

## 2024 Work Plan for Historic Preservation Commission

### Supporting Housing, Diversity, Sustainability and Fiscal Responsibility

#### 2024 Initiatives

| ENABLING LANGUAGE                       | PROJECT                                                                                                                      | OUTCOMES                                                                                                                                                                        | TIMEFRAME                | COST (if any)                                                      | VILLAGE BOARD GOALS |
|-----------------------------------------|------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------------------------------------------------|---------------------|
| Historic Preservation Commission Review | Review Certificates of Appropriateness for additions and alterations on contributing buildings within the historic districts | COA applications to be reviewed; numbers to be tallied and reported in 2024.                                                                                                    | 2024.                    |                                                                    |                     |
| Historic Preservation Commission Review | Provide Advisory Review (including reviews of planning/zoning actions in historic districts or within 250 feet of landmarks) | Advisory Reviews to be provided for applicants; numbers to be tallied and reported in 2024.                                                                                     | 2024.                    |                                                                    |                     |
| Architectural Review Committee          | Review and provide feedback for additions and alterations proposed for buildings within the historic districts               | Reviews to be provided for applicants; numbers to be tallied and reported in 2024.                                                                                              | 2024.                    |                                                                    |                     |
| Architectural Review Guidelines         | <u>Strategic HP Plan Recommendation:</u> update the Architectural Review Guidelines where necessary                          | The Commission will assist in maintaining the Architectural Review Guidelines and will support the updating/revision process with staff as needed.                              | 2024.                    |                                                                    |                     |
| Historic Preservation Ordinance         | <u>Strategic HP Plan Recommendation:</u> maintain and update the Historic Preservation Ordinance as needed                   | The Commission will assist in maintaining the Historic Preservation Ordinance and will support the updating-revision process with staff as needed.                              | 2024.                    |                                                                    |                     |
| Historic Preservation Ordinance         | Historic Landmarks                                                                                                           | Designating individual properties as Historic Landmarks.                                                                                                                        | Ongoing.                 | \$900 (three plaques)<br>\$100 (research fees)                     |                     |
| Historic Preservation Awards            | Preservation Awards                                                                                                          | Sponsor annual preservation awards and co-host the awards event with other Village of Oak Park commissions. Maintain yard sign program for Historic Preservation Award winners. | 4 <sup>th</sup> Quarter. | \$200 (selection and event costs)<br>\$30 (award sign maintenance) |                     |

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| ENABLING LANGUAGE             | PROJECT                                                                                                                                                          | OUTCOMES                                                                                                                                                                                                                                                                                                       | TIMEFRAME    | COST (if any) | VILLAGE BOARD GOALS |
|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|---------------|---------------------|
| Interdepartmental Cooperation | <u>Historic sidewalks and streets</u>                                                                                                                            | Work with Public Works to develop an ongoing strategy and recommendations for historic street elements like stone sidewalks and brick streets.                                                                                                                                                                 | Ongoing.     |               |                     |
| Public Education              | <u>Strategic HP Plan Recommendation:</u> Identify potential cooperative efforts between Village Historic Preservation officials and other Oak Park taxing bodies | Coordinate with a local working group of preservation professionals and the Oak Park Postmaster to support the long-term preservation of the Oak Park Post Office at 901 Lake Street and provide expertise, resources, and planning for restoration, maintenance, and potential future adaptive reuse options. | Ongoing.     |               |                     |
| Public Education              | <u>Strategic HP Plan Recommendation:</u> Create online guide as update to guide book                                                                             | Create a new online Oak Park guide to replace the Guide to Oak Park's Frank Lloyd Wright and Prairie School Historic District, published by the Commission in 1999, which is out of print.                                                                                                                     | Ongoing.     |               |                     |
| Public Education              | <u>Strategic HP Plan Recommendation:</u> Educate contractors, architects, property owners, real estate community, and local business community                   | Provide educational outreach and training regarding historic preservation in Oak Park and the use of the Architectural Review Guidelines. Update and use Village brochures.                                                                                                                                    | Ongoing.     |               |                     |
| Public Education              | <u>Strategic HP Plan Recommendation:</u> Educate contractors, architects, property owners, real estate community, and local business community                   | Host a table at Day in Our Village to educate local homeowners and others about the Historic Districts and the Historic Preservation Commission.                                                                                                                                                               | Summer 2024. | \$150         |                     |
| Public Education              | Inform and educate the citizens of Oak Park concerning the historic and architectural heritage of the Village                                                    | Forward education and knowledge regarding Oak Park's Midcentury Modern architecture, including compiling and assessing existing resources for future use.                                                                                                                                                      | Ongoing.     |               |                     |

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|-------------------|-------------------------------|----------|-----------|---------------|---------------------|
|                   | TOTAL BUDGET REQUEST FOR 2024 |          |           | \$1,230       |                     |

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## 2023 Completed Initiatives

| ENABLING LANGUAGE                       | PROJECT                                                                                                                                                                                 | OUTCOMES                                                                                                                                          | TIMEFRAME | COST (if any) |
|-----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---------------|
| Historic Preservation Commission Review | Review Certificates of Appropriateness for additions and alterations on contributing buildings within the historic districts                                                            | 37 Certificates of Appropriateness were reviewed as of September 14, 2023.                                                                        | 2023.     |               |
| Historic Preservation Commission Review | Provide Advisory Review (including reviews of planning/zoning actions in historic districts or within 250 feet of landmarks, as well as new construction within the historic districts) | 13 Advisory Reviews were completed by the HPC as of September 14, 2023.                                                                           | 2023.     |               |
| Architectural Review Committee          | Review and provide feedback for additions and alterations proposed for buildings within the historic districts                                                                          | 24 projects were reviewed by the Architectural Review Committee as of September 14, 2023 (including Advisory Review, COAs, and discussion items). | 2023.     |               |
| Interdepartmental Cooperation           | <u>Historic sidewalks and streets</u>                                                                                                                                                   | Project continued from 2020 (delays caused by the pandemic).                                                                                      | Ongoing.  |               |
| Architectural Review Guidelines         | <u>Strategic HP Plan Recommendation (and ongoing):</u><br>Review, update and re-write the Architectural Review Guidelines                                                               | Any potential Guidelines revisions to be compiled at the end of the calendar year.                                                                | 2023.     |               |

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| ENABLING LANGUAGE               | PROJECT                                                                                                                                                          | OUTCOMES                                                                                                                                                           | TIMEFRAME                | COST (if any)                                                           |
|---------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-------------------------------------------------------------------------|
| Historic Preservation Ordinance | <u>Strategic HP Plan Recommendation:</u> Examine the Historic Preservation Ordinance and its review processes to identify future process efficiencies.           | Any potential Ordinance revisions to be compiled at the end of the calendar year.                                                                                  | 2023.                    |                                                                         |
| Historic Preservation Ordinance | Historic Landmarks                                                                                                                                               | 1201 Fair Oaks Ave, the Swenson-Gottlieb House, was Landmarked.                                                                                                    | 2023.                    | \$322.87<br>(for bronze plaque)                                         |
| Historic Preservation Awards    | Preservation Awards                                                                                                                                              | Sponsor annual preservation awards and co-host the awards event with other Village of Oak Park commissions.<br><i>Anticipated Oct-Dec 2023</i>                     | 4 <sup>th</sup> Quarter. | \$200<br>(selection and event costs)<br><i>anticipated Oct-Dec 2023</i> |
| Public Education                | <u>Strategic HP Plan Recommendation:</u> Identify potential cooperative efforts between Village Historic Preservation officials and other Oak Park taxing bodies | The Historic Preservation Commission has had on-going discussions regarding the long-term preservation of the Oak Park Post Office at 901 Lake Street.             | 2023.                    |                                                                         |
| Public Education                | <u>Strategic HP Plan Recommendation:</u> Educate contractors, architects, property owners, real estate community, and local business community                   | Commission members had a table at Day in Our Village to educate local homeowners and others about the Historic Districts and the Historic Preservation Commission. | 2023.                    |                                                                         |
| Public Education                | <u>Strategic HP Plan Recommendation:</u> Educate contractors, architects, property owners, real estate community, and local business community                   | The Commission displayed signs for 2022 award winners during May of 2023 (Historic Preservation Month).                                                            | 2023.                    |                                                                         |

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| ENABLING LANGUAGE | PROJECT                                                                                                                                           | OUTCOMES                                                                                                                                                                                                                                                                                 | TIMEFRAME    | COST (if any)                         |
|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|---------------------------------------|
| Public Education  | <u>Strategic HP Plan Recommendation:</u><br>Educate contractors, architects, property owners, real estate community, and local business community | The HPC hosted speaker Mark Nussbaum, who provided a talk on geothermal energy for historic buildings. This talk was open to the public. The HPC is also looking into hosting a speaker from Reuse Depot to talk about recycling historic building materials, possibly in December 2024. | 2023.        |                                       |
|                   | <b>TOTAL BUDGET FOR 2023</b>                                                                                                                      |                                                                                                                                                                                                                                                                                          | <b>2023.</b> | <b>\$522.87</b><br><i>anticipated</i> |