



# Village of Oak Park

123 Madison Street  
Oak Park, Illinois 60302  
www.oak-park.us

## Meeting Agenda President and Board of Trustees

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Monday, October 30, 2023

6:30 PM

Village Hall

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**A Regular Meeting will start at 6:30 p.m., to begin in Council Chambers (Room 201). The Village Board is expected to adjourn immediately into Executive Session and move to Room 130. The Board will reconvene the Regular Meeting at 7:30 p.m. in Council Chambers (Room 201).**

*The President and Board of Trustees welcome you. Public comments may be made by individuals at the beginning of the meeting, as well as when agenda items are reviewed. If you wish to make a statement, please complete the "Request to Address the Village Board" form which is available at the back of the Chambers, and present it to the staff table at front. When recognized, approach the podium, state your name first, and please limit your remarks to three minutes.*

### Instructions for Non-Agenda Public Comment

*Non-agenda public comment is a time set aside at the beginning of a Village Board meeting for persons to make public comments about an issue or concern which is not on the meeting agenda. It is not intended to be a dialogue with the Board. Send a request to state your comments by 5:00 p.m. the day of the Village Board meeting to [publiccomment@oak-park.us](mailto:publiccomment@oak-park.us) or make a request at the meeting with the Village Clerk. You may also call the Village Clerk's office by 5:00 p.m. prior to the meeting at 708-358-5670 and you will be given instructions on how to participate during the meeting. Non-agenda public comment will be limited to 30 minutes with a limit of three minutes per comment. If comment requests exceed 30 minutes, public comment will resume after the items listed under the agenda are complete.*

### Instructions for Agenda Public Comment

*Public comments are allowed for an agenda item. Persons are asked to email a request to speak during the meeting to [publiccomment@oak-park.us](mailto:publiccomment@oak-park.us) no later than 5:00 p.m. prior to the start of the meeting or make a request at the meeting with the Village Clerk. You may also call the Village Clerk's Office by 5:00 p.m. prior to the meeting at 708-358-5670 and you will be given instructions on how to participate during the meeting. Agenda public comment will be limited to three minutes per person per agenda item with a maximum of three agenda items to which you can speak. In addition, a maximum of five persons can speak to each side of any one topic that is scheduled for or has been the subject of a public hearing by a designated hearing body. These items are noted with (\*).*

### I. Call to Order

### II. Roll Call

### III. Consideration of Motion to Adjourn to Executive Session to Discuss Collective Bargaining

### IV. Adjourn Executive Session

### V. Reconvene to Regular Meeting in Council Chambers and Call to Order

### VI. Roll Call

### VII. Agenda Approval

### VIII. Minutes

- A. [MOT 23-102](#) Motion to Approve Minutes from Regular Meeting of September 18, 2023 and Special Meeting of October 10, 2023 of the Village Board.

Overview: This is a motion to approve the official minutes of meetings of the Village Board.

### IX. Non-Agenda Public Comment

### X. Proclamation

- B. [MOT 23-103](#) A Motion to Approve a Proclamation Proclaiming November 13-21, 2023 as National Hunger and Homelessness Awareness Week

Overview: This is a motion to approve Village President Scaman proclaiming November 13-21, 2023 as National Hunger and Homelessness Awareness Week.

### XI. Village Manager Reports

### XII. Village Board Committees

*This section is intended to be informational. If there are approved minutes from a recent Committee meeting of the Village Board, the minutes will be posted in this section.*

### XIII. Citizen Commission Vacancies

*This is an ongoing list of current vacancies for the Citizens Involvement Commissions. Residents are encouraged to apply through the Village Clerk's Office.*

- C. [ID 23-492](#) Board & Commission Vacancy Report for October 30, 2023.

### XIV. Citizen Commission Appointments, Reappointments and Chair Appointments

*Names are forwarded from the Citizens Involvement Commission to the Village Clerk and then forwarded to the Village President for recommendation. If any appointments are ready prior to the meeting, the agenda will be revised to list the names.*

- D. [ID 23-493](#) **A Motion to Consent to the Village President’s Appointment of:  
Board of Fire and Police Commissioners - Robert Pickrell, Reappoint as Chair  
Liquor Control Review Board - Emily Masalski, Reappoint as Member**

## XV. Consent Agenda

- E. [RES 23-283](#) **A Resolution Approving an Amendment to the Purchase Price Agreement with Healy Asphalt Company L.L.C. for UPM Cold Mix Patch Material to Change the Not to Exceed Amount from \$25,000.00 to \$40,000.00 and Authorizing Its Execution**

**Overview:**

In January 2023, the Village entered into a purchase price agreement with Healy Asphalt Company L.L.C. to provide Unique Paving Material (UPM) to the Village for street patching repairs in the amount not to exceed \$25,000.00. As a result of additional work done by the Village, it is proposed to increase the not to exceed amount from \$25,000.00 to \$40,000.00 to allow for additional emergency road repairs.

- F. [RES 23-298](#) **A Resolution Approving a Professional Services Agreement with Johnson Lasky Kindelin Architects, Inc. for Historic Preservation Architectural Services in an Amount not to Exceed \$45,000.00 and Authorizing Its Execution**

**Overview:**

Staff recommends approval of a professional services agreement with Johnson Laskey Kindelin Architects, Inc. (JLK) to evaluate the feasibility of renovating the current Village Hall facility to meet the needs of modern Village governance while preserving the historic integrity of the existing building and the spirit of open government. JLK was selected by staff as the most appropriate firm for this process based upon their qualifications and experience in the field of historic preservation. JLK was selected from a group of twelve firms that provided submittals from an open and competitive “Request for Qualifications” (RFQ) process.

**Recommendation**

- G. [RES 23-304](#) A Resolution Approving the Improvement Under the Illinois Highway Code and the Appropriation of up to an Additional \$1,000,000 from the Motor Fuel Tax Fund to Fund a Portion of the Construction of the Lake Street Improvement Project, Section 16-00264-00-PV, and Authorizing Execution of the Necessary Documents**

**Overview:**

Motor Fuel Tax (MFT) Funds can be used to pay the up to half the costs of the Village's share of eligible items for the federally funded Lake Street Improvement project. The Village previously authorized \$900,000 in MFT funds for the Lake Street Streetscape project. Construction is complete and based on the pre-final cost estimates, MFT funds can be used instead of local Capital Improvement Funds to pay the remaining balance owed on the project, which is estimated at \$1,822,154. This resolution increases the amount of MFT funds that can be used from \$900,000 up to \$1,900,000 to fund the Village's share of the Lake Street Streetscape.

- H. [RES 23-305](#) A Resolution Approving a Task Order for Professional Engineering Services with TranSystems Corporation for Construction Engineering Services for the Madison Street Improvement Project in an Amount Not to Exceed \$512,926 and Authorizing its Execution**

**Overview:**

The Engineering Division requested a proposal from TranSystems Corporation to provide construction engineering services for the Madison Street Improvement Project. The project includes water main, streetscaping, traffic calming, landscaping, signal improvements, and roadway reconstruction on Madison from Oak Park Avenue to East Avenue. TranSystems has previously provided construction management services for large projects similar to this on Lake Street and is best qualified to perform the work.

- I. [RES 23-306](#) A Resolution Approving a Professional Services Agreement with AECOM Technical Services, Inc. for Engineering Services for Pavement Management Program Support in an Amount Not to Exceed \$34,880, Authorizing its Execution and Waiving the Village's Request for Proposals Process for the Agreement**

**Overview:**

The Engineering Division requested a proposal from AECOM to provide engineering services to manage the Village's pavement condition databases for determining future budgets and capital improvement locations for streets and alleys. AECOM developed the existing roadway and alley condition databases and their management plans and is best qualified to maintain and update these databases. These databases and pavement conditions are used as the basis for determining future capital improvement budgets and the locations for road and alley projects in 2024 and beyond.

- J. [RES 23-308](#) **A Resolution Approving a Local Public Agency Formal Contract with A Lamp Concrete Contractors, Inc. for Project 23-8, Madison Street Improvements, Section No. 22-00267-00-RS, in an Amount Not to Exceed \$7,124,631 and Authorizing its Execution**

Overview:

Competitive bids were opened on October 12, 2023 for the 23-8 Madison Street Improvement Project. Eight contractors picked up bid documents and four bids were received. The low responsible bid was submitted by A Lamp Concrete Contractors in an amount of \$7,124,631. The project includes water main, streetscaping, traffic calming, landscaping, signal improvements, and roadway reconstruction on Madison from Oak Park Avenue to East Avenue. Work is anticipated to start in the winter for water main and be substantially completed in late October of 2024.

- K. [RES 23-309](#) **A Resolution Creating a Facility Review Committee for the Oak Park Village Hall Facility Renovation Evaluation Project and Appointing its Members**

Overview:

The Village is currently working with Architectural consultants to evaluate the feasibility and cost of renovating the current Village Hall facility to meet the needs of modern Village governance while preserving the historic integrity of the existing building and the spirit of Open Government. This resolution establishes a Facility Review Committee (“Committee”) comprised of stakeholders in the project and staff which will review and refine proposed design concepts for the project and ultimately provide recommendations to the Village Board on the feasibility of the building to meeting project goals and present preferred design options with estimated costs for the Village Board to review. Staff has prepared a resolution to establish the Committee and its membership whose membership will be recommended by the Village President for approval by the Board of Trustees.

**Recommendation**

- L. [MOT 23-101](#) **A Motion to Concur with the Transportation Commission’s Recommendation to add “On-Street Overnight Permit Parking from 11 p.m. to 6 a.m.” to the North Side of the 600 Block of Randolph Street (from the North Alley to Wesley Avenue)**

Overview:

The Village received a petition signed by 100% of the residents along the affected street frontage to add “On-Street Overnight Permit Parking from 11 p.m. to 6 a.m.” to the north side of the 600 block of Randolph Street (from the north alley to Wesley Avenue). This would establish approximately six (6) on-street overnight permit parking spaces.

## XVI. Regular Agenda

- M.**     [ID 23-453](#)     **Housing Trust Fund Revenue Source Presentation, as initially reviewed by the Village Board at its February 13, 2023 Study Session**
- Overview:     Village Staff previously presented potential revenue streams to the Village Board for the Housing Trust Fund. Village Staff has subsequently prepared additional information and analysis of those potential revenue streams for the Village Board’s review and consideration.
- N.**     [MOT 23-95](#)     **A Motion to Adopt the Five-Year Capital Improvement Plan (2024-2028) as Reviewed and Discussed by the Village Board’s Finance Committee on September 11, 2023, and September 26, 2023**
- Overview:     The Finance Committee reviewed and discussed the Recommended Capital Improvement Plan for fiscal years 2024 through 2028. The first year of the CIP (FY24) will be incorporated into the FY24 operating budget, which, when adopted by the Board, will become the legal appropriations for the Village next fiscal year. The CIP for adoption under this agenda item will also serve as an important strategic planning document.
- O.**     [MOT 23-105](#)     **A Motion to Establish a Village Emergency Task Force and Fund for Asylum Seekers**
- Overview:     Trustee Enyia has brought forth a motion to establish a Village emergency task force and fund to aid in supporting asylum seekers. This motion was seconded by Trustee Straw.

## **XVII. Call to Board and Clerk**

## **XVIII. Adjourn**