol, and procedures... include a plan for local law enforcement to rapidly enter a school building in the event of an emergency; and

WHEREAS, the Administrative team of District 97 has been in regular communication with the OPPD in furtherance of this legal requirement, and the parties seek to memorialize the nature of the agreement between the parties in furtherance of this mandate.

NOW, THEREFORE, in accordance with the mutual agreements of the Parties hereto, it is hereby agreed by the Board and the OPPD as follows:

1. **Acknowledgement**: The parties hereby acknowledge and agree that OPPD rapid entry into District 97 schools is solely in the event of an emergency (i.e. active threat, medical emergency, unlawful activity, etc.) and solely for the purpose of ensuring compliance with 105 ILCS 128/50.

2. **Issuance of Necessary Access Tools**: In furtherance of this agreement, the Board authorizes the District 97 administrative team to issue five external proxy cards, five internal master keys, and five “I Love U Guys” SRP ID Cards to the authorized OPPD agent charged with the administering this MOU.

3. **Notification**: OPPD and the Board agree that within 24 hours of any instance of the need of an OPPD rapid entry into any District 97 building, an authorized designee of the OPPD will notify the Principal of the building, the Chief Safety Officer (or Superintendent’s designee), or the Senior Director of Buildings and Grounds. The OPPD designee will include the location, date, time and purpose of the rapid entry.

4. **Loss of Proxy Card or Internal Master Key**: In any instance where the OPPD loses any of the tools identified in paragraph 2 herein, the authorized OPPD liaison shall

immediately notify the Chief Safety Officer, the Senior Director of Buildings and Grounds, or other authorized Superintendent designee. If a proxy card is lost, the notification must include the proxy card number.

5. **Location of Proxy Cards and Internal Master Keys:** OPPD shall maintain and share with the appropriate District 97 Superintendent's designee a spreadsheet that identifies the location of each proxy card (to include the proxy card number) and the location of each internal master key.

6. **Effect of MOU.** This MOU establishes the responsibilities of the parties related to the subject matter herein so long as the aforementioned statutory mandate remains effective.

7. **Entire Agreement.** This MOU sets forth all the promises, agreements, conditions, and understandings between the parties relative to the subject matter hereof and there are no promises, agreements, undertakings, either oral or written, expressed or implied other than as herein set forth.

8. **Binding Effect of Agreement.** This MOU is binding upon the Parties upon approval by the Board and the OPPD as set forth below.

**BOARD OF EDUCATION
OAK PARK ELEMENTARY
SCHOOL DISTRICT 97**

By: _____

President

Dated: _____

OAK PARK POLICE DEPARTMENT

By: _____

Dated: _____